PS-12	Rea	uest to Change	Name	Case Number	er: (the clerk fills this in)	
8/08	1	(For An Adult)				
In the Probate Court of (county):County_Na			Name1	County, Alabama		
Your current name	Dood Circt Nove - Dood Middle		DeadMiddleNar	lame DeadLastName		
			middle		last	
 To ask the court to change your name, you must fill out this form, and: Attach a certified copy of your birth certificate and a copy of your photo ID, and File your form and attachments in the same county where you live. 						
I declare that the following information is true:						
① My current n	ame is: De	adFirstName	DeadMiddleN	lame [DeadLastName	
	s:Street_A		^{middle} City	State	^{last} Zip	
	street	city	state		zip	
	My phone numbers are (home): (work):					
	rth is (mm/dd/yyyy):					
(5) My name at t	oirth was:		middle			
6 I am an adult		ound mind, and live i	n (name of Alabama coບ	unty):		
The attached copy of my photo ID is my (check one): O Driver's license, # DL#						
	., ,.	• • • • • • • • • • • • • • • • • • • •	O Non-driver's photo,	ID #: Why _	Change Name	
8 I ask the cou						
9 I want my ne			NewMiddle	Name	NewLastName	
10 I also declare	firs		middle		last	
 I am not now facing criminal charges, nor am I involved in any other court case. I have never been convicted of a criminal sex offense (as defined in Alabama Code § 15-20-21), a crime of moral turpitude, or a felony. I am not asking to change my name to avoid paying my debts or to commit fraud. I swear that all of the information I have provided above is complete and accurate. 						
I ask the court to grant this request and to issue an order changing my name.						
Sign below in a	front of a notary:		Date:			
Notary fills out belo			_		-	
Sworn to and subscribed be By (Print name of notary):	_	-			ı	
	By (Print name of notary): On this date:			(Notary's seal here)		
Notary signs here		 Date notary's commission exp	piras		1	
wotary signs nere		Date notary s commission exp				



What Happens Now?

Lauren here! Congrats on getting your name change forms all buttoned-up and ready to go. But we can't celebrate quite yet: just having your forms in hand is but one part of the process. You'll need to take care of the rest of this stuff in the real world...

But, don't sweat: I've prepped this handy checklist for you to take with you, free of charge! So, feel free to save a copy, print it out, write all over it – whatever helps you the most!

Your To-Do List:

State: Alabama

- Check with your local probate court if a background check is needed. Not all counties require them!
 - If so, fill out an <u>Application To Review</u>
 <u>Alabama Criminal History Record</u>
 <u>Information form.</u>
 - Also: print out 2 copies of the <u>FBI Applicant</u> <u>Fingerprint Cards.</u> You'll need them later.
- Take your name change form and your background check application (if applicable) to a registered notary and get them notarized.
 - If you need a background check: Take the completed and signed form to the local Sheriff's Office/Police Department. There will be an admin fee of \$25.
- Bring the following to your respective Probate Court:
 - Name Change Form (PS-12)
 - Background Check Form
 - 2 Proofs of Resident (eg. Lease, Utility bill, etc.)
 - Photo ID (Driver's License, Passport)
 - Birth Certificate



- Filing Fee \$25-95, depending on county.
- File all these documents at your respective probate court.
- Wait for your hearing to be scheduled.
- o Once you get a date, attend the hearing. You MUST attend this.

Note: You may be required to show additional documents during this process. Bring your <u>Driver's License</u>, <u>Birth Certificate or Passport</u>, and copies of bills showing your current address to any notary or court visit you make!

After that – congratulations! You've got a bona-fide court order in hand, and your new name is – legally speaking – rightfully yours!

Next, you'll want to get started updating your name with other government agencies:

- Social Security Administration (do this first!)
- <u>ALEA Driver's License Online Services</u> (Schedule a Driver's License Appointment. You have to go in-person if you've changed your name.)