

**COVER SHEET**  
**STATE OF ARKANSAS**  
**CIRCUIT COURT: CIVIL**

The civil reporting form and the information contained herein shall not be admissible as evidence in any court proceeding or replace or supplement the filing and service of pleadings, orders, or other papers as required by law or Supreme Court Rule. This form is required pursuant to Administrative Order Number 8. Instructions are available at <https://courts.arkansas.gov>.

County: \_\_\_\_\_ District: \_\_\_\_\_ Filing Date: \_\_\_\_\_  
Judge: \_\_\_\_\_ Division: \_\_\_\_\_ Case ID: \_\_\_\_\_

**Type of case (select one that best describes the subject matter)**

## Torts

- ☐ (NM) Automobile
- ☐ (IT) Intentional
- ☐ (MP) Malpractice – Medical
- ☐ (MO) Malpractice – Other
- ☐ (LP) Premises – Liability
- ☐ (PL) Product Liability
- ☐ (DF) Slander/Libel/  
Defamation
- ☐ (OD) Torts – Other

## Contracts

- ☐ (BP) Buyer Plaintiff
- ☐ (EM) Employment Discrimination
- ☐ (EO) Employment – Other
- ☐ (DO) Seller Plaintiff (Debt Collection)
- ☐ (OC) Contract – Other

## Real Property

- ☐ (CD) Condemnation/Eminent Domain
- ☐ (UD) Landlord/Tenant – Unlawful Detainer
- ☐ (UO) Landlord/Tenant – Other
- ☐ (FC) Mortgage Foreclosure
- ☐ (QT) Real Property – Other

### Miscellaneous Civil

- ☐ (AP) Administrative Appeal
- ☐ (AR) Petition to Seal Arrest Record
- ☐ (EL) Election
- ☐ (FV) Foreign Judgment – Civil
- ☐ (FR) Fraud
- ☐ (IJ) Injunction
- ☐ (NC) Name Change
- ☐ (CF) Property Forfeiture
- ☐ (RF) Register AR Judgment
- ☐ (TS) Petition to Terminate Sex Offender Registration Req. - Out of State Judgment
- ☐ (WT) Writ - Other
- ☐ (OM) Civil – Other

Plaintiff		Defendant	
<b>Company/ Last Name</b>		<b>Company/ Last Name</b>	
Suffix		Suffix	
<b>First Name</b>		<b>First Name</b>	
DL/State ID		DL/State ID	
Address		Address	
City, State ZIP		City, State ZIP	
Phone		Phone	
Email		Email	
Self-represented	<input type="checkbox"/> Yes <input type="checkbox"/> No	Self-represented	<input type="checkbox"/> Yes <input type="checkbox"/> No
DOB		DOB	
Interpreter needed?	<input type="checkbox"/> Yes: _____ <input type="checkbox"/> No (language)	Interpreter needed?	<input type="checkbox"/> Yes: _____ <input type="checkbox"/> No (language)

Attorney of Record: \_\_\_\_\_ Bar #: \_\_\_\_\_

For the: ☐ Plaintiff ☐ Defendant ☐ Intervenor **Email Address:**

**Related Case(s):** Judge: Case ID(s):

**Manner of filing (choose one):** ☐ (MFO) Original ☐ (MFR+case type) Re-open  
☐ (MFT) Transfer ☐ (MFF) Reactivate

IN THE CIRCUIT COURT OF \_\_\_\_\_ COUNTY, ARKANSAS  
DIVISION  
\_\_\_\_\_

IN RE: \_\_\_\_\_

PETITION FOR CHANGE OF NAME

The petitioner, \_\_\_\_\_, hereby states:

1. Petitioner is over the age of eighteen (18) years and is a resident of  
\_\_\_\_\_ County, Arkansas.

2. Petitioner wishes to change his/her last name because \_\_\_\_\_  
\_\_\_\_\_

Therefore, she/he would like to be known henceforth as \_\_\_\_\_.

WHEREFORE, petitioner requests that an order be entered changing his/her name from

\_\_\_\_\_ to \_\_\_\_\_

Respectfully submitted,

\_\_\_\_\_  
Petitioner

VERIFICATION

I, \_\_\_\_\_, Petitioner, state that the statements contained in the foregoing Petition for Change of Name are true and correct to my knowledge and belief.

\_\_\_\_\_  
PETITIONER

ACKNOWLEDGMENT

STATE OF ARKANSAS)  
\_\_\_\_\_) ss.  
COUNTY OF \_\_\_\_\_)

Subscribed and sworn to before me on \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_ (SEAL)

\_\_\_\_\_  
Made Fillable by eForms

COUNTY, ARKANSAS

IN RE: \_\_\_\_\_

## ORDER FOR NAME CHANGE

On this date, the petition of \_\_\_\_\_ is presented, the petitioner appearing in person, pro se, and the Court, from the petition filed herein, the testimony given, and other proof before the Court, finds:

The petitioner has shown reasonable cause for changing his/her name.

IT IS THEREFORE ORDERED that petitioner's name be changed from \_\_\_\_\_ to \_\_\_\_\_ and that petitioner petitioner shall hereinafter be known as \_\_\_\_\_, and IT IS IS FURTHER ORDERED that he/she shall sue and be sued, plead and be impleaded, by the name \_\_\_\_\_.

IT IS FURTHER ORDERED that the petition filed here in and this order be entered by the Clerk upon the record of this Court.

CIRCUIT JUDGE

Date \_\_\_\_\_

PREPARED BY:

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**DISPOSITION SHEET  
STATE OF ARKANSAS  
CIRCUIT COURT: CIVIL**

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**Case ID:** \_\_\_\_\_

**In Re:** \_\_\_\_\_ **V** \_\_\_\_\_

**Trial Type:**    (J) Jury Trial        (B) Bench Trial        (N) Non-Trial

**Was an interpreter used for this case?**    Yes    No

For whom? \_\_\_\_\_

Language: \_\_\_\_\_ Other: \_\_\_\_\_

**Was any party self-represented for any portion of the case?**    Yes    No

If so, who? Petitioner \_\_\_\_\_

**Disposition Date:** \_\_\_\_\_

**Manner of Disposition (Choose one)**

If consolidated, case ID: \_\_\_\_\_

**Was a money judgment entered?**    Yes    No    Joint & Several

If yes, amount: \_\_\_\_\_

Judgment for	Amount	Judgment against	Amount

# NAME CHANGE! SIMULATOR

## What Happens Now?

Lauren here! Congrats on getting your name change forms all buttoned-up and ready to go. But we can't celebrate quite yet: just having your forms in hand is but one part of the process. You'll need to take care of the rest of this stuff outside of my office...

But, don't sweat: I've prepped this handy checklist for you to take with you, free of charge! So feel free to save a copy, print it out, write all over it – whatever helps you the most!

### Your To-Do List:

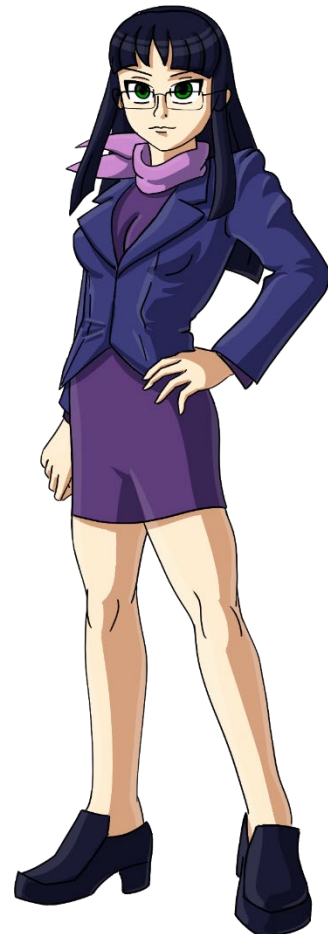
#### State: Arkansas

- Take your Name Change Petition and get it notarized.
- Go to the local County Clerk's office and file your petition. **This has a \$140-\$165 fee.**
- ***When you go to file your petition***, bring your cover sheet with you.
- Attend in court on your hearing date. **You HAVE to attend this.**

*Remember! If the court asks you why you want to change your name, the following is perfectly acceptable: **"I want a name that more accurately reflects my gender identity."***

*Note: You may be required to show additional documents during this process. Bring your Driver's License, Birth Certificate or Passport, and copies of bills showing your current address to any notary or court visit you make!*

After that – congratulations! You've got a bona-fide court order in hand, and your new name is – legally speaking – rightfully yours!



Once your name change has been approved, it's time to update your shiny new name with several other government agencies:

- [Social Security Administration](#) **(This has to be done first!)**
- [Arkansas Department of Finance and Administration](#) **(You'll need to make an appointment)**
  - Make sure to bring a copy of your Name Change order from the court and **\$10.00**

***But, Lauren! That fee for submitting my name change is way too high! What can I do?***

If you can't afford to pay the filing fee, you may be able to submit In Forma Pauperis – aka. A fee waiver! If you submit a fee waiver, the court will consider the current poverty guidelines for the state and consider your ability to pay the fee based on how much money you currently own and make. [Learn more at Arkansas Law Help.](#)