

# MANIFESTO

I, **Megha Berlia** am contesting for the post of **Department Placement Coordinator** for Mathematics, Department of Mathematics, IIT Bombay.

## Activities and Initiatives:

- Soon after the tenure starts, float google form among seniors where they can share their placement interview experiences.
- To make a wishlist of companies and universities, the students wish to apply for.
- To provide students with placement study material before the summer vacation starts.
- Conducting a session before summer vacations to make students aware of placement policy, preparation required for the same and also provide information regarding PhD.
- Make a whatsapp group of placement enthusiasts for posting puzzles, sharing any relevant study material, which can also act as a platform for asking doubts related to placements.
- To conduct a resume workshop and once made, ask them to get it verified by some seniors.
- To organise a session with seniors for PhD enthusiasts, to get to know about the questions asked in interviews of the Universities, and how to prepare for the same.
- To encourage students to utilise their summer holidays by solving aptitudes from RS Aggarwal, Lofoya etc.
- To conduct events like tests on aptitude skills, data interpretation, guesstimates, english, statistics weekly, which will be held in classrooms under my invigilation and the syllabus for the same be told every starting of the week.
- To make students aware of the importance of incentive points, bonus JAF and giving tests regularly.
- To conduct buddy talks by our alumni to guide us about how to prepare in a short span of time and sharing their personal job experiences by coordinating with alumni secretary.
- To regularly go through the companies opening and contacting Company Coordinators for opening the relevant firms by forwarding pitching material.
- To organize group discussions within the department and also with other departments like IEOR by collaborating with other DPC's for improving communication skills.
- To organize mock interviews with the help of professors or alumnus.
- To conduct sessions on Regression, R, Inference, SAS as soon as the 3<sup>rd</sup> semester starts by coordinating with professors or ASI students.

- To ensure more and more companies and universities come for placement for betterment of students.
- To ensure students don't get demotivated half way through the preparation and continue showing the same enthusiasm till they get placed.
- To conduct a session for the upcoming freshers with PhD students and professors about PhD and all the information related to it by collaborating with Class Representative.
- To make sure every student can earn atleast 25 incentive points to make use of it.
- To effectively work with collaboration of ASI DPC and ensure the placement of each and every placement oriented student.
- To conduct a career counselling for freshers so that by the end of the year they can decide to go for which field.

### Timeline:

- ◆ Before summer vacations:
  - a. Session with seniors for both PhD and placement students
  - b. Sharing study material
- ◆ Pre midsems:
  - a. Conduct aptitude tests
  - b. Resume workshop
  - c. Sessions on R, regression
  - d. Mock Interview 1
  - e. Mock Group Discussions 1
- ◆ Post midsems:
  - a. Revision of inference, regression
  - b. Mock interview 2
  - c. Mock group discussions 2