

**(NAME & ADDRESS OF THE USER-DEPARTMENT)**

Ref No: \_\_\_\_\_

Dated: 30/07/2021

To,  
**Vendor Name: AKAL Information Systems Limited,**  
**Vendor Address: N-161A, Saira Tower, Gulmohar Enclave Community Center, Yusuf Sarai, New Delhi-110049**

**Subject: - Monthly Service Performance Report for the month of **APRIL** against NICS I Work .Order. No: **M2102266** Dated: - **28-JUL-2021** under the Project No: **S210530MPOR****

Sir/Madam,

In reference to aforesaid work-order issued by NICS I-New Delhi, the performance of the services provided by your firm during the period mentioned is as under:-

S.No	Details of the Services Provided	Qty	Service Period		Service Performance Details			
			From	To	Candidate Name	Project Manager Name	Leave (CL Only)	Overall Performance Remarks (Satisfactory/ un-satisfactory)
1	Software Application Support Engineer ( 2 to 4 year relevant experience )	1	01.04.2021	30.04.2021	Prittam Singh Naik	Sarita Sahoo	0	Satisfactory
2	Software Application Support Engineer ( 2 to 4 year relevant experience )	1	01.04.2021	30.04.2021	D Subhalaxmi Pradhan	Sarita Sahoo	0	Satisfactory

**(Signature & Stamp)**

Name: Sarita Sahoo  
Designation: Senior Technical Director

