

## **MAHMUD AHMED**

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### **CAREER SUMMARY**

- More than 08 (Eight) years' experience in Project Management, Civil Engineering and Project Coordination areas in the field of Engineering Procurement & Construction (EPC) & Turnkey Projects. Also experienced in Government projects funded by GOB & international donor (KfW, JICA, World Bank, ADB) with national & international consultants (TEPSCO, Gopa-Intec etc.)
- Core Competency: Project Execution/Implementation, Project Planning, BOQ, Construction Management, Project Monitor & Control, Risk and Opportunity Management, Quality Management, Project Procurement, Project Cost Management and Stakeholder Management.
- Acted as Project Management Professional (Deputy Project Manager, Lead Engineer) for 03 nos. large scale projects and 08 nos. medium and small-scale projects with single and multiple sites. Among these 01 nos. large scale project and 04 nos. small scale projects on going.
- Academic Context: BSc in Civil Engineering from Military Institute of Science and Technology (MIST) & MBA in Management from University of Dhaka.
- Successfully Complete "PMI Authorized PMP Exam Preparation Course".
- Currently Working in Energypac Engineering Ltd. as Deputy Manager.

### **KEY SKILLS**

- Leadership and Communication Skills.
- Quick learner, Cooperation and Team Building
- Multi-Site, Multi-Vendor and Stakeholder Management.
- Strategic Management and Engineering.
- Proficient in Microsoft Project, Microsoft Office, ERP, AutoCAD(2D) etc.

### **SOFTWARE SKILLS**

Proficient in Microsoft Office (Word, Excel, PowerPoint), Microsoft Project, ERP, AutoCAD (2D) and Familiar with Primavera P6, STAAD Pro & ETABS etc.

## **WORK EXPERIENCE**

1. **Organization:** Energypac Engineering Ltd.; Dhaka, Bangladesh

**Designation:** Deputy Manager (July 2021- Continue)

### **Key Responsibilities:**

- Responsible for management of project functions including but not limited to project management, site management, project control, engineering, procurement and construction management etc. to meet project(s) goals.
- Acting as Deputy Project Manager and assisting and supporting the project manager regarding project planning, scheduling, manpower planning, positioning & strategic manpower alignment.
- Budgetary cost estimation of projects, preparation of project execution strategy, contractor dealing and BOQ Analysis for different services.
- Prepare and submit progress reports on engineering and project management activities on a regular basis to the senior management.
- Keep track of the activities of all projects, so that the works are being completed well in time. In case of any unavoidable circumstances, if the project is likely to be delayed, find out root causes of delay and inform it to management well in time.
- Ensure that environmental, health and safety, quality control, compliance with building and safety codes and relevant regulations are established by all stakeholders and maintained.
- Assists in developing and monitoring project performance against strategies and plans and takes action as necessary to ensure achievement of goals and objectives.
- Assists in developing milestones towards achieving the end date of assigned projects and take necessary actions to ensure those milestones are achieved.
- Establish working relationship with key stakeholders to facilitate coordination and execution of engineering and project works, such that the operational impact is minimized.
- Provide leadership, coaching, mentoring and training to the team, enabling them to achieve functional and financial metrics within their areas of responsibility and succeed in their roles.
- Maintain liaison and coordination with Client (PGCB, BPDB, BREB, NEPGCL etc.), Consultants, designers, suppliers, executing company or any appropriate individual, department or company in order to maintain the timeline of projects and prevent delay.

### **Major Achievements:**

Successfully Completed 01 nos. large scale Project and 02 nos. small scale projects as Deputy Project Manager.

2. **Organization:** Energypac Engineering Ltd.; Dhaka, Bangladesh

**Designation:** Senior Engineer (July 2018- June 2021)

**Key Responsibilities:**

- Responsible for management of project functions including but not limited to project management, site management, project control, engineering, procurement and construction management etc. to meet project(s) goals.
- Acting as Deputy Project Manager and assisting and supporting the project manager regarding project planning, scheduling, manpower planning, positioning & strategic manpower alignment.
- Keep track of the activities of all projects, so that the works are being completed well in time. In case of any unavoidable circumstances, if the project is likely to be delayed, find out root causes of delay and inform it to management well in time.
- Maintain liaison and coordination with suppliers, any appropriate individual, department or company in order to maintain the timeline of projects and prevent delay.
- Review the quality of works completed with project team on a regular basis to ensure that it meets project standards.
- Ensure preparation, monitoring and controlling of all engineering and project management budgets, schedules and execution plans.
- Prepare and submit progress reports on engineering and project management activities on a regular basis to the senior management.
- Establish working relationship with key stakeholders to facilitate coordination and execution of engineering and project works, such that the operational impact is minimized.
- Ensure that environmental, health and safety, quality control, compliance with building and safety codes and relevant regulations are established by all stakeholders and maintained.

**Major Achievements:**

Successfully Completed One 01 nos. large scale Project and 02 nos. medium scale projects as Deputy Project Manager.

3. **Organization:** Energypac Engineering Ltd.; Dhaka, Bangladesh

**Designation:** Assistant Engineer (March 2015- June 2018)

4. **Organization:** MARS Engineering Solution.; Dhaka, Bangladesh

**Designation:** Civil Engineer (October 2014- March 2015)

5. **Organization:** BENCHMARK CONSULTANTS.; Dhaka, Bangladesh

**Designation:** Assistant Engineer (January 2014- September 2014)

## **EDUCATION**

**Master's in Business Administration (MBA);** Management, University of Dhaka,2022

**B.Sc. in Civil Engineering;** Military Institute of Science and Technology (MIST), December 2013

**Higher Secondary Certificate (HSC);** Comilla Victoria Govt. College, 2009

**Secondary School Certificate (SSC);** Comilla Zilla School, 2007

## **TRAINING**

PMI Authorized PMP Exam Preparation Course; 3P Consulting Limited, Bangladesh; 2022

## **INTERNSHIP**

Worked as part of the **Civil Engineering Student's Internship Program (CESIP)** of MIST at **Advanced Development Technologies Ltd.** (2nd December 2012- 27th December 2012).

## **MEMBERSHIPS & AFFILIATIONS**

Member, The Institution of Engineers, Bangladesh (IEB)

## **LANGUAGE PROFICIENCY**

**Mother Language** : Bengali (Native)

**Foreign Language** : English (Speak, Read & Write)