

<div data-bbox="135 120 432 456" data-label="Image"> </div> <div data-bbox="145 459 462 598" data-label="Text"> <p>8/261, Sonadanga R/A, Khulna +880 1723436879 ashrafulasif1167@gmail.com</p> </div>	<div data-bbox="614 127 1393 190" data-label="Section-Header"> <h1>MD. ASHRAFUL ANOWAR</h1> </div> <div data-bbox="491 246 673 284" data-label="Section-Header"> <h2>About Me</h2> </div> <div data-bbox="491 293 1517 575" data-label="Text"> <p>A highly resourceful, innovative, enthusiastic Assistant Operations Manager at LPG bottling and storage facility having excellent capability in problem solving and decision making. Have considerable experience in managing projects from beginning to end. Worked with project plan, timeline, scope of work, BOQ, drawings etc. Having an impressive track record of delivering major operational improvement, production and team management keeping safety and cost optimization in the top priority. Worked as an Assistant Engineer at Klindex Bangladesh Ltd. for more than 1 year and now working as Assistant Operation Manager at Beximco LPG Unit-1 Ltd.</p> </div>
<div data-bbox="197 609 371 649" data-label="Section-Header"> <h2>Objective</h2> </div> <div data-bbox="103 694 467 1046" data-label="Text"> <p>Want to become an engineer with a comprehensive knowledge of designing, developing and maintaining systems focusing on economy, safety, reliability, quality and sustainability. Want to gather knowledge as much as possible and to implement them in my work.</p> </div> <div data-bbox="236 1097 333 1137" data-label="Section-Header"> <h2>Skills</h2> </div> <div data-bbox="103 1149 467 1796" data-label="List-Group"> <ul style="list-style-type: none"> • Effective Presentation and Strong Communication Skills. • Good team player. • Team Management. • Ability to manage responsibilities of different departments. • Ability to work under pressure and manage multiple tasks. • Goal oriented and self-motivated. • Excellent verbal and written Communication skill both in English and native language. • Energetic. </div>	<div data-bbox="491 609 919 649" data-label="Section-Header"> <h2>Professional Experience</h2> </div> <div data-bbox="504 658 829 692" data-label="Section-Header"> <h3>Beximco LPG Unit-1 Ltd.</h3> </div> <div data-bbox="1339 656 1497 712" data-label="Image"> </div> <div data-bbox="504 714 1287 857" data-label="Text"> <p>Executive – Technical Support. 1st Feb’16 – 31st Dec’17 Senior Executive - Engineering & Projects. 1st Jan’18 – 4th Feb’19 Acting Assistant Operations Manager. 5th Feb’19 – 31st July’20 Assistant Operations Manager. 01st Aug’20 – Continuing</p> </div> <div data-bbox="504 862 748 891" data-label="Section-Header"> <h4>Job Responsibilities:</h4> </div> <div data-bbox="515 896 1500 1693" data-label="List-Group"> <ul style="list-style-type: none"> • Prepare monthly, quarterly & annual budget and maintain plant operations accordingly. • Supervise LPG bottling and storage facility operations and other related activities as a Shift-In-Charge. • Work with Manual and Auto generated Production and activity reports. • Being a Shift-In-Charge perform as an administrative officer. • Track ongoing project progress and report to the Head of Department. • Communicate with the suppliers and prepare comparative statements on technical and financial aspects. • Analyze new technologies, resource requirements and market demand for planning and assess the feasibility of projects. • Present and explain proposals, reports and findings to clients for Projects. • Coordinate with Procurement and Erection Contractors. • Being a team leader manage teams and distribute responsibilities according to their performance for execution of the project as per planned schedule. • Supervise work progress and ensure quality of work. • Work for BOQ as per field requirement and plan accordingly. • Perform all related documentation, Minutes of Meeting and Communications regarding projects and plant operation. • Performed pre-commissioning and commissioning activities of LPG Storage and bottling plant. • Supervise water treatment plant operation including related maintenance work. </div> <div data-bbox="504 1697 877 1731" data-label="Section-Header"> <h3>Klindex Bangladesh Limited</h3> </div> <div data-bbox="1121 1697 1492 1747" data-label="Image"> </div> <div data-bbox="504 1758 1404 1792" data-label="Text"> <p>Assistant Engineer - Sales and Service. 1st October 2014 – 31st January 2016</p> </div> <div data-bbox="504 1809 748 1839" data-label="Section-Header"> <h4>Job Responsibilities:</h4> </div> <div data-bbox="515 1843 1474 2098" data-label="List-Group"> <ul style="list-style-type: none"> • Identifying and solving problems related to the electronic medical devices. • Communicating with the different companies to import their products. • Communicating with the customers. • Daily sales report update comparing to the target sales and make a deviation in a graphical representation. • Planning for import and sales to maximize the profit. • Cost minimization analysis. </div>

Academic Qualifications		B.Sc in EEE (Electrical and Electronic Engineering) Institute: United International University Passing Year: 2014
		Higher Secondary Certificate Institute: Thakurgaon Government College Passing Year: 2009
		Secondary School Certificate Institute: Thakurgaon Sugar Mill's High School Passing Year: 2007
Extra Courses, Trainings & Certifications		Technical Support Fundamentals by Google Introduction to IT, Hardware, Operating System, Networking, Software, Trouble Shooting.
		The Bits and Bytes of Computer Networking by Google Network Model, TCP/IP communications, troubleshooting tools and techniques, DNS and DHCP, cloud computing, everything as a service, and cloud storage.
		Managing the Company of the Future by University of London & London Business School, UK Management versus Leadership, Defining management model, Principles of motivation, Principles of Objective Setting, Learning from outlier companies.
		Programming for Everybody (Getting Started with Python) by University of Michigan, United States Variables and Expressions, Conditional Code, Functions, Loops and Iteration
		Machine Learning (AI) by Stanford University, United States (Continuing) Linear Regression with One Variable, Linear Algebra Review, Linear Regression with Multiple Variables, Octave/Matlab Tutorial, Logistic Regression, Regularization, Machine Learning System Design, Support Vector Machines, Unsupervised Learning
		Fundamentals of Project Planning and Management by University of Virginia, USA (Continuing) Ins & Outs of Project Planning, Identifying & Assessing Project Risks, Cost Risk Analysis, How Do We Schedule?
		Human Resource Management by Bangladesh Small & Cottage Industries Corporation, 2019 HR Management Rules, HR Planning, Recruitment & Selection, Wage & Salarys
		CCNA (Cisco Certified Network Associate-Two Modules) by CISCO, 2014 Computer Networking, Packet tracing, Router Configuration etc.
		Fire Safety and Civil Defence by Department of Fire Service & Civil Defence, 2019 Fire Extinguishers, Fire Extinguishing Methods, Safety and Evacuation Plan, Primary Treatment etc.
Computer Skills	Working Environment Microsoft Windows (XP/Windows 7/Windows 8/Windows 10) MS Office (Word, Excel, PowerPoint)	
	Professional Software Mat lab, AutoCAD (2D,3D), AVR Microcontroller, ERP(MAPICS), DiaLux	
	Programming Language Program in C, Python	
Language Proficiency	<div>English</div> <div>Reading → Excellent</div> <div>Writing → Excellent</div> <div>Speaking → Excellent</div>	
	<div>Bangla</div> <div>Reading → Excellent</div> <div>Writing → Excellent</div> <div>Speaking → Excellent</div>	

Interest	Microcontroller based project, Traveling, Music, Photography, Reading book etc.	
Personal Information	Name Father's Name Mother's Name Permanent Address Date of birth Nationality Religion Marital Status Blood Group	MD. Ashraful Anowar Mainuddin Ahmed Maksuda Begum Village: Islamnagar; P.O.: Thakurgaon road; P.S: Thakurgaon Sadar; Dist.: Thakurgaon. 31st December, 1992 Bangladeshi by Birth Islam Married O+
References	Syeda Asma Khatun Deputy Project Director Coastal Climate Resilient Infrastructure Project LGED HQ Agargaon, Dhaka-1207 Email: engr_asma1191@yahoo.com Cell: +880 1819159592	MD. Fayyaz Khan, PhD Vice Chancellor Bangladesh University of Business and Technology (BUBT) Plot # 77-78, Road # 9, Rupnagar R/A Mirpur-2 Dhaka, 1216 Cell: 01819605455

I do hereby declare that the given information is true and correct to the best of my knowledge.



MD. Ashraful Anowar