

# USER GUIDE

## Library Management system, St. Anthony's College Kandy

Welcome to the user guide for our automated library management system! Our system has two types of logins. **admin login** and **member login**. The admin login is used by library staff to manage the system, while the member login is used by library users to access the library's resources.

Both users can access Dashboard.

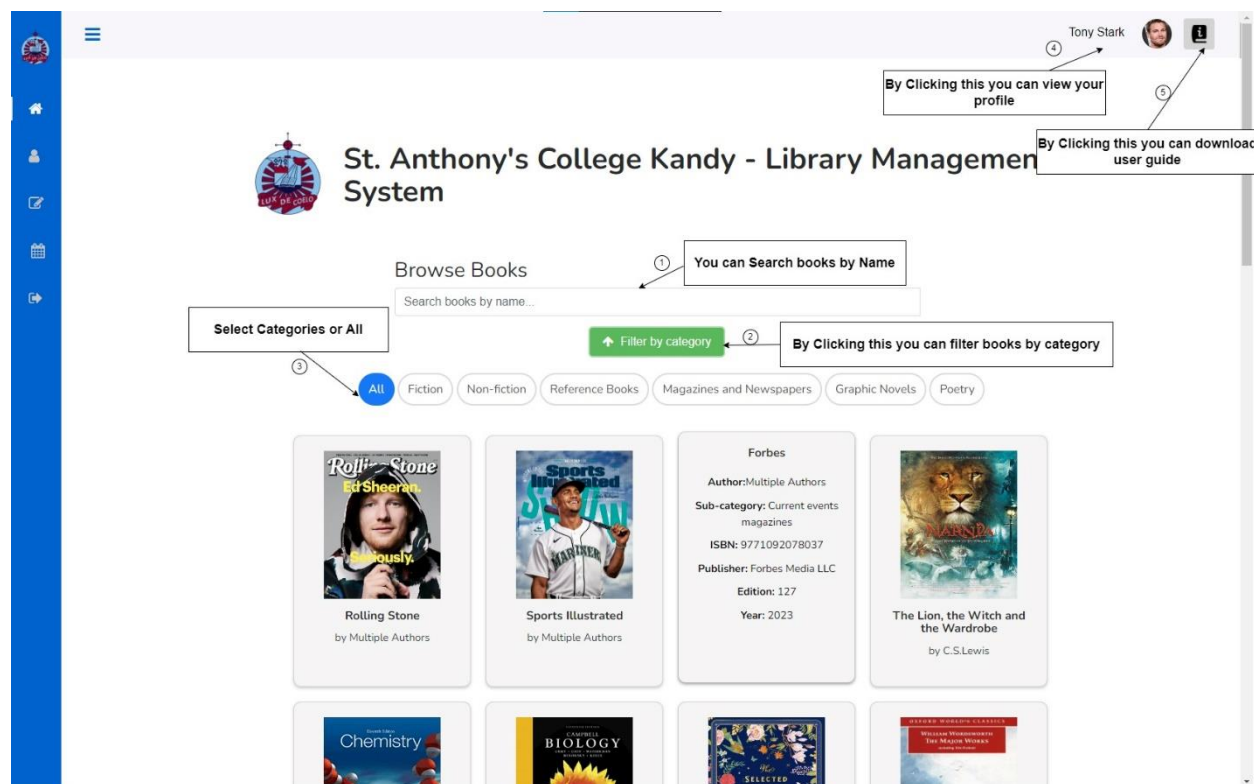


FIGURE 1 DASHBOARD - USER GUIDE

Both users access same login page. To access the admin login, go to the login page and enter your admin ID and password. To access the member login, go to the login page and enter your ID and password.

The screenshot displays a web application interface with a blue sidebar on the left containing a logo and navigation icons. The top header is light purple, featuring a hamburger menu icon and a 'Guest' user profile. The main content area contains two login forms side-by-side. The 'Member Login' form is white and includes fields for 'Your ID \*' and 'Your Password \*', a 'Login' button, and a numbered guide (1, 2, 3) showing the flow from ID entry to password entry to the login button. The 'Admin Login' form is blue and includes fields for 'Your ID \*' and 'Your Password \*', a 'Login' button, and a similar numbered guide (1, 2, 3) for Admin ID and password entry.

FIGURE 2 LOGIN PAGE - USER GUIDE

# Admin Portal

Once Admin logged in, admin will be redirected to dashboard and will have access to the following pages when click the icons in Navigation bar.

- I. **Books:** You can add new books to the library's collection and search, view books that are available.

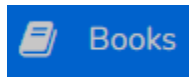


FIGURE 3 BOOK ICON- ADMIN LOGIN

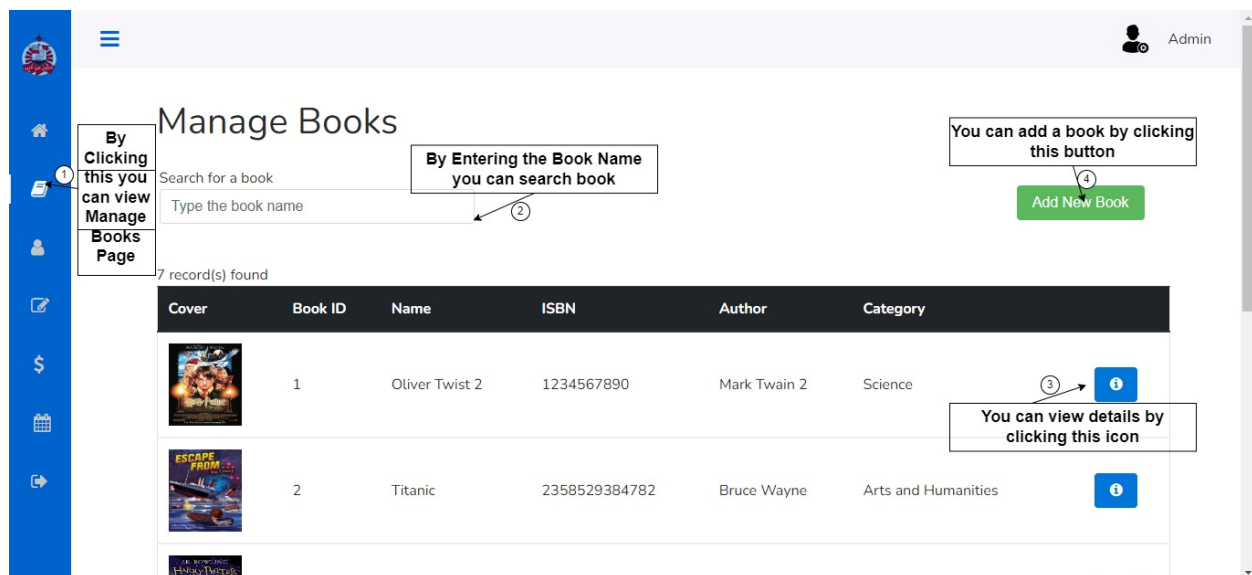


FIGURE 4 MANAGE BOOKS - USER GUIDE

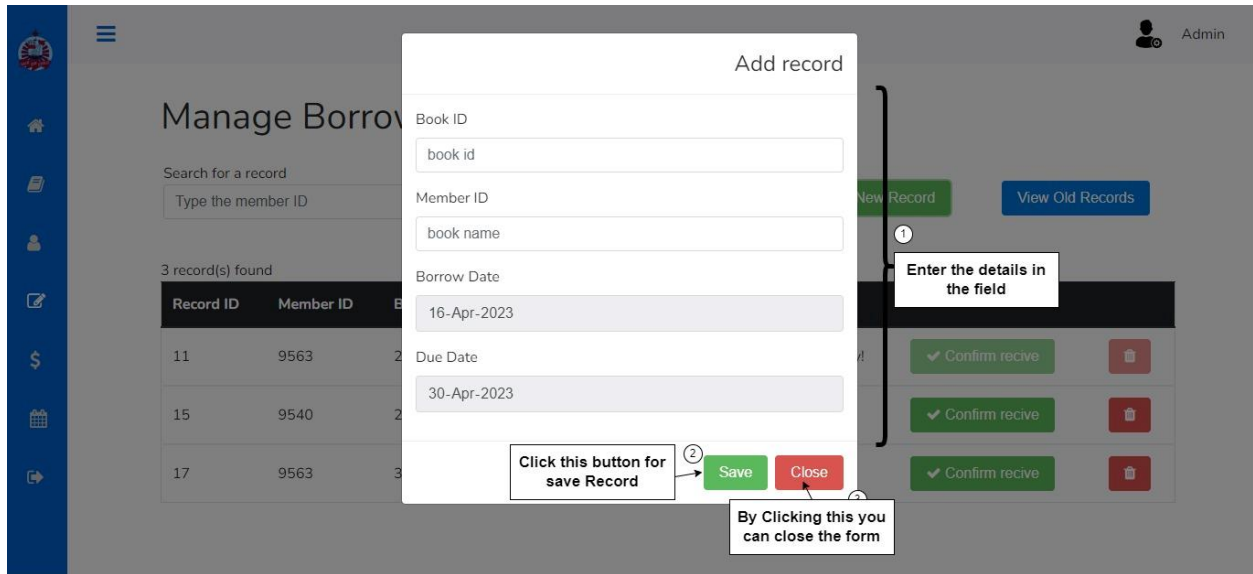


FIGURE 5 ADD NEW BOOK FORM - USER GUIDE

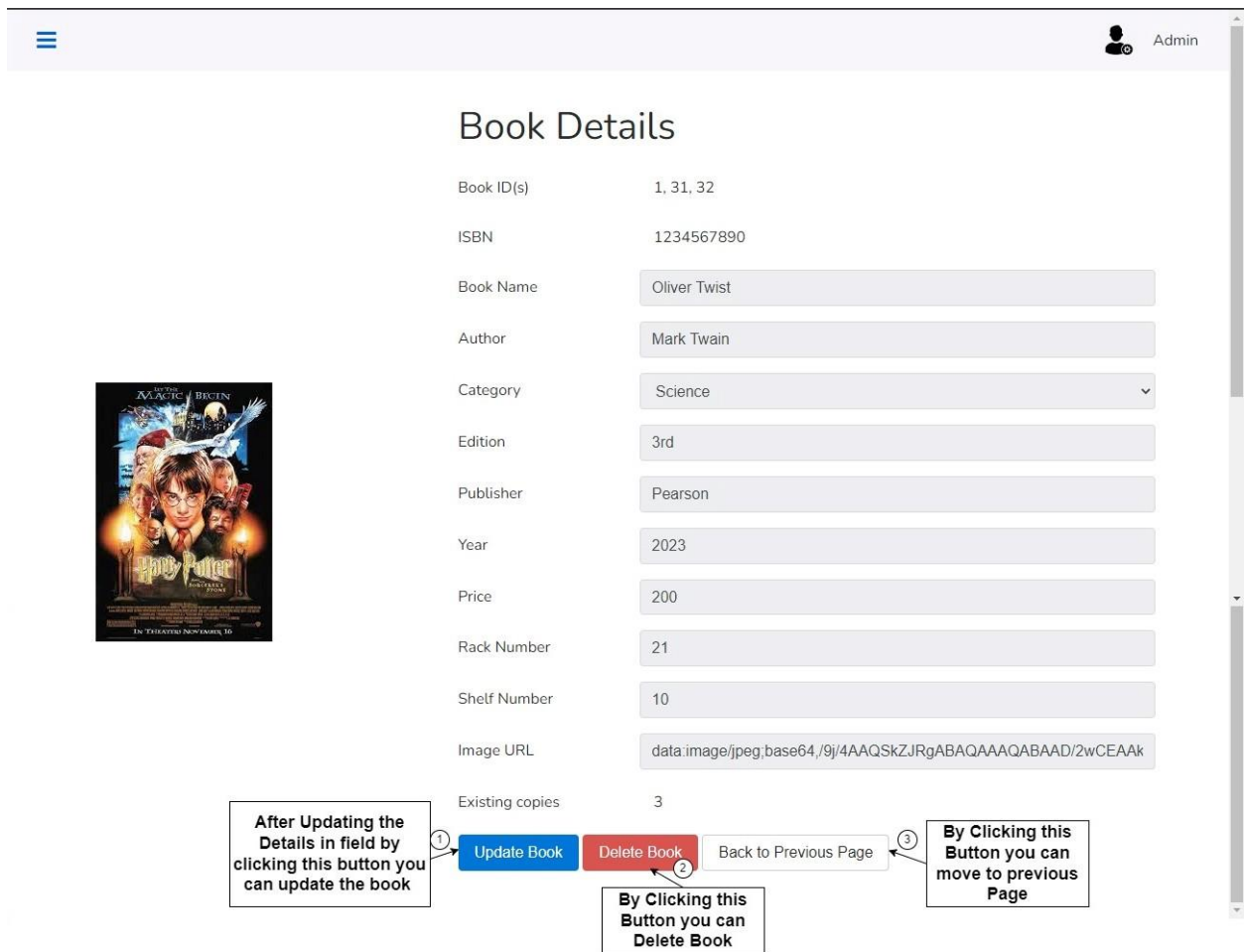


FIGURE 6 BOOK DETAIL - USER GUIDE

II. **Users:** You can view the details of library members, add new members, or delete members.



FIGURE 7 USER ICON - ADMIN LOGIN

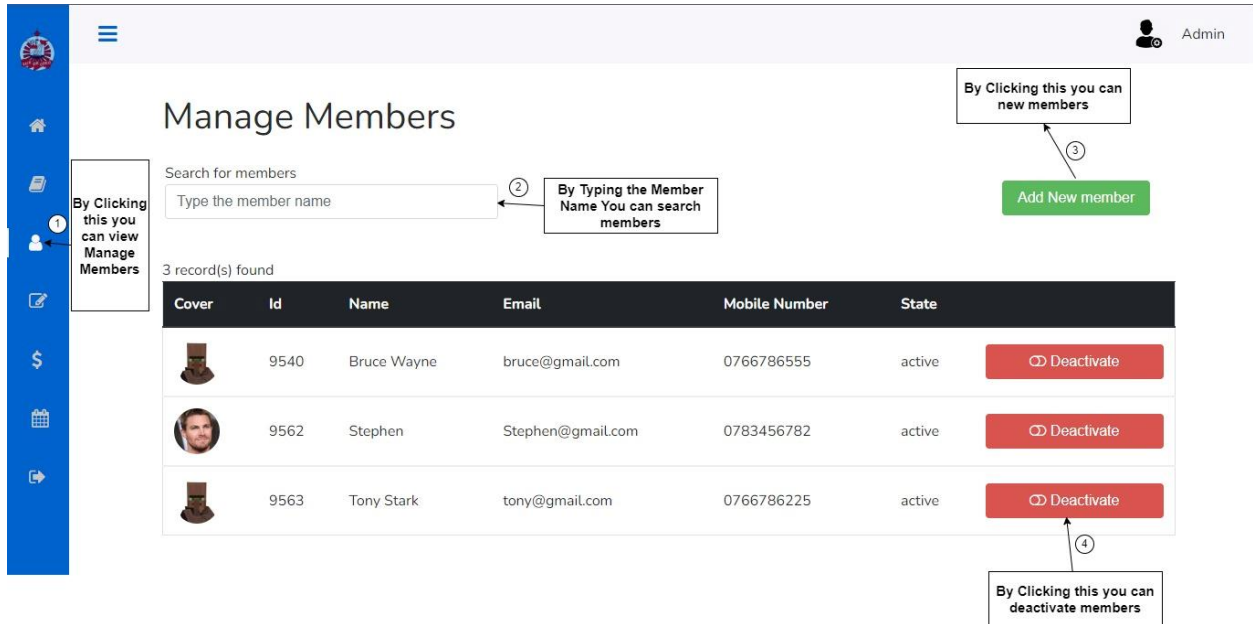


FIGURE 8 MANAGE MEMBERS - USER GUIDE

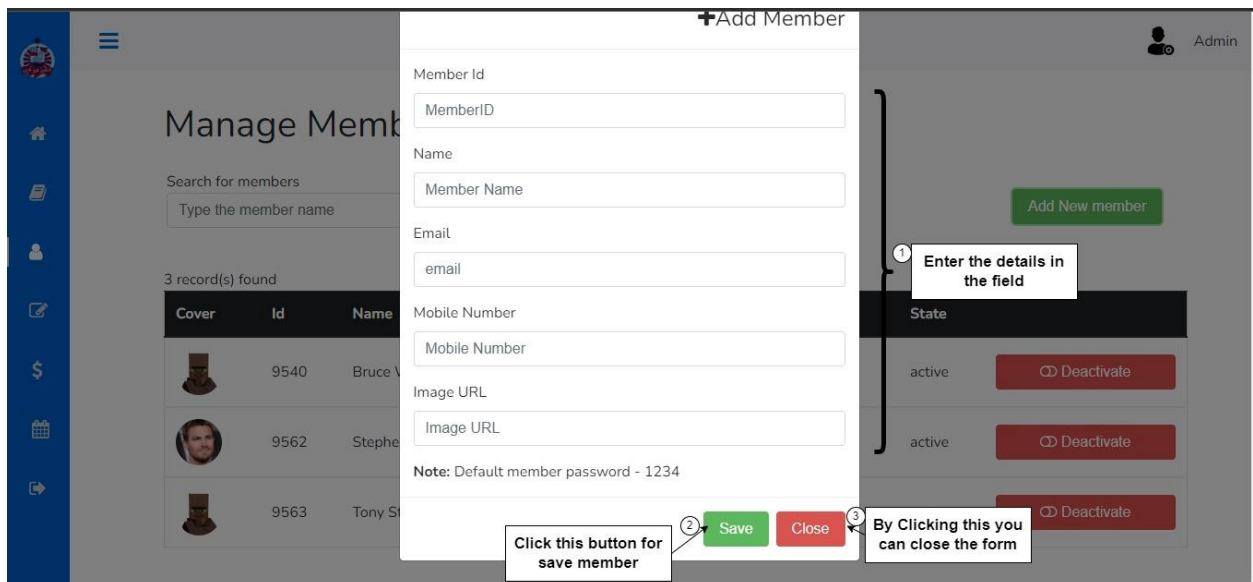


FIGURE 9 ADD MEMBER - USER GUIDE

- III. **Records:** You can view borrowing and returning book details, you can add new record or delete record, search the records using member ID and view penalty status.

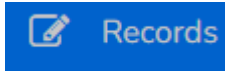


FIGURE 10 RECORD - ADMIN LOGIN

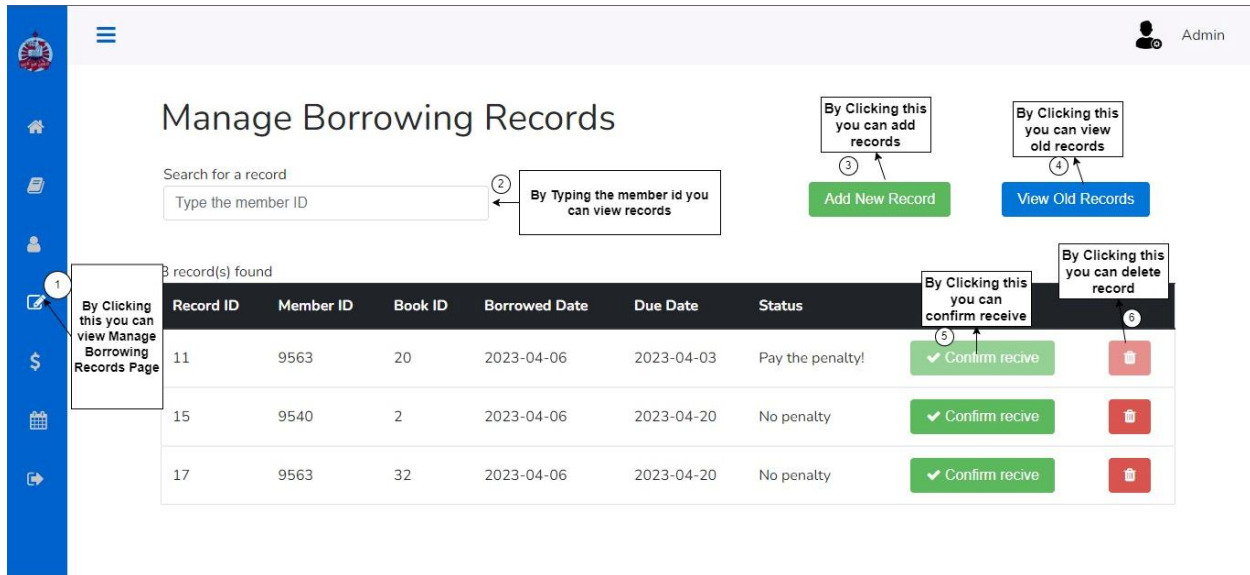


FIGURE 11 MANAGE BORROWING RECORDS - USER GUIDE

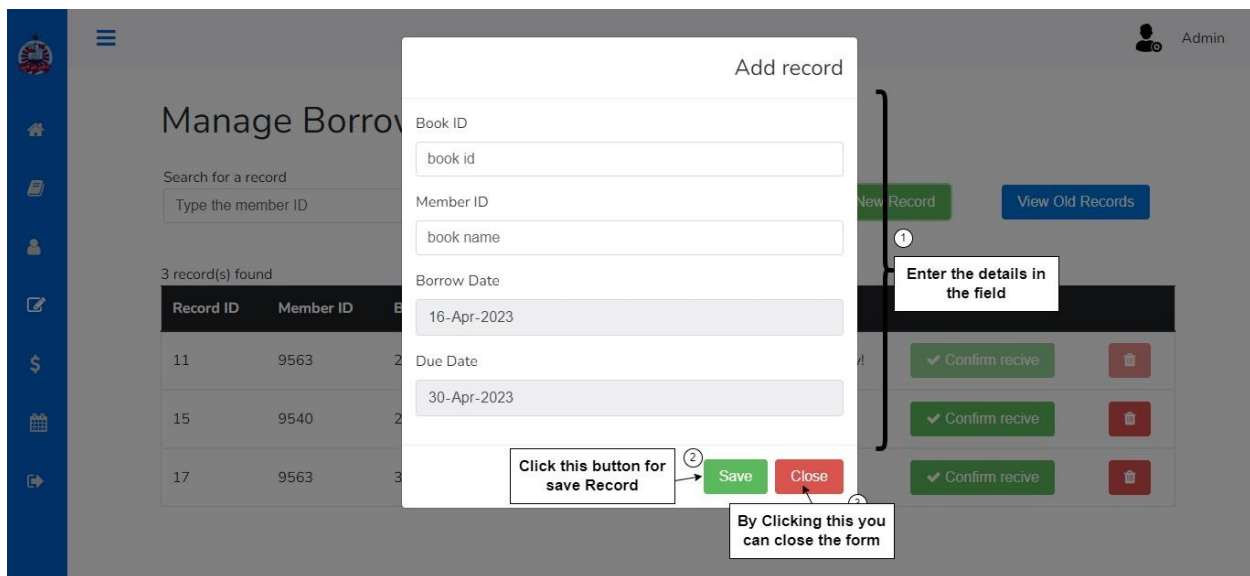


FIGURE 12 ADD NEW RECORD - USER GUIDE

IV. **Managing Penalties:** You can view and manage fines for overdue books.

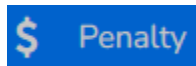


FIGURE 13 PENALTIES - ADMIN LOGIN

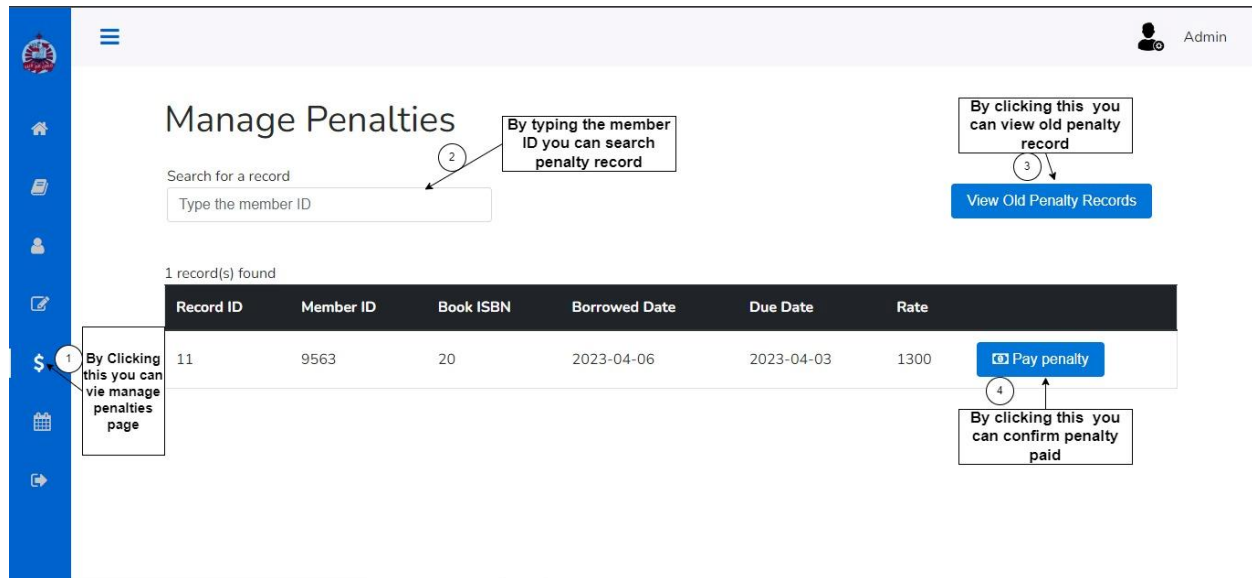


FIGURE 14 MANAGE PENALTIES - USER GUIDE

V. **Reservation:** As the admin you have access to accept and reject book reservation.

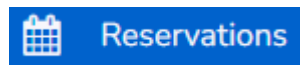


FIGURE 15 RESERVATION - ADMIN LOGIN

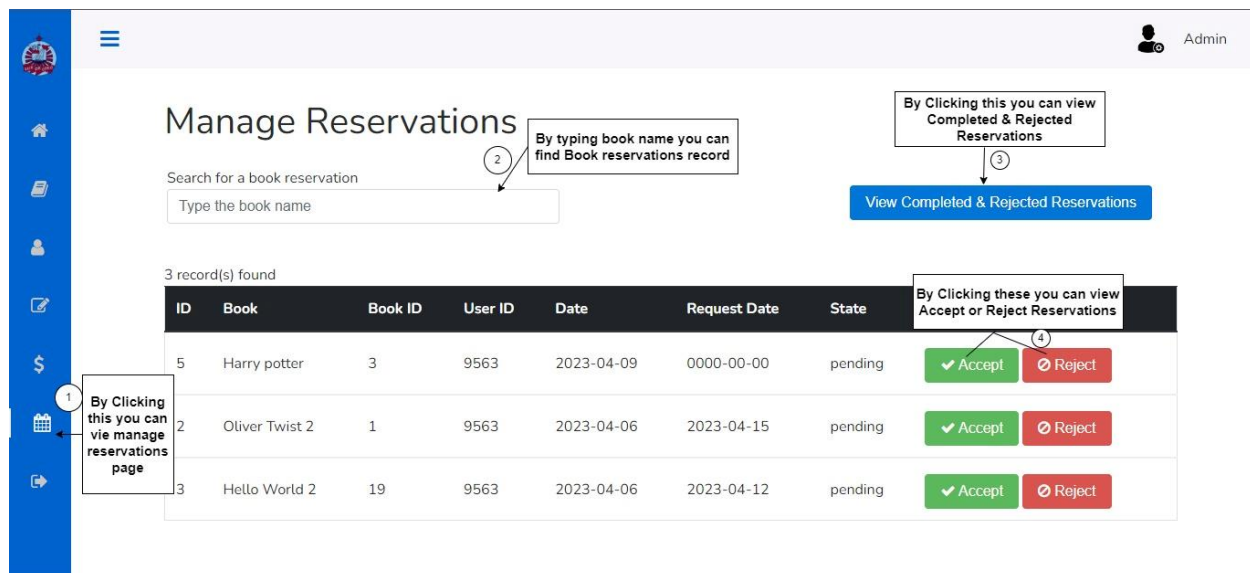


FIGURE 16 MANAGE RESERVATION - USER GUIDE

VI. **Logout:** You can logout from the account system will redirect to the login page.

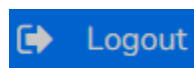


FIGURE 17 LOGOUT - ADMIN LOGIN

We hope this user guide has been helpful in explaining how to use our automated library management system with separate admin and member logins. If you have any further questions or need assistance, please feel free to contact our support team.

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