

# MD. MONJUR MORSHED

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## **Career Objective:**

To build my career in mechanical engineering arena and engage myself as a Mechanical Engineer in a challenging field where I can explore my talent, engineering as well as interpersonal skill, creativity in order to develop my career in this sector.

## **Career Summary:**

- 1) Now I'm in Totalgaz Bangladesh Ltd. (Total) in operation dept. as Deputy. Manager position since January, 2020.
- 2) From 01/08/15 to 13/09/16, worked in KSRM Steel Plant Ltd. (KSRM) in supply chain department as Sr. Executive.
- 3) From 04/07/2014 to 30/07/2015, worked in WALTON HI TECH INDUSTRIES LTD. (WALTON) in supply chain department as an assistant engineer.
- 4) From 01/11/12 to 30/06/14, acted as an Assistant Engineer in KDS group (KYCR) (Steel Division).

## **Special Qualification:**

B.Sc. in Mechanical Engineering, Computer Literacy from CSDC(Chittagong Skill & Development Center)

## **Employment History:**

**Total Year of Experience : 7.01 Year(s)**

### **a) Deputy Manager, Operations (January 1<sup>st</sup>, 2020- Continuing)**

**Totalgaz Bangladesh Limited ([www.total.com.bd](http://www.total.com.bd))**

Company Location: Moddhya Sonaichari, Sitakunda, Chittagong-4000, Bangladesh.

Department: Operations

#### **Duties/Responsibilities:**

Create (long-term) annual plans for technical maintenance, repairs and modifications to buildings, installations and equipment. Troubleshoot , repair , maintain and calibrate equipment such as: pumps and motors , compressors , propane vaporizers , gas flare unit, main line and manifold control valves , gas detection equipment , fire-fighting systems , tank gauging equipment , pressure and temperature gauges and DCS equipment.

Maintain, and repair mechanical equipment.

Conduct routine quality inspections of terminal equipment.

Ensure the execution of preventative and corrective maintenance, repairs and modifications.

Provide technical support to operations staff to assist in the daily Terminal operations.

Will supervise daily operations under the direction of the Terminal Manager.

Initiate Emergency Response actions and assume responsibilities according to Terminal SOP.

### **Assistant Manager (September 15, 2016 – December 31<sup>st</sup>, 2019)**

**Totalgaz Bangladesh Limited ([www.total.com.bd](http://www.total.com.bd))**

Company Location: Moddhya Sonaichari, Sitakunda, Chittagong-4000, Bangladesh.

Department: Operations

#### **Duties/Responsibilities:**

- a) Create (long-term) annual plans for technical maintenance, repairs and modifications to buildings, installations and equipment. Troubleshoot , repair , maintain and calibrate equipment such as: pumps and motors , compressors , propane vaporizers , gas flare unit, main line and manifold control valves , gas detection equipment , fire-fighting systems , tank gauging equipment , pressure and temperature gauges and DCS equipment.
- b) Maintain, and repair mechanical equipment.
- c) Conduct routine quality inspections of terminal equipment.
- d) Ensure the execution of preventative and corrective maintenance, repairs and modifications.
- e) Provide technical support to operations staff to assist in the daily Terminal operations.
- f) Will supervise daily operations under the direction of the Terminal Manager.
- g) Initiate Emergency Response actions and assume responsibilities according to Terminal SOP.

### **b) Senior. Executive ( August 1, 2015 – September 13, 2016)**

**KSRM STEEL PLANT LIMITED ([www.ksrm.com.bd](http://www.ksrm.com.bd) )**

Company Location: Ghoramara, Bara Kumira, Sitakunda, Chittagong- 4000, Bangladesh.

Department: Supply Chain

**Duties/Responsibilities:**

- a) To procure equipment, materials & systems complying to project Quality and Specification requirements.
- b) To procure materials and subcontract in timely manner within approved budgeted cost.
- c) Prior to ordering, to check all ex-stocks availability in central stores and sub stores.
- d) To ensure timely delivery of equipment, material & systems to support site installation works as per approved work program.
- e) All procurement process should comply with management approved procedures and policies with respect to time, cost, and quality.
- f) Prepares documentation for internal process as per ISO Standards.
- g) Excess materials from sites shall be returned back to central stores on monthly basis.
- h) Develops and maintains good relationship with suppliers and subcontractors.
- i) Maintains company reputation & credibility by fair dealings and prompt payment.

**c. Assistant Engineer ( July 4, 2014 - July 30, 2015)**

**WALTON Hi Tech Industries Ltd. ([www.waltonbd.com](http://www.waltonbd.com) )**

Company Location: Dhaka- 1000, Bangladesh.

Department: Purchase

**Duties/Responsibilities:**

1. Monitoring the section of maintenance spare parts.
2. Concerning segments are electrical, mechanical, automobile, workshop & generator, tools & plumber site.
3. Co-ordinate among the concerning segments.
4. Sourcing of suppliers locally for un-interrupted supply of materials.
5. Overall system development.
6. Assist with quality problem resolutions.
7. Support day-to-day activities addressing DMRs, SCARs and support of Receiving Inspection department.
8. Work with New Product Development (NPD) teams to ensure the integrity and clarity of engineering drawing requirements and that all expectations are communicated effectively to supporting suppliers.
9. Interact with NPD teams to ensure suppliers are involved in development and review of specifications to promote design for manufacturability.
10. Use project management skills and tools to investigate alternate component technologies for reduced cost or improved quality and reliability and implements changes.
11. Continuous involvement in the Supplier Selection Process to develop a supply base that provides competitive advantage in quality, value/cost, delivery and technology.
12. Conduct supplier system and process audits in compliance with supplier performance and monitoring goals and objectives.

**d. Assistant Engineer ( November 1, 2012 - June 30, 2014)**

**KDS Steel (KYCR Coil Industries Limited) ([www.kdsgroup.net](http://www.kdsgroup.net) )**

Company Location: Chittagong- 4000, Bangladesh.

Department: Commercial & Purchase

**Duties/Responsibilities:**

1. providing technical guidance for Production and reliability data by evaluating the Standard data history for accuracy.
2. Keeping all record of machinery spares in stock and used.
3. Requisition of spares for the machinery prior to out of stock.
4. Providing specifications and drawing information to maintenance planners.
5. Minimize down time & Resolving technical problems.
6. Monitoring and follow-up all work progress as per work schedule.
7. Organizing teams to make sure 24- hour cover is available.

8. Experienced in ERP.
9. Assist with quality problem resolutions
10. Support day-to-day activities addressing DMR's, SCAR's and support of Receiving Inspection department.
11. Work with New Product Development (NPD) teams to ensure the integrity and clarity of engineering drawing requirements and that all expectations are communicated effectively to supporting suppliers.
12. Interact with NPD teams to ensure suppliers are involved in development and review of specifications to promote design for manufacturability.
13. Use project management skills and tools to investigate alternate component technologies for reduced cost or improved quality and reliability and implements changes.
14. Continuous involvement in the Supplier Selection Process to develop a supply base that provides competitive advantage in quality, value/cost, delivery and technology.
15. Conduct supplier system and process audits in compliance with supplier performance and monitoring goals and objectives.

#### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
B.Sc. in Mechanical Engineering	Mechanical Engineering	Chittagong University of Engineering and Technology (CUET)	CGPA:3.26 out of 4	2012	4 years	Academic Scholarship
Higher Secondary Certificate (H.S.C)	Science	Ispahani Public School and College (IPSC)	CGPA:4.9 out of 5	2007	2 years	Academic Scholarship
Secondary School Certificate (S.S.C)	Science	Eastern Refinery Model High School (ERL)	CGPA:5 out of 5	2005	10 years	Academic Scholarship

#### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Industrial Training	Production, Operation, Supply Chain Management, Maintenance, Overall Industrial Management.	Eastern Cables Limited	Bangladesh	Chittagong	2012	3 weeks

#### **Professional Qualification:**

Certification	Institute	Location	From	To
Auto Cad-2007	New Horizons	Chittagong	August 15, 2011	September 15, 2011

#### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>Mechanical</li> </ul>	<ol style="list-style-type: none"> <li>Providing technical guidance for production and reliability data by evaluating the Standard data history for accuracy.</li> <li>Keeping all record of machinery spares in stock and used</li> <li>Requisition of spares for the machinery prior to out of stock</li> <li>Oversee a preventative production operative system for all machines, equipment and utilities services.</li> <li>Providing specifications and drawing information to maintenance planners.</li> <li>Minimize down time &amp; Resolving technical problems</li> <li>Monitoring and follow-up all work progress as per work schedule</li> <li>Organizing teams to make sure 24- hour cover is available</li> </ol>

#### **Extra-Curricular Activities:**

Related with cultural activities & very much enthusiastic in outdoor games such as cricket, football etc.

#### **Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	High
Bengali	High	High	High
Arabic	High	Medium	Low
Hindi	Low	Low	High

#### **Personal Details :**

Father's Name : Md. Masud.  
 Mother's Name : Mrs. Nasim Mustaheda.  
 Date of Birth : April 27, 1989.  
 Gender : Male.  
 Height : 5'7".  
 Weight : 72 kg.  
 Blood Group : B+.  
 Marital Status : Unmarried.  
 Nationality : Bangladeshi (By Born).  
 National Id No. : 550-445-5022 (Smart Card).  
 Religion : Islam (Sunni).  
 Permanent Address : Vill: Koshamandalpara,P.O: Kosharanigonj,P.S:Pirgonj,Dist.:Thakurgaon.  
 Current Location : Chittagong.

#### **Reference (s):**

##### **Reference: 01**

Name : Prof. Dr. Bodius Salam  
 Organization : CUET  
 Designation : Professor & Ex Departmental Head  
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 CUET, CUET 4349, Bangladesh  
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 Relation : Academic

##### **Reference: 02**

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 Professional

I hereby declare that the information furnished above is true to the best of my Knowledge.



Md. Monjur Morshed