

MINUTES OF THE 8TH MEETING OF THE STUDENTS' AFFAIRS COUNCIL (SAC)

HELD ON 19 NOVEMBER'2011

The 8th Meeting of the Students' Affairs Council (SAC) was held on 19 November, 2011 and the following members were present.

- Prof. Gautam Barua, Director – Chairman
- Prof. S. Dandapat, Dean of Administration- Member
- Prof. B. K. Patel, Dean of Students' Affairs -Secretary
- Prof. S. Nandi, Dean of Academic Affairs- Member
- Dr. S. K. Dash, Chairman Cultural Board- Member
- Dr. P. K. Iyer, Chairman, Sports Board- Member
- Dr. Harshal Nemade, Chairman Technical Board- Member
- Prof. D. C. Dalal, Chairman, Students' Welfare Board- Member
- Dr. Subhradip Ghosh, Chairman, Hostel Affairs Board- Member
- Mr. Krishna Bordeuri, Vice President- Jt. Secretary
- Mr. Dwij Fouzdar, General Secretary, Cultural Board- Member
- Mr. Golla Nani Babu, General Secretary, Sports Board- Member
- Mr. Sidharth Pipriya, General Secretary, Technical Board- Member
- Mr. Anubhav Jeph, General Secretary, HAB- Member
- Mr. Shailendra Jain, General Secretary, Welfare Board- Member
- Mr. Arun Yadav, Convener, Alcheringa'2011 - Special Invitee
- Mr. Ankit Khemka, Convener, Techniche'2011 - Special Invitee
- Mr. Srikant Jayraman, Convener, Alcheringa'2012 - Special Invitee
- Mr. D. Sharma,AR(SA) - Non-member Secretary

The following members of SAC could not attend the meeting because of unavoidable reasons-

- Prof. S. K. Bose, Dean, Alumni Affairs and External Relations
- Dr. B. N. Raychoudhury, Registrar
- Dr. Saurabh Basu, Faculty In-Charge, Placement Cell Member

The agenda for the day was taken up as below:

Item No.1: Confirmation of the minutes of the 7th Meeting of the SAC held on 12/04/2011.

The minutes of the 7th meeting of the SAC were circulated amongst the members of the SAC for their comments / observations, if any. No comments were received from any of the members.

R/08/01/2011: The SAC resolved that the minutes of the 7th meeting of the SAC held on 12/4/2011 be **CONFIRMED** as circulated.

Item No.2: Follow up action of the decision of the 7th Meeting of the SAC including those pending from the previous meeting.

R/08/02/2011: The SAC resolved that the actions taken on the decisions of the 7th meeting of the SAC held on 12/4/2011 including those pending from the previous meeting be **NOTED** as reported except the following.

Item	Resolutions /Suggestions	Action taken Status
Item/7/2/2011: Proposal for increasing co-ordination between students and Academic Affairs via redefining the functions of DUPC & DPPC members.	R/7/2/2011: Students' Senate may form an academic committee which should function under Students' Senate where VP, Student Gymkhana may be the Chairman. All the members of DUPC/DPPC may also be members of this committee by default. Although, no faculty members will be part of this committee, the concerned faculty advisors may also be advisors to the Committee.	The formation of the academic committee is under process.
Item/7/3/2011: Introduction of clubs under Welfare Board and corresponding restructuring of the same.	R/7/3/2011: Formation of a Social Service Club under Welfare Board is agreed in principle but its role <i>vis-a-vis</i> NSS needs to be worked out first. NSS is to function under the Welfare Board and the Faculty I/C NSS is to report to Chairman, Welfare Board. Each club under Welfare Board will have General Secretaries. Concrete proposals to be placed before the Welfare Board for its approval.	The Welfare Board is restructured and five new clubs have been formed under Welfare Board. The names of these clubs are- Social Service Club, Counselling Club, Youth Empowerment Club, Interaction Club and Issues Club. The secretaries for the same have been nominated by a committee comprising of Dean- Students Affairs, Chairman-Welfare Board, Gen. Secretary-Welfare Board, AR-Students Affairs.
Item/7/5(b)/2011: Discussion on Bus issue.	The 7 th SAC meeting observed that the students need to discuss the bus issue with DoA.	The issue of the internal bus service has been discussed and the internal bus route has been revised. However, the external bus service issue is still under discussion.
Item/7/5(c)/2011: Necessity of more doctors in the evening (after class hours).	The 7 th SAC meeting observed that the matter needs to be looked into in more details and the Dean Administration will take action on this item.	The Dean of Administration has been requested to arrange for needful in this regard.
Item/7/5(d)/2011: Periodicity /interval of SAC meeting.	The 7 th SAC meeting observed that the periodicity /interval of SAC meeting may be enhanced from the existing once a year by holding it twice a year - May be in March-April & Sept-Oct. While placing agenda items for SAC meeting, it needs to be ensured that respective items come through concerned Boards.	The periodicity / interval of SAC meeting have been increased from once a year to twice a year.

Item No. 2 (a) : Matters arising out of resolutions in the last meeting.

Regarding **R/7/2/2011**, the 8th SAC meeting observed that the meeting of the concerned committee should be held regularly, particularly before every SAC meeting and report of each such meeting should be furnished.

Regarding **Item/7/5(b)/2011**, the 8th SAC meeting suggested that main bus stop near the guest house should be shifted to a large area. Bus stop for students should be made available near the swimming pool /new SAC complex.

Regarding **Item/7/5(c)/2011**, the 8th SAC meeting opined that the matter be discussed at some other forum as it concerns the interests of faculty and staff as well. More doctors /general practitioners may be outsourced in this regard.

Regarding **Item/7/5(d)/2011**, the 8th SAC meeting suggested that **Students' Activity Calendar** specifying the time schedule of meetings of different boards, election etc. should be proposed by students.

Item No. 3: Enhancement of medical reimbursement limit from INR 15,000 to 30,000.

The SAC noted the importance of this issue and observed that in addition to availing the existing medical OPD facilities, it would be more beneficial if medical insurance policies with wider coverage and sufficient claim amount could be introduced for Institute students towards Indoor treatment against a nominal premium. The premium amount can be taken up at the time of registration itself. To explore this possibility and try to make it applicable from the session July, 2012, the following is resolved.

R/08/03/2011: The SAC resolved that the Students' Senate should discuss the proposal of introducing a medical insurance policy for all students and to add the premium required into the fees to be paid by students. The Students' Senate is to give its feedback to the Dean Students at the earliest.

Item No.4: Separate printing budget for all the printing related issues.

It was pointed out that allocation of the gymkhana budget into different heads is to be done by the Dean Students in consultation with the Chairman of Boards and Gymkhana office bearers. If the budget allocated is deemed inadequate, justifications for increases have to be made.

R/08/04/2011: The SAC NOTED that the matter of separate printing budget for all printing related issues forms part of the Gymkhana budget and adequate allocation is to be made from that budget.

Item No. 5: Proposal for change in structure in election for the post of Vice President, SGC

This proposal should be discussed more widely among the student community first.

Item No. 6: Proposal for Community Radio Station (CRS)

The SAC noted that this is an important proposal. For implementation of the same, however, there will be some essential requirement- such as, setting up a studio, fund under plan budget, deployment of man-power etc. Out sourcing the management may be thought of and clarification regarding copyright issues may have to be sought. Since the IITG is currently having Radio-G on LAN only, in order to move to FM, a systematic planned approach will be required. Therefore, the SAC advised the Radio Club under Technical Board to explore from Gauhati University about their running an FM radio station and resolved the following.

R/08/06/2011: The SAC resolved that the proposal to set up a Community Radio Station is accepted in principle. Further action is to be taken after a detailed proposal is received.

Item No. 7: Proposal for IIT Guwahati Media and Communication Meet (IMACM):

R/08/07/2011: The SAC resolved that it is not in favour of adding any more Meets or Events. Proposals such as IIT Guwahati Media and Communication Meet (IMACM) should be accommodated within Techniche (the techno-management festival of the Institute).

Item No. 8: Proposal for drafting of General Guidelines and Rules regarding all official activities with detailed set of instructions, which can be made available for reference. This document may be treated as a constitution, whose provisions would stand unless modified by concerned authority.

R/08/08/2011: The SAC resolved that General Guidelines and Rules applicable to students with regard to their necessary official activities with detailed set of instructions be drafted by the Students' Affairs section with inputs from concerned sections (mainly from S & P and F & A sections) of the Institute. The SAC also resolved that activity calendar of the students be initiated by Students' Gymkhana Council. It was also decided that sponsorship for various events be proposed through the Chairman of the concerned board.

Item No. 9: Renovation of Mess for every hostel.

The SAC observed that it is important to maintain hygiene in the hostel messes. Therefore, the SAC advised that a clause regarding hygiene should be incorporated in the contract agreement with caterers in future. Regarding renovation in every hostel mess, it was pointed out that every hostel should specify where renovation is required. In particular, the availability of adequate storage space, the state of drainage facilities, the adequacy of kitchen equipment need to be examined. In this connection the following was resolved.

R/08/09/2011: The SAC resolved that each hostel is to examine its requirements regarding the need for repairs and renovations and the availability of adequate storage space, the state of drainage facilities, the adequacy of kitchen equipment, and is to submit a report to the Chairman HAB for necessary further action.

Item No. 10: Renovation of all sports courts in and around hostel premises.

R/08/10/2011: The SAC resolved that the proposal of renovation of all sports courts in and around hostel premises is agreed in principle. However formal proposals are required to be submitted in this regard. New Courts could also be created using HMC funds.

Item No.11: Proposal for installing a Projector in SAC Conference Room and equipment's for video conferencing.

R/08/11/2011: The SAC resolved that the projector available with the Cultural Board be installed in the SAC Conference Room. However, video conferencing is not to be permitted in the SAC Conference Room as the same can be availed in the Training & Placement Cell as and when required.

Item No. 12: Proposal for Inter IIT B Plan.

R/08/12/2011: The SAC resolved that it does not agree to the proposal of organising an Inter IIT B Plan. Such proposals should be accommodated within Techniche (the techno-management festival of the Institute).

Item No.13: *Election of Alcheringa and Techniche Team.*

The SAC observed that the existing method of picking up the Alcheringa and Techniche team including its conveners are not transparent. This process needs to be made more democratic through direct elections. The SAC agreed that eligibility criteria to stand for these posts will be required.

R/08/13/2011: The SAC resolved that the Dean, Students' Affairs is to prepare a proposal for the direct election of Alcheringa and Techniche Convenors and place it before the Director for approval.

Item No.14: *Use of motorcycles and four wheelers by students of IIT Guwahati.*

The SAC observed that of late, there has been an increase in the use of motorcycles by students at IIT Guwahati. The number of motorcycle related accidents has increased within and outside the campus. If the trend of acquiring motorcycles continues there is going to be a huge problem in the campus. It was also noted that the highway is prone to accident particularly for two wheelers during night. Hence it is not safe to return to campus in the late evening from the city.

R/08/14/2011: The SAC resolved that the last entry time into the campus by students using motorcycles and cars be changed to 9.00pm (from the existing 1030 pm). There should be restriction in the campus too after 10.00 p.m particularly in the residential areas. Further, the SAC resolved that some restrictions regarding use of motorcycles and cars by students is needed and the matter may be examined by the Institute administration.

Item No. 15: Report by the Vice-President, Students' Gymkhana Council.

The Vice-President, Students' Gymkhana Council presented a report on the activities and plans of the Students' Gymkhana Council.

Item No. 16: Brief report by the Convener, Alcheringa, 2011, followed by presentation by the Convener, Alcheringa, 2012

The Convener, Techniche 2011 submitted a brief report particularly on the financial aspect of Techniche 2011. Convener Alcheringa, 2012 made a presentation about detailed plans and budget for Alcheringa, 2012.

Item No.17: P.G Participation in students' activities

Looking at very low participation of PG students in various events organized by students' community of IIT Guwahati till date, in order to facilitate more participation of PG students in future events, the SAC suggested that some PG specific events should be introduced. The SAC observed that provision of more PG representatives in the Students Gymkhana Council instead of the existing only 3 (three) representatives could only bring in more participation of PG students. The SAC also expressed its concern regarding very minimal representation of girl students and opined that in order to encourage adequate representation of girl students, reservation of posts, at least in the club level should be worked out.

R/08/17/2011: The SAC resolved that a proposal to increase PG and girls representation in Gymkhana bodies be prepared by the office of the Dean Students in consultation with the Students' Gymkhana.

Item No.18: Ordinance on Scholarship.

After going through the draft ordinance on Scholarship, the SAC suggested that only the “Rules and Regulations” be included in the ordinance and the “criteria” be excluded (which would be required only at the implementation level). Further, it was also suggested that regarding M.Tech/Ph.D assistantship, more details should be incorporated. In order to encourage students to avail more external /outside scholarship, the SAC felt that the word ‘Scholarship’ could be replaced by “Tuition fee waiver” wherever deemed to be fit.

R/08/18/2011: The SAC resolved that the modified draft ordinance on Scholarship be put up to the Senate.

Item No. 19: *Any other Items with the permission of the chair.***a) Separate PG Hostel :**

The SAC observed that in future with the increase of more PG programmes in the Institute, there may be need for a separate PG hostel.

b) Issue of ragging :

The SAC observed that in order to ensure prevention of ragging in the Institute, first year students may have to be accommodated in a separate hostel. The matter would be discussed in the next meeting of the SAC scheduled to be held in March'2012.

The meeting ended with a vote of thanks to the chair.