

Shruti Dhanush

Curriculum Vitae

Date of Birth : 19th September 1990
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PROFESSIONAL SUMMARY

A dynamic IT professional with 4+ years of experience working around project management with an interest that combines technology, collaborative skills and clear end results. An excellent communicator with a strong personal driving force who enjoys responsibility and teamwork.

- Sound experience in handling projects with a strong customer focus.
- Effective Project management skills and hands on experience with JIRA.

WORK EXPERIENCE

Project Management Officer, Amrut Software Pvt. Ltd., Mumbai, India.
(June 2013 to July 2018)

Responsibilities -

- Project Management of IT product developments through initiation, planing, execution, monitoring and closing.
- Lead project meeting for product developments.
- Reviewing the project regularly and present monthly project status reports to project Managers.
- Secure good co-ordination within the different stakeholders for smooth project functioning.
- Assisting Project Managers in successful completion of the projects.

Few Projects Handled -

- **Container Control and Pricing Module – Indus Container Lines**
Web based customized solution for a logistic company to manage contracts with vendors, container inventory and tracking, pricing contracts etc.
- **Medical Portal – Amkri Tech Services Pvt. Ltd.**
Web based solution for searching for a doctor, booking an appointment with doctor, booking an appointment with diagnostic center etc.
- **Customized CRM Solution for Project Card – Schindler India Pvt. Ltd**
Web based solution for sales team who are in tendering process for the project for elevators and escalators.
- **PinecodeIt – Social Networking site for society – Vicino International Pvt. Ltd.**
It's a networking site where a person can search for his/her society, join the group, refer/invite friends, search for amenities, can request for background check of the society securities/housekeepers etc.

EDUCATION

- Advanced Diploma in Software Development 2012, Mumbai Educational Trust.
- Bachelor of Computer Science 2011, University of Mumbai.
- Higher Secondary Certificate 2008, University of Mumbai.
- Secondary School Certificate 2006, University of Mumbai.

TECHNICAL SKILLS

Applications	MS-Office, JIRA
Databases	Microsoft SQL-Server 2005, Microsoft Access
Operating Systems	Windows 2007, 2010, Linux
Web Technologies	HTML, XML

PERSONAL DETAILS

- Marital Status : Married
- Languages : English, Hindi, Marathi, Malayalam and Swedish
- Hobbies : Listening music, reading, playing badminton

REFERENCES – Available upon request.
