

CURRICULUM VITAE

Name: Mohammad Shad Haque

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Career objective

My career objective is to secure employment with a reputable company, where I can utilize my skills and business studies background to the maximum.

Education

BRAC UNIVERSITY

- Bachelor of Business Administration (BBA)
(2015 - 2019)
- Major in Marketing and Minor in Human Resource Management
- CGPA: 2.99

HEED International School

- A'Levels
- Passing Year - 2014
- Grade: 2B's

Heed International School

- O'Levels
- Passing Year - 2012
- Grades: 3A's, 2B's & 1C

Working Experience

Banglalink Digital Communication LTD. – September 2019 – December 2019

Position – Intern; Marketing, Commercial

- Working with data and making reports on daily recharges, minutes of consumption and uptakes of products of Banglalink.
- Broadcasting texts for consumers, managing consumer records and also campaign launching in Customer Management System.

BRAC University Cultural Club – 2016 – 2019

Position – Secretary of Event Management and Logistics (2018 – 2019)

As a secretary of events and logistics, I had to be incharge of all types of events of the club with which I had worked. Being the secretary of this department, I used to take care of everything in an event like managing volunteers, chair set up, foods, light and sounds, guest and celebrities, and so on.

Successful Events:

- BRAC University Club Fair Fall 2018
- Inter University Cultural Fest 2019

Event Factory – 2016 – 2017

Position – Trainee

I worked as an assistant to the director of the communication department where I used to manage and deliver different types of proposal letters and other documents of the company.

bKash – Recruitment Program

Position – Event Incharge

I was one of the incharge in this event by bKash. Four incharge were selected from four leading clubs of BRAC University by bKash where I represented from BRAC University Cultural Club

Skills

- Fluent in Bangla and English language
- Microsoft Excel, PowerPoint and Word
- SPSS (have some experience)
- Teamwork
- Leadership
- Working under pressure
- Communication

References

Md. Mashiur Rahman,
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