Checklist for creating presentation templates:

1. Treat this presentation as if you are presenting at a leading international conference where you have been nominated for 'Best Student Paper' award.
2. Every slide should have a page number in the format "current slide number / total slides". For example, the 4th slide should read "4/12" if the total number of slides in the presentation is 12.
3. Every slide that you are presenting should have your name at the bottom along with following text: "EE 765 Course Project". If two different people are going to make a presentation, the name on slide should reflect the person who is speaking.
4. The Title (First) Page: Should contain at least following:
   a) Title of your topic
   b) Names of the students who will be giving presentation and the slide # range each student will be covering. E.g. Firstname_1 Lastname_1 (slides 1-8), Firstname_2 Lastname_2 (slides 9-13).
   c) Date
   d) Following text: "EE 765 Course Project"
5. You have total of 12 minutes to make the presentation and 3 minutes for question and answer. Therefore, choose the number of slides accordingly. Typically, it should be about 12-15 slides. If you take too much or too little time, it will attract penalty.
6. You may have an "Outline" Slide, where if more than one person is presenting, the speaker should identify which parts of the presentation will be presented by whom. Don't waste too much time on describing the outline though as you just have 12 minutes to make the presentation.
7. The Introduction / Background / Motivation slide which immediately comes after 'Outline' slide should be impactful. You should be able to get attention of the audience and it should appeal to them. Remember, they have not studied this topic to a similar depth as you have. Think - why should they care about this?
8. Any figures you use in the presentation that are not created by you should have proper references at the bottom. While explaining the figure, you should be able give a high level overview and take away message from the figure. If you have created the figures, please clearly state it.
9. Don't use too much text on the slides.
10. While using power point, try running the presentation in full screen mode and ensure that figures are showing up properly.
11. At the end of the presentation you should clearly summarize what 'exploration' you did on your own after reading these research papers, and specifically identify contribution from each member. The answer "We both worked on it together" is not acceptable for the 'exploration' section.
12. Don't use flashy slide backgrounds or exotic slide transition effects.

Following will be considered for assessing your work:

1. Adherence to the presentation template checklist guidelines.
2. Adherence to the allotted time for the presentation.
3. Content: Logical transition from one slide to other, quality and relevance of contents to your topic.
4. The effectiveness of your explanation of the detailed figures / concepts so that they can be understood by people who have not studied this topic to the depth you have.
5. Quality and amount of 'exploration' you have done beyond the published papers that you have referred in your presentation.
6. Quality of answers given to the questions asked during Q&A session.
7. Fluency of speech: Try not to use fillers such as "Um"," So"," Actually", when not necessary. Try not to have incomplete sentences. Your use of unnecessary fillers in sentences and incomplete sentences will be monitored.
8. Every other student (other than your group partner) will be anonymously giving you an overall grade out of 10 on following criteria:
   a) How interesting and effective was the overall presentation?
   b) Quality and clarity of presentation slides alone (excluding speech delivery).
   c) Quality and clarity of speech delivery.

   The average grade from everyone else will be given some weightage when I make my own assessment.