

Office Record	Receipt – Fast-Track Ethical Approval
Date Received	Student name: <u>Ritik Bajoria</u>
Received by whom	Student number: <u>NP069477</u>
	Received by
	Date: <u>24<sup>th</sup> March 2025</u>

## APU / APIIT FAST-TRACK ETHICAL APPROVAL FORM (STUDENTS)

Tick one box (level of study): <input type="checkbox"/> POSTGRADUATE (PhD / MPhil / Masters) <input type="checkbox"/> UNDERGRADUATE (Bachelors degree) <input type="checkbox"/> FOUNDATION / DIPLOMA / Other categories	Tick one box (purpose of approval) <input checked="" type="checkbox"/> Thesis / Dissertation / FYP project <input type="checkbox"/> Module assignment <input type="checkbox"/> Other: _____
Title of Programme on which enrolled <u>BSc. IT (Hons)</u>	
Tick one box: <input type="checkbox"/> Full-Time Study or <input type="checkbox"/> Part-Time Study	
Title of project / assignment <u>Cross-platform Event Hosting and Administration System</u>	
Name of student researcher <u>Ritik Bajoria</u>	
Name of supervisor / lecturer <u>Bishal Pd. Kurmi</u>	

**Student Researchers-** please note that certain professional organisations have ethical guidelines that you may need to consult when completing this form.

**Supervisors/Module Lecturers** - please seek guidance from the Chair of the APU Research Ethics Committee if you are uncertain about any ethical issue arising from this application.

		YES	NO	N/A
1	Will you describe the main procedures to participants in advance, so that they are informed about what to expect?	✓		
2	Will you tell participants that their participation is voluntary?	✓		
3	Will you obtain written consent for participation?	✓		
4	If the research is observational, will you ask participants for their consent to being observed?	✓		
5	Will you tell participants that they may withdraw from the research at any time and for any reason?	✓		
6	With questionnaires and interviews will you give participants the option of omitting questions they do not want to answer?	✓		
7	Will you tell participants that their data will be treated with full confidentiality and that, if published, it will not be identifiable as theirs?	✓		
8	Will you give participants the opportunity to be debriefed i.e. to find out more about the study and its results?	✓		

If you have ticked **No** to any of Q1-8 you should complete the full Ethics Approval Form.

		YES	NO	N/A
9	Will your project/assignment deliberately mislead participants in any way?		✓	
10	Is there any realistic risk of any participants experiencing either physical or psychological distress or discomfort?		✓	
11	Is the nature of the research such that contentious or sensitive issues might be involved?		✓	

If you have ticked **Yes** to 9, 10 or 11 you should complete the full Ethics Approval Form. In relation to question 10 this should include details of what you will tell participants to do if they should experience any problems (e.g. who they can contact for help). You may also need to consider risk assessment issues.

		YES	NO	N/A
12	Does your project/assignment involve work with animals?		✓	
13	Do participants fall into any of the following special groups?  <b>Note that you may also need to obtain satisfactory clearance from the relevant authorities</b>	Children (under 18 years of age) People with communication or learning difficulties Patients People in custody People who could be regarded as vulnerable People engaged in illegal activities ( eg drug taking )	✓	
14	Does the project/assignment involve external funding or external collaboration where the funding body or external collaborative partner requires the University to provide evidence that the project/assignment had been subject to ethical scrutiny?		✓	

If you have ticked Yes to 12, 13 or 14 you should complete the full Ethics Approval Form. There is an obligation on student and supervisor to bring to the attention of the APU Research Ethics Committee any issues with ethical implications not clearly covered by the above checklist.

#### STUDENT RESEARCHER

Provide in the boxes below (plus any other appended details) information required in support of your application, THEN SIGN THE FORM.

Please Tick Boxes

I consider that this project/assignment has no significant ethical implications requiring a full ethics submission to the APU Research Ethics Committee.	✓
Give a brief description of participants and procedure (methods, tests used etc) in up to 150 words. This project is about a cross-platform event hosting and administration system integrating automation, real-time coordination, and financial tracking for seamless event planning. The study involves event organizers, vendors, and attendees as participants. Tests and methods include unit testing, integration testing, user acceptance testing (UAT), performance testing and security testing.	
I also confirm that: i) All key documents e.g. consent form, information sheet, questionnaire/interview are appended to this application.	✓
Or ii) Any key documents e.g. consent form, information sheet, questionnaire/interview schedules which need to be finalised following initial investigations will be submitted for approval by the project/assignment supervisor/module lecturer before they are used in primary data collection.	✓

E-signature...  ... Print Name... Ritik Bajoria ... Date... 24<sup>th</sup> March 2025  
(Student Researcher)

**Please note that any variation to that contained within this document that in any way affects ethical issues of the stated research requires the appending of new ethical details. New ethical consent may need to be sought.**



The completed form (and any attachments) should be submitted for consideration by your Supervisor/Module Lecturer

**SUPERVISOR/MODULE LECTURER**  
PLEASE CONFIRM THE FOLLOWING:

Please Tick Box


I consider that this project/assignment has no significant ethical implications requiring a full ethics submission to the APU Research Ethics Committee	<input checked="" type="checkbox"/>
i) I have checked and approved the key documents required for this proposal (e.g. consent form, information sheet, questionnaire, interview schedule)	<input type="checkbox"/>
Or	
ii) I have checked and approved draft documents required for this proposal which provide a basis for the preliminary investigations which will inform the main research study. I have informed the student researcher that finalised and additional documents (e.g. consent form, information sheet, questionnaire, interview schedule) must be submitted for approval by me before they are used for primary data collection.	<input checked="" type="checkbox"/>

**SUPERVISOR AND SECOND ACADEMIC SIGNATORY**

STATEMENT OF ETHICAL APPROVAL (please delete as appropriate)

- 1) THIS PROJECT/ASSIGNMENT HAS BEEN CONSIDERED USING AGREED APU/SU PROCEDURES AND IS NOW APPROVED
- 2) THIS PROJECT/ASSIGNMENT HAS BEEN APPROVED IN PRINCIPLE AS INVOLVING NO SIGNIFICANT ETHICAL IMPLICATIONS, BUT FINAL APPROVAL FOR DATA COLLECTION IS SUBJECT TO THE SUBMISSION OF KEY DOCUMENTS FOR APPROVAL BY SUPERVISOR (see Appendix A)

E-signature...  ... Print Name... Bishal Pd. Kurami ... Date... 24<sup>th</sup> March 2025  
(Supervisor/Lecturer)

E-signature...  ... Print Name... Anil Kr. Gupta ... Date... 24<sup>th</sup> March 2025  
(Second Academic Signatory)

Office Record	Receipt – Appendix A (Fast-Track Ethics Form)
Date Received:	Student name: <u>Ritik Bajoria</u>
Received by whom:	Student number: <u>NP069477</u>
	Received by:
	Date: <u>24<sup>th</sup> March 2025</u>

# **APPENDIX A** **AUTHORISATION FOR USE OF KEY DOCUMENTS**

Completion of Appendix A is required when for good reasons key documents are not available when a fast track application is approved by the supervisor/module lecturer and second academic signatory.

I have now checked and approved all the key documents associated with this proposal e.g. consent form, information sheet, questionnaire, interview schedule

Title of project/assignment... Cross-Platform Event Hosting and  
Administration System

Name of student researcher ... Ritik Bajoria

Student ID: NP069477 Intake: NP3F2409IT

E-signature... [Signature] Print Name: Bishal Pd. Kurmi Date: 24<sup>th</sup> March 2025  
(Supervisor/Lecturer)