



RINCHEN NORBU

WEB DEVELOPER | GRAPHIC DESIGNER

CONTACT

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📍 Thimphu City, Pamtso

LANGUAGES

- English
- Dzongkha
- Hindi
- Nepali
- Bumthap
- Khengkha
- Sharchop

EXPERIENCE

- Freelancer
- Web Design
- Office Assistant
- Video Editing
- Graphic Designer
- Barista

PROFESSIONAL SUMMARY

A versatile and creative professional with a diverse skill set in web development, graphic design, video editing, photography, and barista services. Known for delivering high-quality work, meeting deadlines, and exceeding client expectations. Passionate about technology and visual arts, with a keen eye for detail and a commitment to continuous learning and improvement.

EDUCATION HISTORY

Class 12 | 2015

Taktse Rigzhung Higher Secondary School | Trongsa

Class 10 | 2013

Chumey middle secondary School | Bumthang

SKILLS

Web Development: HTML, CSS, JavaScript

- Designed user experiences on mobile devices through media queries and responsive design principles.
- Developed a responsive website using HTML, CSS and JavaScript.

Graphic Design: Adobe Photoshop, Illustrator, InDesign, Figma

- Created logos, flyers, and other marketing materials.
- Designed graphics for social media campaigns, such as Facebook ads and Instagram posts.
- Edited photos in Photoshop to enhance their quality for use in print or digital formats.
- Developed multiple marketing materials, including brochures, flyers, and posters, to promote products or services.
- Photography: Portrait, Landscape, Event Photography

INTERESTS

Web Development: Exploring new technologies and frameworks to create efficient and innovative web solutions.

Graphic Design: Designing aesthetically pleasing and impactful visual content.

Video Editing: Crafting engaging and dynamic video content for various platforms.

Photography: Capturing moments and emotions through the lens.

Learning and Growth: Continuously seeking new skills and knowledge to enhance my professional abilities.

Coffee Culture: Exploring different brewing techniques and creating unique coffee experiences.

- Managed post-production processes, including color correction and retouching.

Video Editing: Adobe Premiere Pro, Blender, Final Cut Pro, After effects etc.

- Edited videos for promotional and social media content.
- Implemented motion tracking technology for camera stabilization or object tracking sequences.
- Created 3D animations environments to be used in visual effects sequences.
- Researched new technologies that could enhance current VFX capabilities.
- Developed and designed special effects for feature films using Adobe After Effects, Blender, Speedtree and Photoshop software packages.
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Barista: Coffee brewing techniques, latte art, customer service

- Keep track of essential items like coffee beans, milk, syrups, pastries, and other consumables. Regularly monitor stock levels to avoid running out of popular items.
- Serving different type of coffee and taking customer orders and payment.
- Operated cash registers and handled cash and card transactions.
- Prepared and served a variety of coffee beverages.
- Provided excellent customer service and maintained a clean workspace.
- Created latte art and educated customers about different coffee brewing techniques

DECLARATION

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief. In event of defection of false or misleading information, I also undertake to abide by all Rules and Regulations.