

## CURRICULAM VITAE OF FYZUL FARABI KHAN



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### CARREER OBJECTIVES:

To work in a progressive organization that incorporates varied spectrums of work & diversity, this endows consistency, competency & expertise in professional as well as social spheres, enabling collective excellence and technical growth, personal fulfillment with welcome attitude for new ideas and concepts to enhance the overall growth of the organization.

### EDUCATIONAL QUALIFICATION:

| Year of Passing | Qualification                                       | University / Board  | Institution   | GPA/Level                                   |
|-----------------|---|---------------------|---|---|
| On study        | MBA<br>Strategic and<br>International<br>Management | University of Dhaka | FBS,<br>University of Dhaka   | Upto Third<br>Semester<br>CGPA<br>3.50/4.00 |
| On study        | CMA   | DHAKA               | The Institute of Cost<br>and Management<br>Accountants of<br>Bangladesh | Business<br>Level<br>/Level II<br>Enrolled  |
| 2019            | BBA<br>Major in<br>Management                       | University of Dhaka | Dhaka College   | 3.14/4.00                                   |
| 2013            | HSC<br>Business Studies                             | DHAKA               | Dhaka City College  | 5.00/5                                      |
| 2011            | SSC<br>Business Studies                             | DHAKA               | Dhanmondi Govt. Boys<br>High School                                     | 4.94/5                                      |

### Experiences:

- ❖ Secretary at ICMAB Cultural Club (2017 to Present)
- ❖ Member of Dhaka College Business Club (2017 to 2019)
- ❖ Member of Dhaka College English Language Speaking Club (2015-2016)
- ❖ Freelancer at Z-STUDIO, freelancer.com, fiverr.com, behance.com (2015 to Present)

### Hobby/Interest:

- Composing Music
- Graphics Design
- Travelling and Tracking
- Cooking

**Training Summary:**

| Training Title   | Institute                                  | Year | Duration |
|--|--|------|----------|
| Freelancing  | NYDTA                                      | 2015 | 3 Month  |
| Process of ERP   | ICMAB                                      | 2016 | 1 Day    |
| Interpersonal skills for successful career             | CSD Club (International)                   | 2016 | 1 Day    |
| Brand yourself   | Rotaract Club of Dhaka North               | 2017 | 1 Day    |
| Career Management Training                             | LCBS                                       | 2018 | 1 Day    |
| Affiliate Marketing                                    | Basis Institute of Technology & Management | 2018 | 3 Month  |
| Professional Graphics Design                           | SR Institute of Design                     | 2019 | 4 Month  |
| Cyber Security & Digital Transformation                | ESSAB                                      | 2019 | 1 Day    |
| HR 4.0: Applications of Artificial Intelligence in HRM | University of Dhaka                        | 2020 | 1 Week   |
| Digital Marketing                                      | ICT Division, Bangladesh Govt.             | 2020 | 4 Months |
| Human Resources Management                             | E-Learning College                         | 2020 | 2 Weeks  |

**Skills:**

**Language Known:** Bengali (Native)  
English (Fluent)

**Computer Skills –**

**Certificate:** Certification of Computer Application

Subjects: MS office (MS-Word, MS-Excel, MS-Access, MS-Power point), Computer operating, Internet access. Typing speed **50** wpm.

Institute: National Youth Development & Training Academy

Result: A+

**English Skills-**

**Certificate:** Certification of Spoken English

Subjects: English spoken, phonetics, presentation etc

Institute: Mentors Education

Result: A+

**Personal Information:**

Father: Zafar Ullah Khan  
Mother: Syeda Faozia Sultana  
Date of Birth : 22/April/1996  
Marital Status: Single  
Permanent Address: 79, Lakecircus Kalabagan Dolphingoli, Dhaka 1205  
Nationality: Bangladeshi

**Reference:**

|                     |   |                           |
|---------------------|---|---------------------------|
| <b>Name</b>         | Mohammad Muslim Chowdhury                     | Mohammad Mohsin Chowdhury |
| <b>Organization</b> | Comptroller and Auditor General of Bangladesh | Ministry of Home Affairs  |
| <b>Designation</b>  | Comptroller and Auditor General               | Additional Secretary      |

**Signature:**

Farabi