

## **MLA Style Guide**

## **Works Cited Page: Commonly Referenced Materials**

# Based on the Modern Language Association's (MLA) Handbook - 9<sup>th</sup> Edition (2021)

MLA format is typically used in literature, humanities, and arts courses and fields.

#### **General Reference Rules:**

- Format double space typed and hanging indentation.
  - Please follow these steps to insert a hanging indent on Microsoft Word:
    - Only create full reference citations on your References page, which appears on a separate page at the end of your paper.
    - Once all of your citations are complete and are on your References page, click on the icon ( ) where you choose double spacing for your paragraph format, but instead click on "Line Spacing Options".
    - A new window will appear, and you want to look at the middle section labeled "Indentation".
    - Within the "Indentation" section, there is a drop-down menu label "Special." Click on the Special drop-down menu and select "Hanging." Then click "OK" to close out the window, and all of the citations will now have a hanging indent.
- Reference order list references in alphabetical order by author's last name. If no author name
  is given, the title of the work should be the first element of the reference and alphabetize on first
  important word of the title.
- Author names subjective to the number of authors listed on a work:
  - One author: list author's last name first, followed by first name written in full and the middle name initial. Last name and first name should be separate by a comma.
  - Two authors: Follow the same format for the first author. For the remaining authors, give the first name first, followed by the middle initial (if given) and the last name.
    - Use the word "and" before the last author's name.
  - Three or more authors: Follow the same format for the first author and then use "et al." after the first author. Do not list the other authors in the citation.
- No author use the title of the work as the first element of the citation.
- **Title capitalization -** capitalize all important words in the entire title for articles, books, and journals.
- **Title formats** italicize book titles, journal titles, database names, and website names. Article titles need quotation marks at the beginning and end of the title.
- **Publisher names** cite publishers' name in full, except for only using "U" and "P" when referring to university presses (e.g. Syracuse UP).



- Publication date when including the month in the date for sources like newspaper articles, all months (except May, June, and July) need to be abbreviated to the first three letters (e.g. Jan., Nov., etc.; September is abbreviated as Sept.).
- No publication date replace with date of access (when you accessed the work).
- **Punctuation** follow all punctuation guidelines between each element in a citation (i.e. looking at proper placement of commas and periods).

Elements of the following citation examples are labeled to help you identify how to structure your references. You can use citation management software, such as Zotero or Mendeley; however, it is always a good idea to check those citations to make sure each are formatted properly.

Guidelines for sources not listed in this guide can be found in the *MLA Handbook* (available in Bird Library and as an eBook), the MLA Style Center website, and on our "Citation Styles" guide located on the library website.

Please note that your instructor may have certain citation style requirements that do not align with MLA format. Check with your instructor to verify their required citation style.

Need additional help? Contact our reference librarians at <a href="mailto:librarian">libref@syr.edu</a>, or reach out to your Subject Librarian.

#### **Electronic and Print Articles**

## Peer-Reviewed (Scholarly) Article with a DOI

**Note:** An article DOI (digital object identifier) is a permanent URL assigned to the article. It can be found in the brief article description, the first or last page of the article, or listed in the article's full record. If there is no DOI assigned, and you are accessing the article online, please use the URL of where you are accessing the article instead. DOIs and URLs should not be hyperlinked in the citation.

Park, Sira, and Susan D. Holloway. "The Effects of School-Based Parental Involvement on AUTHORS ARTICLE TITLE

Academic Achievement at the Child and Elementary School Level: A Longitudinal Study."

ARTICLE TITLE CONTINUED

The Journal of Educational Research, vol. 110, no. 1, 2017, pp. 1-16. EBSCOhost Academic

JOURNAL TITLE

VOLUME & ISSUE

DATE PAGE NUMBER

DATABASE NAME

*Search Complete*, http://dx.doi.org/10.1080/00220671.2015.1016600.

DOI



## Print Peer-Reviewed (Scholarly) Article without a DOI

**Note:** If the print version does include a DOI, please make sure you list it after the page numbers.

Adebayo, Comfort Tosin, et al. "Race and Blackness: A Thematic Review of Communication Challenges

AUTHORS

ARTICLE TITLE

Confronting the Black Community Within the U.S. Health Care System." Journal of

JOURNAL TITLE

*Transcultural Nursing*, vol. 31, no. 4, July 2020, pp. 397-405.

VOLUME & ISSUE DATE PAGE NUMBERS

#### Online Newspaper Article (i.e. New York Times, Washington Post, etc.)

Gay, Jason. "What Simone Biles Was Saying: An Iconic Olympian Hits Pause on the Planet's Biggest AUTHOR ARTICLE TITLE

Athletic Stage, Widening the Conversation About Mental Health in Sports." *The Wall Street*NEWSPAPER TITLE

Journal, 28 July 2021, https://www.wsj.com/articles/simone-biles-tokyo-olympics-

11627469249?mod=wsjhp\_columnists\_pos3.

#### Online News Article (i.e. CNN, Huffington Post, Fox News, BBC, etc.)

Regan, Helen, and Jessie Yeung. "Tens of Thousands Protest Australian PM's Climate Policies Amid

AUTHORS

ARTICLE TITLE

Brushfire Crisis." *CNN*, 10 Jan. 2020, https://www.cnn.com/2020/01/10/australia/australia-WEBSITE NAME DATE URL

fires-climate-protest-morrison-intl-hnk/index.html. Accessed 4 Apr. 2023.

ACCESSED DATE

#### Print Newspaper Article

Mandavilla, Apoorva. "Shot Refusal Gives Variant Room to Grow: More Vaccinations Key to Halting

AUTHOR

ARTICLE TITLE

New Surge." *The New York Times*, 26 July 2021, pp. A1+.

NEWSPAPER TITLE DATE PAGE NUMBERS



## Online Magazine Article (i.e. New Yorker, Time Magazine, etc.)

**Note:** When a source has no page numbers or any other numbered sections, no number should be given in a parenthetical citation. Do not count unnumbered paragraphs or other parts of the text.

Bennett, Brian. "Joe Biden Faces Pressure on Masks and Rising COVID-19 Cases: The CDC's Masking AUTHOR ARTICLE TITLE

Reversal Marks a Difficult New Phase of Joe Biden's Pandemic Fight." Time, 27 July 2021,

MAGAZINE TITLE DATE

https://time.com/6084432/joe-biden-masks-covid-cdc/.

URL

#### Print Magazine Article

Comyn, Patrick. "In Vitro Fertilization vs Controversial Flushing: The Reality of Where We Are."

AUTHOR

ARTICLE TITLE

Holstein World, Mar. 2019, pp. 36-7.

MAGAZINE TITLE DATE PAGE RANGE

## Web Sources, Social Media, and Other Sources

\*NOTE: If you would like to see additional examples of other types of sources (including Artificial Intelligence (AI) tools), please visit our Citation Styles guide at <a href="https://researchguides.library.syr.edu/citationstyles">https://researchguides.library.syr.edu/citationstyles</a>.

#### Website Page

**Note:** An access date for an online work should generally be provided if the work lacks a publication date, or if you suspect that the work has been altered or removed.

"A Quick Guide to Reading Shakespeare." Shakespeare Resource Center, www.bardweb.net/content/

ARTICLE TITLE WEBSITE/ORGANIZATION NAME URL

ac/shakesreader.html. Accessed 18 Apr. 2017.

ACCESSED DATE

## Tweet/TikTok Video/Instagram Post

Murphy, Chris. [@ChrisMurphyCT]. "Been a long day, but heading now into the studio to talk w

AUTHOR USERNAME/HANDLE SOCIAL MEDIA POST IN ITS ENTIRETY



@maddow about today's developments regarding Iran. Tune in. @MSNBC." Twitter,

**PLATFORM** 

9 Jan. 2020, https://twitter.com/ChrisMurphyCT/status/1215456690214244353?s=20

#### Audio Podcast Episode

**Note:** Citation format differs for podcasts - please refer to Appendix 2, pp. 331 for more information.

Joffe-Walt, Chana. "Good Grief!: Act One: Goodbye Mr. Facey." Narrated by Ira Glass. *This American*AUTHOR TITLE OF PODCAST EPISODE NARRATOR PODCAST TITLE

Life, https://www.thisamericanlife.org/738/good-grief. Accessed 30 July 2021.

URL ACCESSED DATE

#### Painting, Sculpture, and Photography (Viewed Firsthand)

**Note:** Citation format differs depending on how you view the art. Please refer to Appendix 2, pp. 331-332. Also include the location of the institution if it is not included in the name.

Coye, Lee Brown. Night With Hectate. 1963, SUNY Morrisville.

AUTHOR TITLE OF WORK DATE INSTITUTION THAT HOUSES THE PIECE

#### **Films**

**Note:** With films, if you want to highlight certain persons involved (such as the director or performer), you can list them before the title as an author. Only include people who are important and relevant.

Fight Club. Directed by David Fincher, Twentieth Century Fox Film Corporation, 1999.

FILM TITLE DIRECTOR FILM STUDIO DATE

## **Books and eBooks**

#### eBook (Electronic Book)

Perkins, Anne Gardiner. *Yale Needs Women: How the First Group of Girls Rewrote the Rules of an Ivy*AUTHOR

BOOK TITLE

League Giant. E-book ed., Sourcebooks, 2019.

EDITION PUBLISHER DATE



## **Print Book**

Hockney, David, and Martin Gayford. A History of Pictures: From the Cave to the Computer Screen.

AUTHORS BOOK TITLE

Abrams, 2016.

PUBLISHER DATE

## Chapter in an Edited Book

**Note:** A DOI is included in the below citation since the book is also open access (freely available online), but it is not required for this format.

Corak, Miles. "Age at Immigration and the Education Outcomes of Children." *Realizing the Potential*CHAPTER AUTHOR

CHAPTER TITLE

BOOK TITLE

of Immigrant Youth, edited by Ann S. Masten, et al., Cambridge UP, 2012, pp. 90-114.

BOOK EDITORS PUBLISHER DATE PAGE RANGE