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Place of Birth: Chittagong

Fahatul Islam

Business focused and experienced finance professional having 6 years proven track records of working in MNC with Finance and Taxation role. My experience is enriched with recognition, awards and trainings.

Work Experience

Marico Bangladesh Limited

Deputy Manager, Finance & CORA
Assistant Manager, Finance & CORA

July 19- to date

Jan 18- June 19

Responsibilities

Ensure smooth payment process, payment run, foreign payment arrangements and payment instructions to bank operations.

Managing the working capital of the company and exploring the best alternative options for investment such as investment in T-bills/bonds, rate negotiation with MNC banks.

Establishment of control in payment process i.e. system approval matrix, policy development including investment and FX hedging and review of the effectiveness of the policy on a regular basis for the required modification or changes, invoice verification in line with Good Received (GR) and Purchase Order (PO), SOD development.

Ensure timely submission of statutory reporting i.e. FDI return submission, updating CIB database etc.

Obtaining approval from BIDA for remittance of Royalty and Technical Assistant fess and processing such remittances.

Preparation of monthly treasury scorecard & ensure appropriate record and information management for future reference and audit.

Preparation of financial reports related to budgets, variance, accounts receivables, expenses etc.

Manage all accounting activities, analyze and maintain effective internal control while ensuring statutory compliance as well as compliance with applicable BAS and BFRS.

Ensuring all the assets of the compnay under the insurance coverage and endorsement of addition of assets with insurance companies on timely basis, conducting quarterly Risk Inspection to identify the risky areas.

Marico Bangladesh Limited

Executive, Taxation

July 16- Dec 17

Officer, Taxation

June14- June16

Responsibilities

Ensure that in all applicable cases TDS, VDS have been deducted and the same deposited to Govt. exchequer on timely basis and issue of TDS & VDS certificates to the appropriate vendors.

Provide Tax & VAT opinion to accounts, SCM and other related team as per requirements.

Assist in designing new TAX & VAT Planning programs and identifying opportunities for savings.

Appear before VAT & Tax offices for hearing & Prepare schedule, statement and stuffing documents for VAT audit/offices.

Prepare and submission of monthly VAT return, quarterly installment of AIT, semi-annual withholding Tax return, annual Tax return to the authority on timely manner.

Preparation of Input-Output Coefficient for both local sales and export and submission to VAT office.

Maintain all VAT books & records as per VAT & SD Act 2012.

Monitor and Review all related TAX & VAT compliance and update management time to time.

Liaison and maintain all tax and VAT related correspondences with respective regulatory authorities.

Support Company CFO in reporting of Regional Tax matters, preparation of related statement and workings to meet the query of Regional Office, reporting of law changes through Finance Act, SRO's, circulars issued by NBR with their impact analysis.

Assistant (Audit & Advisorv Services)

Hoda Vasi Chowdhury & Co. Chartered Accountants

Jan 12- May 14

Responsibilities:

Management, supervision and coordination of audit assignments.

Analysis of financial statements to pinpoint potential weak areas.

Managing, supervising special assignments like financial statements review engagement, financial and tax due diligence, certification of dividend, royalty for outward remittance.

Review of internal control system and various policies including risk management policies and standard operating procedures in audit assignments.

Expertise

SAP

Microsoft Office

Data Analysis

Tax & VAT Planning

Skills

Leadership

Communication

Proactive & Team work

Time management

Language

English



Bangla



Interest

Travelling

Sports

Workout

Qualification

Professional:

Chartered Accountant (Application level)-(ICAB,2018)

Income Tax Practitioner(ITP)-(National Board of Revenue,2018)

Academic:

MBA-CGPA: 3.01,Finance,North South University (2013)

BBA-CGPA: 3.54, Finance,Independent University, Bangladesh (2011)

HSC-CGPA:4.20, Science, Chittagong Board (2007)

SSC-CGPA:5.00, Science, Chittagong Board (2005)

Others:

CA Articleship- Hoda Vasi Chowdhury & Co.(ICAB, 2012-2014)

Managerial Communication for Professional Success (IBA-DU,2019)

Acknowledgement

"Ace of achievers-2019" recognition from MD for showing excellence in work.

Performance excellence award at Marico Bangladesh Ltd. Finance Meet 2017.

Marico Value Walker Award for consecutive three years 2016, 2017 and 2018 for displaying Marico Values.

I do hereby declare that all information provided here is true and correct to the best of my knowledge.

Date: 30 Aug 2020

Fahatul Islam