



N SURIYA

Software Developer

Motivated entry-level software developer eager to apply theoretical knowledge in practical settings. Proficient in JavaScript, HTML5, CSS3, Bootstrap, and Python, with familiarity in MySQL for database management. Skilled in collaborating with teams, learning new technologies rapidly, and delivering high-quality solutions. Excellent communication skills and adept at working effectively under pressure while maintaining attention to detail.

✉ Rithusurya4@gmail.com

📍 Chennai, India

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🌐 [LINKEDIN PROFILE LINK](#)

🌐 [My-Portfolio/](#)

EDUCATION

Diploma in Electrical & Electronics Engineering

Annai College Of Polytechnic.

07/2016 - 05/2019

Chennai, India

PERSONAL PROJECTS

Project Name: Portfolio

<https://rithusurya.github.io/portfolio/>

Technologies Used: HTML, CSS, JavaScript, Bootstrap

Project Name: Veqa Restaurant

Ongoing (Started in January 2024)

Technologies Used: HTML, CSS, JavaScript, Bootstrap

WORK EXPERIENCE

Simpson group of companies- (India Pistons Ltd)

Administrative Assistant & Inventory Analyst

03/2020 – Present

Chennai, India:

Administrative Assistant:

Roles & Responsibilities

- excellent problem-solving skills,
- Advanced Excel skills including data analysis, pivot tables, and VLOOKUP
- Skilled in managing schedules, emails, and contacts in Outlook

Inventory Management:

Roles & Responsibilities:

- **Inventory Control:** Conduct regular audits and cycle counts to reconcile physical inventory with system records.
- **Team Management**
Technology Utilization
- **Supply Chain Management:** Monitor stock levels and reorder points to prevent stock-outs and overstock situations.
- **Inventory Analysis:** Generate regular reports and present findings to management to support strategic planning and decision-making.

SKILLS

HTML

CSS

Javascript

Bootstrap

MY-SQL

Git & github

Python

MS office

TECHNICAL SUMMARY

Proficient in Python for backend development and MySQL for database management. Skilled in HTML, CSS, and JavaScript for frontend development. Experienced with Git and GitHub for version control. Proficient in Bootstrap for responsive web design. Strong problem-solving skills and a deadline-driven work ethic ensure timely delivery of solutions aligned with company needs.

I regularly engage in coding on platforms such as HackerRank and leetcode.

ACHIEVEMENTS

Conducted a 7 days HTML, CSS Session for Students at Besant Technologies, Anna Nagar, Chennai. (Feb/2024 – Feb/2024)

Taught Html, CSS, Bootstrap and JavaScript from the scratch and helped students in creating websites individually.

CERTIFICATES

Pursuing a Front-End Developer certification course at Besant Technologies, Anna Nagar, Chennai.

Pursuing a Python Programming certification course on Udemy.

LANGUAGES

Tamil

Native or Bilingual Proficiency

English

Full Professional Proficiency

INTEREST

Travelling

Videography