

Rishav Sinha

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Career Objective

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

EDUCATIONAL QUALIFICATION

Course	Institute	Board/ University	Year
B.Com(H)	St. Xavier's College, Ranchi	Ranchi University	2018
XII	DAV Public School, Hazaribagh	CBSE	2015
X	DAV Public School, Hazaribagh	CBSE	2013

Work Experience

Company: V.K. Jindal and Company

(October 2021 till Present)

Position: Accountant

Key Roles and Responsibilities:

1. Statutory Auditing
2. Tax Auditing
3. ROC Filing
4. Return Filing
5. GST Registration and Filing
6. MS Office (MS Word, Excel, Powerpoint)

Company: Jan Vikas Kendra

(Jul 2018 to Sep 2021)

Position: Accountant

Key Roles and Responsibilities:

1. Prepration of Invoice
2. Book Keeping
3. Accounting

Skills:

1. Tax Accounting
2. Cost Accounting
3. Financial Accounting
4. Law
5. Financial Statements

EXTRACURRICULAR ACTIVITIES:

- Present seminars in College on a regular basis
- Regular involvement in college events

Hobbies & Interests:

- Table tennis and Football are my go-to sports to maintain a blend of activeness and keep my mind sharp & fresh.

Personal Details:

Date of Birth: 4th April, 1997

Father's Name: Sanjay Kumar Sinha

Current Address: Bihari Durga Mandap, Boddom Bazar, Hazaribagh