

Mostafa Bin Hasan

CA (professional level on going), MBA, BBA

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Career Objective:

To work in a dynamic position which will provide me an opportunity to utilize and develop my creativity, capability, skill and qualification to face the challenge of the day and have a willing to make myself a potential leader of the organization through my hard work.

Career Summary:

Organization	Organization Type	Designation	Duration (Years)
Reve Tex Limited - Le Reve	Manufacturing & Trading	Senior Executive(F &A)	2 years and continuing
UHY Syful Shamsul Alam & Co.	Audit Firm	Auditor	3.5 years

Professional Certifications:

Name of Institute	Achievement	
ICAB	Knowledge level Completed and 200 Marks in Professional stage.	
ACCA	Completed 07 subjects out of 13 subjects.	
CA (CC)- ICAB	3 years	✓ Syful Shamsul Alam & Co. ✓ Member of Urbach Hacker Young International Limited (UHY).

Key Competence:

- Advance Knowledge on IFRS, IAS, ISA, and local GAAP;
- Knowledge on the Companies Act, Bank Companies Act, Financial Institution Act, Income Tax Ordinance, VAT Act and Labor Law.
- VAT return preparation, Submission & Liaison with VAT and Customs office.
- Conversant with various accounting system.
- Accounting software practical knowledge on Tally ERP 9, QuickBooks, Accounts Care
- Preparation of financial statements.
- Review of internal control.
- Preparation of audit report & management report based on audit work.
- Maintenance of necessary books & chart of accounts as per business model & nature of transactions.

Job Experience:

1. Senior Executive (Finance & Accounts):

Reve Group (Reve Tex Limited - Le Reve) 1.5 years and continuing.

Job Responsibility:

- Preparation of Financial Statements monthly and on year end & books of Accounts on the basis of IAS, IFRS & Local GAP and management instructions.
- Update ledger on daily basis.
- Creditor's payment and bill voucher posting and updating supplier ledger.
- Banking activities management.
- Receipt Payment Statement Preparation and Cash Flow Forecasting.
- Bank Reconciliation.
- Loan schedule Preparation and interest calculation.
- Coordinate with team of internal and external auditor.

- Compliance of VAT, Tax and related rules.
- Fixed Asset Management.
- Fixed Asset schedule preparation and depreciation.
- Differed Tax, Income Tax Calculation
- Maintain records of financial information.

2. Auditor at UHY Syful Shamsul Alam & Co.:

From 02.04.2016 to 27.08.2019 total 3.5 years in Audit & Assurance and Cash Incentive department.

Job Responsibility:

- Check and verify the accounts according to rules of Company Act, BSEC, IASs, ISA and IFRS.
- Fixed asset Audit.
- Inventory Audit.
- Preparation of Financial Statements and books of Accounts
- Conducting of Internal Audit as per organizational direction.
- Check and verify the accounts for identifying fraud and forgery and fixed asset valuation.
- Compliance of VAT, Tax and related rules; VAT and Tax return submission regularly.
- Check Accounting Process, Sales Process, Inventory Process, Fixed Assets.
- Check & verify documents according to Bangladesh Bank and Foreign Exchange guidelines.

Academic Qualifications:

Exam Name	University/Board	Department/Group	Institution	CGPA /GPA
MBA	Jagannath University	Management Studies	Jagannath University, Dhaka	3.13
BBA	Jagannath University	Management Studies	Jagannath University, Dhaka	2.98
H.S.C	Cumilla	Business Studies	Nasicourt Shahid Smrity Collage, Chandpur	4.00
S.S.C	Madrasah	General	Luxmupur K.S. Madrasah, Chandpur	4.58

Personal Details:

Father : Muhammad Hasan
 Mother : Fatema Hasan
 Nationality : Bangladeshi
 Religion : Islam
 Blood Group : B+
 National ID No. : 5116514274333
 Permanent Address : Vill: Bishnopur, P.O: Luxmidharpara, P.S: Ramgonj, Dist: Luxmipur.

References: Available on request.

Declaration:

I, the under signed do solemnly affirm that the information contained herein is correct to the best of my knowledge and belief.



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