

# Change The Voice

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## Concept Notes

### Voice:

Voice is that form of the transitive verb that shows whether the subject of the sentence is the doer of the action or has the action done to it.

For example:

Raj played football.

Football is played by Raj.

### Changes in Pronouns

Subjective case(AV)

Objective case(PV)

I

by me

We

by us

They

by them

He

by him

She

by her

It

by it

You

by you

**Change in tenses from Active Voice to Passive Voice:**

➤ **Simple Present Tense:**

Subject + V1/s,es + Object (Active Voice)

[I,We,They,You –V1

She, He, It (thing)- V1s,es]

I write a book.

Obj + is/am/are + V3 + by + Sub

A book is written by me. (Passive Voice)

➤ **Present Continuous Tense:**

Sub + is/am/are + V1ing + Obj (A.V.)

I am writing a book.

Obj + is/am/are + being + V3+ by+ Sub (P.V.)

A book is being written by me

➤ **Present Perfect Tense:**

Sub + has/have + V3 + obj

I have written a book.

Has- He, She, It.

Have – I, We, You, They, Plural (it)

Ob + has/have+ been + V3+ by+ Sub

A book has been written by me.

➤ **Simple Past Tense:**

I wrote a book.

S + V2 + Obj

A book was written by me.

Ob + was/were + V3 + by + Sub

➤ **Past Continuous tense:**

I was writing a book.

S + was/were + Ving + ob

A book was being written by me.

Obj + was/were + Being + V3 + by + Sub

➤ **Past Perfect tense:**

I had written a book.

S + had + V3 + ob

A book had been written by me.

Ob + had + been + V3 + by + S

➤ **Simple Future Tense:**

He will write a book.

S + will/shall + V1 + obj

A book will be written by him.

Obj + will/shall+ be + v3+ by+ sub

➤ **Future Perfect Tense:**

He will have written a book.

Sub + will/shall + have + v3+ obj (A.V.)

A book will have been written by him.

Ob + will/shall + have + been+ v3+by+S (P.V.)

**Exercise:**

**Change the sentences from active to Passive**

- 1) I have helped my friend.
- 2) We shall play chess.
- 3) He killed the snake.
- 4) She is singing a song.
- 5) We shall have done our project.

## Negative Sentence

### ➤ Simple Present tense:

I don't speak English (Active Voice)

S + Don't/ Doesn't + V1+ Obj

English is not spoken by me. (Passive Voice)

Obj + is/am/are + not+ V3 + by + Sub

Don't – I, We, You, They

Doesn't – She, He, It

### ➤ Present Continuous tense:

I am not playing chess

Sub+is/am/are+not+obj

Chess is not being played by me

Obj + is/am/are + not + being + V3 + by + Sub

### ➤ Present Perfect tense :

He has not done his H.W.

Sub + has/have+ not + V3 + Obj

His H.W. has not been done by him.

Obj + has/have + not+ been + V3 + by+ S

### ➤ Simple Past tense:

I did not like this book.

Sub + did+ not + V1 + Obj

This book was not liked by me.

Ob + was/were + not + v3 + by + Sub

### ➤ Past Continuous tense:

He was not writing the test.

S + was/were + not + V1ing + Ob

The test was not being written by him.

Ob + was/were + not + being + V3 + by + S

➤ **Past Perfect tense:**

I had not left the place.

S + had + not + V3 + Ob

The place had not been left by me.

Ob + had + not + been + V3 + by + Sub

➤ **Simple Future tense**

She will not write a letter.

S + will/ shall + not + V1 + ob

A letter will not be written by her.

Ob + will/shall + not + be + V3 + by + Sub

➤ **Future Perfect tense:**

He will not have won the match.

S+ will/shall + not + have + V3 + obj

The match will not have been won by him

Ob + will/shall + not + have + been + V3 + by + S

**'Use Let'**

Bring a glass of water.(A.V.)

V1 + obj

Let a glass of water be brought. (P.V.)

Let + Ob + be + v3

**Interrogative Sentences**

➤ **Simple Present Tense**

Questions begin with do/does

Do/does + subject + V1 + object? (Active Voice)

Does she cook the food?

Am/is/are + object + V3 + by + sub? (Passive Voice)

Is the food cooked by her?

➤ **Present Continuous**

Questions begin with am/is/are

Am/is/are + subject + V1ing + object?

Is she cooking the food?

Am/is/are + obj + being + V3 + by + sub?

Is the food being cooked by her?

➤ **Simple Past**

Questions begin with 'did'

Did + subject + V1 + object? (Active Voice)

Did she cook the food?

Was/were + object + V3 + by + Sub? (Passive Voice)

Was the food cooked by her?

➤ **Past Continuous**

Questions begin with was/were

Was/were + subject + V1ing + object? (Active Voice)

Ex: Was she cooking the food?

Was/were + obj+ being + V3 + by + sub? (Passive Voice)

Ex: Was the food being cooked by her?

➤ **Present Perfect and Past Prefect**

Questions begin with have/has/had

Have/has/had + subject + V3 + object ? (Active Voice)

Ex: Has she cooked the food?

Have/has/had + obj + been + V-3 + by + sub? (Passive Voice)

Ex: Has the food been cooked by her?

### **Questions begin with modals**

Modal + subject + verb + object ? (Active Voice)

Ex: Can she cook the food?

Modal + object + be + V3 + by + sub ? (Passive Voice)

Ex: Can the food be cooked by her?

### **'Wh' questions**

Questions starting with what, why, where, when, who, whom etc are known as 'wh' questions

'Wh' word + auxiliary/helping verb + subject + verb + object ? (Active Voice)

Ex: Why did she punish you?

'Wh' word + auxiliary/ helping verb + object + V-3 + by + sub ? (Passive Voice)

Why were you punished by her?

### **Questions beginning with 'who'**

In such kind of sentences who acts as subject.

See some examples to clear this

Who wrote this letter? (Active Voice)

Who+v2+obj?

By whom was this letter written? (Passive Voice)

By whom + was /were + ob + v3?

Who will call him? (Active Voice)

Who+will/shall+obj?

By whom will he be called? (Passive Voice)

By whom + will/shall + ob + be + v3?

### **Questions beginning with 'whom'**

- 1) Whom has the principal honoured? (Active Voice)  
Who has been honoured by the principal? (Passive Voice)

## Exercises

### I. Change the following Active voice sentences into Passive voice

1. She is watering the plants.
2. I have collected a sufficient number of articles.
3. Who told you about this?
4. This gives a clear reflection.
5. Keep your mouth shut.
6. She had bolted the doors before the alarm rang.
7. Kangana has signed the film.
8. Kids are blowing the balloons.
9. Mother will tie Shipra's ponytail.
10. Will you achieve this impossible goal.

### II. Change the following Active voice sentences into Passive voice.

1. What do the workers demand?
2. Which religion does he follow?
3. Pass the salt.
4. Convey my message to him.
5. Let my message be conveyed to him.
6. This will cause a great trouble in the future.
7. Rahim has learnt a number of proverbs.
8. This will help him in essay writing.
9. Who brought the vegetables today?
10. Take your seats quickly.