



PSG COLLEGE OF TECHNOLOGY
STUDENTS UNION 2023-24



KRIYA 2K24
EVENT RESOURCE FORM
PAPER PRESENTATION

ASSOCIATION NAME :

EVENT NAME :

INSTRUCTIONS

(TO BE READ BEFORE FILLING THE FORM)

* If two different events are to be conducted then fill the above form for each event separately and submit it.

** If the same event continues on both the days (i.e.) Preliminary round on first day and final round on second day, then fill the needed requirement in the same form.

Instructions:

1. Not all the events and workshops submitted will be approved.
2. Maximum of two events, one workshop, one paper presentation can be proposed.
3. Events and workshops should be innovative or based on the trending new technologies relating to the respective stream.
4. Judges must be present throughout the duration of event
5. No cash prize / memento or any other form of prizes should be given by clubs/association to the event winners.
6. Memento for the external chief guest will be provided by the Students Union if filled-in the items required table.
7. Certificates to the winners, runners, convenors & volunteers of each event will be provided by the Students Union.
8. If any materials are required prior to the day of the event, please mention "Required in advance" near that material in the "Item Name" column.
9. Halls will be allotted on the basis of availability.
10. The projector will not be provided by the Students Union, use the projector available in the hall.
11. Winner and runners details should be submitted within one hour from the end of event.
12. HDMI cables / VGA converter will not be provided.
13. Take enough copies of the form, for your reference.
14. Further changes are not accepted.
15. Submit it to the point of contact allotted to your club/association.
16. For more details contact your respective point of contact.

Signature of the Secretary

Signature of the Faculty Advisor

SECRETARY DETAILS:

NAME	ROLL NUMBER	MOBILE NO

CONVENOR AND VOLUNTEER DETAILS:

	NAME	ROLL NUMBER	MOBILE NO
CONVENORS			
VOLUNTEERS			

FACULTY ADVISOR DETAILS:

NAME	DESIGNATION	CONTACT DETAILS

JUDGE DETAILS:

NAME	DESIGNATION	CONTACT DETAILS

(One judge must be present on the entire day of the event.)

Signature of the Secretary

Signature of the Faculty Advisor

DAY 2 <input type="text"/>		DAY 3 <input type="text"/>		BOTH DAYS <input type="text"/>	
EXPECTED NO. OF PARTICIPANTS					
TEAM SIZE		MIN : MAX:			
NUMBER OF HALLS/LABS REQUIRED (Along with the reason if more than one hall is required)					
HALLS/LABS PREFERRED (Along with the reason for the preference either for strength purpose or for space purpose)					
DURATION OF THE EVENT IN HOURS					
START TO END TIME SLOT 1 : 9:30 TO 12:30 SLOT 2 : 1:30 TO 4:30		SLOT 1	SLOT 2	FULL DAY	
NUMBER REQUIRED (Justify the reason)		1. EXTENSION BOX :			

(Arrangement of mics is possible to the halls that are having an amplifier. Portable mics **will not** be provided to any Event).

Signature of the Secretary

Signature of the Faculty Advisor

EVENT DESCRIPTION:

TOPICS AND THEME:

EVENT RULES (to be uploaded on the website):

(Mention deadline for **ABSTRACT** submission by participants in terms of days from start of registrations)

ROUND WISE DESCRIPTION OF THE EVENT:

ROUND	TIME	DESCRIPTION
1		

Signature of the Secretary

Signature of the Faculty Advisor