Team Agreement – Online Insurance Claim Processing System

This Team Agreement defines the working norms and responsibilities of the team involved in developing the Online Insurance Claim Processing System. The objective of this agreement is to ensure effective coordination, timely completion of tasks, and successful delivery of project requirements.

The project team consists of four members with clearly defined roles. Lalith K serves as the Project Manager and is responsible for planning activities, coordinating the team, and communicating with the instructor. Sudeep Patnayak G acts as the Documentation Lead and manages all project documentation and reports. Rishith N, as the Lead Developer, is responsible for system design and technical implementation. Shreya Reddy A serves as the QA Lead and ensures the quality, correctness, and compliance of all project deliverables.

The team agrees to maintain regular communication through online platforms and conduct periodic meetings to review progress. All members are expected to contribute responsibly, respect deadlines, and follow academic integrity guidelines. GitHub will be used for collaboration and version control, and any issues or conflicts will be resolved through discussion under the guidance of the Project Manager.

By accepting this agreement, all team members commit to working collaboratively, ethically, and professionally to successfully complete the project.