



This Car Rental Agreement is entered into between FIRST WORLD TRANSIT ("the Rental Company"), acting through its Authorized Representative whose name, position, and signature appear below, and the Renter ("the Client"), whose details are provided herein:

Full Name \_\_\_\_\_,  
National ID/Passport \_\_\_\_\_ / \_\_\_\_\_,  
Address \_\_\_\_\_,  
Phone \_\_\_\_\_,  
Email \_\_\_\_\_.

Where applicable, the Authorized Next of Kin / Additional Driver's details shall also be recorded as follows:

Full Name \_\_\_\_\_,  
National ID/Passport \_\_\_\_\_,  
Address \_\_\_\_\_,  
Phone \_\_\_\_\_,  
Email \_\_\_\_\_.

Authorized Representative (Staff Handling Rental):

Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Signature: \_\_\_\_\_





**Note:**

The Vehicle shall be operated solely by the Renter and the Authorized Next of Kin (if any), provided such Authorized Next of Kin is expressly identified in this Agreement. The Renter shall not permit any other person to drive or operate the Vehicle under any circumstances. Both authorized drivers remain fully subject to all terms and conditions of this Agreement.





# 1. QUALIFICATION & DOCUMENTATION REQUIREMENTS

---

The Renter and any Authorized Next of Kin / Additional Driver must:

- Be legally eligible to drive under the laws of the Republic of Zambia
- Provide original and copy of National Registration Card (NRC) and valid Driver's License
- Provide proof of residence (e.g., utility bill, tenancy agreement, or bank statement)

Only the Renter and the Authorized Next of Kin (if applicable) are permitted to operate the Vehicle.

- FIRST WORLD TRANSIT reserves the right to verify all documents before releasing the Vehicle. Failure to provide required documents will void the rental agreement.





## **2. TERMS OF USE**

Renter will use the Rented Vehicle only for personal or routine business use, and operate the Rented Vehicle only on properly maintained roads and parking lots. Renter will comply with all applicable laws relating to holding licensure to operate the vehicle, and pertaining to operation of motor vehicles. Renter will not sublease the Rental Vehicle or use it as a vehicle for hire.

Renter will not take the vehicle location limit.





### **3. RENTAL PERIOD & RETURN POLICY**

- The Vehicle must be returned at least 1-2 hours before the expiration of the rental term.
- Any late return of the vehicle will be treated as an additional rental day and charged accordingly.
- Early returns beyond 2 hours must be coordinated with FIRST WORLD TRANSIT.
- The Renter remains responsible for the Vehicle until it is officially returned and inspected by FIRST WORLD TRANSIT.





## 4. CANCELLATION AND EXTENSION

- Any request to extend the rental period must be made before the expiration of the current agreement and must receive prior approval from FIRST WORLD TRANSIT.
- Extensions requested after the agreed return time shall be treated as late returns and may attract penalty charges at the Company's prevailing rates.
- Extension approval is subject to vehicle availability and additional payment must be made immediately upon approval.
- Failure to request an extension before expiry constitutes unauthorized use of the Vehicle and FIRST WORLD TRANSIT reserves the right to:
  1. Impose late return penalties
  2. Recover the vehicle without notice
  3. Take legal action where necessary
  4. Early termination may attract fees and does not guarantee refunds.





- In the event of cancellation, early termination, unauthorized use, or failure to return the Vehicle as agreed, where FIRST WORLD TRANSIT is required to dispatch an employee or agent to recover the Vehicle, the Renter shall be fully responsible for all recovery related costs, including staff transportation, fuel, time, and any additional logistical expenses. Such charges may be deducted from refundable amounts or billed directly to the Renter and are payable immediately.





## 5. ADVANCE PAYMENT POLICY

### **Local Private Renter:**

FIRST WORLD TRANSIT does not offer single-day rental agreements. All Local Private Renters requiring day-use of a Vehicle shall be charged a minimum rental period of two (2) days in advance.

Where a Local Private Renter utilizes the Vehicle for only one (1) day and returns it in satisfactory condition within the agreed time, the second day's payment shall be treated as refundable security and shall be refunded after vehicle inspection, less any applicable deductions.

### **Corporate Clients and Foreign Customers:**

All corporate clients (Companies) and foreign renters must make payment equivalent to a minimum of five (5) rental days in advance, regardless of whether they intend to use the Vehicle for fewer days.





Where the Vehicle is returned in satisfactory condition before the completion of the five-day period, the unused days shall be refunded after vehicle inspection, less any applicable deductions.

All advance payments and refunds are subject to:

- Successful vehicle inspection
- Settlement of fuel differences
- Damage or repair costs
- Late return penalties
- Any other outstanding charges

Refunds (both Local Private and Corporate Clients and Foreign Customers), where applicable, shall be processed within seventy-two (72) hours following successful return and inspection of the Vehicle, subject to deduction of any outstanding charges, as determined by FIRST WORLD TRANSIT.





Checked by:

.....

Position:

.....

First World Transit Africa

