COVER LETTER

Dear Mr./Ms:

Im writing in response to your recently advertised position . I am very interested in this opportunity and believe that my qualifications, education and professional experience would make me a strong candidate for the position. I am a professional who work in any environment with people of verstile nature and know how to handle any situation. I firmly believe that I can be a valuable asset to your team. I welcome the opportunity that to you providing me.

Thank you in advance for your consideration.

Sincerley, Rimsha Muzaffar F-10 Left Bank Wapda Colony

10-03-2021

RIMSHA MUZAFFAR

D.O.B: 24-05-1999

Email: rimshachishti@gmail.com

About Me Detail Info

Address:

F-10 Left Bank Wapda Colony Mangla Dam

Contact no: 03325886113 Email address:

rimshachishti@gmail.com

OBJECTIVE Looking for a challenging role in a reputable

organization to utilize my technical and management skills for the growth of the organization as well as to enhance my knowledge about new and emerging

trends.

EDUCATION BS IT

Pursuing

UOG Sub Campus

PRE-ENGINEERING

2017

FGPCMC

COMPUTER SCIENCES

2015

FGPSMC

LANGUAGES English

Urdu

INTERESTS learning new digi skills

SKILLS Time oriented

Team mangement

logo making

Java Expert

photoshop editing