

SAMIR SHAKER

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PROFESSIONAL SUMMARY

Multi-faceted, efficient, and reliable professional familiar with operations, procurement, security audit, supply chain, and commercial. Offering several years of experience in RMG, and trading service.

SKILLS

- Procurement planning
- Production Planning with solid TNA
- Operations and control
- Security audit with strong analytical and critical-thinking skills
- Quality Control Analysis
- Materials Management
- Sales and Merchandising
- Shipping and logistics
- Supervision and Inventory management
- Time Management

WORK HISTORY

Operations Manager

(May 2019 – Feb 2020)

Super Alloys Processing Industries Ltd. – Chattogram, BD

(Sister Concern of ABCOM Pte., Singapore) | Alloys Scrap Trading | <https://www.abcom.sg/>

- Responsible for managing all incoming and outgoing scrapped materials, performing inspection, and prepare shipping documents for export
- Ensured accurate and on-time delivery (by Sea) of order
- Arranged, stored, and managed the inventory process of orders and materials
- Achieved cost-savings by developing functional solutions to lean assembly that reduced damages of goods, improved safety, cut lead time, and inventory cost by 46.67% (approx.) within 3 months
- Reduced storage space requirements and daily labor costs of sorting, cleaning, and inspection.

Senior Officer - GASA audit (adidas)

(May 2018 – Apr 2019)

Youngone (CEPZ) Ltd – Chattogram, BD

Apparel Manufacturer | <https://www.youngonecorporation.com/>

- Execute audit fieldwork autonomously in accordance with audit work programs
- Implemented materials costing improvement strategies that improve AMC's (automated master creation) cost abnormality from 70% to 0-5%
- Conduct periodic checks & updates leftover finished goods which lead to resell 57% of A & B grade leftover goods to the consumers, and leftover reduced to 43% at the end of 2018
- Drafts clear and meaningful findings, assessment reports, work papers, presentations, and other materials for management.

Senior Merchandiser

(Dec 2015 – Mar 2018)

Accessories Procurement/sourcing (adidas)

Kenpark Bangladesh Apparel (Pvt) Ltd. – Chattogram, BD

Apparel Manufacturer | <https://www.kenpark-bangladesh.com/>

- Designed & deployed a solid track record with material purchase details (MSTR) which slashed order trigger date around 33% by reducing the calculation specifics on total requirements, price, comparison with budget percentage & so on
- Quote the exact ETD to meet production PCD, execution plans according to TNA, reduced chances of processing error & suggested the best possible shipment plan in terms of pre-agreed Incoterm, forecast inventory demands to prevent product excess and shortfall
- Led oversight and executed a multi-channel disposition plan for excess materials. Perform internal audits on a monthly basis on leftovers and produce an average increase of 15% in the cost-effectiveness
- Reporting tools: PO/SO wise material allocation chart, order sheet, weekly planning chart, vendor evaluation chart, master material list (MSTR), on-board & In-house status & other as necessary or as requested
- PLM Solution system:
 - I. Microsoft AX: BOM/AD & sales order creation, allocation & re-allocation of materials, raising PO for materials, stocks report, and GRN status
 - II. FlexPLM (adidas): Real-time assessment of product development data, supplier and cost estimates, and merchandize assortment plans for accurate decision making; request quotes and confirm orders in real-time; accelerating development schedules.

Team Member (Woven)

(Jan 2014– Nov 2015)

adidas Woven Sportswear developer

Youngone (CEPZ) Ltd – Chattogram, BD

Apparel Manufacturer | <https://www.youngonecorporation.com/>

- Constructed high quality products of adidas sportswear using approved pattern notations and specifications
- Sought out information needed for proper construction
- Communicated with appropriated people (Technicians, cutters, pattern engineer, and designer) to create the best possible product

EDUCATION

Master of Business Administration (MBA) | University of Dhaka, Dhaka

Subject: Strategic & International Management (SIM)

Department of Management, Faculty of Business Studies

CGPA: 3.6 out of 4 | Session: 2011-2013

Bachelor of Business Administration (BBA) | University of Dhaka, Dhaka

Department of Management, Faculty of Business Studies

Subject: Management Studies | CGPA: 3.34 out of 4 | Session: 2007-2011

Higher Secondary School Certificate (HSC) | Chattogram Public College

Subject: Business Studies | Group: Commerce, Board: Chittagong

CGPA: 4.60 out of 5 | Year: 2006 | Roll: 507424 | Reg. No: 612723

Secondary School Certificate (SSC) | Hazi Mohammad Mohsin High School

Subject: Business Studies | Group: Commerce, Board: Chittagong

CGPA: 4.44 out of 5 | Year: 2004 | Roll: 513520 | Reg. No: 501455

TECHNICAL SKILLS

- Certified Microsoft Office User Specialist in Excel- Online & Desktop Ver.
- Excellent skills in Excel VB development, metadata repositories, and cross-reference indexes
- Proficient in Microsoft Office application (Word, PowerPoint, and Publisher with advanced efficiency and accuracy
- Java programming

SOCIAL INVOLVEMENTS

COMMUNITY & CLUB ACTIVITIES

- Founder & Organizer of Green Society, Raozan, Chattogram. Founded in 2007 by a group of young people of Raozan
- Senior Member and Resource Person of Dynamic Developers, Chattogram
- Former member of Dhaka University Management Alliance
- Former member of Dhaka University Management Club (DUMC)

PERFORMANCES

- Speaker on Corporate Hard Skills (MS Excel) in Skill development Certificate Workshop (9th Nov 2018)
- Speaker on MS Excel application in a workshop on Career goal setting on the basis of RMG & Microsoft Excel (17th Jan 2019)
- Trainer & instructor on MS Excel Training Assessment Program (Aug-Nov, 2015) organized by Youngone (CEPZ) limited, Chattogram

EXTRA-CURRICULAR AND VOLUNTEER ACTIVITIES

- Participated in Inter - departmental Chess Competition on August 2009
- Organized voting campaign for Cox's Bazaar Beach & Sundarbans (2010) for the purpose of new 7 natural wonders in Campus of University of Dhaka

PERSONAL INFORMATION

Nationality:	Bangladeshi	Mother's name:	Dil Afroza Dilu
Religion:	Islam	Father's Name:	Md. Sekandar Chowdhury
Language:	Bengali (Native)	Civil status:	Married
	English (Full)	National ID:	1906084916
Blood Group:	B Positive	Passport:	BX0214701
Date of Birth:	28/10/1989	TIN:	47797111796

REFERENCE

RELATIVE

Md. Mohsin Chowdhury | Additional Secretary
Public Security Division, Home Ministry, Bangladesh
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PROFESSIONAL

Ms. Shaheda Begum (Munni) | Senior Manager
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