

Resume

MD. MOMINUL HOQUE

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Career Objective:

A passionate individual looking to work as a Sr. Merchandiser with employing excellence in time management, analytic thinking and ability to exercise powers of communication in order to provide best merchandising services to the company.

Career Summary:

Dedicated, Efficient and reliable merchandiser with 5.9 years of experience at renowned companies. Adept at communication and motivational skills, Planning and organizational skills, Problem solving skills, Good Team Player, Work under pressure. Fully committed to follow company procedures and win loyal customers.

Special Qualification:

- Quick learner, eager to enriched existing knowledge and skills
- Responsible, efficient, and flexible
- Polite, respectful, and courteous manners
- Self-Motivated
- Good Knowledge on Computer, IT, Microsoft Office, Adobe Photoshop.

Employment History:

Total Year of Experience : 5.9 Years

1. Senior Merchandiser (November 01, 2019 - Continuing)

Pride Group- H. R TEXTILE MILLS LTD.

Company Location : Ulail, Savar, Dhaka

Department: Merchandising

Duties/Responsibilities:

1. Handle buyer`s order independently. (**Buyer: TEDDY SPA-TERRANOVA**)
2. Do costing based on developed sample to get the order confirmation.
3. Sourcing of fabrics, trims and accessories from home and abroad.
4. Checking the production report daily basis for on time shipment, if any problem communicating with production concerned person & update accordingly to buyer.
5. Follow up the production & shipment & procuring trims and fabrics.
6. Maintain fruitful communication and good relationship with buyer.
7. Follow up all kinds of approval for the developments and production (Print, Embroidery, fabric, Wash, Shade matching, Lab Dip approval, physical & chemical test report follow up,

GSM check, Measurement check, Fit check)

8. Ensure the timely shipment with quality product.

9. Properly use ERP software (Kandaree) in every case of production merchandising e.g. Style input, Costing, Booking and shipment.

10. Participate in weekly sample management meetings

2. Executive-Merchandising (July 20, 2017 – November 01, 2019)

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2. Follow up the production & shipment & procuring trims and fabrics.

3. Follow up all kinds of approval for the developments and production (Print, Embroidery, fabric, Wash, Shade matching, Lab Dip approval, physical & chemical test report follow up, GSM check, Measurement check, Fit check)

4. Ensure the timely shipment with quality product.

5. Properly use ERP software in every case of production merchandising e.g. Style input.

3. Executive-Sales And Marketing (Garments Accessories) (September 15, 2015 - March 11, 2018

North American Textile Company (NATco)

House: 02, Lift: 05, Road: 04, Sector: 01, Uttara.

Department: Merchandising

Duties/Responsibilities:

1. Responsible for looking after **Celio, Wal-Mart-Canada, Wal-Mart-Mexico, Garan; Haband** client.

2. To make Proforma invoice and Sales order in terms of every order on ERP (SAP) system.

3. Maintaining Excel file for every booking in terms of Payment and Delivery status..

4. Ensuring customers standard requirements in terms of goods delivery.

5. Ensuring immediate response to customers for satisfying them.

4. Customer Service and Product Development – (January 14, 2014 – September 15, 2015)

Shore to Shore BD Ltd.

Company Location: Tejgaon Gulshan Link Road, Shanta Western Tower, Lift 9

Department: Merchandising

Duties/Responsibilities:

1. Responsible for looking after **H&M, Target-Australia, Dimension, Celio** client as well as maintaining new product development for them.

2. Ensuring customer satisfaction by providing innovative merchandise identification products that consistently and continually meet or exceed defined requirements for product quality and customer support.

3. Ensuring immediate response to customers for satisfying them.

4. Ensuring customers standard requirements in terms of delivery samples and orders are daily recorded as customer service or CPD.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
MBA	Marketing	Bangladesh University of Professionals	3.28	2017	2 years	-
B.Sc. in Textile Engineering	Textile Technology	Pabna Textile Engineering College	1st Class	2013	4 years	Academic Scholarship
H.S.C	Science	Parbotipur Technical School & College	4.89	2008	2 years	Academic Scholarship
S.S.C	Science	Parbotipur Technical School & College	5.00	2006	2 years	Academic Scholarship

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Internee	Knitting, Dyeing, Washing, ETP, Garments Manufacturing, Merchandising.	Epyllion group	Bangladesh	Gazipur	2013	2 month

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Preferred Job Category : Merchandising, Garments Textiles
 Preferred Organization Types : Garments (Woven/Apparel/Knitting), Buying House (Garments), Dyeing/Finishing.

Specialization:

Fields of Specialization
<ul style="list-style-type: none"> · Merchandising · Dyeing/ Washing · Knitting Production

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details :

Father's Name : Md. Asalat Zaman
 Mother's Name : Maksuda Akter
 Date of Birth : October 24, 1991
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Permanent Address : Parbatipur, Dinajpur.

Reference (s):

		<u>Reference: 01</u>	<u>Reference: 02</u>
Name	:	Salahuddin Repon	Md. Sajjak Hossain Shihab
Organization	:	Divine Fabric Ltd	H. R Textile Mills Ltd
Designation	:	AGM(Knit Dyeing)	Asst. Manager (Merchandising)
Mobile	:	01730009375	01990-409058
E-Mail	:	repon@divinetextile.com	Sajjak_hossain@pride-grp.com
Relation	:	Relative	Professional

Declaration:

I, Md. Mominul Hoque, hereby declare that all information given above is true and correct of my knowledge.
Sincerely,



Md. Mominul Hoque