

# Our services for you

For those who complete Vocational Training

## SEPI LOAN

" if you are a skilled craftsman who has obtained Vocational training certificates then SEPI LOAN scheme has been introduced for you. you can apply from Rs. 50,000 to Rs. 500,000 via state banks."

### Basic Requirements:

- Must obtained a NVQ Certificate
- Age should between 18-55
- Should have attend workshops held by Authority on Developing Entrepreneurship Skills
- Two Guarantors
- You should bear 20% of money which is needed for the business

**Contact:** Information can be obtained from career guidance unit at Head office or from any NAITA District office



## New turning for the career via RPL

### NVQ Certificates through RPL

#### For You....

- who have service experience & career skills.
- who expected to go abroad
- who wish promotions
- who expect to follow higher education (Diploma or Degree)

### Minimum Requirements for NVQ (RPL)

- Service experience should be more than 1 1/2 years.

Basic educational qualifications or age limit are not considered to apply for this

**Contact:** Information can be obtained from NVQ (RPL) Section at Head office or from any NAITA District office

TEL : 0112 888 782 - 5  
FAX : 0112 863737  
E-mail : mcgnaita@gmail.com  
Web : www.naita.gov.lk  
Face book : naita sri lanka

**HOT LINE 1951**

971, ශ්‍රී ජයවර්ධනපුර මාවත, වැලිකඩ, රාජගිරිය, ශ්‍රී ලංකාව.  
971, ශ්‍රී ජයවර්ධනපුර මාවත, වැලිකඩ, රාජගිරිය, ශ්‍රී ලංකාව.  
971, SRI JAYAWARDHANAPURA MAWATHA, WELIKADA, RAJAGIRIYA, SRI LANKA.



### INSTITUTE OF ENGINEERING TECHNOLOGY - KATUNAYAKE.



#### National Diploma in Engineering Science

##### Civil Engineering

- Building & Structural
- Highway & Railway
- Water & Environment

##### Electrical Engineering

- Electrical (Power)
- Telecommunication
- Electronic

##### Mechanical Engineering

- Automobile
- General
- Marine

Director/Principal, Institute of Engineering Technology  
18th Mile Post, Temple Road, Katunayake.

Tel: 011 2252833 | Fax: 011 2252834 | Web: www.ndes.lk



### INDUSTRIAL ENGINEERING TRAINING INSTITUTE - KATUBEDDA



#### Electrical Section

- Electrician (NVQ 4)
- Ref & Air Cond: Mechanic (NVQ 4)

#### Metal Section

- Machinist (NVQ 4)
- Welder (NVQ 4)

#### Wood Work Section

- Wood Craftsman (NVQ 4)

#### Electronic Section

- Electronics

#### Construction Section

- Construction Site Supervisor (NVQ 4)
- Plumber (NVQ 4)

#### Printing & Computer Section

- ICT Technician (NVQ 4)
- Computer Graphic Designer (NVQ 4)
- Basic Book Binder (NVQ 4)
- Offset Machine Operator (NVQ 4)

Director/Principal, Industrial Engineering Training Institute.  
No. 581, Galle Road, Katubedda, Moratuwa.

Tel: 011 2647393 | Fax: 011 2645834



### AUTOMOBILE ENGINEERING TRAINING INSTITUTE - ORUGODAWATTA



- Automobile Mechanic (NVQ 4)
- Automobile Electrician (NVQ 4)
- Machinist (NVQ 4)

- Automobile Tinker / Welder (NVQ 4)
- Automobile Painter (NVQ 4)
- Auto A/C Mechanic (NVQ 4)

Director/Principal, Automobile Engineering Training Institute.  
No. 07, Dr. Danister De Silva Mawatha, Orugodawatta, Wellampitiya.

Tel: 011 2572977 | Fax: 011 2532181



### SRI LANKA-GERMAN TRAINING INSTITUTE - KILINNOCHCHI



#### Automobile Technology

- Automobile Mechanic (NVQ 4)
- Automobile Electrician (NVQ 4)
- Out Board Engine/Three Wheeler Motor Cycle Mechanic
- Agriculture Equipment Mechanic
- Automobile Technology (NVQ 5,6)
- Farm Machinery Technology (NVQ 5,6)

#### Construction Technology

- Construction Site Supervisor (NVQ 4)
- Construction Technology (NVQ 5,6)
- Quantity Surveyor (NVQ 5,6)

#### Food Processing Technology

- Baker (NVQ 5,6)
- Food Technology (NVQ 5,6)
- Fruit and Vegetable Processor (NVQ 4)

#### Electrical & Electronic Technology

- Electrician (NVQ 4)
- Industrial Electronic Craftsman (NVQ 4)
- Ref & Air Conditioning Mechanic (NVQ 4)
- Electrical Technology Including Renewable Energy (NVQ 5,6)
- Mechatronics (NVQ 5,6)
- ICT Technician (NVQ 4)

#### Mechanical Engineering

- Mechanist (NVQ 4)
- Metal Fabricator (NVQ 4)
- Welder (NVQ 4)
- Production Technology (NVQ 5,6)

#### Food Processing Technology

- Baker (NVQ 5,6)
- Food Technology (NVQ 5,6)
- Fruit and Vegetable Processor (NVQ 4)

#### Construction Technology

- Construction Site Supervisor (NVQ 4)
- Construction Technology (NVQ 5,6)
- Quantity Surveyor (NVQ 5,6)

#### Food Processing Technology

- Baker (NVQ 5,6)
- Food Technology (NVQ 5,6)
- Fruit and Vegetable Processor (NVQ 4)

#### Food Processing Technology

- Baker (NVQ 5,6)
- Food Technology (NVQ 5,6)
- Fruit and Vegetable Processor (NVQ 4)

Director/Principal, Sri Lanka-German Training Institute.  
A9 Road, Ariviyalnagar, Kilinochchi.

Tel: 021 4927799 | Fax: 021 2060138

To obtain Information and forward Applications Could be done through District offices and National Institute of the National Apprentice and Industrial Training Authority

### Ampara

NO. 762, SAMAPURA, AMPARA.  
067 2229357

### Anuradhapura

AIRPORT ROAD, ANURADHAPURA.  
025 2223178

### Badulla

NO. 4/10, MALWATTA ROAD, BADULUPITIYA, BADULLA.  
055 2230644 | 055 2225700

### Batticaloa

NO. 294, NEW KALMUNAI ROAD, BATTICALOA.  
065 2228130

### Colombo

NO. 242, HAVELOCK ROAD, COLOMBO-05.  
011 2597672 | 011 2587258

### Galle

NO. 395, WAKWELLA ROAD, JULGAHA, GALLE.  
091 2235628

### Gampaha

NO. 61/5, MINUWANGODA ROAD, GAMPAHA.  
033 2232874

### Hambantota

NO. 81, SECOND FLOOR, TISSA ROAD, TANGALLE.  
047 2241512

### Jaffa

NO. 44, SOMASUNDARAM AVENUE, CHUNDIKULI, JAFFNA.  
021 2222383

### Kaluthara

GALLE ROAD, BERUWALA.  
034 2279710

### Kandy

NO. 108/2 B, THIWANKABODHI MAWATHA, KANDY.  
081 2201918

### Kegalle

KOBBEWALA JUNCTION, BALLAPANA, GALIGAMUWA.  
035 2284931

### Killinochchi

A9 ROAD, ANANDAPURAM, KILLINNOCHCHI.  
021 2285615

### Kurunegala

NEGOMBO ROAD, MALKADUWAWA, KURUNEGALA.  
037 2223789

### Matara

NO. 27A, OPEN UNIVERSITY ROAD, NUPE, MATARA.  
041 2226958

### Mannar

NO. 952/1, NALLAYAN STREET, MANNAR.  
023 2223404

### Matale

NO. 11, TEMPLE ROAD, MANDANDAWALA, MATALE.  
066 2223173

### Monaragala

OLD KACHCHERI COMPLEX, MONARAGALA.  
055 2276504

### Mullativu

MANKULAM ROAD, MULLIYAWALAI, MULLAITIVU.  
021 2061012

### Nuwara Eliya

TEMPLE ROAD, HAWAELIYA, NUWARAELIYA.  
052 2223702

### Polonnaruwa

NO. 04, NEW TOWN, POLONNARUWA.  
027 2223023

### Puttalam

MOLAWATTA, MEDAGAMA ROAD, MADAMPE.  
032 2248250

### Rathnapura

VIDYALA MAWATHA, NEW TOWN, RATHNAPURA.  
045 2228667

### Trincomalee

NO. 103/7, POST OFFICE ROAD, TRINCOMALEE.  
026 2226569

### Vavuniya

PARK ROAD, VAVUNIYA.  
024 2224679

### HEAD OFFICE

971, ශ්‍රී ජයවර්ධනපුර මාවත, වැලිකඩ, රාජගිරිය.  
971, ශ්‍රී ජයවර්ධනපුර මාවත, වැලිකඩ, රාජගිරිය.  
971, SRI JAYAWARDHANAPURA MAWATHA, WELIKADA, RAJAGIRIYA.

TEL : 0112 888 782 - 5

**HOT LINE 1951**



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திறன்கள் அபிவிருத்தி மற்றும் தொழில் பயிற்சி அமைச்சு  
Ministry Skills Development and Vocational Training



ජාතික අධිකිකත්ව සහ කාර්මික පුහුණු කිරීම් අධිකාරිය  
தேசிய பயிலுநர் கைத்தொழிற் பயிற்சி அதிகாரசபை  
NATIONAL APPRENTICE AND INDUSTRIAL TRAINING AUTHORITY

Building the future generation...



The apprenticeship training to mind seeking pride

**NAITA**

www.naita.gov.lk



### Our Vision

To become the most efficient training providing organization effectively contributing to achieve prosperity in Sri Lanka through human resource development.

### Our Mission

Providing vocational and technical training for youth, to acquire employable skills through well formulated skills training programme with highest professional standards to meet the skilled manpower requirements in the industry.

### AGE

The age should be between 16 to 35 on the date of forwarding the applications. Age above 35 to could be recruited with the approval of the chairman of this authority in special circumstances.

### PART TIME COURSES

Sri Lanka Computer Competency License (SLCCL) - 6 Months

Certificate in English for Living & Vocations (CELV) - 6 Months

No	Course List	Duration	
		NVQ L3	NVQ L4
Agriculture Plantation & Livestock			
1.	Assistant Factory Officer (Rubber)	1Y	
2.	Assistant Factory Officer (Tea)	1Y	
3.	Assistant Field Officer (Tea)	1Y	
4.	Field Officer (Rubber)	1Y	1½ Y
5.	Field Assistant (Agricultural)	1Y	1½ Y
6.	Plant Nursery Development Assistant	9M	1½ Y
7.	Agrochemical Sales and Technical Assistant		1Y
8.	Cinnamon Processor	6M	
9.	Cinnamon Factory Officer		1Y
10.	Cinnamon Harvester	6M	
11.	Cinnamon Field Officer		1Y
12.	Agricultural Equipment & Machinery Mechanic	1½Y	2½Y
13.	Dairy Farming Assistant	6M	1Y
14.	Milk Collecting Centre Assistant	6M	
15.	Animal Feed Production Assistant (Field Operations)	9M	15M

<b>Auto mobile Repair and Maintenance</b>			
16.	Automobile Air Conditioning Mechanic	6M	1Y
17.	Automobile Electrician	1Y	2Y
18.	Automobile Mechanic	1½Y	2½Y
19.	Automobile Painter	1 Y	1½Y
20.	Automobile Tinker	1 Y	1½Y
21.	Motorcycle Mechanic	9M	1Y
22.	Vehicle Serviceman and Interior Cleaner	6M	1Y
23.	Wheel Alignment Technician	6M	1Y
24.	Diesel Engine Mechanic		2Y
25.	Diesel Pump Mechanic	1Y	1½Y
26.	Three Wheeler Mechanic	9M	1Y

<b>Building and Construction</b>			
27.	Aluminium fabricator	9M	15M
28.	Barbender	9M	
29.	Construction Craftsman (Masonry)	9M	1 ½Y
30.	Construction Site Supervisor		1 ½Y
31.	Interior Decorator		1 ½Y
32.	Wood Craftsman (Building)	1Y	1 ½Y
33.	Wood Craftsman (Furniture)	1Y	2Y
34.	Plumber	6M	1Y
35.	Painter (Building)	6M	
36.	Road Construction Craftsman	6M	1 ½Y
37.	Road Construction Site Equipment Operator	9M	1Y
38.	Landscaping Technician	9M	1 ½Y
39.	Elevator Technician	9M	1 ½Y
40.	Tiler	9M	1Y
41.	Multi Skilled Construction Craftsman	1Y	1 ½Y
42.	Scaffolder	6M	
43.	Construction Equipment Mechanic	1 ½Y	2 ½Y

<b>Metal and Light Engineering</b>			
44.	Fitter (General)	1½Y	2Y
45.	Welder	9M	1 ½Y
46.	Machinist	1Y	2Y

## COURSE LIST

...All Full-time Courses are Free of Charge...

No	Course List	Duration	
		NVQ L3	NVQ L4
Electrical, Electronics and Telecommunication			
47.	Electrician	9M	1 ½Y
48.	Telecommunication Technician	1Y	1 ½Y
49.	Solar Photovoltaic system Technician	6M	1 ½Y
50.	Electric Motor Winder	9M	15M
51.	Household Electrical Appliance Repairer	9M	15M
52.	Electronic Appliances Technician	15 M	1 ½Y
53.	Mobile Phone Repair Technician	6M	
54.	Security and surveillance system Technician	6M	1Y
Hotel and Tourism			
55.	Cook	9M	1 ½Y
56.	Baker	9M	15 M
57.	Front Office Operation (Guest Relation agent)	6M	1Y
58.	Receptionist	6M	
59.	Waiter/ Steward	6M	1Y
60.	Spa & Leisure Tourism Operation Assistant		15M
61.	Room Attendant	6M	
62.	Bartender	6M	
63.	Tour Guiding		1½Y

<b>Refrigeration and Air Conditioning</b>			
64.	Refrigeration and Air Conditioning Technician		1½Y
65.	Refrigeration Mechanic	9 M	
66.	Refrigeration Technician		15 M
67.	Refrigeration and Air Conditioning Serviceman	9 M	
68.	Air Conditioning Mechanic	9 M	
69.	Air Conditioning Technician		15 M

<b>Printing and packaging</b>			
70.	Book Binder	6 M	1Y
71.	Offset Litho Machine Operator	1½Y	2½Y
72.	Printing Machine Mechanic	1½Y	2½Y

<b>Medical and Health Science</b>			
73.	Nurse Assistant	1Y	1½Y
74.	Pharmacy Technician		2Y
75.	Optician	1Y	
76.	Physical Fitness Trainer		1Y

<b>Personal and Community Development</b>			
77.	Beautician	6M	1½Y
78.	Hair Dresser	9M	1Y
79.	Child Care Giver		1Y
80.	Care Giver	6M	1Y
81.	Care Giver (Elder)		1Y
82.	Caregiver (Special needs)		1Y
83.	Caregiver (Maternal & Child)		1Y
84.	Pre-School Teacher(Early Childhood Dev:)	9M	1Y
85.	Child Care Center Assistant	6M	
86.	Sales Representative / Assistant		1 ½Y
87.	Dry Cleaning and Laundry Processor	6M	9M
88.	Housekeeping Supervisor		1 ½Y
89.	Supermarket Customer Service Assistant	1Y	1 ½Y
90.	Elder Care Assistant (NVQ Level 2) 3Months		

No	Course List	Duration	
		NVQ L3	NVQ L4
Textile and Garments			
91.	Apparel Designing Technician		1Y
92.	Tailor	1Y	2Y
93.	Industrial Sewing Machine Operator	6M	
94.	Sewing Machine Mechanic	1Y	2Y
95.	Pattern Maker	6M	1Y
Office Management			
96.	Clerk (General)		1Y
97.	Storekeeper	1Y	1½Y
Mechatronics Technology			
98.	Hydraulic Technician		1½Y
99.	Industrial Mechatronics Technician		1½Y
Finance Banking and Management			
100.	Business Associate	1Y	1½Y
Marine and Nautical Science			
101.	Outboard Motor Mechanic	6M	1Y
Information Communication			
102.	Computer Graphic Designer		1Y
103.	Computer Hardware Technician		1Y
104.	Information & Communication Technology Technician		1Y
Manufacturing			
105.	Upholsterer	9M	1½Y
Art Design & Media (Visual & Performing)			
106.	Photographer	1Y	1½Y
Gem & Jewellery			
107.	Jewellery Maker (Goldsmith)	1Y	1½Y
Heavy Vehicle			
108.	Crane Operator	1Y	
Public Administration & Deference			
109.	Fireman	6M	1Y
Other			
110.	Boiler Operator	1½Y	

*With our cordial services, we are providing you*

The opportunity to be trained in a factory, working place or an affiliated office within your area under the guidance of a skilled craftsman.

Make employed through career guidance.

Guidance for higher professional education. (National Diploma & Degree)

Training recruitment within the whole year.

Providing SLTB season tickets

CHAIRMAN,  
NATIONAL APPRENTICE AND INDUSTRIAL TRAINING AUTHORITY  
NO. 971, SRI JAYAWARDANAPURA MAWATHA,  
WELIKADA, RAJAGIRIYA.

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