

2021 COURSE LIST: COPORATES & INDIVIDUALS

ADVANCE YOURSELF THROUGH
QAULITY AND CREDIBLE TRAINING



1 WELCOME TO VILLAGE TECH TRAINING ACADEMY

It gives us great pleasure to welcome you to Village Tech. We are excited that you have chosen Village Tech ICT Training Academy as the partner in your journey of self development and advancement. At Village Tech we are passionate about your development. We believe that acquiring the relevant skills & knowledge for this technologically driven world, will equip you with essential tools to advance yourself in any chosen career path.

Who we are

Mmela Village Technologies (Pty) Ltd known as Village Tech ICT Academy is an independent and accredited skills development training provider founded in 2015. Village Tech consists of a dynamic team of dedicated professionals who are committed to delivering the highest level of quality services and value to our clients. We offer accredited IT, soft skills and business related skills programmes qualifications, however we specialise primarily in ICT skills programmes and professional certifications all aimed at creating a generation of confident and competent individuals who work smarter, efficiently and are able to participate and contribute to the local and global economy.

Why train with us

At Village Tech we strive to make skills development & computer training accessible by providing globally recognised & certifiable skills programmes. We provide courses that are designed to equip you with both technical skills and knowledge required in today's workplace 4IR driven workplace.

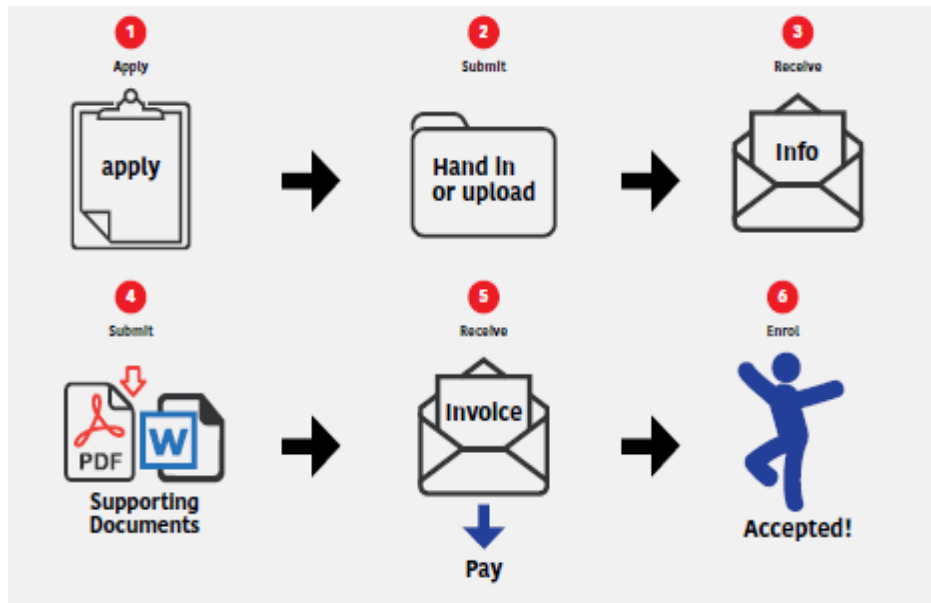
Our Value Proposition

After participating in our programs, you will leave better equipped with relevant skills to accelerate your growth in the global economy. Through the merger of our passion for people development and your own desire for personal growth, we have created an environment that aims to inspire every learner to confidently add value to their world through quality and cutting-edge training. Through our quality training methodology, we pledge to not only empower you in order to enhance your work experience, but more importantly, to broaden your horizons through ICT.

How to apply

Application requirements Each course application submitted must be accompanied by stipulated supporting documentation. Please contact our admin office on 087 135 1313 to find out what this documentation includes. You can also apply online by visiting our website: www.villagetechn.co.za.

Application Process



If you need assistance with this process please contact our office on: **087 135 1313**

What we offer

At Village Tech ICT Training Academy, we offer a range of vocational courses – including Short Learning Programmes, National Qualifications and International vendor programmes – that are designed to enable students to succeed in the workplace.

Short Learning Programmes Our short learning programmes are focused on skills development and are intended for personal improvement and improved performance in the workplace. The courses are offered, assessed, and certified by Village Tech and are not registered on the NQF.

National Qualifications We offer ICT & Business Studies from NQF 3 - NQF 6: These courses are offered and assessed by Village Tech Academy and thereafter externally moderated by the qualifying Education and Training Quality Assurance Partner.

International Professional Certifications The greatest value about these Professional Certifications is that they help people to market themselves and get a job. We're grateful for the privilege of assisting hundreds of Professionally Certified individuals get employed at various companies, big and small, across most industries.




2 About Mmela Village Technologies

2 ACCREDITATION & REGISTRATION

Being accredited by the various bodies proves that not only has the provider invested into the offering but has also subjected itself to the stringent quality standards required in the delivery of courses, training materials, the facilities and the facilitators. This means Village Tech has fully satisfied these accreditation bodies. Accreditation is also vital for successful skills development implementation and ensuring companies comply and benefit from the B-BBEE Act, EE Act and all other relevant Labour Laws.

We are accredited across various SETAs and have partnered with various international certifying bodies that enable us to deliver and manage various learning interventions:

National Accreditations		
CATHSETA	The Culture, Art, Tourism, Hospitality, and Sport Sector Education and Training Authority	
ETDP SETA	Education, Training and Development Technologies Sector Education and Training Authority	
INSETA	The Insurance Sector Education and Training Authority	
LG SETA	The Local Government Sector Education and Training Authority	
MICT SETA	Media, Information and Communication Technologies Sector Education and Training Authority.	
SERVICES SETA	The Services Sector Education and Training Authority	
SACE	South African Council of Educators	
International Affiliations		
CompTIA	The Computer Technology Industry Association	
ICDL	International Computer Driving Licence	
Microsoft	As a Microsoft Learning Partner we receive discounts on Official Microsoft Learning Products, purchased on Courseware Marketplace, and are eligible for benefits such as training-use software and specialized content, and software assurance training vouchers and more.	
PearsonVUE	Leading global computer based testing solutions for academic, government, and professional testing programs, such as skills tests, IT certifications, and real estate licenses.	

OUR VISION

To realise the development of people through technology.

OUR MISSION

To empower people through credible and quality training.



3 Courses

3 NATIONAL SETA & INTERNATIONAL CERTIFICATIONS

NATIONAL SETA ACCREDITED COURSES					
COMPUTER & TECHNOLOGY APPLICATION COURSES					
COURSE	STATUS	DURATION	REQUIREMENTS	MODULES	FEES incl. VAT
National Certificate: End User Computing (NQF3) 130 Credits	MICT SETA SAQA ID 61591	6- Months	No Matric	<ul style="list-style-type: none"> Basic PC & IT concepts Using MS Office Using MS Word Using Databases Using Outlook Using a Web Browser Using PowerPoint Using MS Excel HIV/AIDS Mathematical Literacy 	10 500.00 incl. assessment & moderation of POE
Further Education and Training Certificate: Electronics (NQF 4) 122 Credits	MICT SETA SAQA ID: 78964	12-Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> Electrical and Electronic principles. Digital electronics. Analogue electronics. Electronic fault finding. Further Electrical Principles. Health, Safety and Welfare. 	28 000.00 incl. assessment & moderation of POE
Further Education & Training Certificate: Systems Development (NQF 4) 165 Credits	MICT SETA SAQA ID 78965	12- Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> Principles of Computer Programming Network Concepts Introduction to Web Design Introduction to System Analysis Basic Computer Programming concepts (system development) Hardware Concepts (technical support) IT Project Management 	12 500.00 incl. assessment & moderation of POE
Further Education & Training Certificate: Information Technology: Technical Support mapped to CompTIA A+ 1001 & 1002 (NF4 4) 163 Credits	MICT SETA SAQA ID: 78964	12- Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> Mathematical Literacy Basic Computer Concepts Computer Architecture Computer Networks Computer Operational Procedures Problem-Solving Strategies 	24 450.00 incl. assessment & moderation of POE
National Certificate: Electronics (NQF 5) 135 Credits	MICT SETA SAQA ID: 83446	12-Months	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> Electronics fabrication. Electric circuit analysis and troubleshooting. Digital electronics and microprocessors. Analogue electronics. Introduction to personal computer servicing. Technical communications. 	26 000.00 incl. assessment & moderation of POE
National Certificate: Information Technology: Systems Development (NQF5) 131 Credits	MICT SETA SAQA ID: 48872	12- Months	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> Website Development using Advanced Web Technologies. Multimedia and plug-in Technologies Client-side and Server-side Technologies Web databases E-commerce Technology and Security. 	22 598.00 incl. assessment & moderation of POE

National Certificate: Information Technology: Systems Support mapped to MCSA Server 2016 (NQF5) 147 Credits	MICT SETA SAQA ID: 48573	12- Months	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> • Network Architecture Fundamentals • Server Network Fundamentals • Basic & Intermediate Network Fundamentals • Advanced Network Infrastructure 	25 358.00 incl. assessment & moderation of POE
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INTERNATIONAL ICT PROFESSIONAL COURSES					
COMPUTER & TECHNOLOGY APPLICATION COURSES					
COURSE	STATUS	DURATION	REQUIREMENTS	MODULES	FEES incl. VAT
A+ 1001 & 1002 SERIES	COMPTIA A+ 1001 & 1002 Exams	4 Months	No Matric Basic Computer Literacy	<ul style="list-style-type: none"> • Hardware • Networking • Mobile Devices • Troubleshooting • Operating Systems • Security • Operational Procedures 	18 000.00 incl. international exam vouchers
N+ N10-007 SERIES	COMPTIA N+ N10-007 Exam	4 Months	CompTIA A+ or equivalent certificate	<ul style="list-style-type: none"> • Network Devices • Remote Access • Network Services • Cable Types • Network Topologies • Network Infrastructure • Network Addressing • Routers • Unified Communications • Cloud & Virtualization Technology • Implementing Networks 	15 000.00 incl. international exam voucher
S+ SY0-401 SERIES	COMPTIA S+ SY0-401 Exam	4 Months	CompTIA N+ or equivalent certificate	<ul style="list-style-type: none"> • Access Control • Identity Management • Cryptography 	18 000.00 incl. international exam voucher
CCNA ROUTING & SWITCHING	CISCO 200-301 Exam	5 Months	No Matric Basic Computer Literacy	<ul style="list-style-type: none"> • Routing & IP Routing implementation • OSPF Routing Configuration • Access control • Wireless Configuration, DHCP Server Configuration • NAT Configuration • Router Security • Security Measure implementation 	25 000.00 incl. international exam voucher

NATIONAL SETA ACCREDITED COURSES

BUSINESS OPERATIONS, BUSINESS MANAGEMENT & FINANCIAL SERVICES COURSES

COURSE	STATUS	DURATION	REQUIREMENTS	MODULES	FEES incl. VAT
General Education & Training Certificate: Hygiene and Cleaning (NQF 1) 120 Credits	SERVICES SETA SAQA ID 57937	12-Months	None	<ul style="list-style-type: none"> Intro to Cleaning Intro to Cleaning using chemicals Above the Floor Cleaning Hard Floor Cleaning Carpets and Upholstery Identify and process waste Clean floors using a single disc machine Literacy & Numeracy Financial Literacy Personal Development Customer Service 	15 000.00 incl. assessment & moderation of POE
National Certificate: Specialist Hygiene and Cleaning Services (NQF 2) 120 Credits	SERVICES SETA SAQA ID 36233	12-Months	NQF level 1 Communication & Mathematics/Numeracy Skills or ABET Level 4	<ul style="list-style-type: none"> Managing Myself My Identity Communication The Workplace –Teamwork Coaching Skills Mathematical literacy 1 Mathematical literacy 2 Customers Service Managing Waste Employee awareness ELECTIVES(Choose 1) <ul style="list-style-type: none"> i. Advanced Cleaning ii. Specialised Cleaning: Hospitals iii. Specialised Cleaning: Hard Floors iv. Specialised Cleaning: Carpets v. Auto Scrubbers 	25 000.00 incl. assessment & moderation of POE
National Certificate: New Venture Creation (SMME) (NQF2) 138 Credits	SERVICES SETA SAQA ID 49648	12-Months	NQF level 1 Communication & Mathematics/Numeracy Skills or ABET Level 4	<ul style="list-style-type: none"> Numeracy & Literacy Introduction to Marketing Introduction to Business Finance Introduction to Technical Business Finances Business Operations 	23 805.00 incl. assessment & moderation of POE
National Certificate: Business Administration Services (NQF3) 120 Credits	SERVICES SETA SAQA ID 67465	12-Months	NQF level 1 Communication & Mathematics/Numeracy Skills or ABET Level 4	<ul style="list-style-type: none"> Computer Skills Communication New staff, Research & Security Numeracy & Literacy Personal Finances Introduction to Business Finance Office & Equipment Supplies Reception & Visitors Management Understanding the Business Environment Working Relations: Teams, Conflict & Employment 	20 700.00 incl. assessment & moderation of POE

				<ul style="list-style-type: none"> Dealing with Customers and Meetings 	
Further Education and Training Certificate: Business Administration Services (NQF 4) 140 Credits	SERVICES SETA SAQA ID 61595	12- Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> Time Management Inventory Management Office Management Report Writing Reception Skill Human Resource Management 	24 150.00 incl. assessment & moderation of POE
Further Education and Training Certificate: Project Management (NQF 4) 136 Credits	SERVICES SETA SAQA ID 50080	12- Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> Introduction to Project Management Project Planning Project Budgeting & Risk Management Project Implementation Project Administration Support Project Meetings Supervise a Project Team Mathematical Literacy Business Communication 	23 460 .00 incl. assessment & moderation of POE
Further Education & Training Certificate: New Venture Creation (NQF 4) 149 Credits	SERVICES SETA SAQA ID 66249	12- Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> Entrepreneurship Business planning Business Finance Business Development Business Management Negotiation Skills HR and Labour Relations Basic Computer Skills Effective Tendering 	25 703.00 incl. assessment & moderation of POE
Further Education and Training Certificate Short-term Insurance (NQF4) 120 Credits	INSETA SAQA ID 49929	12- Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> Introduction to Insurance Short Term Insurance- Personal Lines & Commercial Products & Services Financial Literacy Mathematical Literacy Business Communication 	20 700.00 incl. assessment & moderation of POE
Further Education and Training Certificate Retail Insurance (NQF4) 140 Credits	INSETA SAQA ID 66609	12- Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> Customer Relations Legislation & Compliance Insurance Products & Specialization Financial Literacy Mathematical Literacy Business Communication 	24 150.00 incl. assessment & moderation of POE
Further Education and Training Certificate: Wealth Management (NQF4) 150 Credits	INSETA SAQA ID 66613	12- Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> Financial Services Legislation Financial Services Industry Insurable risk Long Term Insurance Customer Service Financial Literacy Mathematical Literacy Communication 	25 875.00 incl. assessment & moderation of POE
National Diploma: Project Management (NQF 5) 247 Credits	SERVICES SETA SAQA ID 58309	12- Months	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> Introduction to Project Management Manage Project Plan Manage Stakeholder Relationships Manage team performance Project Risk & Human Resource Management Project Progress and Procurement Management Manage Interpersonal Relationships Manage Project Transitions 	35 000.00 incl. assessment & moderation of POE

				<ul style="list-style-type: none"> • Manage Project Communication • Digital Literacy 	
National Certificate: Wealth Management (NQF5) 120 Credits	INSETA SAQA ID 49929	12- Months	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> • Legislation, Ethics and Planning Principles • Planning Tools and Tax • Investment Principles and Economics • Financial Services Sector and Consumers 	20 700.00 incl. assessment & moderation of POE

NATIONAL SETA ACCREDITED COURSES

TOURISM & HOSPITALITY

COURSE	STATUS	DURATION	REQUIREMENTS	MODULES	FEES incl. VAT
National Certificate: Fast Food Services (NQF 3) 138 Credits	CATHSSETA SAQA ID 14115	12- Months	NQF level 1 Communication & Mathematics/Num eracy Skills or ABET Level 4	<ul style="list-style-type: none"> • Fundamentals of the Hospitality Industry • Management of Stock • Food Production • Food Service • Financial Administration • Communication & Personal Development • First Aid 	23 805.00 incl. assessment & moderation of POE
National Certificate in Food & Beverage Services (NQF 4) 133 Credits	CATHSSETA SAQA ID 14113	12- Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> • Fundamentals of the Hospitality Industry • Communication & Customer Service • Safety in Food & Beverage Service • Food & Beverage Service • Process Payments & Stock Management • Personal Development • Basic First Aid 	25 000.00 incl. assessment & moderation of POE
Further Education and Training Certificate: Hospitality Reception (NQF 4) 126 Credits	CATHSSETA SAQA ID 64469	12- Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> • Workplace Management • Personal Development • Dealing with Customers • Working with Cash and Equivalents • Mathematical Literacy • Communication 	18 000.00 incl. assessment & moderation of POE
Further Education & Training Certificate: Tourist Guiding (NQF 4) 134 Credits	CATHSSETA SAQA ID 71549	12 Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> • Introduction to the Tourism Industry • Research • Health & Safety • Customer Care • Design & Conduct a Tourist Guide Activity • Legal Aspects • Code of Conduct & Ethics • Conversions, Shapes & Maps • Design Itineraries • Conduct Tours, Manage Groups 	28 750.00 incl. assessment & moderation of POE

SETA ACCREDITED COURSES					
LOCAL GOVERNMENT					
COURSE	STATUS	DURATION	REQUIREMENTS	MODULES	FEES incl. VAT
National Certificate: Ward Committee Governance (NQF2) 120 Credits	LGSETA SAQA ID 57823	12- Months	NQF level 1 Communication & Mathematics/Nume racy Skills or ABET Level 4	<ul style="list-style-type: none"> Ward Committee Policy and Legislative Framework Core municipal process and ward committee involvement Conflict management through communication and interpersonal skills Facilitating community development projects Promoting Batho Pele Principles through Ward Committees 	20 700.00 incl. assessment & moderation of POE
Further Education and Training Certificate: Leadership Development (NQF 4) 160 Credits	LGSETA SAQA ID 50081	12- Months	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> Business Communication Business Numeracy Core Leadership Skills Self-Management Leadership & the public sector Managing your team Basic First Aid 	27 600.00 incl. assessment & moderation of POE

COMPUTER APPLICATIONS SKILLS PROGRAMMES

COURSE	STATUS	DURATION	REQUIREMENTS	MODULES	FEES incl. VAT
Computer Essentials (NQF 1 & 2) 7 Credits	MICTSETA SAQA ID 117925 & 258883	Days	None	<ul style="list-style-type: none"> ICT & hardware Desktops & icons File Management Printing 	3 622.00 incl. assessment & moderation of POE
Online Essentials (NQF2 & 4) 7 Credits	MICTSETA SAQA ID 116931 & 115391	Days	None	<ul style="list-style-type: none"> Web browsing concepts Web browsing Web-based information Communication concepts Using e-mail 	3 622.00 incl. assessment & moderation of POE
MS Word Basic (NQF2) 5 Credits	MICT SETA SAQA ID 117924	1 Day	Basic Computer Literacy	<ul style="list-style-type: none"> Using the application Document Creation 	2 587.50 incl. assessment & moderation of POE
MS Word Intermediate (NQF3) 12 Credits	MICT SETA SAQA IDs 119078 & 258898	2 Days	Basic MS Word or equivalent	<ul style="list-style-type: none"> Formatting Tables & Graphs Setup, Check & Print 	6 210.00 incl. assessment & moderation of POE
MS Word Advanced (NQF 3 & 4) 7 Credits	MICT SETA SAQA IDs 116942 & 258877	2 Days	Intermediate MS Word or equivalent	<ul style="list-style-type: none"> Mail Merge Advanced Formatting Referencing Enhancing productivity Collaborative editing Preparing outputs 	3 622.00 incl. assessment & moderation of POE
MS Excel Basic (NQF 2) 4 Credits	MICT SETA SAQA ID 116937	1 Day	Basic Computer Literacy	<ul style="list-style-type: none"> Using the application Work with spreadsheets 	2 070.00 incl. assessment & moderation of POE
MS Excel Intermediate (NQF 3 & 4) 9 Credits	MICT SETA SAQA IDs 116940 & 116943	2 Days	Basic MS Excel or equivalent	<ul style="list-style-type: none"> Cells & managing worksheets Formulas & functions Formatting Charts Setup, Check & Print 	4 657.50 incl. assessment & moderation of POE
MS Excel Advanced (NQF 3 & 4) 6 Credits	MICT SETA SAQA IDs 258879 & 258876	2 Days	Intermediate MS Excel or equivalent	<ul style="list-style-type: none"> Advanced Formatting Advanced Formulas and Functions Advanced Charts Data Analysis Validating and auditing Enhancing productivity Collaborative editing Preparing outputs 	3 105.00 incl. assessment & moderation of POE
MS Outlook Basic & Intermediate (NQF 2) 2 Credits	MICT SETA SAQA ID 116945	2 Day	Basic Computer Literacy	<ul style="list-style-type: none"> Using the application Work with spreadsheets Sending e-mail & receiving e-mails Tools and setting Organising emails Using calendars Introducing files and folders 	1 035.00 incl. assessment & moderation of POE
MS Outlook Advanced (NQF 2) 4 Credits	MICT SETA SAQA ID 116935 & 258897	1 Day	Basic & Intermediate MS Outlook or equivalent	<ul style="list-style-type: none"> Advanced Outlook features 	1 035.00 incl. assessment & moderation of POE
MS PowerPoint Basic & Intermediate (NQF 2) 5 Credits	MICT SETA SAQA ID 117923	2 Day	Basic Computer Literacy	<ul style="list-style-type: none"> Using the application Developing a presentation Handling text Charts & Objects Prepare Outputs 	2 587.50 incl. assessment & moderation of POE
MS PowerPoint Advanced (NQF 3) 8 Credits	MICT SETA SAQA ID 14113	2 Day	Basic & Intermediate MS PowerPoint or equivalent	<ul style="list-style-type: none"> Presentation planning Slide masters and templates Graphical objects Charts and diagrams 	4 140.00 incl. assessment & moderation of POE

				<ul style="list-style-type: none"> • Multimedia • Enhancing productivity • Managing presentations 	
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PROFESSIONAL COURSES FOR EDUCATORS

SUPPORT LEARNING WITH TECHNOLOGY –INTEGRATION OF ICTs IN THE TEACHING & LEARNING PRACTICES

COURSE OVERVIEW

“Support Learning with Technology” provides competency-based professional development on the effective integration of technology into the classroom for teaching and learning purposes.

This course has been designed to assist teachers in modifying their current methods, re-evaluate themselves as teachers and learn how to implement the use of ICTs to support learning in the classroom.

Teachers will be taken through sets of knowledge of a specific subject area, then posed with a variety of activities to demonstrate their knowledge through knowledge questions, then practical workplace activities where the educator can apply the knowledge received during the sessions and finally a reflection of their learning experience.

COURSE OBJECTIVES

“Support Learning with Technology” has been designed to assist anyone entering this learning path to adopt a changed mind set toward the use of technology in the classroom, to support the learning and teaching process through achieving the following goals using Blooms Taxonomy of learning objectives in measuring skills, knowledge and attitude:

- Evaluating own goals and expectations
- Evaluating current knowledge of using PLD’s (personal learning devices) in the classroom
- Creating awareness of the role technology plays in everyday life
- How technology supports the needs, desires and passion of students
- Evaluating instructional strategies
- Assessing the degree to which technology can be implemented
- Benefits of using technology to Support teaching
- Developing lessons plans to incorporate PLD’s

COURSE CONTENT

- Preparing for the shift
- Evaluating the shift
- Impact of technology
- Technology integration
- Integrating the technology
- Technological teaching strategies
- Project based learning
- Integrate technology into a lesson
- Create a personal development plan

DURATION:

This course has been designed to be presented over a 3 month period at 6 hours a week with the following options:

- Weekday afternoons divided into 3, 2 hour sessions
- Weekends from 09:00 am to 15:00pm

REQUIREMENTS

Teachers at Primary, GET & FET levels

FEES INCL.VAT

31 050

This course is accredited by the South African Council of Educators (SACE) and will earn qualifying teachers 15 CPTD points.

SAQA ACCREDITED SHORT COURSES

OCCUPATIONAL EDUCATION, TRAINING & DEVELOPMENT SKILLS PROGRAMMES

COURSE	STATUS	DURATION	REQUIREMENTS	MODULES	FEES incl. VAT
Coaching & Mentoring (NQF 3) 4 Credits	ETDPSETA SAQA ID 117877	1 Day	NQF level 1 Communication & Mathematics/Numery Skills or ABET Level 4	<ul style="list-style-type: none"> Perform one-to-one training on the job 	2 070.00 incl. assessment & moderation of POE
Train the Trainer (NQF 4) 10 Credits	ETDPSETA SAQA ID 117870	5 Days	Literacy & Communication at NQF 3 or equivalent	<ul style="list-style-type: none"> Conduct targeted training and development using given methodologies 	5 175.00 incl. assessment & moderation of POE
Assessor Training (NQF 5) 15 Credits	ETDPSETA SAQA ID 115753	5 Days	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> Conduct outcomes based assessments 	7 762.50 incl. assessment & moderation of POE
Skills Development Facilitator Training (NQF 5) 4 Credits	ETDPSETA SAQA ID 15221	1 Day	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> Conduct outcomes based assessments 	2 070.00 incl. assessment & moderation of POE
Employee Training & Development Plan (NQF 5) 6 Credits	ETDPSETA SAQA ID 15227	2 Days	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> Develop an organisational training and development plan 	3 105.00 incl. assessment & moderation of POE
Compile a Workplace Skills Plan (NQF 5) 6 Credits	ETDPSETA SAQA ID 15232	2 Days	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> Coordinate planned skills development interventions in an organisation 	3 105.00 incl. assessment & moderation of POE
Conduct a Skills Audit (NQF 5) 4 Credits	ETDPSETA SAQA ID 15218	1 Day	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> Conduct an analysis to determine outcomes of learning for skills development and other purposes 	2 070.00 incl. assessment & moderation of POE
Create a Learning Culture in the Organisation (NQF 5) 3 Credits	ETDPSETA SAQA ID 15222	1 Day	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> Promote a learning culture in an organisation 	1 552.50 incl. assessment & moderation of POE
Completion and Submission of the WSP & ATR (NQF 5) 4 Credits	ETDPSETA SAQA ID 15232	1 Day	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> Conduct skills development administration in an organisation 	2 070.00 incl. assessment & moderation of POE
Assessment Tools Designer (NQF 5) 10 Credits	ETDPSETA SAQA ID 155755	4 Days	Matric or NQF 4 Equivalent	<ul style="list-style-type: none"> Design and develop outcomes-based assessments 	5 175.00 incl. assessment & moderation of POE
Moderator Training	ETDPSETA SAQA ID 115759	4 Days	Assessor Training at NQF 5 or equivalent	<ul style="list-style-type: none"> Conduct moderation of outcomes-based assessment 	5 175.00 incl. assessment & moderation of POE



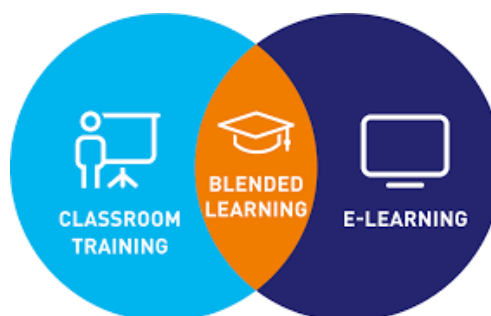
4 Training Methodology

4 TRAINING METHODOLOGY



Village Tech's training methodology is interactive, participative and trainee centred. Our training methodology is designed to evoke sustained interest and passion for ICT. We conduct our training with an end goal in mind – to increase and develop computer user competence and confidence.

Training Delivery Modes



Instructor Led Classes	Online Mentored Learning	Part Time Mentored Learning
Reach your full potential through our Instructor-Led classes combined with interactive lessons, supporting video content, practical assignments and in field experience, done during the traditional 08:00am – 16:00pm working day.	Do a course at your own pace via our "TechWay" Online Mentored Learning, combining self-study with supported interactive online video lectures, an online course mentor, extra resources, questionnaires and more, all supported via our Online Student Portal.	Designed for the working professional, our part time programmes provides you with the flexibility and benefit of our TechWay Blended Learning with at home exercises/assignments and mentored or in-class facilitation at a manageable schedule and pace.



5 Contact Us

5 Connect with Us

Each Learning Programme is an independent programme and one can enrol at any time for these learning programmes, however you cannot proceed with a next Learning Programme if the preceding Learning Programme has not been successfully passed. Registration is flexible and can be done 5 days a week for distance learning (subject to monthly registration windows) and facilitated learning. For facilitation, a minimum of 5 candidates are required.

Registration & Course Enquiries:

Operations: Ms. Bontle Ramatsetse

087 135 1313

info@villagetechnology.co.za

Facilitation Enquiries

Facilitation & Assessment: Nobert Nachi

087 135 1313

nobertn@villagetechnology.co.za

OPERATING HOURS

Mondays– Fridays:

08:00-16:30

Saturdays

09:00- 13:00

Public Holidays:

Closed

MAIN OFFICE

Johannesburg CBD

**Village Tech ICT Training
Academy**

**85 Main Street, Ground
Floor**

Nedbank Building

Marshalltown

Gauteng

2107

**Training conducted
nationally**



PASSION FOR PEOPLE DEVELOPMENT THROUGH TECHNOLOGY

