

Rishi Singla

Brampton, Ontario
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<https://Rishisingla.me>

Summary

Organized and dependable candidate successful at managing multiple priorities with a positive attitude and eager to secure an entry-level position with willingness to take on added responsibilities to meet team goals.

Education

Honours BSc in Computer Science

University of Ottawa • Ottawa, Ontario

05/2026

- Currently studying Computer Science

High School Diploma

Harold M. Brathwaite S.S • Brampton, Ontario

06/2022

- Attained Honour Roll for 2 consecutive years

Completion of Grade 8 and Promotion to Secondary School

Great Lakes Public School • Brampton, Ontario

06/2018

Experience

Camp Leader

City of Brampton • Brampton, Ontario

06/2022 - 08/2022

- Organized and delivered high quality safe and stimulating camp activities for all levels of participants.
- Provided a high level of front-line customer service including greeting and engaging participants.
- Communicated with parents/guardians regarding participants' daily activities and overall well-being.
- Made weekly in-person follow-ups with parents/guardians.
- Maintained complete vigilance while on duty and was ready to respond to an emergency situation.
- Completed administrative duties in a timely manner (eg. attendance, incident/accident reports, opening, and closing procedures).
- Maintained a safe and tidy program space ensuring equipment is set up and stored appropriately.
- Reported all concerns, accidents, and incidents to the immediate supervisor for follow-up and took appropriate action.
- Maintained an understanding of department programs and services.
- Understood, adhered to, and enforced Corporate Policies & Procedures, Confidentiality Guidelines, Emergency Procedures, and Health and Safety Standards for all participants and staff.
- Attended meetings/trainings as required.
- Performed other duties as assigned.

Shadow Senior

City of Brampton • Brampton, Ontario

07/2022 - 07/2022

- Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.
- Carried out day-day-day duties accurately and efficiently.
- Demonstrated respect, friendliness, and willingness to help wherever needed.

Assistant Aquatic Instructor

City of Brampton, Volunteer Services • Brampton, Ontario

02/2020 - 03/2020

- Set up, observed, and monitored children's play activities to run swim lessons efficiently.
 - Maintained a safe and playful learning environment while assisting children to perfect their techniques.
 - Organized and removed hazards such as toys from the deck to prevent injuries.
 - Reported to Deck Supervisors in case of emergencies.
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Projects and Extra Curricular Activities

Wolf Hacks Hackathon - April 2021

- Designed a 3D model of a rover named "Cerberus"
- Developed an AI software prototype using Figma

Blizzard Hacks Hackathon - January 2021

- Planned out an app designed to guide students from the change between secondary school to university
- Developed an app prototype using Figma

Builder on Secondary School Vex Robotics Team: October 2019 - March 2020

Car Comparison Website:

- Learned the basics of HTML at the age of 12
 - Programmed website comparing SUVs
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Skills

- Proficient in: Python and Java
 - Familiar with: C++ and HTML
 - Bilingual:
 - English (Proficient)
 - Hindi (Proficient)
 - Punjabi (Native)
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Certificates

- Beyond the Hurt - 2017
 - Bronze Cross - 2021
 - First Aid with CPR "C" - 2021
 - Safeguard Certification - 2022
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Reference

Lanza Fantetti (she/her)

- City of Brampton | Former Camp Specialist Summer 2022
- Queen's University | B.A.H. Psychology & French, B.Ed. Teacher Candidate

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