

AQM BADRUDDOZZA

Deputy Manager (SCM)



Contact

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📍 House # 32, Block # E,
Road # 6, Rampur.

Education

MASTERS OF BUSINESS STUDIES (MBS)

National University
Major: Accounting,
Second Class
2009 (held in 2006)

BACHELOR OF BUSINESS STUDIES (BBS)

National University
Major: Accounting,
Second Class
2007 (held in 2005)

BACHELOR OF LAWS (LLB)

National University
Appeared
Season: 2019-2020.
ICMAB: Out Of 2000 Complete 1200 Marks.
(Old Syllabus)

Skills

Professional

- Supply Chain Management
- Employee Relations
- Time Management
- Project Planning
- Inventory & Flexibility
- Functional Laws
- Sense of Accountability
- Ethical Standards
- Product Cost Analysis
- Variance Analysis

Professional Summary:

A committed professional with a successful track record of working for 12 years of holistic experience in Supply Chain Management (SCM) with 3 different renowned organizations at synchronizing supply with demand and at developing supply chain strategies that significantly impact on profitability and increase the total value of a business. And has a long history of driving growth whilst reducing costs efficiency and providing accurate cost effective routing information.

Career Objective:

To contribute in an organization where I can integrate my knowledge and skills to add value to my potentials.

Experience:

DEPUTY MANAGER-Commercial (SCM)

January 27, 2015 –

Continuing.

Navana Petroleum Ltd.

(A sister concern of Navana Group)

Responsible for delivering products and services across the entire supply chain. Keeping in touch with suppliers and developing cordial relationships with them. Deciding what to do with dead stock. Monitoring the flow of goods through the supply chain:

- Have huge expertise of Local LC & import LC (Lubricating Sector) .
- Working closely with suppliers and customers to improve operations and reduce cost.
- Ensuring the personal safety and safe working environment of staff.
- Check & confirm all kinds of bill as like as C&F, Transport, CI, Bill of Entry.
- Communicating needs & objectives to managers & key personnel in procurement, logistics & distribution.
- Confirm L/C related all works & prepare all kinds of Bank document.
- Providing accurate routing information to ensure that delivery times and locations are coordinated.
- Accurately calculating total supply chain costs in relation to proposed new projects.
- Obtaining quotes for transportation and also making cost comparisons.
- Making sure that all supplier information & records are current.
- Ensuring all aspects of the supply chain work in harmony.

ASST.MANAGER-Commercial (SCM)

March 16, 2014 - January 25,

2015

Index Agro Industries Ltd.

(A sister concern of Index Companies)

AQM

BADRUDDOZZA

Deputy Manager (SCM)

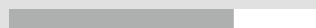
Skills

Technical

MS Excel



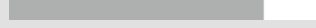
SAP FICO



MS PowerPoint



Data Analysis



Power Query

Trainings

Supply chain Diploma

Under CareersHub | (6 month Diploma), January to June-2021

LC Management for Procurement, Commercial & Supply Chain Languages

- English (Fluent)
- Bengali (Native)

Personal Details

Date of Birth: 1st December 1982

Nationality: Bangladeshi
Interest

- Reading Books
- Cricket, Football and Badminton.

References

Md. Fakhru Islam

Deputy Commission of taxes.

Cell: 01711-282088

Mohammad Ala Uddin, FCMA

General Manager (A&F).

Navana Petroleum Ltd.

Experience (continued)

Carrying out periodic stock checks. Finding different suppliers and service providers. Budget management and cost tracking. Ensuring compliance with all regulatory requirements. Leading multifunctional teams at various levels:

- Having sound Knowledge of Bank actions, customs guidelines rules associated to each Export & Import.
- Stock and product availability and control.
- Perform different duties that are work-related, as assigned by the highest authority.
- Coordinating all of the entities involved in a supply chain.
- Communicate instantly with purchasers as essential to reply questions, relay transport updates and deal with complaints calmly and effectively.
- Negotiating rates with local contractors and also international companies.
- Planning of procurement, production, inventory control, logistics and distribution.

SR. EXECUTIVE-Commercial (SCM) June 7, 2010 - March 11, 2014.

Beximco Pharmaceuticals Ltd.

(Asister Concern of Beximco Group)

Managing the day-to-day relationships with supply chain partners. Implementing supply chain strategies nationally.

- Collecting and storing commercial information from various sources, responsible for compiling reports and presentations as required; prepare, maintain and update clients files; & assist in collecting & analyzing commercial information
- Check requisition daily and buy the products as per requisition.
- Ensure the specification, quality and quantity of the products according to a material requisition.
- Analyzing PR (Purchase Requisitions), Preparing CS (Comparative Statement), and Issuing of PO (Purchase Orders) and following it up till final delivery.
- Prepare necessary statement and report in line with the management's requirement.

EXECUTIVE-Commercial (SCM)

April 7, 2009 - June 6, 2010

Beximco Pharmaceuticals Ltd.

(Asister Concern of Beximco Group)

Managing the day to day operations of the supply chain, and for being the main port of call for any logistical issues:

- Take care of commercial papers /documentation for import and export.
- Keep liaise with the concerned department like DEPZ /Customs/Shipping Agent /C& F/Bank etc.
- Prepare necessary statement and report in line with the management's requirement
- Bring Bill no., Proceeds and Bank to Bank Courier no. from bank, a day weekly.

Signature

AQM BADRUDDOZZA