

Rigoberto Ponce

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Brooklyn, NY 11232

I thrive in dynamic environments and am eager to contribute to the success of your organization. With a keen ability to learn and adapt to new technologies and environments, I am confident in my ability to tackle challenges head-on. I am committed to continuous growth and improvement, and I am excited to leverage my skills to make a positive impact within your team.

EXPERIENCE

WEBSITE DESIGN INTERN

Brooklyn, NEW YORK

Numeraxial LLC

July 2020 - September 2020

- Collaborate with the design team to create visually appealing and user-friendly website layouts.
- Assist in coding and implementing design elements using HTML, CSS, and other relevant technologies.
- Modified designs according to client feedback.

TEACHER AID

Brooklyn, NEW YORK

Public School 21

July 2019 - September 2019

- Modeled acceptable behavior and built rapport with students to aid in classroom management.
- Supported discipline policy of the classroom, resolving conflicts between students.
- Assist in event planning process including managing event activities

EDUCATION

HIGH SCHOOL DIPLOMA

Jun 2021

James Madison High School, **Brooklyn**

Relevant Coursework

- Microsoft Office Application
- Principles of Information Technology

Awards & Honors

- National honor society

SKILLS

- Design and Development
- Goal-Oriented
- Active Listening
- Critical Thinking
- Attention to Detail

LANGUAGES

- **Spanish**
Native