

CSC106

Group Norms and Team Contract

Group Member Names: ____Fallou Ba, Riley taylor

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Consensus

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

For now meetings will be when is best for both of us. If you miss a meeting then try your best to make up for as much missing work as possible. Legitimate reasons for missing include sickness, class, appointments.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Assignments will be made through what we can handle or what we think we can handle, essentially we will just talk it out. We will deal poorly completed assignments or assignments that aren't completed, we will address the issue

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

Snapchat and email. Active communication will

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We will decide meeting times based on when it works best for the both of us. Locations could be at places like the library or dorm lounges

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

They will be shared.

Promptness (What do you expect and how will you handle lateness?)

Communicate better to avoid future misunderstandings

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Keep an open mind to new ideas or possible changes.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

The honor system.

You may add additional norms here.