

Md. Mahabubul Kabir

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Career Summary:

- Working as a Production Executive (Plant Operation) at Kallol Group of Companies & have 5 years' experience in Production & Project Management, Erection, commissioning, Maintenance, Operators handling, Follow up Production and Manpower Management.
- Intended to be a result oriented professional driven by the desire to excel business by utilizing new concepts, along with expertise in Technical Design, Operation, Project Management, Automation, process Development, Risk Management as well as Technical planning & implementation.
- Demonstrated Confirmed expertise in surpassing goals, attaining academic objectives and exceeding expectations in different competitive arena.
- Sound in Reporting, Documentation, Testing, MIS, Safety, Communication, Coordination, Teamwork, Risk Management, Case Solving, Supply Chain Management & Stakeholder Management.

Career Objective: To work as a Production professional & add value to the organizational growth.

Key Proficiencies:

- Production Process
- Operation Management
- Health Safety & Management
- Quality & Supervision
- ISO & 5s Rules
- PLC & CNC Machine Operation
- Electrical Measurements
- Power Distribution
- Packing & Printing Machine operation
- Sub-Station Power Transmission

Personal Information:

Date of Birth: 05th February, 1995

NID No: 4155672936

Working Experience:

1. **Organization Name:** Kallol Group of Companies (Manufacturing and Packaging Plant)

Website: kallolgroup.com



Designation: Production Executive (Plant Operation)

Duration: From Dec '17 to till now

Job Responsibility:

- Machine maintenance, Operators handling, Follow up production Delay Production and recommendations to strategic plans and reviews; preparing and completing action plans;
- Implementing production, productivity, quality, and customer-service standards; resolving problems; identifying trends; determining system improvements; implementing change.
- Section production planning & control according to order, Maintain day to day standard output with line planning/ balancing & quality, Submit daily production and product wise man-hour report to the immediate superior.
- Prepare raw Materials used and demand report, Follow up machine capacity and output, Fully understand about production process and machine function, Manpower handling & floors/sections management and increase the product wise productivity.
- Communicate with the immediate superior on regular basis for the better management, Share & assist with immediate superior or teams in planning & production.

- Maintain all files and other documents related to production and share those with the management, Inform instantly to maintenance guys for any maintenance work, Ensure efficient use of resources (material, manpower), Establish Occupational Safety Health & Environment (OSHE) in work place.
- Provides engineering support by responding to requests for mechanical and electrical problems.
- Proper handling of PLC & CNC, Automation Machine and overall safety aspects of Human & Machine.
- Preparing Standard Operating Procedure for maintaining all machinery the SOP in a timely manner.
- Monitoring a team of 95 people & assuring smooth production for 8MT detergent powder/day.
- Providing necessary supervision during packaging machine installation work.

2. **Organization Name:** Arla Foods Bangladesh Ltd (DANO Milk) Dealer of Arla (Denmark).

Website: www.arlafoods.com.bd



Designation 1: Senior Supervisor (Production and Operation)

Duration: From Mar'15 to Dec '17

Job Responsibility:

- Maintain all machineries of the factory in proper working condition to ensure optimum production.
- Inspect completed operations, to ensure conformance to design and equipment safety standards.
- Ensure & collect RM & PM through requisition from store for smooth production, Machine breakdown, down time and running time maintain by data.
- Develop maintenance procedures and ensure implementation
- Carry out inspections of the facilities to identify and resolve issues
- Plan and oversee all repair and installation activities
- Allocate workload and supervise upkeep staff (custodians, janitors etc.)
- Monitor expenses and control the budget for Production.

Professional Qualification:

- Electrical Machine Operation and Maintenance (PLC) from North Bengal Engineering Training Center in 2015 (04 months)

Academic Qualification:

- Bachelor in Engineering in Electrical & Electronic Engineering from Prime University, Dhaka in 2019
- Diploma in Engineering Electronic from Rangpur Polytechnic Institute, Rangpur with CGPA 3.17 out of 4 in 2015
- SSC in Science from Dimla Fazil (Degree) Madrasah with CGPA 5.00 out of 5.00 in 2010



Training:

- 06 months long "Industrial Attachment & Training" in 2014
- Assembly of Electrical Safety Training, ISO Training, Occupational Health Safety Training, Fire Fighting Training, Electrical and Mechanical Machines Controlling Training etc.

Soft Skill: Teamwork, convincing, inspiring, influencing, negotiation, leadership skill.

Computer Skill: Sound in Microsoft word, excel, & power point presentation

Software Skill: Auto CAD Designing

Language: Fluent in Bangla and English

References

- **Md. Nokibor Rahman**, Rangpur Polytechnic Institute, Chief Instructor, **Mobile:** (+88) 01550003000
- **Md. Asfarul Islam**, Kallol Group of Companies, Technical Manager, **Mobile:** (+88) 01521466498

Signature:

Date: