

# CURRICULUM VITAE

## Palok Kumar Saha



Banasua, Adarsha Sadar, Comilla.

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### CAREER & APPLICATION INFORMATION

#### Career Objective:

I would like to build up my career of Engineering sector through using my creatively, efficiency, proficiency and hard working so that my respective organization can achieve its goal in the circumstance of the global challenge and completion. I always prefer to take the challenges as opportunities for Civil Constriction.

### JOB EXPERIENCE

**4.** I have been serving as a “Auto CAD Operator” at **Feasibility study & Detailed Design for kewatkhali bridge over the River Brahmaputra at mymensingh with Raileay Overpass & 4-Lanme Approach Road Project** in “**DEVELOPMEWNT DESIGN CONSULTANTS LIMITED**” at Dhaka since 18 March 2020 till now.

#### Duties and Reponsibilities

- I am drawing structural drawing, elevation for different structures.
- Bridge Pile layout plan, Abutment pile cap, pier column, pier cap drawings for a Project.
- Box-Culvert layout, Sand pile Details Construction drawing.
- Quantity of structure RCC volume and BOQ prepared
- Geotechnical Drawing prepared

**3.** I have been serving as a “Junior Site Engineer & Auto CAD Operator” at **Bridge & Culvert section** in “**MAX INFRASTRUCTURE LIMITED**” at Comilla since 01<sup>st</sup> April 2017 to 8 March 2020

#### Duties and Reponsibilities

- I am drawing structural drawing, Steel girder drawing, topographical survey layout plan, plan section, elevation for different structures. All kind of AS Built drawing for the final submission of drawings for a Project.
- Six Bridge Pile layout plan, Abutment pile cap, pier column, pier cap drawings for a Project.
- Twenty two nos Box-Culvert layout, Sand pile Details Construction drawing.
- Box Culvert Backfilling Lay-out in working drawing.
- An architectural drafter may draw plans for the foundation of structures as well as lay out of buildings.
- RFI Submission & updating RFI control list.
- Station Building pile Layout, Column, G.B Beam, Roof Beam, Cross section and Long section and details Drawing.
- All Station Yard Drain & Cross Drain working drawing.
- Cofferdam Drawing.
- Estimating of rebar & Concreting quantity.

2. I have been serving as a “**Project Engineer at Building section** in“**SARNA KUTIR PROPERTIES (PVT) LTD.** at Rajgong, Comilla since 05 February 2017 to 30 March 2017

### **Duties and Responsibilities**

- 20 Inch Dia, and 65 feet Length Cast-In-Situ Pile Supervised.
- Estimating and calculation for the numbers of reinforcing rebar's And volume of Concrete.
- Managing site Supervisor and labor/contractors.
- As Built Drawing & Estimating required BOQ
- Preparing daily Progress, arranging inspection with maintaining quality control

1. I have been serving as a **Auto CAD Operator**” in “**BUILDING PLANING DESIGN CONSULTANT**” at kutbari, Cumilla since 01<sup>st</sup> December 2016 to 02 February 2017

### **Duties and Responsibilities**

- I am Detail drawing Building layout plan, Column layout plan & cross section, Elevation, Fond view. and Electrical plan.

### **COMPUTER SKILLS**

1. Office Application, Ms Word, Ms Excel & Ms Power Point.
2. Auto CAD, 2D, 3D Max.
3. Photoshop.
4. Internet Browsing.

### **TRAINING SESSION**

- ❖ I have completed 03 month Industrial Training course from the “**UNITECH ARCHITECTS & ENGINEERS**”, **Cumilla office.**
- ❖ I have completed 06 month **AUTO CAD(2D,3D)** Training course from the “**TECHNICAL TRAINING CENTRE, KOTBARI, Cumilla.**
- ❖ I have completed 06 month **CIVIL CONSTRUCTION** Training course from the “**TECHNICAL TRAINING CENTRE, KOTBARI, Cumilla.**

### **LANGUAGE PROFICIENCY**

- English : Spoken, Written and Listening - Very Good.
- Bengali : Mother -tongue

### **INTERESTS**

I am able to work in a team Environment, Reading, Playing, Traveling and challenging works.

### **ACADEMIC QUALIFICATION**

#### **Diploma in Engineering**

Institute	:	Cumilla Polytechnic Institute
Department	:	Civil Technology
Duration	:	4 Years
Board	:	Bangladesh Technical Education Board
Passing Year	:	2016
Result	:	CGPA: 3.26 (Out of 4.00)

**Higher Secondary Certificate (H.S.C)**

Institute : Sonar Bangla College  
Group : Science  
Board : Cumilla  
Passing Year : 2012  
Result : GPA- 4.00 (Out of 5.00)

**Secondary School Certificate (S.S.C)**

Institute : Banasua Birendra High School  
Group : Science  
Board : Cumilla  
Passing Year : 2010  
Result : GPA- 4.63(Out of 5.00)

**PERSONAL INFORMATION**

Name : Palok Kumar Saha  
Father's Name : Shambu Chandra Saha  
Mother's Name : Shwpana Rani Saha  
Date of Birth : 22<sup>th</sup> August, 1995  
Gender : Male  
Religion : Hindu  
Marital Status : Unmarried  
Nationality : Bangladeshi.  
Present Address : Vill: Banasua, P.O: Banasua Bazar,  
P.S: Adarsha Sadar, Dist: Cumilla.  
Permanent Address : Vill: Banasua, P.O: Banasua Bazar,  
P.S: Adarsha Sadar, Dist: Cumilla.  
Height : 5 Feet 6 Inches  
Blood Group : B+  
Weight : 65Kg



Signature  
Palok kumar saha