

AHMUDUL HUQUE CHOWDHURY

Address : Holding No:85/2, Bauband,
Sadar Dakshin, Cumilla - 3500
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Career Objective:

To work in a growth-oriented organization, which will provide the opportunity to establish a positive and lasting impact on HR development. Seeking new challenges and skill development opportunities while ensuring Company's overall achievement

Employment History:

Total Year of Experience: 14.7 yrs

1. Senior Executive (In Charge) (5.6 yrs)

(February, 2017 - Continuing)

SMC Enterprise Limited

Comilla

Duties/Responsibilities

1. Attendance, Leave Management
2. Factory HR Administration
3. Factory Safety and Security
4. Labor Union Management/ Industrial Relation
5. Legal Compliance/Code of Conduct, ISO 9001:2015 relate job
6. Organization Development/Process Improvement
7. Training & Development
8. HRIS Software Management
9. Regulatory affairs

2. HR Executive (In charge) (2.2 yrs)

(December, 2014 - February, 2017)

Transcom Beverages Ltd. (PEPSI)

12-13 Kalurghat Heavy I/A, Kalurghat, Chittagong-4208

3. Team Leader (HRD) (5.5 yrs)

(June, 2009 - December, 2014)

YOUNGONE Corporation, Bangladesh.

Chittagong Export Processing Zone, Bangladesh

4. HR and Compliance Officer (1.2 yrs)

(April, 2008 - June, 2009)

Super Fine Spinners and Knitters (PVT) LTD.

Chittagong Export Processing Zone

Academic Qualification:

Exam Title	Major	Institute
Master of Business Administration (MBA)	Human Resource Management	Southern University of Bangladesh, Chittagong
PGDHRM	Human Resource Management	Bangladesh Institute of Management (BIM)
Master of Arts (MA)	History	University of Chittagong
Bachelor of Law (LLB)	Law	National University
B.A (Honors)	History	University of Chittagong
HSC	Science	BAF Shaheen College, Chittagong
SSC	Science	Chhanua High School

Training Summary:

Training Title	Topic	Institute	Duration
Bangladesh Labor Act as amended up to 2018 and Bangladesh Labor Rules 2015	Bangladesh Labor Law-2006 & Rules 2015	DCCI Business Institute (DCCI)	One Day
KPI Master Class	KPI	Bangladesh Japan Training Institute	Two Days
Industrial Occupational Safety Management	Occupational Safety	Azadi Jobs	One Day
Internal Auditing Technique (ISO 9001:2015)	ISO 9001:2015	Management System Assistance	One Day
Advance MS Excel Training	MS Excel	SMC IT Department	Two Days
Development of Business Communication	Business Communication	BRIDDHI (A School of Professional & Knowledge)	2 Days
HR, IR, Labor Law, BEPZA Act & Instruction -Problem & Solution	HR, IR, Labor Law, BEPZA Act & Instruction	Talent Management Bangladesh	Day long
Hazardous Chemical Safety Management	Hazardous Chemical Safety Management	Bangladesh Japan Training Institute	One Day
Labor Law 2006	Labor Law-2006	Industrial Relation Institute, Dept.Labor,Ctg	Five Days
Basic fire safety	Fire safety	Alliance for Bangladesh workers safety	2days
Fire Fighting	Firefighting, rescue and first aid.	Bangladesh Fire Service and Civil Defense	3 Days

Professional Qualification:**Certification**

City & Guilds (Speaking, Listening, Reading& Writing Skill)
M S office

Institute

New Horizons
New Horizons

Career and Application Information:

Available For : Full Time
Present Salary : Tk. 89,412.00
Expected Salary : Tk. 95,000.00
Preferred Job Category : HRM, Administration
Preferred District : Anywhere in Bangladesh.
Preferred Organization Types : Multinational Companies, NGO, Textile, Buying House etc.

Personal Details :

Father's Name : Late Akramul Islam Chowdhury
Mother's Name : Bulbul Khadiza Khanam
Date of Birth : October 14, 1982
Gender : Male
Marital Status : Married
Nationality : Bangladeshis
National Id No. : 1510825455034
Religion : Islam

Permanent Address : Village: Chhanua, Post office: Chhanua, Police Station: Banshkhali,
District: Chattogram-4390
Current Location : Cumilla

Reference (s):

Reference: 01

Name : Nezam Uddin
Organization : Youngone Sports Shoes Inds.
Ltd.
Designation : DGM
Address : Road No #3, Sector #3, CEPZ,
CTG-4223
Mobile : 01713102088
E-Mail : nezam@youngonectg.com
Relation : Professional

Reference: 02

Md Hafiz Imtiaz
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Professional