



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
STUDENTS' AFFAIRS SECTION

Ref.: IITG/SA/McM/294/15-16/1293

Date: 30.06.2014

NOTICE - 30/2015

This is for information of all concerned that, online & offline applications are invited in the prescribed forms for **Merit-Cum-Means (McM)/SC-ST scholarship for the year 2015-2016**. Link for online application has already been uploaded (<https://automation.iitg.ernet.in:8085/mcm/>) in Students' Affairs webpage and the hard copy of application form can be downloaded from the Students' Affairs website (<http://shiloi.iitg.ernet.in/~sa/forms.html>) Form No. Schp/1. The **Last date for submission** of duly filled in forms along with all supporting documents in original to Students' Affairs office are **21st August 2015 (for 2nd to 4th year students) & 31st August 2015 (for new students)**. **NO APPLICATION WILL BE CONSIDERED AFTER THE ABOVE STATED STIPULATED TIME PERIOD.**

Salient features of this Scholarship:

1. This scheme is for students of BTech, BDes, MSc, MA & Preparatory Classes only.
2. The income of both the parents taken together shouldn't exceed Rs. 4,50,000/- per annum.
3. Minimum eligibility criteria for general category, (i) a CPI of 6.0 for 2nd, 3rd and 4th year BTech and 2nd year MSc/MA students, and (ii) all 1st year BTech/MSc/MA students.
4. All scholarships including those for GEN & OBC students will be governed by their respective norms and durations, any student other than GEN & OBC can avail scholarship from the Institute for a maximum of 6 years.
5. Both Merit and Means will be given 100% weightage as per below for award of the Scholarships.

Merit = 50%

Means = 50%

The Merit-Cum-Means/SC-ST Scholarship consists of:

- a) **McM only for General/OBC category students:** Tuition fee waiver for two semesters and a fixed stipend per month for two semesters (Aug-Nov & Jan-Apr totaling 8 months) of Rs. 1000/- per month.
- b) **SC/ST only for SC/ST category students:** Concession of tuition fee exemption will be admissible to all SC/ST students irrespective of their parents' income. For SC/ST students with parents' income not exceeding Rs. 4,50,000/- per annum, following additional benefits will be admissible :
 - i) Free messing (Dues of only basic menu)
 - ii) Exemption from Hostel Room rent and
 - iii) A pocket allowance of Rs. 250/- per month.

The above facilities are awarded for four months per semester and for two semesters.

Enclosures to be provided by the student:

(Following enclosure are required to be submitted with the application form failing which application may be rejected)

1. Declaration by parents or guardian (Annexure-1)

ANNUAL INCOME DECLARATION

2. **For Salaried Class (Guardians' who are in Service either Govt. or Private)**

- a) Salary Certificate for the Financial Year 2014-15 (from 01.04.14 to 31.03.15) duly sealed/ stamped by the Salary Disbursing Officer.

- b) Xerox Copy of IT Form 16 to be issued by employer for the year 2014-15 (Assessment Year 2015-16): **SUBMISSION OF THESE TWO DOCUMENTS ARE MANDATORY.**
3. **For Non – Salaried Class (Guardian's who are not in Service such as Agriculture, Business class, self-employed, Legal/Medical Practitioners/ Retired without Pension/Private Tutors/ Contractors/Consultants etc.)**
- a) An Annual Income Affidavit for the financial year 2014 - 15 (Assessment Year 2015-16) in a Non - Judicial Stamp for Rs.20/- sworn in before preferably a First Class Magistrate / Notary Public as per the format given in **Form "A"**.
- b) Income Certificate from local District Authorities like **Circle Officer/Tahsildar/DMO etc.** (as the case may be) in addition to Income Affidavit and other documents as stated above & below. **SUBMISSION OF THESE TWO DOCUMENTS as stated in 3 (a & b) above, ARE MANDATORY FOR ANY CLASS OF OCCUPATION IN CASE OF NON-SALARIED GUARDIANS.**
- c) Xerox copies of ITR Form/IT Return as applicable, for the year 2014-15 (Assessment Year 2015-16) duly stamped/sealed from concerned Income Tax Office.
- d) Copy of Registration Certificate must be submitted in case of Medical Practitioner and Legal Practitioner.
- e) Those who Retired without Pension, they have to submit Retirement/Termination/ Superannuating letter/documents/papers etc. along with Income Affidavit, Income & Non-employment Certificate from local District Authorities like **Circle Officer/Tahsildar/DMO etc.**, Income Tax documents, if applicable, as stated in item 3) a, b, & c above.
4. **For Pensioners/Family Pensioners:**
- a) Annual Pension Payment Certificate for the year 2014-15 in prescribed **Form 'B'** to be issued by the Pension Disbursing Officer.
- b) An Income & Non-employment Certificate from local District Authorities like **Circle Officer/ Tahsildar/DMO etc.** for the year 2014-15 also to be submitted in addition to other documents as stated in item 4) a & b above. **SUBMISSION THESE TWO DOCUMENTS as stated in 4 (a & b) above, ARE MANDATORY FOR THE GUARDIANS WHO ARE EITHER PENSIONER OR FAMILY PENSIONER.**
- c) Copy of PPO, Superannuating/Retirement/Termination letter and attested copies of IT Documents, if any (such as ITR Form/IT Form-16, IT return etc. for the current year , if applicable)
5. **Other essential documents:**
- a. Copy of School Leaving Certificate & Marks sheet. It is mandatory to produce details of tuition fees paid per annum if you have passed +2 examinations from a non-govt. School. [only for 1st year BTech/BDes students]
- b. Copy of Degree Pass Certificate & Marks sheet. [only for 1st year MA/MSc. students]
- c. Copy of Caste Certificate
- d. Copy of latest Grade Card
- e. Copy of parent /guardian's PAN Card /ID Card /Ration Card
- f. Death Certificate in case of death of either of the parents.
- g. In case of divorce of parent's - copy of appropriate order/judgment of the court.


Asst. Registrar (Students' Affairs)

PLEASE NOTE THAT, NO APPLICATION WILL BE ENTERTAINED UNDER ANY CIRCUMSTANCES BEYOND THE LAST DATE OF SUBMISSION OF HARD & SOFT COPY OF THE APPLICATION FORM.