|  |  |
| --- | --- |
| MD. RIZWANUL HOQUE  hoque\_ju2004@yahoo.com /mdrizwanulhoque12@gmail.com rizwan@emamibd.com  +8801712006777 | |
| core24x24icons Key Skills   |  | | --- | | Production Operations | |  | | Greenfield Project Management | |  | | Erection & Commissioning | |  | | Business Strategy & Execution | |  | | P&L Management | |  | | ERP / SAP Implementation | |  | | Process Improvement | |  | | Occupational Health & Safety | |  | | Training & Development | |  | | Senior Level Professional  Significant record of experience in entire facet of Operations / Production / Plant Management with an entrepreneurial drive to turnaround expectations, strengthen relationships and trigger high-volume result |
| knowledge24x24icons Profile Summary |
| * Performance Driven professional leveraging **nearly 15 years** of proven success in production, Operations management and manufacturing * Provided technical & functional leadership for production optimization, commissioning of projects, development planning and resource reporting * Adapatable with commendable path of professional development & growth for enhancing plant service quality & reliability by optimizing processes, increasing revenue and lowering operating expenses * Designed process improvement goals for team, identified & implemented production enhancement opportunities in field of Personal Care Products, Toiletries, Cosmetics, Oral Care, Food Products and Ayurvedic products * Motivational leader with excellent decision making, controlling & problem solving skills; highly adaptable with proven record of leading cross-cultural teams of size |
| softskills24x24icons Soft Skills | career24x24icons Career Timeline |
| Collaborator      Communicator      Planner    Change Agent      Motivational Leader      Thinker | Emami Bangladesh Limited as Manager-Operations  Since Aug’11  Oct’04-Jul’11  Executive MBA  Dabur Bangladesh Limited as Senior Chemist  2010 |
| edu24x24icons Education | * Master of Business Administration from IBAIS University, Dhaka, Bangladesh in 2010 with CGPA 3.45 * Masters in Science (Chemistry) from Jahangirnagar University, Savar, Dhaka in 2001 with 1st class * Bachelor of Science (Chemistry) from Jahangirnagar University, Savar, Dhaka in 2000 with 2nd position |
| exp24x24icons Work Experience | **Since Aug’11 with Emami Bangladesh Limited, Bangladesh**  **Growth Path:**  Aug’11-Mar’13 Production Executive  April’13-Mar’14 Assistant Manager-Production  April’14-Aug’15 Deputy Manager-Operations  Sep’15-Mar’2017 Manager-Operations  April’18- Present Senior Manager-Operations  **Key Result Areas:**   * Coordinating plant operations of Hair Oil, Personal Care Products-(cream, oil, lotion, face wash) and Ayurvedic Products (cream & balm) for strategic utilization & deployment of available resources to achieve organizational objectives * Leading a team of 4 HODs (Graduate Engineer, CA, M.Sc., M. Pharm and MBA), 46+ Staff (Technical & Non-technical) and 200 + workers * Monitoring 74000 sq. ft. built-up area for operation with automated plant and machinery (total 4 acres land) with production of FG value 200 Crores and volume of 5000 metric tons per annum   **Highlights:**   * Acknowledged for establishment of business & manufacturing facilities of Emami in Bangladesh entailing commissioning of plant, introduction of new machinery’ in factory area of 23000 Sq. Ft in 2012-13 and 25000 Sq. Ft. factory in 2015-16 * Accelerated sales growth of Hair Oils by 50% * Drove commissioning of Greenfield Factory in Nov’2012 to maximize sustainable profit in winning and retaining business * Single-handedly led installation, commissioning of Cream, Oil and Balm Manufacturing Unit; brought process enhancement in Cream Manufacturing Process with approval of R&D * Reduced loss (wastage) in manufacturing process from approx. 0.5% of turnover value to 0.33% of turnover value, thereby reducing cost by: * Planning & controlling the production operations * Rolling out Kaizen, PQCDM to reduce wastage of bulk and manpower * Introducing hot melt glue * Ensured accuracy of packing volume by maintenance of filling machines * Eradicated quality issue by modifying existing manufacturing facilities & process and installing pasteurization tank * Replaced outdated manual and installed surplus machinery in old factories * Decreased: * Total cost of manufacturing (overhead) in the plant by 18% in 2014-15 through management of variable overheads (labour, power & fuel consumption and maintenance cost) * Cycle time of manufacturing in the plant by 15% by optimum utilization of resources & reduction of downtime, resulting in increased OEE * Enhanced inventory level from 60 days of imported materials to 35 days and 21 days of local materials to 15 days * Deployed various cost reduction projects, minimized overall cost of operations by Rs. 8.5 Lakhs per month * Spearheaded operations & maintenance of: * 500 KVA DG Set of Caterpillar make * 500 Kg/Hr, Press 10.5 Kg/ cm2 Oil Fired Boiler of Forbes Marshall make * 5.49 M3/Min, 194 cfm @ 10 Bar Rotary Air Compressor of ELGI make * Bore Well by KSB Pump of Discharge Capacity of 18 M3/ Hr, Depth of Bore 470 Feet, Bore Dia: 150 mm * HT Supply with 11 KV Feeder with Connected Load: 500 KVA; Maximum Demand: 400 KVA   **Oct’04-Jul’11 with Dabur Bangladesh Limited, Bangladesh**  (Joint Venture company of Dabur International & ACI)  **Growth Path:**  Oct’04-June’08 Manufacturing Chemist  July’08-Jul’11 Senior Chemist  **Highlights**   * Exhibited an integral role in SAP implementation * Steered Meswak Toothpaste Project at Manikganj, Bangladesh by identifying complication in manufacturing facilities * Provided solution to curb Honey processing issues * Appreciated by management for utilization of hot melt glue stick for SPC packaging across manufacturing units * Successfully reduced manufacturing cost & product quality by 35% * Reduction of manufacturing cost and improvement in product quality * Recognized CEO for commendable Manikganj Project Start-up * Rolled out concept based on: * Usage of SLES 70% Shampoo raw material in place of SLES 28% * Dilution to 28% in unit, thereby leading to 20% reduction in cost and inventory * TPM – Facilitator Course , MABEC , Mumbai ,India * Lead Auditor –ISO 9001:2008 QMS with Global Group, UK * SHE Conference at Kolkata * SOP for Export Business organized by Emami & KPMG * ISO 9001:2008 QMS at Dhaka * Six –Sigma at Kolkata, India * GLP and Chemical Safety at Annual QA/QC Meet, Kolkata * SAP ( PP & QM) Training Program by Emami India Limited, Bangladesh & India * GMP Training Program by Dabur India Ltd., Dhaka * Skilled in world sophisticated ERP –SAP (PP, QM & MM Module), Windows 8.1 & 10, MS Office 2010, Internet and Email Applications   **Date of Birth:** 31st January 1980 **Languages Known:** English, Bengali & Hindi  **Permanent Address:** S/o Professor. Fazlul Hoque, 355, West Brahmondi, Narsingdi-1602  **Present Address:** Flat No.: 6B, House No.: 25, Road No : 17, Sector : 13, Uttara, Dhaka |
| Previous Experience    Z:\Approved_ResDev_Repository\Formats\Visual Resume Formats 2015-16\Icons\Courses-Attended24x24icons.png Trainings  Z:\Approved_ResDev_Repository\Formats\Visual Resume Formats 2015-16\Icons\Soft-Skills24x24icons.png Technical Skills  personaldetails24x24icons Personal Details |