

Rivaldi Dwi Putra

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PERSONAL SUMMARY

Dynamic sales professional with extensive experience at PT. Erajaya Swasembada, Tbk., excelling in customer service and event planning. Proven track record in achieving sales targets and fostering strong client relationships through effective technical consultations and tailored product recommendations. Committed to enhancing customer satisfaction and driving business growth.

SKILLS

- Customer service
 - Product knowledge
 - Sales reporting
- Event planning
 - Technical consultation
 - Client relationship management

EXPERIENCE

Sales Assistant, PT. Erajaya Swasembada, Tbk., October 2019-November 2024
Jakarta, Indonesia

Greeted and assisted customers with professionalism and friendliness.
Provided tailored product information and recommendations to meet customer needs.
Resolved customer inquiries and complaints efficiently.
Planned, coordinated, and executed events and exhibitions from inception to completion.
Prepared comprehensive event reports and conducted post-event evaluations.

Sales Specialist, PT.Technocranes Indonesia, February 2018-August 2018
Jakarta, Indonesia

Delivered impactful product presentations and technical consultations to clients.
Cultivated strong client relationships, resulting in high customer satisfaction.
Achieved individual and team sales targets through detailed sales report analysis.
Provided thorough after-sales support to enhance client trust.

Sales Executive, PT. MAHKOTA SENTOSA UTAMA, June 2017-November 2017
Bekasi, Indonesia

Promoted apartment units to individual buyers and investors, enhancing sales outreach.
Assessed client needs to recommend suitable units aligned with preferences and budget.
Coordinated with marketing teams to implement effective campaigns and events.

EDUCATION

High School Diploma
Bina Pendidikan, Bogor June 2017

WEBSITES, PORTFOLIOS, PROFILES

- <https://rivaldidwiputra.github.io/Rivaldi>
- [linkedin.com/in/rivaldidwiputra](https://www.linkedin.com/in/rivaldidwiputra)

LANGUAGES

Indonesian: First Language

English: B1
Intermediate (B1)