

DATE	START	END	TOTAL TIME	PROJECT	OTHER	GO-FLING	GO-AGENDA	GO-ACCT	GO-PROPOS	IT/MKTG	TRAVEL	ARCH-PLAN	ARCH-CODE	ARCH-SUBM	MTG SITE	PM-COORD	PM-REPORT	PM-ORDERS	CAD	CAD-DETL	ADMIN	TASK DETAIL / PARTIES	PHASE-PD	SD	DD	CD	CA	AS
1/13	1030	1130	1	Slpr							X					X						Ctop Mtg						
	1145	1230		Slpr												X						Coord P-Wall						
	930	1030		135												X						Caryn Call						
	1230	1240		Kraff												X						Home Depot - Pipe						
	1240	130		135																								
	130	245		Seder							X																	
	245	345		Sader											X							Mtg Wedson						
	345	5		135							X																	
	5	730		135	X						X											move Flooring / Deliver / haul						
	1030	12				X																						
1/15	190	300	2-0	Plant							X					X		X				Cleaning / Punchlist						
	400	700	3.0	Plant												X		X				OAC						
1/16	900	10	1	Seder											X							Kickoff Mtg						
	10	1030	0.5	Betr					X							X												
			1.0	135												X												
	200	300	1	Sader												X						Lighting, AC change						
	400	445	0.75	Kraff												X						Anna Mtg - Schedule						
	5	630	1.5			X																						
	8	1030	2-5	SSS								X								X								
1/17	915	1100	1.75			X																						
	1110	100	1.83	SSS												X						Revit / Sched Mtg RJ						
	130	200	0.5	SSS												X						MEP Mtg - Prop.						
	2	315	1.25	Kraff							X																	
	330	600	2.5	Kraff											X							OAC / DA mtg Phase II						
	6	7:30	1.5	Kraff							X																	
1/18	9	1015	1.25	Seder							X																	
	1015	1145	1.5	Seder											X							OAC mtg / ID						
	100	300	2	SSS											X							Mgr Mtg / measure / Investig. Core Walls						
	300	400	1	SSS							X																	
	400	715	3.25	SSS											X							OAC DA / ID / L 200m Mtg		X	X			
	715	745	0.5	SSS												X						Review Schedule						
			1.	GO		X																						
			1.50	Seder												X						Millwork Coord						
			2.5	SSS												X						MEP / ID Coord.						
			0.25	Kraff																		Millwork Coord						
	2	6	4.0			X																						
	6	630	0.5				X															Tax						

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1/20	930	1030	1.0	Driftwood												X							Coord. RO						
	1030	1130	1.0	Driftwood								X											Mtg SG						
	1155	1245	.83	SSS												X							Mtg RJ Coord MEP						
	1	140	.66	SSS								X											Plan Review / Coord mtd						
	140	220		135												X							Coord						
	240	400		501 Kraff							X																		
	4	415	0.25	501	X																		Install Silicone						
1/21	2	5	3	FS-Plant	X						X												Remodel / Yard Work						
1/23	930	10	0.5	135												X		X					Coord Viktor / Orders						
	10	12	2			X	X		X														NYS App / Prop's.						
	1	6	5	SSS								X											Sched / Revit						
	12	1	1	Mikvah												X							RO Rvt Coord						
	615	8:30	2.25	135														X					Matt's HD / Unload						
	11	1215	1.25			X	X																Emails						
	1215	1245	0.5	135												X							Schedule						
1/24	830	930	1.00	Kraff													X						Prep Pay App Review						
	930	1015	0.75	Kraff												X							PA Review						
	1030	1200	1.5	SSS/GO/Mik			X									X													
	12	1	1	SSS												X							RJ Mtg Coord						
	1	345	2	Mikvah								X											Site Planning						
	4	530	1.5	SSS											X								AV Mtg Kickoff						
	530	730	2	SSS												X							Bath Mtg Review ID / Elec						
1/25	10	8	10	FS-Plant	X																		Debris, Fence, Hoses, Trimming						
1/26	10	1045	0.75	SSS																	X		Proposal Q's						
	1045	1200	1.25	135												X							Review Schedule						
	200	330	1.5	Mikvah								X											SHA Mtg Site Plan / Bldg.						
	1	130	0.5	SSS												X							MEP Proposal / Coord mtg.						
	330	615	3.25	Mikvah								X											Site Plan						
	615	920	3	Mikvah								X											Site Plan						
			0.5																		X		Revise Soffit Millwork						
	920	1020	1.0	135														X					Home Depot paint						
	11	115	2.25	Mikvah											X								Renderers						
	1030	1230	2	Seder							X												Slabs, Tile, Woodwork						
	9	1030	1.5	Seder																									
			0.5	Mikvah																									
	300	330	0.5	Kraff																			Accts						
	200	245	0.75		X																								
	400	530	1.5	Mikvah																X									

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1/28	1200	600	6.0	FS-Plant	X																	Yardwork/Fence						
1/29	615	630	0.25	Kraff		X		X	X													Account/Pay App Review						
			2.0																									
1/30	10	11	1.0	Bay 13S																		Specs						
	11	1200	1.0	SOI													X					Acct						
	1240			Mikvah				X																				
	9	10	1.0	Mikvah					X													Mikvah Genl Contract						
	12	1230	0.5	135																		Coord Bath - Cesar						
	230	330	1.0	SSS											X							MEP Kickoff Coord Mtg.						
	500	1215	6.25	Mikvah																		Site/ Renders						
1/31	930	1030	1.0	135												X						Coord Scope / Acct						
	1030	1100	0.5	Seder												X						Detail - Desks Coord						
	430	500	0.5	Kraff												X						OA Accts Mtg						
	530	630	1.0	SSS												X						AN/Elec/Coord Mail						
			0.25					X																				
			1.50	Kraff												X						Accts Report						
	630	700	0.5	135												X						Coord Orders						
2/1	930	1215		Seder													X				X	Desk Details						
	1215	400	3.75	Kraff													X					Acct Review						
	430	815	3.75	SSS											X							Design Mtg-Light						
	400	430	0.5	135												X						Bath Design Mtg						
2/2	10	12	2	Seder																X	X	Brackets						
	12	1230	0.5	Kraff												X	X											
			0.5	135	X																X	Load Debris						
			0.25	Seder SSS												X						Emails Coord						
	430	5	0.5												X							Mtg Accts						
	2	4	2	Kraff													X					Acct Report CO/PA						
	6	8	2	Kraff													X					Admin-Report						
	9	1130	2.5	Kraff													X					Admin-Report						
2/3	430	1030	5.5	135												X						Coord Shower / Tile						
	10	3	4.5	135												X												
	330	530	2	Bay-Paint										X								Review Paint Contracts						
	6		1	135																		Materials						
2/4			2															X				Lowes						
2/5			3		X																	Patch Closet						

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2/13?	315	345	0.5	SSS									X		X									Pressure/ Look @ Spaces						
			0.25	Amb							X				X									Coord						
	3	315	0.25	PBT-II					X																					
			0.5	SSS									X				X							MEP Coord						
			1.0	SSS													X							Door HW						
2/14			2.5	Kraff													X		X					Acct PA/						
2/14			0.5	Seder													X							Coord Glass Detail						
2/13			2.0	Seder./SSS							X						X													
2/14			1.0	SSS									X				X							Mech/Door HW						
			0.5	135													X													
2/15				4						X										X				Comp HD Order						
			1.5	SSS													X													
			0.5	135													X							Review + Tile Coord.						
	900	930	0.5	Kraff			X										X	X						Acct + Door HW						
	115	430	3.25	Kraff														X						Acct PA/CO..						
	6	1030	4.5	Kraff														X						↓ "						
2/16	915	1050								X														Upgrade						
2/17			0.5	Kraff Seder										X			X							Accts Review + Seder RFI Glass						
2/18	1015	1045	0.5	Driftwood CB									X			X								SD Plan Mtg/Coord.						
	1130	130	2				X																	Clean Office						
	285	345	1.5	Site Plan Felix																		X		seal						
	4	9830	5.5	135	X	X																		Move Office						
2/19	830	1100	2.5	Kraff														X						Acct Docs						
	1130	220	3	Kraff														X						Acct Docs						
2/20	10	1030	0.5				X	X																						
	1030	1100	0.5	Seder										X										Sub-Glass/HW						
			0.5	SSS													X							Mech discussion						
2/21							X	X	X															Office Mgmt - Move In						
				Kraff																										
2/22	940	1025	0.75	Sabal												X	X							Mech mtg Ducts Etc.						
	920	940	0.33				X																							
	1025	330		Sabal/Kraff																										
	4	6		Sabal													X	X						MEP/AV/Light Mtg (DOI/AV)						
	8	8		135							X										X			HD - Base						
	8	900		Saba)								X									X			Review MEP/Light/LO						

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Calendar

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2/23			0.5	135/311													X			X				Acct Mtg P 2						
			0.75	Kraff													X		X					Acct Reports/ Phase II Scope						
			2	Kraff															X					Coord Door HW?						
			1	Seder														X						Coord RJ / Emails						
			3.5	Sabal								X					X													
			2				X		X	X																				
2/24			0.25	Sabal													X							Coord RJ						
			3	Seder																										
			0.5	Kraff										X						X				Upgrade Network						
2/27	10	1045	0.75	Kraff										X			X							Review Ferguson						
	930	230	0.5	Seder										X										AC Mtg Phase II						
	230	330	1.0	Kraff								X												RFI / Subm Door HW/Custom						
																								Plumb Specs						
	500	800	3.0					X																Taxes Prep/ Inv. / Billing/Plan						
2/28	8	900	1.0	Sabal																				Review Set DD						
	9	1020	1.33	Seder							X																			
	1020	1200	1.67	Seder												X	X							Coord Onsite- Slops/mw/lts						
	100	200	1.0	Seder							X																			
	2	445	2.75	Sabal								X												Review Set DD						
	445	845	4.0	135	X																			Office Fix AC						
2-29	8	9	1					X	X																					
	9	1130	2.5	Sabal																				Review DD Set						
	1130	1230	1	135													X							AC Repair / Coord Trim						
	100	145	0.75	Kraff								X												Spec / Phase II Plan Review						
	2	5	3	Sabal								X												Review DD Set						
	5	6	1	Kraff												X								Cost Phase II Mtg d/d/d						
	6	630	0.5	Sabal								X												Review DD Set						
	630	830	2	135																	X			Trim						
	1130	1215	0.75	Sabal								X												Rev DD Set						
3/2	915	1001	3.75						X							X						X		LMA/Proposal						
	1	2	1	FS-115	X																			Repair Washer						
	230	400	1.5	Seder																				Soffit problem						
	420	440	0.33	Sabal																				Coord						
	4	420	0.33	Kraff																				Coord??						
	515	615		Seder																										
	615	700	0.75	Kraff										X			X													
	420	515	1.0	Proposals						X															HW Mortise Spec					