

Charles Riggs**Week 4 Burn Up List**

Assignment	Due Date	Point Value	Priority by Due Date and Points
The Week Ahead	27-Feb	0%	Low
Career Module	27-Feb	0%	Low
Go To Training	22-Feb	0%	Medium
Growth	17-Feb	5%	High
Research	27-Feb	0%	Low
Development	27-Feb	0%	Low
SWOT Follow Up	26-Feb	2%	High
Being Paid for Your Work	26-Feb	2%	High
Month in Review	27-Feb	5%	High

Managing my time for the weak is a strength, I have been able to get my work done very quickly and efficiently. Covering all the bases and not leaving anything out is a weakness. I need to go over everything a little more to make sure everything is done. I see an opportunity to learn some things that fit exactly with what I am working on in my personal life. Being paid for my work fits because I am in the process of setting up my own freelance business right now.