

# Md. Tanvir Akhtar Tonmoy

5+ Years of Experience in SCM, Procurement & Planning



September 18, 1992

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## CAREER OBJECTIVE

I love to work with people, develop new relationships and understand market requirements in order to add value to the business through new initiatives and strategic planning. My strong desire is to work for a company that has a challenging work environment involving a steep learning curve.

## ACHIEVEMENTS

- 4 Out of 4 Deans List Scholarships in BUET
- 4 Merit List Scholarships in BUET
- SSC & HSC Dhaka Board Scholarships
- Man of the match awards in Rag Cricket Tournament, BUET

## CERTIFICATIONS & COURSES

- ISO 9001:2015 Internal Auditor Training Certificate
- Coursera: **Supply Chain Planning**
- Coursera: **Demand Analytics**
- Coursera: **Financial Accounting Foundations**

## EXTRA-CURRICULAR ACTIVITIES

- Member of Notre Dame Science club
- Player of Central Mechanical Cricket team of BUET
- Player of Omera Cricket Team
- Member of AHOBAN

## WORK EXPERIENCE

### Deputy Manager, Supply Chain Management | April, 2021 – Present

*Samsung-Fair Electronics Limited*

- Person in charge (PIC) for purchasing parts & kits for all Consumer Electronics-CKD (CE-CKD) products (Samsung Refrigerator, AC and Washing Machine etc.) from Samsung (Global)
- Cross functional collaboration with Samsung team, product managers and production (factory) team for confirmation of monthly sales forecast
- Material Requirement Planning (MRP) and inventory management for all CE-CKD products
- PIC for foreign procurement/purchase of direct raw materials for production such as PMDI, POLYOL, PVC resin, ABS resin, GPPS resin and other chemicals etc. as per MRP
- PIC for local procurement of packaging materials such as EPS, master cartoon, sticker items, handbook/service manual etc.
- PIC for local procurement maintenance (mechanical) and utility items for factory
- Develop new suppliers & vendors for competitive local and foreign procurement, analyze suppliers' performance for choosing potential supplier to build a strong and stable supply chain network and minimize supply chain risk
- Communicate with freight forwarders & C&F Agents (both local & foreign)
- Follow up both sea (full) and air (partial) shipments with foreign suppliers
- Day-to-day follow up with commercial team for LC and demurrage free shipment within lead time
- Co-ordinate and liaise with Govt. offices such as BSTI etc. for certification and approval issue
- Follow up supplier/vendor payments for smooth vendor relationship management
- Carry out continuous improvement initiatives in terms of process, cost, quality & services to achieve targeted operational excellence and cost minimization

### Assistant Manager, Business Planning | September, 2020 – April, 2021

*Omera Petroleum Limited (A subsidiary of MJL Bangladesh Ltd)*

- Open flawless LC and follow up supplier's payment on due time
- Plan & execute logistics planning and inventory (stock) management to ensure no over/under stock situation
- Negotiate with LPG suppliers and maritime surveyors for overall cost reduction
- Co-ordinate with shipping agents and C&F agents for receiving shipment within demurrage free time
- Lead & Co-lead projects assigned by senior leadership team/management
- All responsibilities of previous role

### Senior Executive, Business Planning | January, 2018 – August, 2020

*Omera Petroleum Limited (A subsidiary of MJL Bangladesh Ltd)*

- Purchase (foreign procurement) of LPG as per annual business plan
- PIC for demand & supply planning, stock (inventory) management to ensure zero stock crisis (over/under stock) situation
- Analyze stock position and assess current and future potential and undertake appropriate measures to avoid supply risk
- Drive & schedule logistics and supply planning to different locations (via road & riverine routes) of Bangladesh
- Follow up suppliers for ensuring zero delay in lead time for shipments
- Developed strategic action plans in line with global SCM strategy to meet demand planning and forecast
- Successfully completed capacity (Bottling Hall & storage spheres) expansion project
- Prepared LPG Term sheet, RFP, supply contract and annual supply plan for 2019-2021
- Successfully led and completed investment justification for IPO proceeds, IPO Road show, prepared different business proposals and led different business development projects

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## COMPUTER SKILLS

- Microsoft Office Suit
- SPSS
- AutoCAD

## ERP SYSTEM/SOFTWARE PROFICIENCY

- SAP
- Oracle

## PROJECT & THESIS

- **Heliostat** - A solar power concentrating device with a plane mirror that turns so as to keep reflecting sunlight towards a predetermined target object, compensating for the sun's apparent motions in the sky. It is used to enhance the efficiency of a solar power plant.
- **Thesis** - "Analysis of mixed convection in an inclined rectangular channel with different types of multiple discrete heaters."

## REFERENCE

- **Abdur Rahman**  
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[abdur.rahman@unigasbd.com](mailto:abdur.rahman@unigasbd.com)
- **DS Adibul Abedin**  
Associate Project Analyst  
ANR, BRM, Asian Development Bank (ADB)  
Mobile: **01743-011389**  
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## Executive, Business Planning | July, 2017 – December, 2017

*Omera Petroleum Limited*

- Introduced Day wise stock planning module
- STS planning & FOB price exploration
- Successfully led deferred cargo project
- LPG Supply contract evaluation and comparative study

## Engineer, Technical Co-ordination | October, 2016 – June, 2017

*Omera Petroleum Limited*

- Technical co-ordination among 4 plants
- Project co-ordination & documentation
- Co-ordinate among four plants for all spare parts and maintenance related works

## Graduate Engineering Trainee | April, 2016 – September, 2016

*Omera Petroleum Limited*

- 6 Months comprehensive on hand training on LPG day-to-day operation including mother vessel unloading, barge loading-unloading, road tanker loading-unloading & bottling hall operation etc.

## EDUCATION

- **Master of Business Administration (MBA)**  
Institute of Business Administration (IBA),  
University of Dhaka (DU)  
Program: Regular (Part Time)  
Result: 3.59 (Out of 4.00)
- **Bachelor of Science (B.Sc.) in Mechanical Engineering**  
Bangladesh University of Engineering and Technology (BUET)  
Passing Year: 2015  
Result: 3.78 (Out of 4.00)
- **Higher Secondary Certificate (H.S.C)**  
Notre Dame College  
Passing Year: 2009  
Result: 5.00 (Out of 5.00)  
Merit Position: 34<sup>th</sup> in Talent pool,  
Dhaka Board
- **Secondary School Certificate (S.S.C.)**  
Motijheel Model School & College  
Passing Year: 2007  
Result: 5.00 (Out of 5.00)  
Merit Position: 1<sup>st</sup> in General Category,  
Dhaka Board

I hereby declare that the information provided in this CV is correct, true and complete to the best of my knowledge. If any information is found false, incorrect, and incompatible or if any ineligibility is found before or after scrutinization, the authority can cancel my candidature.

Thanks & regards,

Md. Tanvir Akhtar Tonmoy