

# CV OF MD FAHIM HOSSAIN



## Present Address:

Feroza view ,-D6- ,63 Shantinagar,Dhaka



## Permanent Address:

Feroza view ,-D6- ,63 Shantinagar,Dhaka

E-mail : fahim.hos123@gmail.com

Phone : 01910355118



**CAREER OBJECTIVE:** It is my main focus to earn my success through hard work and honesty. Excellence and perfection are gained through experience and skill that we gather throughout our life. I have good managerial and analyzing skills which has helped me to pursue toward my ambition and constructed confidence in me to march towards my goals.

### Work experience :

- Used to manage and sell garment products using social media platform  
Year:01<sup>st</sup> January 2017- 26<sup>th</sup> June 2020  
**Description of Task:** I was in-charge of managing, keeping accounts of sales and maintaining the supply chain. The products were supplied from the factory .We sold the products and paid the factory the amount of the price excluding our profit.
- **Janata Bank Ltd. (Motijheel Corporate office)**  
Position: Intern of Foreign exchange division.  
Year:13<sup>th</sup> June 2021 –10<sup>th</sup> September 2021

### Educational Qualifications:

- **Bachelors** from Independent University, Bangladesh (Plot 16 Aftab-Uddin Ahmed Rd, Bashundhara Residential Area of Dhaka 1229, Bangladesh.)  
**BBA** in International Business  
Minor in Human Resource Management  
CGPA:2.81 out of 4
- **Higher Secondary Certificate (HSC)** from BIAM Model School and College(63 New Eskaton Road, Dhaka 1000) (English Version)  
Commerce Background year (2015-2016)  
GPA:4.17 out of 5
- **Secondary School Certificate (SSC)** from BIAM Model School and College(63 New Eskaton Road, Dhaka 1000) (English Version)  
Commerce Background year (2013-2014)  
GPA:4.63 out of 5

### Professional skills and abilities.

- Presentation skills
- Fluency in English
- Customer convincing capabilities
- Leadership
- Management skills

- Problem-solving skills
- Time management
- Capabilities for Maintaining Budgets
- Conflict Resolution abilities
- Project Management
- Social Media Integration
- Website Management
- Data visualization
- Campaign management
- Content creation
- Market Analysis
- Website Design

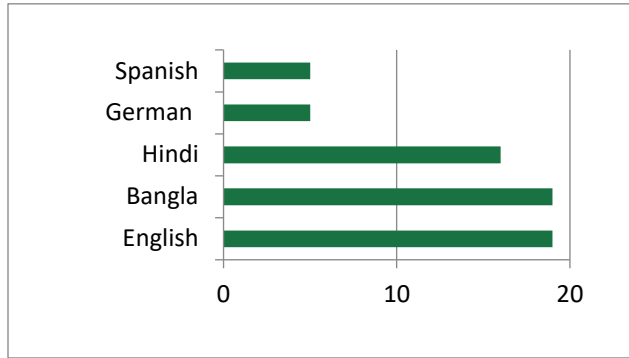
### **Computer skills**

- ✓ MS Office(Word, Excel, Outlook, PowerPoint, OneNote, Access)  
Google Drive (Docs, Sheets, Slides, Forms)
- ✓ Spreadsheets (Excel, Google Sheets, Open Office Calc). pivot tables, comparative analyses, link to database, macros, sensitivity tables, vertical lookups.
- ✓ Email (mail merge, filters, folders, rules) Presentations/Slideshows (PowerPoint, Google Slides, Open Office Impress, Tableau)
- ✓ Database Management (MS Access, Oracle, Teradata, IBM DB2, MySQL, SQL ,Expense tracking, accounts payable, invoicing, cash flow management, employee time tracking, reports, payroll)
- ✓ Computer Hardware Skills. System administration, network configuration, software installation, security, Cisco, tech support, updates, project management, research, vendor management

### **EXTRA CURRICULAR ACTIVITIES**

- Paper Published in IJSER Volume 12, Issue7, July 2021 Edition (ISSN2229-5518).Paper Number: I0171980  
Paper Title: Framework for international business research:  
ORGANIZATIONAL LIFE CYCLESAND STRATEGIC INTERNATIONAL HUMAN  
RESOURCE MANAGEMENT IN MULTINATIONAL COMPANIES
- Bohubrihi\_ Course\_ Completion\_ Certificate
- SARI-facilities\_ Confirmation Of Participation (WHO)

## Language proficiency




## References:

- ❖ Sheikh Jahangir Alam -Managing Director & CEO
  - Dhaka Hats and Caps
  - Mobile No.: 01711525227
- ❖ SM. Omar Sharif
  - Garments Business
  - Mobile No.: 01713245686, 01973245686
- ❖ Nur Alom Siddique
  - Senior Principal Officer(SPO)
  - Janata Bank Ltd.
  - Mobile Number:01715512896

## Other information's

- ✓ Date of Birth: January 20,1999
- ✓ Blood Group: B+
- ✓ National ID No:2411273374
- ✓ Marital Status: Single
- ✓ Religion: Muslim
- ✓ Fathers Name:  
Mosaddeque Hossain (DGM of  
Bangladesh Development Bank.LTD)  
Contact:01720056409
- ✓ Mothers Name:  
Bulbul Akter (House wife)  
Contact:01746073590



**MD. FAHIM HOSSAIN**

Signature