

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी Indian Institute of Technology Guwahati Guwahati - 781 039

GYMKHANA ADVANCE FORM

| Budget Head: | | | | BOARD: | | | | |
|---|--------------------------------|--------------------|--------------|-----------------|----------|-----------------------|------------------|--|
| Details of the Student authorized to receive the amount of Advance: | | | | | | | | |
| Name of the Student | | Roll No | | Department | Email ID | | Mobile No | |
| | | | | | | | | |
| Details of Temporary Ac | Ivance | • | | | | | | |
| Budget Head | Amount to be drawn (in Rupees) | | | | | | | |
| - | In figures | | | In words | | | | |
| | | | | | | | | |
| Total allocated budget: | | Sanction Order No: | | | | | | |
| Purpose/ Justification of | Temporary Advar | nce: | | | | | | |
| | | | | | | | | |
| Details of items: | | | | | | | | |
| SI. No. Description of items | | | | | | Qty | Estimated Amount | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | Total | | |
| Certified that the items as above/as per list enclosed are required urgently. | | | | | | | | |
| Certified that the items a | as above/as per ils | it enclosed | are req | uirea urgentiy. | | | | |
| | | | | | | Signature of Indentor | | |
| Verified and forwarded | | | | Date: | | | | |
| | | | | | | | | |
| Secretary, GS, | | VP, | | | | Chairman, | | |
| Club: Board: | | | SGC Date: | | | Board: Date: | | |
| Date: | Date: | | | Date: | | Date |); | |
| [The adjustment of account against this advance should be submitted within a period of 30 days from the date of advance drawn.] | | | | | | | | |
| EOD LISE BY STUD | ENTS' AFFAIRS | ONLV | | | | | | |
| FOR USE BY STUDENTS' AFFAIRS ONLY 1. Temporary Advance for the above purpose to | | | | | | | | |
| Chargeable Budget Head(s). | | | | | | | | |
| Last advance yet to settle (amount and date) | | | | | | | | |
| 4. Approved Budget5. Balance after this | | | | | | | | |
| 6. Amount recorded | | | | | | | | |
| 7. Remarks (if any) | | | | | | | | |
| | | | | | | | | |
| Put up for kind conside | eration please. | | | | | | | |

Dealing Assistant

DEAN