

MD HASAN AL YAKUT

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Career Objective

A detailed-oriented and highly organized individual holding a MASTERS Degree with Double specialization in “International Business” & “Management” under the Sydney Business School, UOW (University of Wollongong, Australia) along with more than 2 years' experience in Accounts and Inventory Management for a private company situated in Sydney, looking for an entry-level managerial position at your organization to gain practical exposure along with implementing my knowledge and expertise to ensure the success of the organizational goals.

Employment History

Total year of Experience: 2.9 Years

1. Manager (Septmeber9, 2018- June 20, 2021)

Chawla Enterprise Pvt. Ltd

Company Location: Sydney, Australia

Department: Accounts and Inventory

Duties/Responsibilities:

- Supervising Staff Members.
- Managing Inventory.
- Handling customer orders.
- Maintaining Business transactions.
- Training new staff to ensure consistency in the service.
- Setting annual order targets.
- Maintaining service journal.
- Compiling customer feedback annually.

2. Internship (September 1, 2016- November 29, 2016)

Bangladesh Bank

Company Location: Motijheel, Dhaka

Department: Human Resources Department (HRD)

Duties/ Responsibilities:

Maintain and understanding the regular work activity of the HR department.

Academic Qualification

Masters of Business Administration (MBA)

(Sydney Business School)

University of Wollongong, UOW (Sydney, Australia)

Specializations:

- International Business
- Management

Pass Year: 2019

Duration: 2 years

Bachelor of Business Studies (BBS)

BRAC University (Dhaka, Bangladesh)

Major: Marketing

Minor: Finance

Pass Year: 2016

Duration: 3.5 years

Higher Secondary School Certificate (HSC)

Rajuk Uttara Model College

Group: Science

Pass Year: 2012

Duration: 2 years

Secondary School Certificate (SSC)

Gazipur Residential Model School and College

Group: Science

Pass Year: 2010

Professional Qualification

Fundamentals of Digital Marketing

Certification ID: MMB 33A 8LG

Certified by Advertising Bureau Europe & The Open University

Completion: 13th August, 2021

Training Summary

Training on Account & Inventory Management

Organization: Chawla Enterprise Pvt Ltd.

Year: 2019

Location: Westfield Liverpool, Sydney (Australia)

ABN: 88 159 018 103

Duration: 2 months

Specialization

Fields of Specialization

Leadership	Teamwork	Communication	Problem Solving Capacity
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Throughout my study and job career, I was able to encounter various situation that pushed me to gain experience and develop skills in order to overcome the barrier that came while achieving the goals. Among which my top 4 skills would be, Leadership: I achieved while leading group members and teammate both during study and job. Teamwork: I achieved in various group projects and while reaching the company annual target. Communication: both in study life and job career good communication plays a vital role and I was able to achieve good set of communication skills as my daily duty was to deal with customers order and while training team-members. Problem Solving Capacity: PSC doesn't happen overnight; it takes time and experience and I was able to work in such environment which led to take actions which had direct effect on the business outcomes and such practice helped me to develop Problem Solving Capacity.

Extracurricular Activities

- Participated in Business Case solving competition under Sydney Business School (2018).
- Participated as a leader in a research team to find how brands operate in various regionals of Australia under the University of Wollongong, Australia.
- Participated in HSBC Business case solving competition under BRAC University, Bangladesh (2012).
- Participated in various Model United nations (MUN) as a delegate of appointed countries.
- Former Director of BRAC University Business Club (Marketing Department, MPR, BIZ BEE).

Referees

NAME	: Professor Dr. Md. Tareque Aziz
ORGANIZATION	: University of Asia Pacific
DESIGNATION	: Professor of Relation Marketing
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RELATION	: Academic