# Code of conduct:

We're adopting Mozilla's code of conduct (<a href="https://www.mozilla.org/en-US/about/governance/policies/participation/">https://www.mozilla.org/en-US/about/governance/policies/participation/</a>) and supplementing it with the following points...

## **Meetings**

## Meeting availability

Monday 6 pm Tuesdays 14:00-14:30 pm

## Meeting location

Ideally at the library (1st floor).

If we need to meet somewhere else then Google Meet video/voice call.

## **Rules**

### Non participation

All members will participate. Those who continuously don't participate will be reported to the lecturer with evidence.

Groupwork relies on all members pulling their weight.

## Meeting deadlines

Work will be started early to ensure that we meet deadlines.

#### **Attendance**

All members will attend lab sessions (unless sick or severe issues arise). If a member is unable to attend, they should let the others know out of courtesy.

The same rules on attendance apply to code reviews.

#### Workload

Work will be distributed fairly.

If a member feels that they are being treated unfairly then they should bring this up with the other members of the group so we can ensure safety and equality for all members.

Signed and Agreed by:

Evangeline Anderson (Evie) Betty Kallay Catherine Binyamin