



Indian Oil Corporation Limited

**Panipat Hydrogen Generation Unit
Praxair India Private Limited**

Linde Plant-Project ID 2910A70M	Client Project ID NA	
Linde Plant-Project Code Panipat_HGU	Client Project Code NA	
Linde Document No. 0022MC5770-(RQSC-0001)-W-PC 9512 (EN)	Client Document No. NA	Client Rev. NA

Confidential

Comments:	Dpt.:	Date:
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Name:	Balvant Parmar	

PROCEDURE FOR CONTROL OF NON-CONFORMING PRODUCTS

A <input checked="" type="checkbox"/> No further submission. Document accepted as final.	
B <input type="checkbox"/> Incorporate comments and resubmit the document.	
C <input checked="" type="checkbox"/> Document not accepted and rejected.	
<small>This review does not constitute of acceptance or approval of design or specification. It is the responsibility of the vendor to make sure that the design or specification complies with all the requirements developed or selected by the supplier and does not release supplier from full compliance with specifications and commercial obligations.</small>	
<small>Linde Linde Engineering Date: 20 Mar 2024 Dept: ENDM Name: Hanikumar Vyas</small>	

Vendor Name VISHAL ENTERPRISE	Vendor Project Number VE/2023-24/09
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1 SCOPE

This Procedure applied in when Non-Conformance Report are issued and up to completion of contract.

At Completion of Project all NCR must be closed.

2 PURPOSE

To ensure non-conformity products are identified, duly segregated and appropriate actions taken to rectify the non-conformance.

3 DISTRIBUTION & INTENDED AUDIENCE

LEI: Linde Engineering India Pvt. Ltd
VE: Vishal Enterprise

4 ABBREVIATIONS

NCR	Nonconformance Report
CAPA	Corrective & Preventive Actions
QMS	Quality Management System

5 REFERENCE DOCUMENTS

SR. NO	DOCUMENT NAME	DOCUMENT NUMBER	LATEST REVISION
1	QMS Manual	VE/QMS/01	00
2	QMS	QMS 9001	2015
3	Project Specification and Project QA/QC procedure	--	--
4	Fabrication Specification – Structural Steel	&AG-(2910A70M)-W-SC 1901.001 (EN)	01
5	LEI Quality Plan - Construction	&AG (2910A70M)-W-PQ 9500 (EN)	02

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6 RESPONSIBILITY

QA & QC Engineer:

Report the observed non conformities to QA & QC Manager. Follow up for the action implementation.

QA & QC Manager:

To prepare a NC report. To suggest CAPA. To ensure close out of NCR.

Also, responsible to maintained the records throughout the project.

Site In charge / Project Manager:

Implement and Ensure recommended CAPA.

7 NON-CONFORMITIES

In case a product does not conform to its requirements, the non-conforming product is identified and controlled to prevent its unintended use or delivery.

Identification:

Non conformities shall be identifying as follows:

1. Work performed by unauthorized person.
2. Activities are performed without approved procedures.
3. Wrong or unapproved welding consumables used.
4. Misalignment or wrong orientation of joints.
5. Materials / Items Traceability.
6. Any other reason should be specified.

➤ Internal NCR :

In case, the non-conforming product is identified by VE during execution, inspection or surveillance, Internal NCR shall be raised to concern person.

Correction time line shall be within 1 week. Corrective action shall be implemented within the same day of the raised NCR. Internal NCR shall be recorded in VE Internal NCR format (Annexure – II).

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Internal NCR records shall be submitted to LEI for **information and suggestions**, 2 If any.

1 ➤ **External NCR :**

In case, the non-conforming product is identified by LEI during inspection or surveillance, LEI shall raise NCR.

NCR correction & corrective action shall be responded within 3 days.

2 Correction time line shall be within 1 week or **as per mutual agreement between LEI and VE**

8 DOCUMENTATION

NC reports shall be prepared by QA & QC Manager and submit to the client approval. He also clarifies the remedial actions in order to resolve the non-conformity.

After approval from client, QA & QC manager shall communicate the action to Project manager, QC engineer & Site Engineer.

QA & QC manager shall maintain NCR record throughout the project.

9 IMPLEMENTATION & CLOSURE

Site In Charge / Project Manager shall ensure to implement the proposed remedial action. Communicate the same to project team members and to ensure for preventive action.

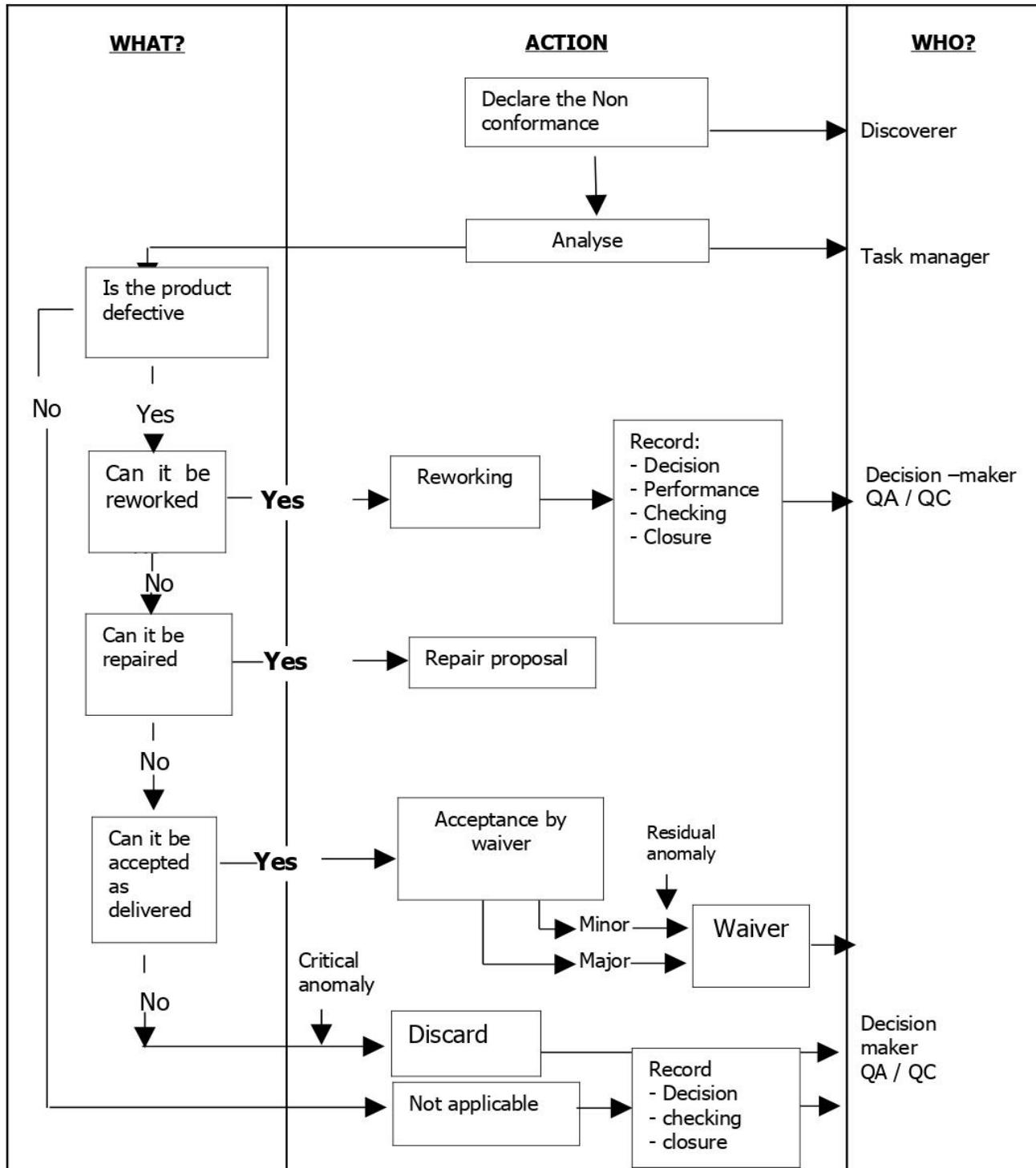
QA & QC engineer shall keep a track and in touch with QA & QC manager for follow-up in order to resolve the problem.

After satisfactory completion of proposed remedial action, QA & QC Manager shall forward the NCR to client for final approval and closure.

10 ATTACHEMENT

- Flow Chart (Annexure-I)
- NCR Report Format (Annexure-II)
- NCR – Log : &AG-(2910A70M) W-LX 9512 (EN)

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Annexure – I

Annexure – II**VISHAL ENTERPRISE & VRISHAL ENGINEERING
PRIVATE LIMITED GROUP OF COMPANIES**

PROJECT:

NON-CONFORMITY REPORT (INTERNAL)

NCR NO:

NCR RAISED BY:

DATE:

NCR RAISED TO:

LOCATION:

Description of Non-Conformity:

Classification of NC:

Proposed Corrective Action:

Root Cause:

Correction:

Corrective Action:

INITIATOR	RECEIVER
NAME:	NAME:
SIGN:	SIGN:
DATE:	DATE:

Closer Comment(s):

Final approval: Yes / No

CLOSURE OF NCR	
QA QC MANAGER	PROJECT MANAGER
NAME:	NAME:
SIGN:	SIGN:
DATE:	DATE:

VE/QA/FORMAT/25 REV.2