





SUMAN AHMED

54/1, Middle Badda, Gudaraghat Gulshan-1,
Dhaka-1212

 Contract No: +8801616-243750
 Email: Sumoncu30@gmail.com

Experience

3 years (as an Articled Student in A. qasem & Co. *Chartered Accountant* a member firm of Ernst & Young Global Ltd., from 04 November 2016 to 03 November 2019)

1 years (as an Audit supervisor in A. Qasem & Co. *Chartered Accountant* a member firm of Ernst & Young Global Ltd., from 04 November 2019 to Present 2020.

Personal Information

Date of Birth : 10 December 1994
Fathers Name : Md. Abdul Kaddus
Mathers Name : Kahinur Begum
Parmanent Address : Vill: Garalia, Post: Shajanpur, Upozilla: Gupalpur, Zill: Tangail.
Relationship : single
Nationality : Bangladeshi
Language :

Bangla 100%
English 75%

Skill

Commu- 100%
nication
MS PP 100%
MS Word 100%
MS Excel 95%

Carrier objective

My immediate endeavor is to get associated with a reputed organization and be a part of the management team where I can enrich my skills further by learning and adopting environment, sharing knowledge and adding substantial values for achieving the vision of the Company/Organization.

Responsibilities

- ✓ Excellent in team work, time management, leadership, multi-tasking and communications
- ✓ Able to make various financial reports, variance analysis reports, apply policies & procedures and comply of them on the reporting structure.
- ✓ Preparation of audit report & management report based on audit work.
- ✓ Able to understand advance tax, tax provisions and deferred tax.
- ✓ Able to establish and monitor the internal control system and internal audit.
- ✓ Able to prepare financial statements and financial accounting and reporting manuals.

Professional Qualification

CA (CC)

A. Qasem & Co. *Chartered Accountants*; (Member firm of **Ernst & young Global Ltd.**)

Principle Name: Mohammed Hamidul Islam, FCA

Registration Number: 27684/16, From 04 November 2016 to 03 November 2019.

Academic Qualification

MBA-2020	Masters of Business Administration Major in Finance Banking & Insurance, City University, Dhaka. CGPA-3.40 (In the scale of 4.00).
BBA-2016	Bachelor of Business Administration Major in Finance Banking & insurance, City University, Dhaka. CGPA-3.35 (In the scale of 4.00)
HSC-2011	Higher secondary certificate Business Studies-Madhupur Govt, College, Madhupur Tangail. Dhaka. CGPA-4.20 (In the scale of 5.00)
SSC-2009	Secondary School Certificate Business Studies-Shajanpur High School, Gupalpur Tangail. Dhaka. CGPA-3.56 (In the scale of 5.00)

Additional Qualification

DHRM-2020	Diploma in Human Resource Management Alison-Bangladesh, (Score 84%)
LLB-Continuing	Bachelor of Laws Capital law College, Mohakhali, National University, Dhaka. Session: 2019/2020.
PGDTM-Continuing	Post Graduate Diploma in Tax Management IBER of United International University & Foundation of Chartered Taxation in Bangladesh, Badda, Dhaka-1212

Training Summary

- ✓ SAP FICO (Financial Accounting & Management Accounting)-2020., Udemy-Dhaka, Bangladesh. Certification, Duration: 40 Hours.
- ✓ Tally ERP 9 Basic to Advance-2020., Udemy-Dhaka, Certification, Duration: 6 Hours
- ✓ Advance Basic Excel-2020., Udemy-Dhaka, Certification, Duration: 4.8 Hours.
- ✓ Financial Analytics-2020, Udemy-Dhaka, Certification, Duration: 18 Hours.
- ✓ International Accounting Standard (IASs)-2018., A.Qasem & Co., Chartered Accountant, Dhaka.

Major Professional Assignments Performed

Banking & Non-Banking Sector

- ✓ National Finance & Ltd.
- ✓ Dutch Bangla Bank Limited.
- ✓ Beta One Investment Limited

Limited Company

- ✓ Godrej Household product limited.
- ✓ The Nielsen Company Bangladesh Limited.

References

Dipto Dipayan Paul , FCA

Manager,

A.Qasem & Co, *Chartered Accountant*

Gulshan pink City, Level #7, Road#103

Gulshan-2, Dhaka-1212

Mob: +8801819-902180

E-mail: dipto.paul@bd.ey.com

Iqbal Hossain, ACA

Manager,

A.Qasem & Co, *Chartered Accountant*

Gulshan pink City, Level #7, Road#103

Gulshan-2, Dhaka-1212

Mob: +8801913-483037

E-mail: Hossain.Iqbal@bd.ey.com

- ✓ Samsung R& D Centre Bangladesh Limited.
- ✓ KAFCO Limited.
- ✓ TM Textile Bangladesh Limited
- ✓ Kederpur tea Company Bangladesh Limited.
- ✓ Seven Circle Bangladesh Limited
- ✓ Bangladesh Institute of Capital Market (BICM)

NGO

- ✓ BRAC & BRAC International
- ✓ BRAC MF
- ✓ International Organization for Migration (IOM)
- ✓ Icddr,b
- ✓ Sajida Foundation
- ✓ Rangpur Dinajpur Rural Service (RDRS)
- ✓ Action Aid Bangladesh

Key areas of Experience

- ✓ I have successfully completed three month FCTB Journalism Course.
- ✓ Column Writer in “**Daily Ittefaq**” Published 20 Articles.
- ✓ Participate in the “**Channel I BBC**” Bangladesh Songlap.
- ✓ Participate in the “**SA Television**” “**TIN GA**” Talk Show

Computer Literacy

Standard knowledge to work in computerized environment, accounting software –Tally ERP 9 & SAP FICO, Sound efficiency in MS Word, MS excel, Power point. Operating System: windows 2010/07.

Declaration:

I, the under signed do solemnly affirm that the information contained herein is correct to the best of my knowledge and belief.



Suman Ahmed

Dated: