WASI AL-RAHMAN
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ABOUT ME:

A disciplined Business Analyst who has worked on multiple projects for international development organizations. I am a strong communicator committed to creating clear, easy-to-follow procedures and documentation to help businesses progress.

WORK EXPERIENCE:

Business Analyst, ERP2ALL, October 2022 – Present
Responsibilities:
- Conducted presentations on Payroll Management to ASA International which includes work with thirteen different countries.
- Created Business Requirements Documents (BRD) for each of the thirteen countries that operate under ASA International.
- Managing projects through weekly meetings, identifying risks, and tracking issues.
- Conducted UAT sessions on HRM to ensure clients' needs were met.

Business Analyst (Intern), BRAC IT Services, June 2022 – September 2022
Responsibilities:
- Worked closely with clients to gather crucial information from meetings and produce useful reports.
- Developed & documented business requirements, functional requirements, use cases, user stories, and process models for BRAC's Micro-Finance division.
- Created Change Request (CR) documents for BRAC's Micro-Insurance program and Software Requirements Specification (SRS) document for BRAC's Audit Management System.
- Ensured solutions met the needs of the clients.

Web Developer (Intern), ANT.TECH, February 2022 – April 2022
Responsibilities:
- Made a website for Kepler Academy. The website was made in two different versions: WordPress and Coding. For coding, popular frameworks like Tailwind CSS and Laravel have been used.

EDUCATION:

BSc. in Computer Science, Independent University, Bangladesh, Minor in Management Information System, 2016 – 2022, CGPA: 2.72/4.00
A Level, Cephalon International School (Edexcel), 2013 – 2015
O Level, Cephalon International School (Edexcel), 2012

ACHIEVEMENT:

British Council Book Reading Competition, Received a certificate for completing the competition with distinction

SKILLS:

Requirements Analysis & Gathering	Problem-Solving
Critical Thinking	Decision Making
Agile Methodologies	SQL

Business Process Modelling Tools
MS Visio & Bizagi Modeler

LANGUAGE PROFICIENCY:

Bangla – *Native*, **English** – *Fluent*, **Hindi/Urdu** – *Moderate in spoken*

REFERENCES:

Md. Asif Bin Khaled	Shams Ul Islam
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Dept. of Computer Science & Engr.	Dept. of Electrical and Electronic Engr.
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