

EDUCATION	2024 May- 2025 May	Department of Information Systems, University of Arkansas <i>Masters in information systems</i>
	2019 (January – March)	Thesis/Dissertation <i>Submitted Thesis paper on Importance of Performing Social Cost: Benefit Analysis of The Rampal Power Plant Project under the supervision of Fatema Tuz Zohra, Assistant Professor at the Department of Accounting & Information Systems, University of Dhaka.</i>
	2015 – 2018	DEPARTMENT OF ACCOUNTING & INFORMATION SYSTEMS, UNIVERSITY OF DHAKA <i>Bachelor of Business Administration Accounting and Information Systems</i> CGPA: 3.21
EXPERIENCES	June 3- Present	Graduate Assistant at Department of Information Systems at Sam M. Walton College of Business, University of Arkansas <i>I am working as a research assistant under the supervision of Dr. Shaila Miranda, Chair of the Department of Information Systems. I have worked in two research projects where I have helped in data collection and sorting. Additionally, I am also working as a teaching assistant under professor Dr. Susan E. Bristow, I helped in preparing learning module for ERP implementation course for undergraduate students. I have also worked as an office assistant. I have executed administration tasks under this role</i>
	12 November 2023- Present	Assistant at Risk Consulting and Forensic Department Rahman Rahman Huq a member firm of KPMG in Bangladesh <i>I provide service in my capacity as an assistant in the mentioned department. My primary responsibilities are auditing different govt. and private entities regarding their risk and compliance issues and as a forensic auditor I have conduct functional audit to investigate policy and financial frauds. My other job responsibilities include drafting proposal letter according to terms of reference, investigating fraud and policy non-compliance, background check, reviewing documents and analyzing data researching and preparing presentations, communicating with clients, presenting findings and independent opinion and recommendations in audit report. I am also responsible to carry out administrative responsibilities as per my manager's instructions.</i>

**1 January 2020- 31
October 2023**

**Freelance Project Research Assistant to Ferdousi Sultana Begum |
Independent Consultant in Social Development and Gender
Specialist, Former Team Leader at Asian Development Bank**

Assisted Ms. Sultana in projects, such as preparation of the Gender Equality Action plans (2022-2030), Sexual Harassment Policy, Gender Responsive Budget, Small- Scale Water Resource Sector Project, National Action Plan 2021-2031 for the Implementation of National Women Development Policy 2011. Carried out responsibilities such as translating, drafting, proofreading, editing, compiling information, maintaining correspondence with other consultants through emails and interview.

1 June 2019- 31 October 2023 **Private Tutor to Higher Secondary Students of Business Studies**

Highly skilled in providing academic assistance to assigned students individually and in groups. Applied experience in designing and applying individual student-based tuition programs. In depth knowledge of the procedures necessary to provide students with a better understanding of subject areas such as Accounting, Business Entrepreneurship, Information Technology, Management, Finance, Statistics and Economics

2018 (August - October) **Research Assistant to Amirus Salat | Professor at University of Dhaka**

Assisted Professor Salat in collecting and analyzing data based on a questionnaire on Accounting Students' Perceptions on Education, Learning Process and Employability in a Developing Country using STATA

**EXTRA-
CURRICULAR
ACTIVITIES**

2024

Worked as a volunteer in Full Circle Food pantry, a organization that donates food to students, staff and local residents. I have worked as a volunteer in the pantry to help in packaging, preparing orders, organizing shelves and serving students with their orders.

2015-2018

Worked as a General Member for 3 years and as an executive for 1 year at *University of Dhaka Accounting Forum*, a student club that organizes seminars, case competitions and academic debates). Worked as a project coordinator for events and also allocated event budgets as an executive.

2018

Attended Active Citizens Youth Leadership Training Program organized by Wave Foundation in collaboration with British Council. As part of that program, I started working on a Social Action Project (SAP) named Social Canvassers which aimed to aware people about sexual harassment and steps we should take to prevent it. This project also included campaigning in schools to spread the concept of gender equality.

SKILLS

Possess working knowledge of Microsoft Excel, Power BI, Microsoft PowerPoint

Possess academic training in TALLY and QUICKBOOKS, ACCPAC ERP Accounting software, SAP ERP

Possess basic academic training in SPSS, STATA, SQL, PYTHON, JAVA

Possess professional skills in both Bengali and English

Proficient in time management

Rapid learner and critical thinker