

ANNEXURE-I



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी

Indian Institute of Technology Guwahati

Guwahati - 781 039

GENERAL RULES FOR HOSTEL RESIDENTS

1. This hostel is your home in Guwahati; room allotted to you is now on your own responsibility, keep it neat and clean.
2. Wise usage of resources is practiced here: minimize wastage of power, water and food items; electrical appliances/fittings should be switched off and water taps should be closed when not in use.
3. Complaints (if any) should be registered in the complaint register kept with Jr. Supdt / Sr. Asstt. /Jr. Asstt. of the hostel. While the institute strives hard to take of all genuine complaints, the students are advised to be patient until the problem is completely sorted out. Hostel Jr. Supdt / Sr. Asstt. /Jr. Asstt is the immediate contact for any need. Complaints should also be registered in online IITG complaint booking (<http://shiloi.iitg.ernet.in/cb/index.php>).
4. Ensure safety; do not use electrical appliances in the rooms. You are accountable; do not move furniture, electrical fittings, utensils and others, from their specified place to any other place.
5. General hostel visiting hours is from 6 AM to 9 PM and applicable to all guests (including residents of other hostels). Maintain visiting hour for homogenous inmates to your room between 6 AM to 11 PM and heterogeneous guests limited to visiting area only in and strictly restricted to 6 AM to 10 PM. Any relaxation requires special permission from hostel authority.
6. Whenever a hostel resident goes outside the Institute Campus, it is to be ensured that he/she is back by 10:30 pm unless prior/special permission from the warden concerned is obtained. If he/she enters the campus after 10:30 pm then he/she will have to enter his /her name and registration number in the register kept with the security staff at the entry gate(s) of the campus.
7. Observe silent hours in hostel (TV and music system should not be used) on weekdays 10 PM to 6 AM and on week ends 11 PM to 6 PM. The Security personal have the authority to switch off audio / video systems during silent hours.
8. Students are required to vacate rooms during institute vacations for hostel maintenance and/or for any other purpose as notified by the Hostel Authority. In special cases, request note (only on academic ground) with parent's endorsement should have warden's permission.
9. Local Guardians of students have to be introduced (with an introductory letter) by the parent along with his address and phone number. He would be the immediate contact for the student in Guwahati.
10. Private cooking in hostel/rooms is not permitted. Observe mess timings. Dining should be confined to the dining hall only. Taking utensils out of dining hall is not permitted.
11. Rearing of pet animals is prohibited in the hostel premises.
12. Display of any notices on the notice board need prior permission from hostel authority (Jr. Supdt/ Sr. Asstt./ Jr. Asstt / gensec of the hostel)
13. Any matter of misconduct by residents would be severely dealt with. Consumption of alcoholic drinks, smoking and use of narcotic drugs in hostel premises is strictly prohibited. Ragging of any form is a serious punishable offence.
14. General damage of hostel property will be the collective responsibility of all the residents and they will be required to make good such damage, if person(s) responsible could not be identified.
15. The Hostel Affairs Board (which includes subcommittees responsible for respective activities in the hostel) / Warden's decision on all matters related to the hostels would be final and binding. All hostels in campus is under a single umbrella of Hostel Affairs Board and it deals with overall inter hostel affairs