



# Documentation

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**Software Framework :** Laravel, VUE.JS, MySQL

**Demo URL:** <https://shop.activeitzone.com>

**Website:** <https://activeitzone.com/>

**Marketplace:** Codecanyon



# DOCUMENTATION

- 1.** What are the requirements to install the script?
- 2.** How to activate your license?
- 3.** Where will I find the purchase code?
- 4.** How to install the script?
- 5.** How to configure PWA?
- 6.** How to download the latest version?
- 7.** How to upgrade to the Latest Version?
- 8.** How to configure shipping cost?
- 9.** How to configure tax?
- 10.** How to add a product brand?
- 11.** How to translate product brand information for multiple languages?
- 12.** How to add a product attribute & product attribute value?
- 13.** How to translate product attribute information & product attribute value information for multiple languages?
- 14.** How to translate products for multiple languages?
- 15.** How to add a product category?
- 16.** How to translate product category information for multiple languages?
- 17.** How to upload products?
- 18.** How to upload bulk products from the admin panel?
- 19.** How to add Digital Products?
- 20.** How to use Digital Products?
- 21.** How can seller send verification request to admin?
- 22.** How can admin verify any seller?
- 23.** How to admin approved any seller product?

- 24.** How can admin manage any seller's product?
- 25.** How to translate product information for multiple languages?
- 26.** How to create an offer?
- 27.** How to manage Order?
- 28.** How can the admin manage seller's order?
- 29.** How to admin turn on the Affiliate system?
- 30.** How to configure the affiliate System?
- 31.** How to admin accept affiliate user verification form?
- 32.** How can a user become an affiliate merchant?
- 33.** How can an affiliate User do basic affiliate marketing?
- 34.** How can an affiliate user do the product sharing affiliate or category-wise affiliate marketing?
- 35.** How does an affiliate user collect the earnings?
- 36.** How can an admin pay the affiliate users?
- 37.** How to set up a website's general information?
- 38.** How to set up the website header part?
- 39.** How to Set up the website footer part?
- 40.** How to set up the home page?
- 41.** How to set up the policy pages?
- 42.** How to create custom pages?
- 43.** How to set up banners of different pages?
- 44.** How to send a newsletter??
- 45.** How to create coupons??
- 46.** How to set up currency?
- 47.** How to add a new currency?
- 48.** How to set up language?
- 49.** How to translate using Google translate?
- 50.** How to manage general settings?

- 51.** How to configure the SMTP system?
- 52.** How to configure login with Facebook?
- 53.** How to configure login with Google?
- 54.** How to configure login with Twitter?
- 55.** How to configure Facebook pixel?
- 56.** How to configure Facebook Chat?
- 57.** How to configure Google analytics?
- 58.** How to create a staff role with permission?
- 59.** How to create a staff with a role?
- 60.** How to configure the Amazon S3 file system?
- 61.** How to migrate existing uploaded files to s3?
- 62.** How to configure payment methods?
- 63.** How to configure the login option/ otp / sms gateway?
- 64.** How to add a blog category?
- 65.** How to add a Blog?
- 66.** What is Club point?
- 67.** How to configure the club point?
- 68.** How to set points for products?
- 69.** How to earn points?
- 70.** How can one see his earning points log?
- 71.** How to convert the points?
- 72.** How to use the converted points?
- 73.** How to set the minimum amount for a seller withdrawal request?

## **1. What are the Server Requirements to activate the script?**

**Answer:**

- The shop needs to be installed in **subdomain/main domain**. It can't be installed in any folder.
- If you want to install in localhost you need to create a virtual host for installing the shop.
- SSL certificate is required for PWA, payment gateways, social media login.
- To install the Script minimum server requirements are:
  - Php version 8.0+
  - MySQL 5.6+
  - Node version 16.13.1
  - mod\_rewrite Apache
  - BCMath PHP Extension
  - Ctype PHP Extension
  - JSON PHP Extension
  - Mbstring PHP Extension
  - OpenSSL PHP Extension
  - PDO PHP Extension
  - Tokenizer PHP Extension
  - XML PHP Extension
  - ZipArchive Extension
  - Fileinfo Extension
  - GD Extension
- In most servers, these extensions are enabled by default, but you should check with your hosting provider.

## **2. How to activate your license?**

**Answer:**

Follow these given procedure below will make the license activated for your domain and you'll be able to use the script smoothly:

- <https://activeitzone.com/activation/> Open this link in the browser.
- In the respective fields, put your Name, E-mail, **CodeCanyon Username**, **Purchase Key** and your intended **domain name** for the script.

- The form will be submitted to check the purchase key and then activate the license for that domain.
- You can change the activation later from this same form. Activating a Regular license again with another domain name will remove the activation of the previous domain.

### 3. Where will I find the purchase code?

**Answer:**

- **Log into** your Envato Market account.
- Hover the mouse over your **username** at the top of the screen.
- Click '**Downloads**' from the drop-down menu.'
- Click '**License certificate & purchase code**' (available as PDF or text file).

### 4. How to install the script?

**Answer:**

To install the script follow the steps below.

- Extract the downloaded .zip file from codecanyon on your PC. You'll find a zip file named **install.zip** after extracting.
- **Upload** the **Install.zip** file to your server **public\_html** or subdomain **directory** you intend to run the script.
- **Extract** the zip file in that directory.
- Create a new database from your server **MySQL database**.
- Create a DB **user** to the database and link that **database** to the **DB user**.
- Then, hit your **site URL** in your browser and it will automatically take you to the **installation wizard**.
- Click on the **Start Installation Process**.
- You will get the **Checking File Permission** page. If everything is ok then click on **Go to the next step**.
- Now you need to set **Database Host**, **Database Name**, **Database Username**, **Database Password**, and click **Continue**.
- Now you need to **import the SQL file**.
- Now **fill up the information of the shop** and click **Continue**.
- Click on **Go to Home/ Login to the admin panel**.

## 5. How to configure PWA(Progressive Web Application)?

**Answer:**

- **SSL certificate** is required for PWA.
- For changing pwa app icon, color theme, name follow below instruction
  - Go to \public\web-assets\img\icons folder in your installation.
  - Replace all files(Icons & splash images) with your icons, splash images keeping the same resolution, name & extension.
  - **N.B.** Chrome uses a huge cache for these icons. If you change these icons it won't reflect on the customer installed app. So before customers browsing your site replace those icons, splash images.
  - Open manifest.json file in the root of your installation folder.
    - "name": "**The Shop**"
    - "short\_name": "**The Shop**"
    - "theme\_color": "#F5A100"
    - "background\_color": "#ffffff"
    - *Change those bold marked content with your app name & color theme*
  - Open pwa.blade.php in \resources\views\frontend\inc folder of your installation and change
    - <meta name="theme-color" content="#F5A100">
    - <meta name="application-name" content="**The Shop**">
    - <meta name="apple-mobile-web-app-title" content="**The Shop**">
    - *Change those bold marked content with your app name & color theme*

## 6. How to download the latest version?

**Answer:**

To download your item(s):

- Login to your Codecanyon account.
- Hover over your username from the top right corner and click 'Downloads' from the drop-down menu.
- The downloads section displays a list of all the items purchased using your account.
- Click the 'Download' button next to the item and select 'Main File(s)' which contains all files, or 'Licence Certificate and Purchase Code' for the item license information only.

## 7. How to upgrade to the Latest Version?

**Answer:**

- Extract the **downloaded file** from codecanyon.
- There you will get a zipped folder named '**updates.zip**'. **Upload** that to the root directory on your server in which your previous version is running. **Unzip** that updates.zip file by selecting "**Extract here**".
- Now **reload** the home page and click on '**Update Now**'.
- It's **Done!**
- The full system has been **updated** with a **single click**.
- Let's Browse The Shop - PWA eCommerce cms cms **Latest Version**.

## 8. How to configure shipping cost?

**Answer:**

For configuring shipping cost follow these steps.

- Enable those countries where you want to ship from the admin panel **Settings > Shipping > Shipping Countries**. Disabled other countries.
- Enable states where you want to ship from the admin panel **Settings > Shipping > Shipping States**. Disabled other states. And create new states with **Name & select Country**.
- Enable cities where you want to ship from the admin panel **Settings > Shipping > Shipping Cities**. Disabled other states. And create new cities with **Name & select states**.
- Now create Zone from admin panel **Settings > Shipping > Shipping Zone** with **Name , Cities, Standard Delivery Cost & Express Delivery Cost**
- During zone creation you can select multiple cities which you've enabled. One city can be selected for one zone only. Those which city you've selected in a zone, you won't find those in other zone creation lists.
- Create multiple zones with cities in which you'll ship products.
- Customer will see the delivery cost based on his shipping address > city > zone.
- If any city is not available in any zone, then the customer won't be able to place an order & he'll see a message "delivery is not available in this shipping address".

## **9. How to configure tax?**

**Answer:**

For configuring tax follow these steps.

- Go to admin panel **Settings > Tax**. Create multiple tax with name like tax/ vat/ gst
- Then you'll find those created tax names with each product add/edit.
- You can add fixed/percentage type tax for each of those created tax with each product.
- Customers will see product prices after adding all of those taxes.

## **10. How to add a product brand?**

**Answer:**

From admin panel Click on "**Product > Brand**"

- Add New "**Brand Name**"
- Upload "**Logo**"
- Then **Save**

Then the new Brand of the product will be saved to the Brand option.

## **11. How to translate product brand information for multiple languages?**

**Answer:**

Click on **edit** option from the brands list from the admin panel.

- Select the language from the upper section and write the name of the brand in your language.
- Here only brand name can be translated to multiple languages

## **12. How to add a product attribute and attributes value?**

**Answer:**

From admin panel Click on "**Product> Attribute**"

- Write the name of new product **attributes** then save.
- \*\*\* Attributes are non deletable. You can only add or edit.

- Then Click on the values button to add **product attributes value** from the Action section.
- And add attribute value names and save.

### **13. How to translate product attribute information & product attribute value information for multiple languages?**

**Answer:**

- After adding value click on the edit button from the action section and translate the product attribute name to the other language by selecting the language section.
- By clicking on the values option from the action section go to the values option then click on edit option and change the language to the desired language.

### **14. How to translate products for multiple languages?**

**Answer:**

Click on Products **edit** option from **Product > Inhouse Products**. Then select the language from the upper section. And write the product's name or other translatable section.

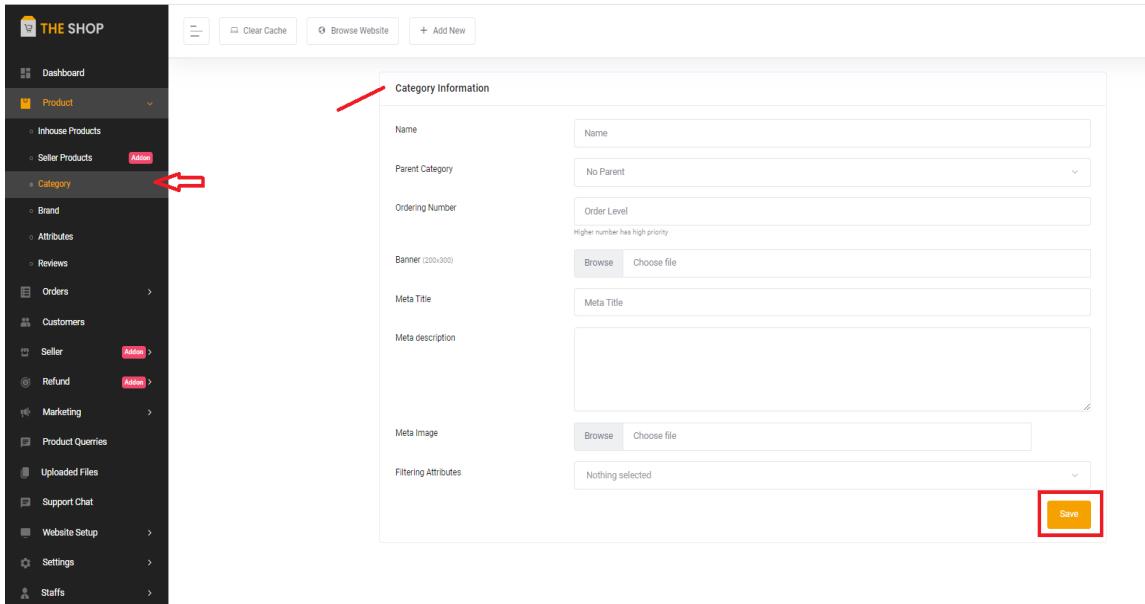
Here **Product name, Unit, product description** can be translated to multiple languages.

### **15. How to add a product category?**

**Answer:**

From the admin panel go to **Product> category**.

- Click on "**Product new category**" Then fill up the category information.
  - ❖ **Category name.**
  - ❖ **Parent category.**
  - ❖ **Ordering number:** This section to set the category serial. Higher numbers have high priority.
  - ❖ **Banner.**
  - ❖ **Meta Title**
  - ❖ **Meta Description**
  - ❖ **Meta image.**
  - ❖ **Filtering attributes**
- Then **save**.

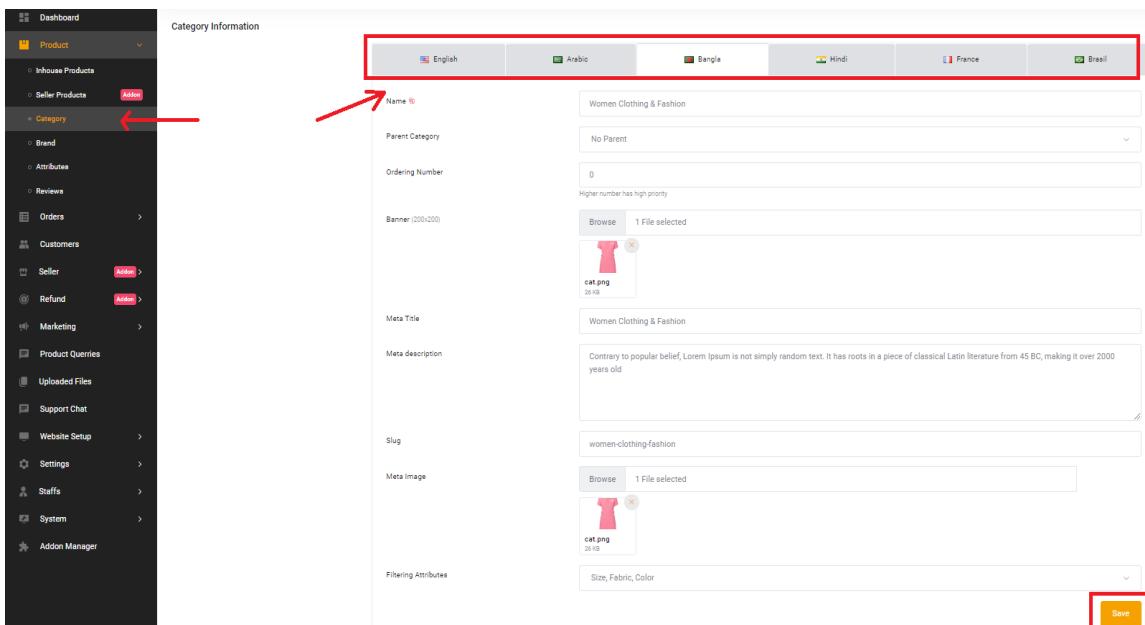


## 16. How to translate product category information for multiple languages?

**Answer:**

Click on **edit** option from the category section.

- Select the language from the upper section and write the name of the category.
- Here only category names can be translated to multiple languages



## 17. How to upload products?

**Answer:**

Go to **Inhouse Products** from the product section and click on to **Add new product**. Only admin's uploaded product will be shown in inhouse products. And seller's uploaded products will be visible in the seller products section.

- **Product Information.**

- ❖ Insert a product **name**.
- ❖ Insert the product **unit** like pc, kg, ltr etc.
- ❖ Insert the product's **Minimum purchase quantity**
- ❖ Insert the product's **Maximum purchase quantity**. Customers will be able to purchase this maximum quantity for this product. Default 0 for unlimited.

- **Product Images**

- ❖ Upload the thumbnail image. Thumbnail Image preferable 300x300
- ❖ Upload the Gallery Images. Preferable size 600x600

- Product Price, Stock:

- ❖ Variant products can be on or off.

**If the variation product is off then**

- ❖ Insert Regular price of the product.
- ❖ Insert SKU
- ❖ And select in **stock** or **Out of stock**.

**If the variation product is on then**

- ❖ Select an option for this product and then select choices of each option. Like If you select Size then you can select choices Large, Medium, Small,XL, XXL etc.
- ❖ For one product can be selected 3 options maximum like size, fabric, color.
- ❖ Then under the variant you can set the price for variation.
- ❖ SKU and Image.

Product price, stock

Variant Product

Select an option for this product and then select choices of each option. Max 3 options

Size	Large, S, M	+		
Variant	Variant Price	Stock	SKU	Image
Size: Large	0	In Stock		Browse Choose file
Size: S	0	In Stock		Browse Choose file
Size: M	0	In Stock		Browse Choose file

- **Product Discount:**

- ❖ You can set a discount date range.
- ❖ Set the discount on percentage or flare rate basis.

- **Shipping Information:** Add shipping information. Like Standard delivery time, Express delivery time, Weight, Height, Length, Width.

Shipping Information

Standard delivery time	24	hr(s)
Express delivery time	24	hr(s)
Weight	0	gm
Height	0	cm
Length	0	cm
Width	0	cm

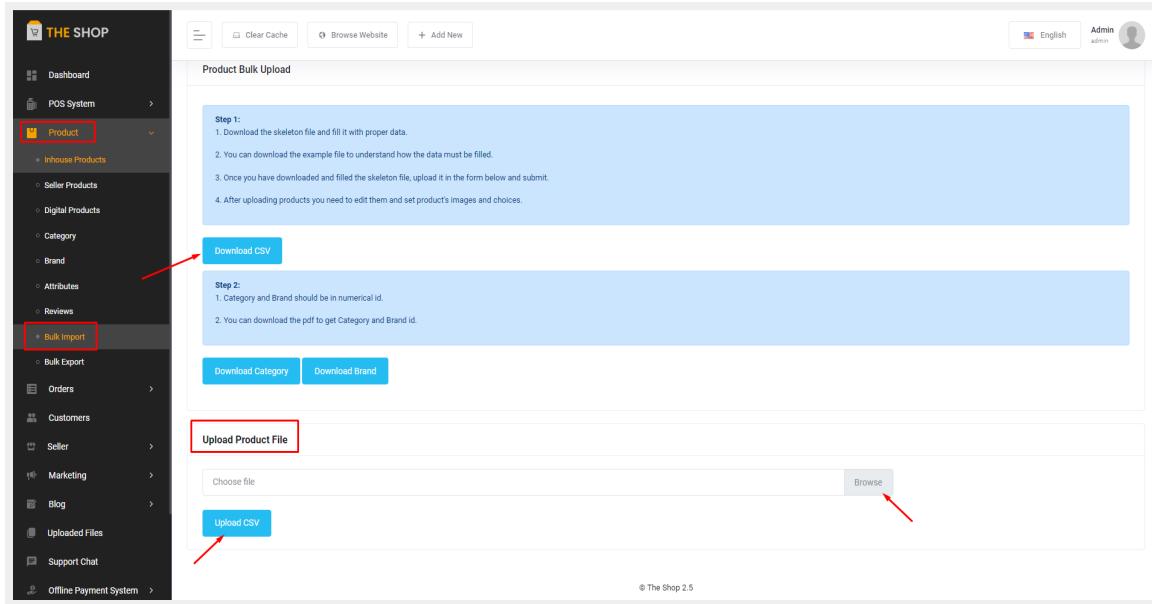
- **Product description:** Add product description of the product.
- **Product attribute:** Add product attribute only for filter of the product.
- **SEO Meta Tags:** Add Meta tag, description, Meta image.
- **Product Status:** You can select product status. Publish or unpublish.
- **Product Brand**
- Product Category like women clothing, man clothing etc.
- **Product Tags:** This tag will be used for product search.
- **VAT/GST & Tax**

## 18. How to upload bulk products from the admin panel?

**Answer:**

To upload bulk products follow the below steps:

- First of all, the admin needs to login into his Admin Panel and go to the **Bulk Import** menu under the **Products** from the left side bar.
- Admin needs to download the **Download CSV** file. Also admin can download the CSV file by clicking **Bulk Export** (go to product > Bulk Export )
- Open the downloaded file and fill the information of products like name, description, category id, brand id, brand id, unit price etc.
- After putting the information of all products, now he/she needs to upload the file.
- To upload that file he/she needs to check the same page below, and have an option of **Upload product file**.
- He/she needs to choose the file and click on **Upload CSV**.
- Products will be uploaded.



## 19. How to add Digital Products?

**Answer:**

To add digital products:

- Log in to **admin** panel or **seller** panel
- Go to **Product > Digital Products**
- Now click on **Add new digital product**
- Fill up the general information, insert images, add meta tags, input club point, price, product information
- Now click on **Save Product**

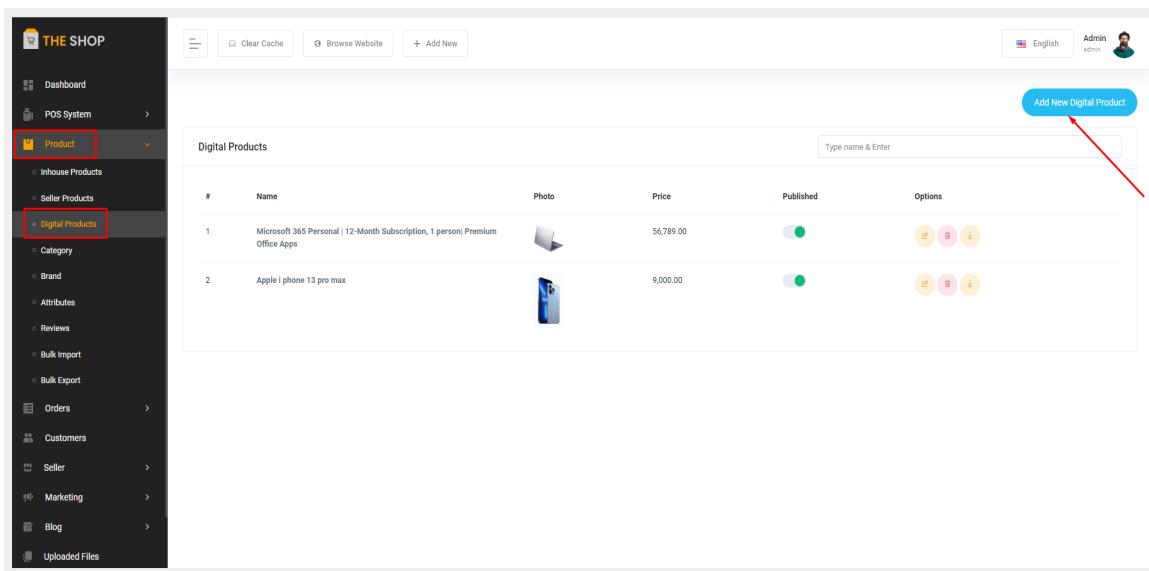


Figure (19a): Add new digital product from Admin.

## 20. How to use Digital Products?

**Answer:**

To use digital products:

- From the admin panel create the Digital product.
- Upload digital products from the admin or seller panel.
- Customers can purchase the digital products.
- Digital products can only be purchased by online payment.

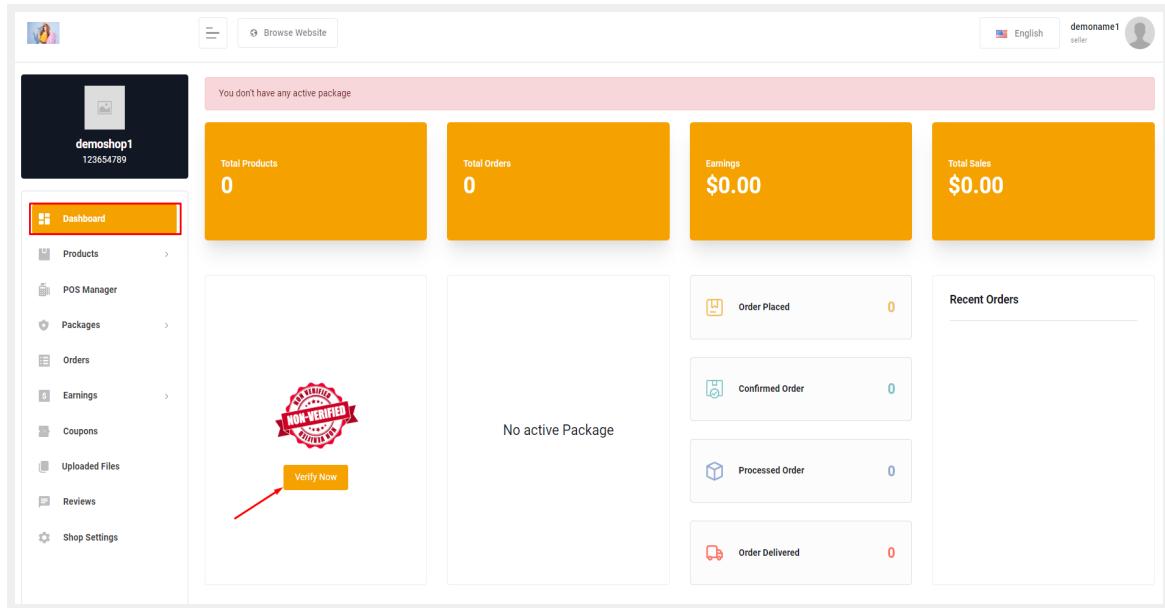
## 21. How can seller send verification request to admin?

**Answer:**

Follow the below procedure:

- Log in as a **Seller**

- From the **Dashboard** you can find **verify now** option
- Click on **verify now** button
- Fill up the **verification form** and click on **Apply**



**\*\* For seller verification, the admin need to **create** seller verification form. And for this **login** as an **admin** go to **seller > seller verifitaion form****

## 22. How can admin verify any seller?

**Answer:**

Follow the below procedure:

- Log in as an **admin**
- Go to **Seller > Sellers** and click on **verification info** from the **option** menu
- Here you can find verification information and **Reject** or **Accept** button
- Click on **accept** button and now the seller is verified

The screenshot shows the 'Sellers' list page. The left sidebar has 'Seller' and 'Sellers' highlighted. A context menu is open for the fourth seller, with 'Verification info' highlighted.

#	Seller info	Shop info	Verification status	Current package	Current balance	Seller Approval	Shop Published	Options
1	demo name1 Phone: +8801521489698 Email: demoshop1@example.com	demo shop1 Phone: 123654789 Total Products: 0	Not verified	No active Package	Due to seller: \$0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<a href="#">Profile</a>
2	demo name Phone: +8801258749630 Email: demoshop0@example.com	demo shop Phone: 258741396 Total Products: 0	Not verified	No active Package	Due to seller: \$0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<a href="#">Pay to Seller</a>
3	Atque quisquam delect Phone: +8801768101274 Email: seller@example.com	Dolor provident sin Phone: 27 Total Products: 0	Not verified	No active Package	Due to seller: \$0.00	<input type="checkbox"/>	<input type="checkbox"/>	<a href="#">Payment History</a>
4	seller Phone: +88015733654 Email: seller@example.com	demo_shop1 Phone: 72 Total Products: 4	✓	Package: Silver Valid till: 2061-09-15	Due to seller: \$353.50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<a href="#">Edit</a>

The screenshot shows the 'Seller Verification' form. The 'Seller Verification' section is highlighted. The 'Accept' button is highlighted with a red box.

User Info		Verification Info	
Name : demo name1		name	demo name1
Email : demoshop1@example.com		Shop name	demo shop01
Address		phone no	012365374987
Phone +8801521489698			
Shop info			
Shop Name : demo shop1			
Address : uttara			

## 23. How to admin approved any seller product?

**Answer:**

Follow the below procedure:

- **Log in as an admin**
- **Go to Settings > General Settings**
- From the **Features Activation** enable the **Admin Approval on Seller product** switch
- Now go to **Product > Seller Product** and
- Enable the approval switch for each product

The screenshot shows the THE SHOP Admin Dashboard. On the left sidebar, under the 'Settings' section, 'General Settings' is highlighted with a red box. In the main content area, there is a 'Features Activation' section with several toggle switches. One of the switches, 'Admin Approval On Seller Product', is highlighted with a red box and is turned on (green). At the bottom right of the page is an 'Update' button.

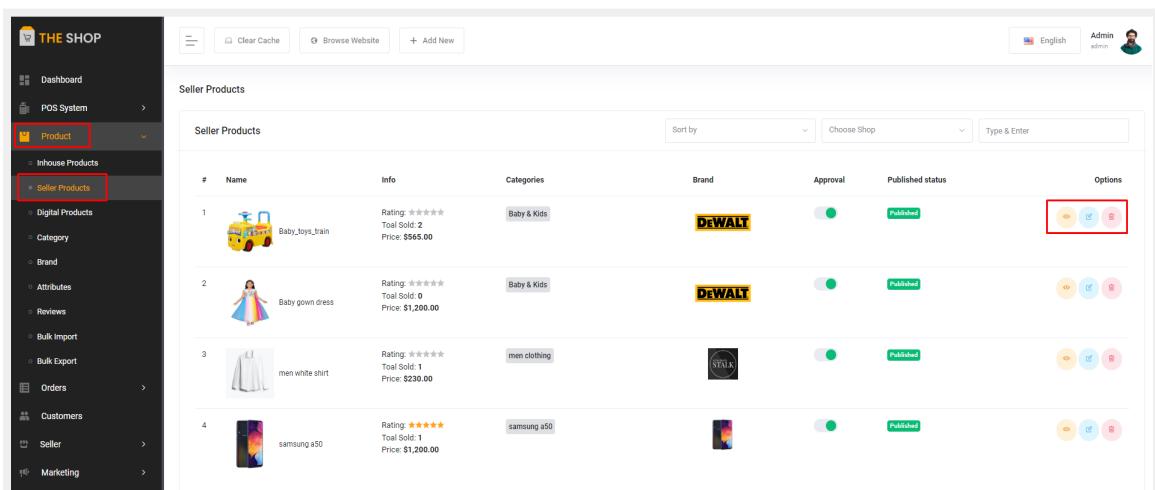
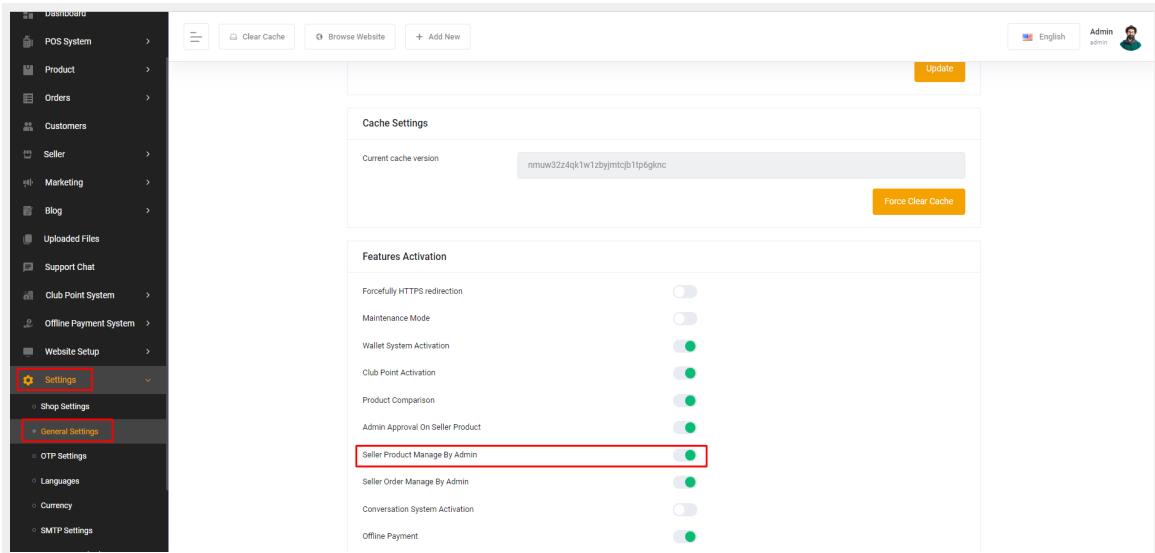
The screenshot shows the THE SHOP Admin Dashboard. On the left sidebar, 'Product' is selected and 'Seller Products' is highlighted with a red box. In the main content area, there is a table titled 'Seller Products' showing two items. The first item is 'walton n7 mini' by 'apple | phone' with a rating of ★★★★☆, total sold 0, and price \$4,000.00. The second item is 'samsung a50' by 'Mobil' with a rating of ★★★★☆, total sold 0, and price \$1,200.00. Both items have an 'Approval' column where the switch is turned on (green), and a 'Published' status indicator is shown as green. A red box highlights the approval switch for the second item.

## 24. How can admin manage any seller's product?

**Answer:**

Follow the below procedure:

- **Log in as an admin**
- **Go to Settings > General Settings**
- **From the Features Activation enable the Seller Product Manage By Admin**
- **Now go to Product > Seller Products and admin can edit or delete seller product**



## 25. How to translate product information for multiple languages?

**Answer:**

Go to **Inhouse products** from the product section. Click on the **edit** from **options** section.

- Select the language from the upper section of the **Edit product** page.
- Translate the translatable section to the selected language.
- Product name, Unit and product description section are translatable.
- Then click on the **Update button**.

## 26. How to create an offer?

**Answer:**

Go to the **marketing section** and click on the **offer**.

- Add offer information inputting
  - ❖ **Title.**
  - ❖ **Banner (1920x500)**
  - ❖ **Date:** select Date from ..to..
  - ❖ **Products.** Then choose the specific product.
  - ❖ Then the offers will be shown to the website of the offer section.

\*\*\*If any product has a discount or exists in another offer, that discount will be replaced by this discount & time limit.

## 27. How to manage Order?

**Answer:**

From the **Inhouse orders** from **Order** section of admin panel,

- Admin can check order status by filtering paid/unpaid.
- Admin can check order filtering by delivery status like Order placed/ confirmed/ proceed/ shipped.
- And also can search order by order code.
- Admin can check full order details and can change the payment status and delivery status.
- From here admin can also cancel the order.

The screenshot shows the THE SHOP admin panel. The left sidebar has a dark theme with various menu items: Dashboard, Product, Orders (with Inhouse Orders selected), Seller Orders, Customers, Seller, Refund, Marketing, Product Queries, Uploaded Files, Support Chat, Website Setup, Settings, Staffs, System, and Addon Manager. The main content area shows an order detail page for order code 20220120-08273687. The page includes sections for Order Details, Customer Info (Name: Christina Ashers, Email: customer@example.com, Phone: +1603-842-2079), Payment Status (Paid), Delivery Status (Nothing selected), Shipping Address, Billing Address, and a detailed order summary table. At the bottom, there is a 'Tracking information' section and a 'Refund requests' link.

- Admin can download invoices from the download section .

- Also can delete an order.

## 28. How can admin manage the seller's order?

**Answer:**

Follow the below procedure:

- **Log in as an admin**
- Go to **Settings > General Settings**
- From the **Features Activation** enable the **Seller Product Order By Admin**
- Now go to **Orders > Seller Orders** and Click on **View** icon
- Here admin can see the order details but can not change any status

The screenshot shows the 'General Settings' page in the THE SHOP admin panel. On the left sidebar, 'General Settings' is selected under 'Settings'. In the main content area, there is a 'Features Activation' section with various toggle switches. One switch, labeled 'Seller Order Manage By Admin', is highlighted with a red box. Other features listed include Forcefully HTTPS redirection, Maintenance Mode, Wallet System Activation, Club Point Activation, Product Comparison, Admin Approval On Seller Product, Seller Product Manage By Admin, Conversation System Activation, Offline Payment, and Sticky Header. A 'Force Clear Cache' button is located at the top right of the main content area.

The screenshot shows the 'Orders' page in the THE SHOP admin panel. On the left sidebar, 'Orders' is selected under 'Inhouse Orders'. In the main content area, there is a table titled 'Orders' with columns: #, shop, Order Code, Num. of Products, Customer, Amount, Delivery Status, Payment Status, and Options. The 'Seller Orders' row is highlighted with a red box. The 'Options' column for each order row is also highlighted with a red box, showing icons for edit, delete, and other actions.

## 29. How to admin turn on the Affiliate system?

**Answer:**

Follow the below procedure:

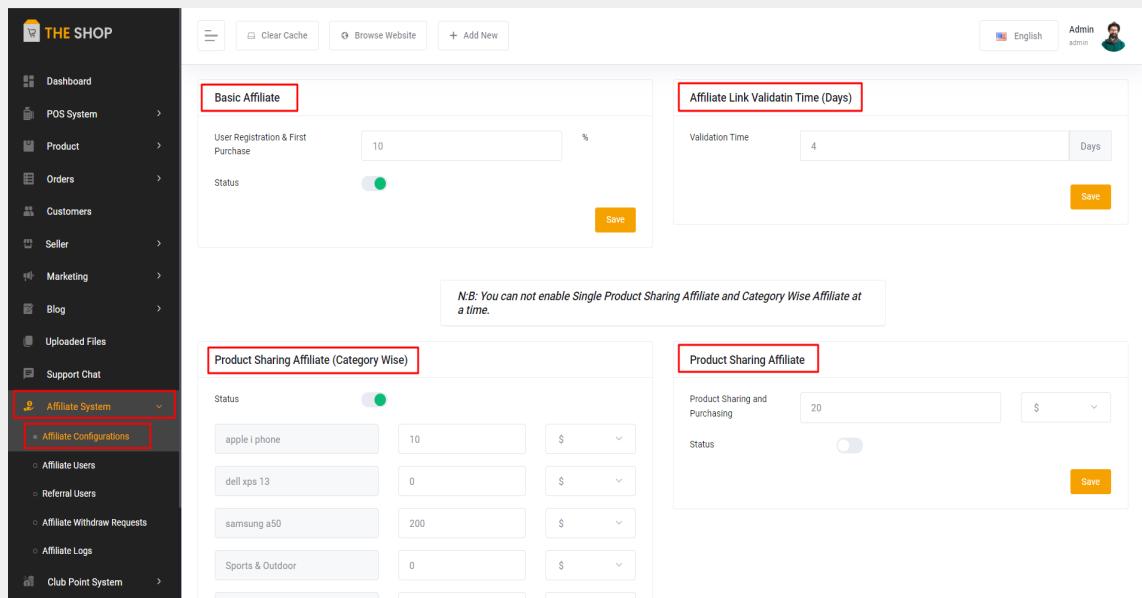
- **Log in as an admin**
- **Go to Settings > General Settings**
- From the features activation part admin will find the affiliate system
- **Enable** the affiliate system switch

### 30. How to configure the affiliate System?

**Answer:**

Follow the below procedure:

- **Log in as an admin**
- **Go to Affiliate System > Affiliate Configurations**
- Here admin can config **Basic Affiliate**
  - Write the **percentage** of user registration and first purchase
  - **Enable** the switch and click the **save** button
- Set the **Affiliate link validation time** in Days
- Admin needs to **enable product-sharing affiliates (category-wise)** or **product-sharing affiliate**



### 31. How to admin accept affiliate user verification form?

**Answer:**

Follow the below procedure:

- **Log in as an admin**
- **Go to Affiliate System > Affiliate Users**

- Click on the **Show** button under the verification info
- You will find **affiliate user verification all information** and **accept** button

#	Name	Phone	Email address	Verification Info	Approval	Due Amount	Options
1	Minus est vitae volu		customer@example.com	<a href="#">Show</a>	<input checked="" type="checkbox"/>	\$5,710.90	<a href="#"><span style="color: orange;">Edit</span></a> <a href="#"><span style="color: green;">View</span></a>
2	demo1		demo1@example.com	<a href="#">Show</a>	<input checked="" type="checkbox"/>	\$0.00	<a href="#"><span style="color: orange;">Edit</span></a> <a href="#"><span style="color: green;">View</span></a>
3	maw		maw@example.com	<a href="#">Show</a>	<input checked="" type="checkbox"/>	\$0.00	<a href="#"><span style="color: orange;">Edit</span></a> <a href="#"><span style="color: green;">View</span></a>
4	nus1		nus1@example.com	<a href="#">Show</a>	<input checked="" type="checkbox"/>	\$552.00	<a href="#"><span style="color: orange;">Edit</span></a> <a href="#"><span style="color: green;">View</span></a>

### Affiliate User Verification

<b>User Info</b> <p>Name : Minus est vitae volu Email : customer@example.com Phone :</p>	<b>Verification Info</b> <p>Name : demoname Email : demoname@example.com Phone : +8803215787 Name : demoname Description : by sharing product link</p>
--	--

[Accept](#)

## 32. How can a user become an affiliate merchant?

**Answer:**

To become an affiliate user follow the below procedure:

- Log in as a user, From the footer you will find the **be\_an\_affiliate\_partner** button

- Click on **be\_an\_affiliate\_partner** and you will find the form, fill it up with the proper information and click on Save.
- User needs admin approval
- Affiliate User will get an automated generated unique code

The screenshot shows the homepage of THE SHOP. At the top, there's a navigation bar with links for Home, Computer & Accessories, All Categories, All Shops, All Brands, Offers, All Blogs, and Men Clothing & Fashion. Below the navigation is a search bar with placeholder text "Search for products, brands and more..." and a "Search" button. To the right of the search bar are links for "Dashboard" and "Logout". A banner for "THE SHOP" with a "Limited Time Offer" is displayed. On the left side, there's a sidebar with a "Be a Seller" section containing a form to enter an email address and a "Subscribe" button. The main content area has sections for "Useful Links", "My Account", "Contact Us", and "Mobile Apps". At the bottom, there are links for Terms & Conditions, Return Policy, Warranty Policy, Privacy Policy, and a "Talk With Us" button. A red box highlights the "be\_an\_affiliate\_partner" link in the "My Account" section.

The screenshot shows the user dashboard for an affiliate user named "nus1" (nus1@example.com). The dashboard includes a sidebar with links for Dashboard, Purchase History, Downloads, Followed shops, Earning Points, Wishlist, My Wallet, Coupons, and Affiliate. The main content area displays the user's affiliate balance (\$552.00), configuration payout settings, and an affiliate withdraw request. It also shows affiliate status metrics: 9 no\_of\_click, 3 no\_of\_item, 3 no\_of\_delivered, and 0 no\_of\_cancel. A red box highlights the "Affiliate" link in the sidebar. Another red box highlights the URL "http://testshop.activeitzone.com/user/registration?referral\_code=4mWzlqw6ka" in the "configure\_payout" section, which has a "copy" button below it. A "Talk With Us" button is located at the bottom right.

### 33. How can an affiliate User do basic affiliate marketing?

**Answer:**

- **Log in as a user**
- **Go to the Affiliate**
- Click on **copy URL** and then the user can share this URL to anyone.
- If anyone gets registered using this link and purchases any product, the merchant will get his/her commission.

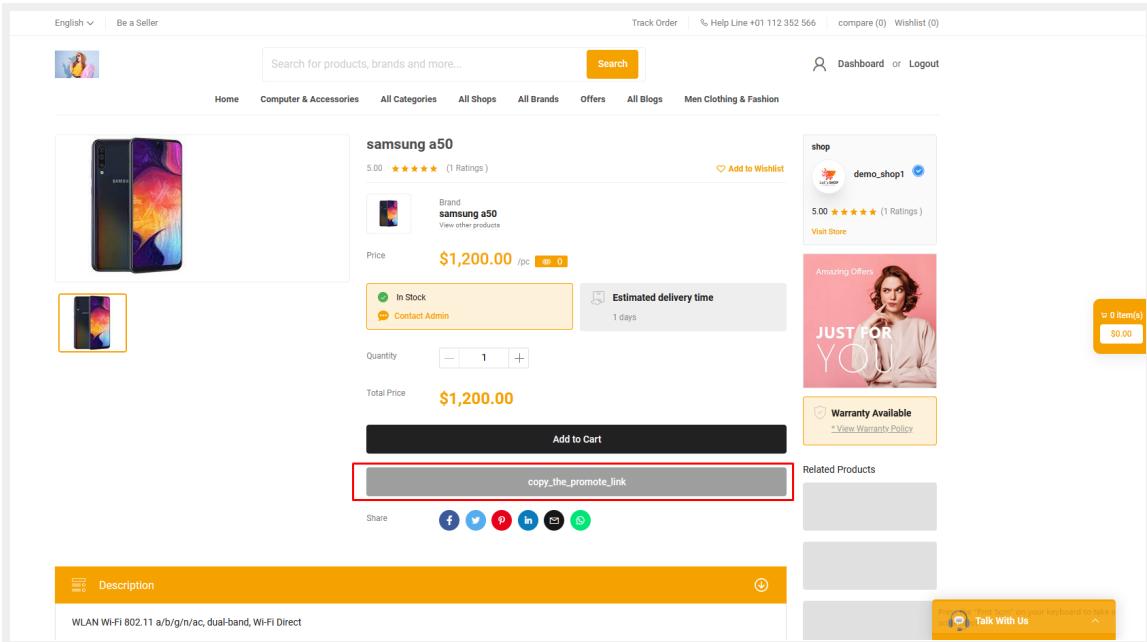
The screenshot shows a user dashboard for an affiliate program. At the top, there's a navigation bar with links for Home, Computer & Accessories, All Categories, All Shops, All Brands, Offers, All Blogs, Men Clothing & Fashion, Track Order, Help Line +01 112 352 566, compare (0), and Wishlist (0). The user profile on the left shows a placeholder profile picture, the name 'nus1', and the email 'nus1@example.com'. Below the profile is a sidebar with links: Dashboard, Purchase History, Downloads, Followed shops, Earning Points, Wishlist, My Wallet, and Coupons. The 'Affiliate' link is highlighted with a red box. The main content area has three sections: 'affiliate\_balance' showing '\$552.00', 'affiliate\_status' with metrics (no\_of\_click: 9, no\_of\_item: 3, no\_of\_delivered: 3, no\_of\_cancel: 0), and 'affiliate\_earning\_history' which is currently empty. A red box highlights the 'copy' button next to the URL 'http://testshop.activeitzone.com/user/registration?referral\_code=4mWzlqw6ka'.

### 34. How can an affiliate user do the product sharing affiliate or category-wise affiliate marketing?

**Answer:**

To do product sharing affiliate marketing an affiliate user needs to follow the below steps:

- Visit the product details page.
- Get the auto-generated & unique product link
- Then share this unique link with anyone.
- If anyone purchases that specific product using that unique link, the affiliate merchant will get his/her commission based on product price.



### 35. How does an affiliate user collect earnings?

**Answer:**

Follow the below procedure:

- **Log in as a user**
- Go to **Affiliate** and configure his/her payment settings by **clicking on configure\_payout**
- Now **click on the affiliate withdraw request**
- **Input** the affiliate withdraw request amount and click on **confirm**
- Affiliate withdraw request sent to the admin

The screenshot shows the ActiveZone admin dashboard. On the left, there's a sidebar with user information (nus1, nus1@example.com) and a list of menu items: Dashboard, Purchase History, Downloads, Followed shops, Earning Points, Wishlist, My Wallet, Coupons, and Affiliate. The 'Affiliate' item is highlighted with a red box. The main content area has three sections: 'affiliate' (with a balance of \$452.00), 'affiliate\_status' (showing 9 no\_of\_click, 3 no\_of\_item, 3 no\_of\_delivered, and 0 no\_of\_cancel), and 'affiliate\_earning\_history' (a table with columns: Amount, Order Id, referrel\_type, Product, Date). Two buttons at the top of the main content area, 'configure\_payout' and 'Affiliate Withdraw Request', are also highlighted with red boxes.

### 36. How can an admin pay the affiliate users?

**Answer:**

Follow the below procedure:

- **Log in as an admin**
- Go to the **Affiliate System > Affiliate Withdraw Requests**
- Click on the **pay now** button under the action table
- Select the **payment method** and click on **Pay**
- Requested amount will be sent to the affiliate user

#	Date	Name	Email	Amount	Status	Options
1	2023-07-31 08:35:16	nus1	nus1@example.com	\$100.00	Approved	No Action Available
2	2023-07-31 08:05:53	nus1	nus1@example.com	\$100.00	Pending	<span style="color: orange;">Pending</span> <span style="color: red;">Delete</span>
3	2023-07-31 08:04:41	nus1	nus1@example.com	\$200.00	Approved	No Action Available
4	2023-07-31 08:04:41	nus1	nus1@example.com	\$200.00	Pending	<span style="color: orange;">Pending</span> <span style="color: red;">Delete</span>
5	2023-07-31 08:04:41	nus1	nus1@example.com	\$200.00	Pending	<span style="color: orange;">Pending</span> <span style="color: red;">Delete</span>
6	2023-07-31 08:04:41	nus1	nus1@example.com	\$200.00	Pending	<span style="color: orange;">Pending</span> <span style="color: red;">Delete</span>

## 37. How to set up a website's general information?

**Answer:**

Click on **Website Setup > Appearance.**

- **General settings**
  - ❖ Website Theme Color: Input the Hex Color Code of the website.
- Then click on the Update.
- **Global Seo:** Fill up the below sections.
  - ❖ Meta Title:
  - ❖ Meta description
  - ❖ Keywords
  - ❖ Meta Image
- Then click on the Update.

## 38. How to set up the website header part?

**Answer:**

Go to **Website Setup** from the admin panel and click on to **Header.**

- Header Setting
  - ❖ **Topbar Banner:** Upload here the topbar banner.
  - ❖ **Top Bar Banner Link.**
  - ❖ **Play Store Link**
  - ❖ **App Store Link**

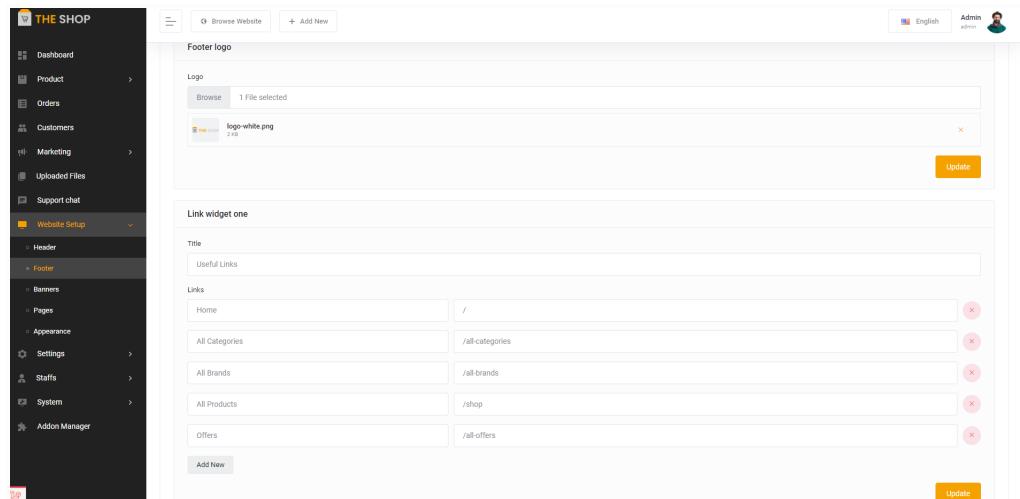
- ❖ **Helpline number**
- ❖ **Header Logo:** Upload here the Header logo.
- ❖ **Header Nav Menu:** Admin can add here the header nav menu from the selective category.
- ❖ Then click on **update**.

### 39. How to Set up the website footer part?

**Answer:**

Go to **Website Setup** from the admin panel and click on to **Footer**.

- Footer Widget
  - ❖ **Footer logo:** Upload the footer logo.
  - ❖ Then click on the **update** button.
- Link widget one:
  - ❖ **Title:** Write the title here.
  - ❖ **Links:** Input here the useful links as much as you want.
  - ❖ Then click on the **update** button.



- **Link widget two:**
  - ❖ **Title:** Write the title here.
  - ❖ **Links:** Input here the useful links as much as you want.
  - ❖ Then click on the **update** button.
- **Contact info widget**
  - ❖ **Contact address:** Add here contact address.
  - ❖ **Contact email:** Contact email.

❖ **Contact phone:** Phone number.

❖ Then click on the **update** button.

- **Mobile apps link**

❖ **Play Store Link:** Input here the play store link.

❖ **App Store Link:** input here App Store Link.

❖ Then click on the **update** button.

The screenshot shows the 'Link widget two' configuration screen. It has three main sections: 'Links', 'Contact Info widget', and 'Mobile apps link'. The 'Links' section contains five items: 'Login' (link to /user/login), 'Purchase History' (link to /user/purchase-history), 'My Wishlist' (link to /user/wishlist), 'Track Order' (link to /track-order), and 'My Account' (link to /user/profile). Each link entry has a red 'x' icon to its right and an 'Update' button at the bottom right of the section. The 'Contact Info widget' section has two entries: 'Contact address' (1329 40th St Apt A Orlando, FL) and 'Contact email' (support@activesupershop.com). The 'Mobile apps link' section has two entries: 'Play Store Link' (empty field) and 'App Store Link' (empty field). Each app store link entry has a red 'x' icon to its right and an 'Update' button at the bottom right of the section.

- **Footer Bottom:**

❖ Footer menu:

❖ Links: admin can set links as much as admin wants.

\*\*\* Links must be like this. "/terms-and-conditions" .Here main domain will not work

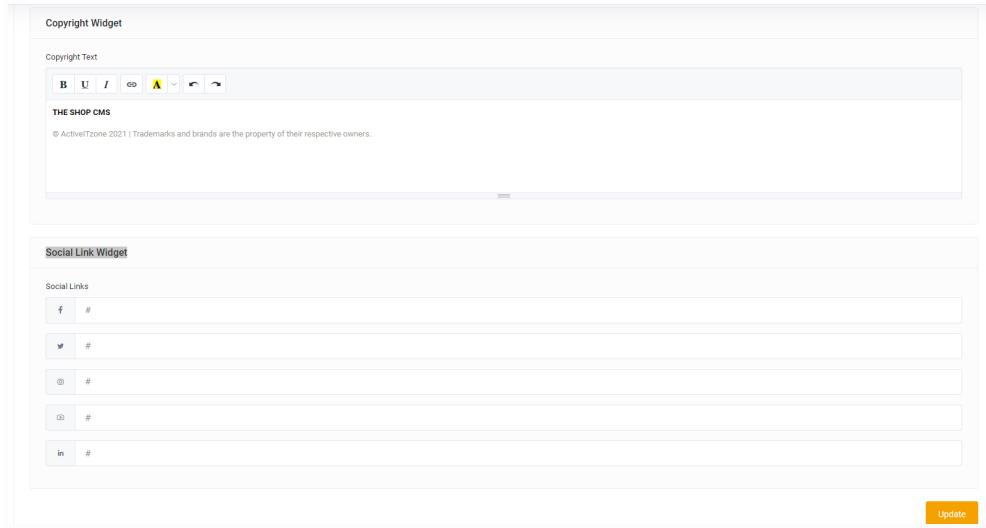
- **Copyright Widget:**

❖ Copyright Text: Write here copyright text.

- **Social Link Widget:**

❖ Write here social links like facebook, youtube etc.

❖ And click on update.



## 40. How to set up the home page?

**Answer:**

Go to the **pages** section from the **Website Setup** section. Then click on Homepage Action.

- Home Page Settings:
  - ❖ Home Page Main Sliders:
  - ❖ 1st Sliders image & link: Here recommended banner size 640x310. Admin can upload 3 banners here and can give a link along with the banner. So clicking on the banner page will load the given banner.
  - ❖ Admin can set images as much as admin wants.

**Home Page Settings**

**Home Page Main Sliders**

1st Sliders image & link  
Recommended size 640x310

Browse 1 File selected /all-categories

Browse 1 File selected /all-categories

Browse 1 File selected /all-categories

Add New

- ❖ 2nd/3rd/4th Sliders image & link: Here recommended banner size 310x310. Admin can upload 3 banners here and can give a link along with the banner. So clicking on the banner page will load the given banner.

❖ Then click on update

- Popular Categories: select popular categories here. Admin can add as many categories he wants.
- Product section 1
  - ❖ Section title: Write the section title
  - ❖ Select product: Select products here.
- Home banner section 1

**Home banner section 1**

Banner image & link  
Recommended size 1300x145

Browse 1 File selected /all-offers

Group... webp 13 KB

Add New

Update

- ❖ Banner image & link: Upload banner image and link along with the banner. So clicking on the banner page will load the given banner.

❖ Recommended size 1300x145

- Shop Section 1
  - ❖ Section Title
  - ❖ Select Shop
- Home Shop banner section 1:

- ❖ Banner image & link: Upload banner image and link along with the banner. So clicking on the banner page will load the given banner.
- ❖ Recommended size 420x200



- Product section 2
  - ❖ Section title: Write the section title
  - ❖ Select product: Select products here as much as admin wants.
  - ❖ Click on **Update**.
- Home banner section 2:
  - ❖ Banner image & link: Upload banner image and link along with the banner. So clicking on the banner page will load the given banner.
  - ❖ Recommended size 640x145
  - ❖ Click on the update section.
- Shop Section 2:
  - ❖ Section Title
  - ❖ Select Shop
- Home Shop banner section 2:
  - ❖ Banner image & link: Upload banner image and link along with the banner. So clicking on the banner page will load the given banner.
  - ❖ Recommended size 1300x350
- Shop Section 3:
  - ❖ Section Title
  - ❖ Select Shop
- Product section 3:
  - ❖ Section title: Write the section title
  - ❖ Banner image & link: Upload banner image and link along with the banner. So clicking on the banner page will load the given banner.
  - ❖ Recommended size 200x310
  - ❖ Select product: Select products here as much as admin wants.
  - ❖ Click on **Update**.

Product section 3

Section title	Baby & Kids
Banner image & link Recommended size 200x310	<input type="button" value="Browse"/> 1 File selected  Group 8...png 37 KB
Select product	12 Items selected

- Home banner section 3:
  - ❖ Banner image & link: Upload banner image and link along with the banner. So clicking on the banner page will load the given banner.
  - ❖ Recommended size 420x145
  - ❖ Click on the **update** section.
- Shop Section 4:
  - ❖ Section Title
  - ❖ Select Shop
- Product section 4:
  - ❖ Section title: Write the section title
  - ❖ Select product: Select products here as much as admin wants.
  - ❖ Click on **Update**.
- Shop Section 5:
  - ❖ Section Title
  - ❖ Select Shop
- Home Shop banner section 3:
  - ❖ Banner image & link: Upload banner image and link along with the banner. So clicking on the banner page will load the given banner.
  - ❖ Recommended size 640x290
- Product section 5:
  - ❖ Section title: Write the section title
  - ❖ Select product: Select products here as much as admin wants.
  - ❖ Click on **Update**
- Home banner section 4 :
  - ❖ Banner image & link: Upload banner image and link along with the banner. So clicking on the banner page will load the given banner.
  - ❖ Recommended size 310x145
  - ❖ Click on the **update** section.

- Product section 6:
  - ❖ Section title: Write the section title
  - ❖ Banner image & link: Upload banner image and link along with the banner. So clicking on the banner page will load the given banner.
  - ❖ Recommended size 280x310
  - ❖ Select product: Select products here as much as admin wants.
  - ❖ Click on **Update**.
- **Home button about text**
  - ❖ Write the description about the shop details.

Home bottom about text

About description

**THE SHOP | AN ONLINE SHOPPING PLATFORM WITH GREAT DEALS**

THE SHOP Bangladesh is a leading online shopping site based in Bangladesh that brings you great deals, with platforms existing across Asia including Singapore, Thailand, Indonesia, Vietnam, Philippines, and Taiwan. We offer unbeatable deals featuring an endless range of products priced at affordable rates. What's even better? We enhance your experience with THE SHOP Guarantee, which means your payment is held in our system and only released to the seller after you have received your purchase in good condition! All because we value you as our customer. What are you waiting for? Come aboard and start browsing!

**THE SHOP -- QUALITY PRODUCTS, LOW PRICES**

THE SHOP strives to provide you with a great online shopping experience and we know a great experience often includes affordable prices. That's why you should check out THE SHOP Bangladesh site/app's daily online Shocking Sale, where we offer you different products at a discounted price, ensuring you get a bang for your buck. We even offer free shipping vouchers on products up to 5kg in West Bangladesh, and 1kg in East Bangladesh! For those who are brand-loyal, head over to THE SHOP Mall for authentic products at superb prices.

Want to look your best without burning a hole in your wallet? Check out Style by THE SHOP for our top picks in fashion. Want to get the best prices for day-to-day items? Browse through our Lowest Price Guaranteed page. If you find the same Lowest Price Guaranteed item being sold at a lower price by a competitor, we will reward you with 120% of the price difference in THE SHOP Coins! You can also find official online shops for some of Bangladesh's biggest brands here, such as Nestle, Unilever, Mydin, Tefal, Calvin Klein, and more right here on our platform.

Want the best deals for food and household items, and enjoy online grocery express delivery to your doorstep? Be sure to visit our [THE SHOP Mart](#)! Another quintessential aspect of every purchase is the reliability of your product. Most products listed on THE

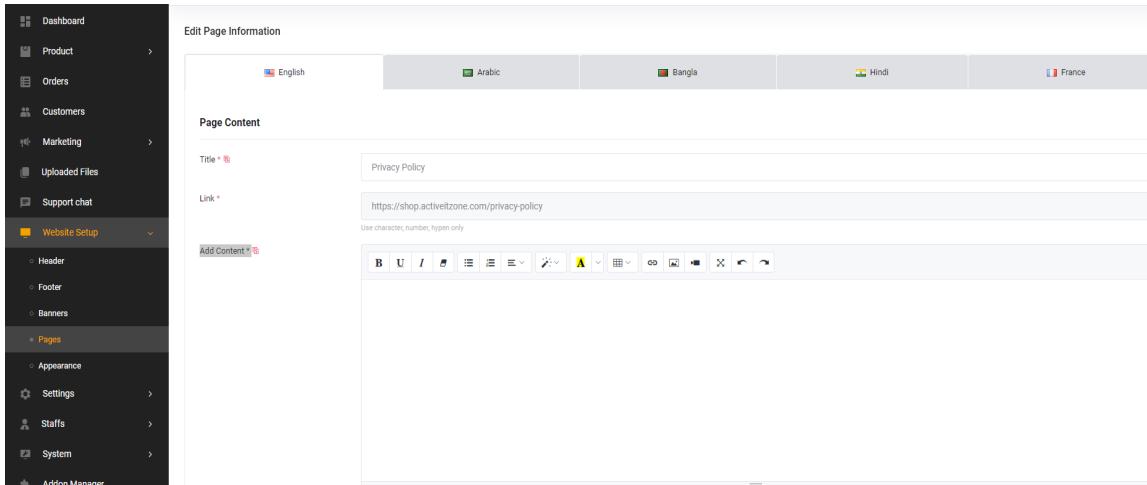
**Update**

## 41. How to set up the policy pages?

**Answer:**

Go to the **pages** section from the **website setup** section. Then click on Policy pages Action.

- Edit Page Information
  - ❖ Page Content
    - Title : Write title here.
    - Link : Input the link
    - Add Content : Write detailed content.
- Select the language from the upper section of the **Policy** page.
- Translate the translatable section to the selected language.
- Here title and add content is translatable.



- Seo Fields:
  - ❖ Meta Title
  - ❖ Meta description
  - ❖ Keywords
  - ❖ Meta Image
  - ❖ And Click on update button

## 42. How to create custom pages?

**Answer:**

Go to the **pages** section from the **website setup** section. Then click on **Add new page**.

- Then write Page Content
  - Title : Write title here.
  - Link : Input the link
  - Add Content : Write detailed content.
- Seo Fields:
  - Meta Title
  - Meta description
  - Keywords
  - Meta Image
  - And Click on update button

\*\*\*Custom pages can be translated into multiple languages after adding the page.

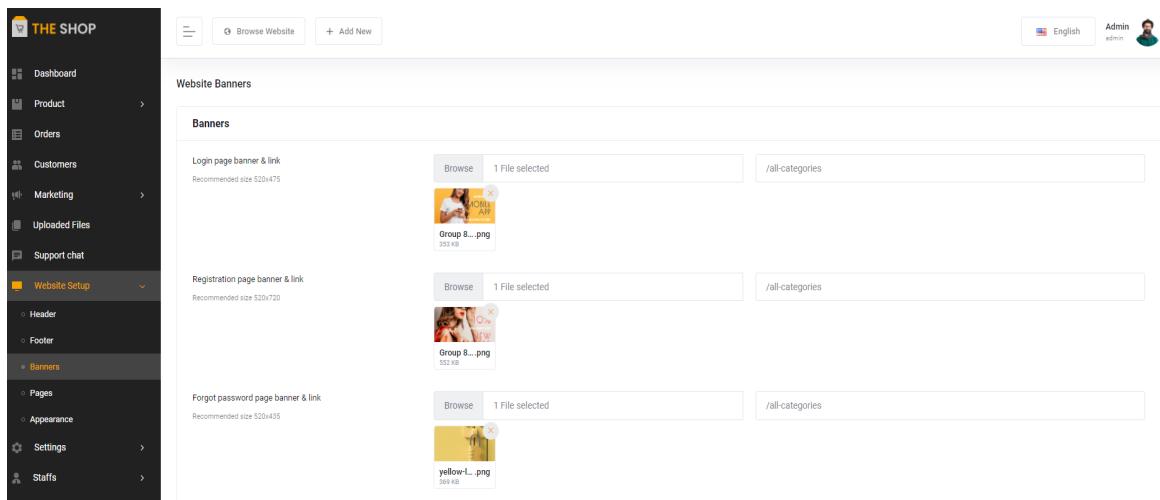
### **43. How to set up banners of different pages?**

**Answer:**

Go to the **Banners** section from the **website setup** section.

- Login page
  - ❖ Login page banner & link: Upload the Login page banner and link like"/all-categories"
  - ❖ Recommended size 520x475.
- Registration page:
  - ❖ Registration page banner & link: Upload the Login page banner and link like"/all-categories"
  - ❖ Recommended size 520x720.
- Forgot password page banner & link:
  - ❖ Forgot password page banner & link: Upload the Login page banner and link like"/all-categories".
  - ❖ Recommended size 520x435.
- Product listing page banner & link:
  - ❖ Product listing page banner & link: Upload the Login page banner and link like"/all-categories".
  - ❖ Recommended size 1300x80.
- Product details page banner & link:
  - ❖ Product details page banner & link: Upload the Login page banner and link like"/all-categories".
  - ❖ Recommended size 200x200.
- Checkout page
  - ❖ Checkout page banner & link: Upload the Login page banner and link like"/all-categories"
  - ❖ Recommended size 300x315.
- Customer dashboard top banner & link
  - ❖ Customer dashboard top banner & link
  - ❖ Recommended size 1025x120
- Customer dashboard bottom banner & link
  - ❖ Customer dashboard bottom banner & link
  - ❖ Recommended size 315x425
- All shops page banner & link:

- ❖ All shops page banner & link: Upload the Login page banner and link like"/all-categories"
- ❖ Recommended size 315x425.
- Shop registration page banner & link:
  - ❖ Shop registration page banner & link: Upload the Login page banner and link like"/all-categories"
  - ❖ Recommended size 315x425.

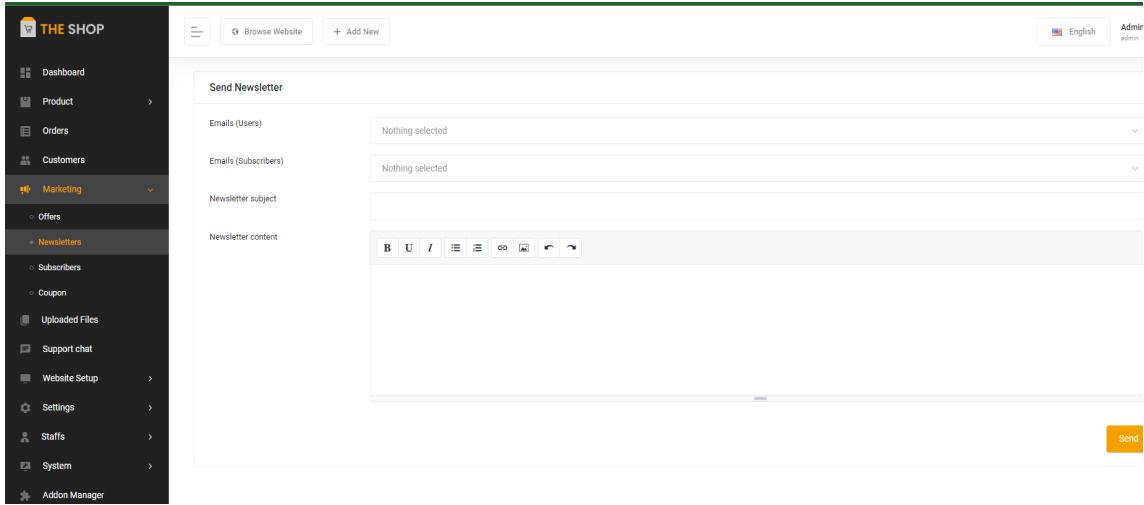


#### 44. How to send a newsletter?

**Answer:**

Go to the **Newsletter** section from the **Marketing** section.

- Send Newsletter
  - ❖ Emails (Users): Select Email address of User
  - ❖ Emails (Subscribers): Select Email address of Subscribers.
  - ❖ Newsletter subject: Write subjects
  - ❖ Newsletter content: Write content
  - ❖ Then click on send.



## 45. How to create coupons?

**Answer:**

- Login admin panel and go **Marketing > Coupon**
- Click on “Add New Coupon”
- Select Coupon type - (a) Products base and (b )Total Order base
- For products :-
  - Type the coupon code.
  - Choose Banner.
  - Select Products.
  - Fill the Start date and End date.
  - Enter the “Discount” and Select “Discount Type”.
  - Click on Save.
- For total orders :-
  - Type the coupon code.
  - Choose Banner.
  - Enter the minimum shopping price in “Minimum Shopping” field
  - Enter the “Discount” and Select “Discount Type”
  - Enter the “Maximum Discount Amount”
  - Fill the Start date and End date.
  - Click on **Save**.

Coupon Information Adding

**Coupon Type**

- For Products **Select One** (highlighted)
- For Products (highlighted)
- For Total Orders (highlighted)

**Add Your Product Base Coupon**

Coupon code

Banner

Product

Date

Discount

**Save**

#### 46. How to set up currency?

**Answer :**

To configure currency from the existing list, follow the steps below.

- Go to Admin **Settings->Currency**.
- Select the **system default currency** and **save**.
- Select **symbol format, Decimal Separator, no of decimals & Shorten Large Price** and **save**.

System Default Currency

System Default Currency **U.S. Dollar** (highlighted) **Save**

**Set Currency Formats**

Symbol Format	[Amount][Symbol]
Decimal Separator	,
No of decimals	2
Shorten Large Price	Active [1M]

**Save**

All Currencies

**Add New Currency**

#	Currency name	Currency symbol	Currency code	Exchange rate(1 USD = ?)	Options
1	TND	TND	TND	3	<span style="color: red;">(highlighted)</span>
2	Pakistani Rupee	PKR	Rs	170	<span style="color: red;">(highlighted)</span>

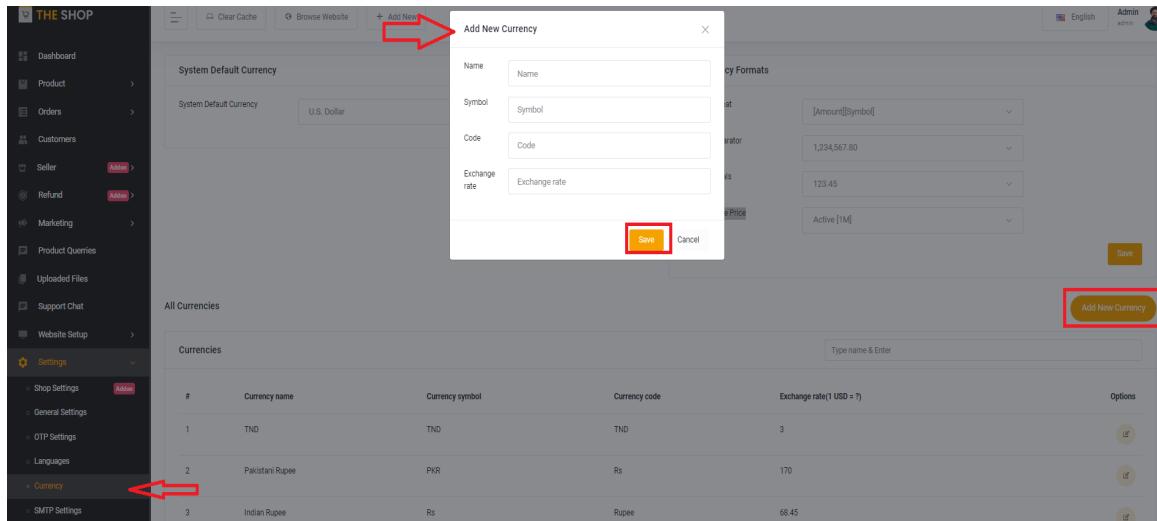
#### 47. How to add a new currency?

**Answer :**

Go to left navigation bar and click **Settings > Currency**

- Click add new currency

- Fill the form with **Name(eg US Dollar)**, **Symbol(eg \$)**, **Code(eg USD)**, **exchange rate(1USD = ? eg 100)**
- And then click **save**.
- You can also edit a currency and make a currency as default.



## 48. How to set up language?

**Answer :**

To set language go to **admin > Settings > languages**.

- Select system default Language and save.
- Click on the “add new” button to add a new language.
- Insert language name, select flag & ISO 639-1 Code code. Follow this link for checking code [https://en.wikipedia.org/wiki/List\\_of\\_ISO\\_639-1\\_codes](https://en.wikipedia.org/wiki/List_of_ISO_639-1_codes)
- Click save. Page will redirect to the listing page.
- Click “translation” from the “options” column on required language from the list.
- Input the value of the key words according to the language. These words will appear on the site.
- Then click on save.

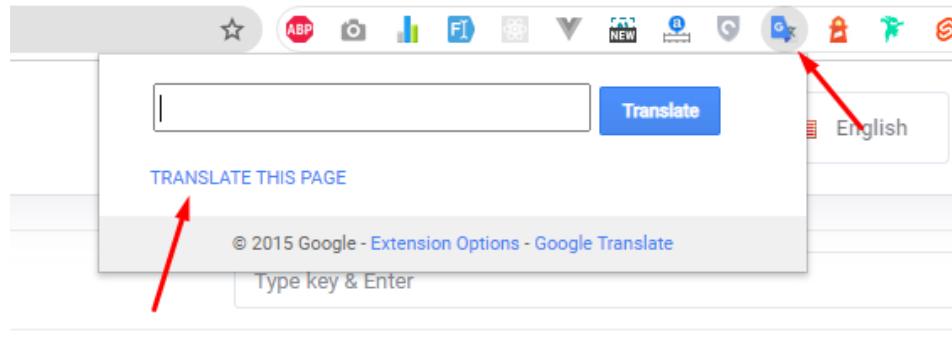
The screenshot shows the Admin Panel's Settings > Languages page. The sidebar has a 'Languages' option with a red arrow pointing to it. The main panel shows a table of languages with columns for #, Name, and Lang Code. A new language row is being added, indicated by a red box around the 'Add New Language' button. A red arrow points to this button. Another red arrow points to the 'Save' button at the bottom right of the table.

#### 49. How to translate using Google translate?

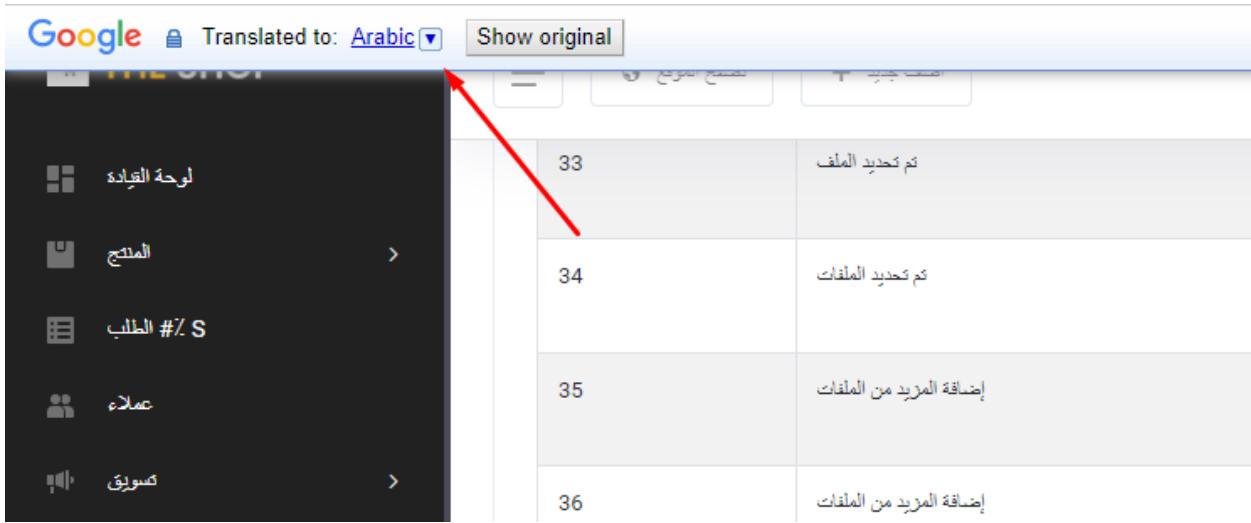
**Answer:**

Follow the below steps:

- First go to admin panel **Settings -> Languages**
- Click **Translation** button of any language
- Translate the site using the “Google Translate” browser extension into your language.  
<https://chrome.google.com/webstore/detail/google-translate/aapbdbdomjkkjkaonfhkkikfjllcleb?hl=bn>
- Click on translate extension and then **click translate this page**.



- Select your language from this dropdown.



- Then press the “**Copy Translations**” button at the bottom of the page and then click on “**Save**”.

## 50. How to manage general settings?

**Answer :**

Go to admin panel **settings > general settings**

- **General Settings**
  - Here you can change system name, System Logo, System Logo - Black, System Timezone, Admin login page background, Product weight unit, Product dimensions unit.
  - Click Update.
- **Shop Settings**
  - Set Minimum order amount.
  - And click Update.
- **Cache Settings**
  - Set the current cache version.
  - You can clear your system cache files.
  - Click Force Clear Cache.
- **Features Activation**
  - You can enable/disable forcefully https redirection.
  - You can enable/disable Wallet System Activation.
  - You can enable/disable Conversation System Activation.

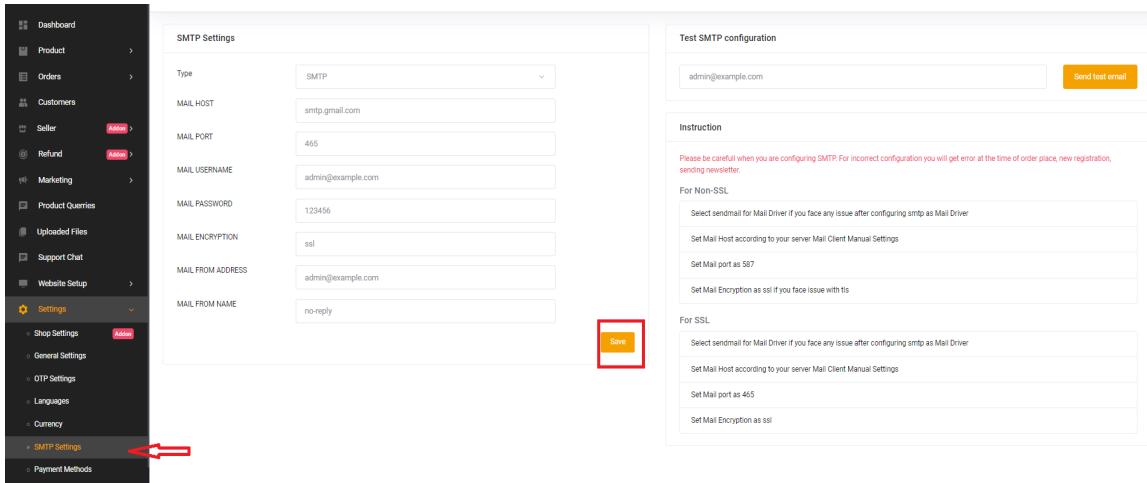
- You can enable/disable product comparison.
  - You can enable/disable Sticky Header.
  - Click Update.
- **Chat setting**
    - Configure chat logo, and chat name.
    - Click Update.
  - **Invoice setting**
    - Configure logo, address, email, phone for invoice.
    - Click Update.

## 51. How to configure the SMTP system?

**Answer :**

To configure the SMTP system follow the steps below.

1. If you're using cpanel then follow this link  
<https://blog.cpanel.com/setting-up-and-troubleshooting-smtp-in-cpanel/>
2. Create an email from your server panel
3. After creating an email account, go to The Shop admin **Dashboard -> Settings -> SMTP settings.**
4. Fill up the form as below:
  - a. **MAIL DRIVER** : smtp
  - b. **MAIL HOST** : your domain smtp host (sample: smtp.yourdomain.com)
  - c. **MAIL PORT** : 587/465
  - d. **MAIL USERNAME** : Your email id
  - e. **MAIL PASSWORD** : Your email password
  - f. **MAIL ENCRYPTION** : ssl/tls
  - g. **MAIL FROM ADDRESS** : Your mail address
5. If you want to use Google SMTP you need to disable two factor authentication & allow a low secure app from here <https://myaccount.google.com/lesssecureapps>.



## 52. How to configure login with Facebook?

**Answer :**

To configure facebook login api follow the steps below.

- Log into <https://developers.facebook.com> using facebook email and password.
- Click on **My App** and then click the Add **New App**.
- Give the name of the app and then click on **Create App ID**. It will automatically redirect to the App dashboard.
- Then go to **Settings -> Basic**.
- Set the **App Domains** and click on **Save Changes**.
- Get the **App ID** and **App Secret**.
- Now click on **Products** and select **Facebook login**.
- It will redirect you to **Quick Settings**.
- Select **Web** and give your site url and click **Save**.
- Go to **Facebook login -> Settings**.
- Set the **Valid OAuth Redirect URIs**  
(example:<https://example.com/social-login/facebook/callback>) and click on **Save**.
- Now go to The Shop - PWA eCommerce cms admin **Dashboard -> Settings -> Social media logins** and set the **App ID** and **App Secret** in Facebook Login Credential.
- Click on **Save**.

## 53. How to configure login with Google?

**Answer :**

To configure google login api follow the steps below.

- Go to <https://developers.google.com/identity/sign-in/web/sign-in>.
- Click on **Configure A Project**.
- Give your project name and click next.
- Give your product name and click next.
- Configure Oauth client by selecting the web **server** and give your **Authorized redirect URIs** (example:<https://example.com/social-login/google/callback>) and click on **Create**.
- Then you will get the **Client ID** and **Client Secret**.
- Now go to Active Super Shop admin **Dashboard -> Settings > Social media logins** and set the **Client ID** and **Client Secret** in Google Login Credential.
- Click on **Save**.

#### 54. How to configure login with Twitter?

**Answer :**

To configure twitter login api follow the steps below.

- Go to <https://developer.twitter.com/en/apps>
- Click on **Create An App**.
- Fill in your application details.
- After creating the app follow their steps to get **client Id & client secret**.
- Now go to Active Super Shop admin **Dashboard -> Settings -> Social media logins** and set the **Client ID** and **Client Secret** in Twitter Login Credential & turn on activation switch.
- Click on **Save**.

#### 55. How to configure Facebook pixel?

**Answer:**

Login to your admin panel

- Then go to left navigation bar and click **Settings > Third Party Settings**
- Turn on the switch of facebook pixel
- Then fill the field with **Pixel ID**.
- For getting your pixel id please follow the steps
  - Log in to Facebook and go to your Ads Manager account.
  - Open the Navigation Bar and select Events Manager.
  - Here you'll find your pixel id.

## **56. How to configure Facebook Chat?**

**Answer:**

- Login admin panel and go **Settings > Third Party Settings**
- **Enable** Facebook chat and insert page ID.
- Now reload the homepage. That's it.

## **57. How to configure Google analytics?**

**Answer:**

To configure google analytics follow the procedure mentioned below:

- Go to admin panel & click **Settings > Third Party Settings**
- Scroll down to Google Analytics Setting section
- Click turn on the switch of Google Analytics
- Then fill the field with Tracking ID and click save.
  - For getting your tracking id please follow the steps
  - Log in to the analytics dashboard and Admin > Property Column > Tracking Info > Tracking Code.

## **58. How to create a staff role with permission?**

**Answer:**

To create a staff role follow the procedure mentioned below:

- Go to admin panel **Staffs > Roles**
- Click Add New Role button
- Input role name. eg.(Manager)
- Turn on the switch of sections & actions of which you want to give access for those role users.
- Finally click **save** for creating this role.

## **59. How to create a staff with a role?**

**Answer:**

To create a staff role follow the procedure mentioned below:

- Go to admin panel **Staffs > All staffs**
- Click Add New Staff
- Input Name, email, phone, password & role for this staff.

- And click the **save** button for creating this staff.

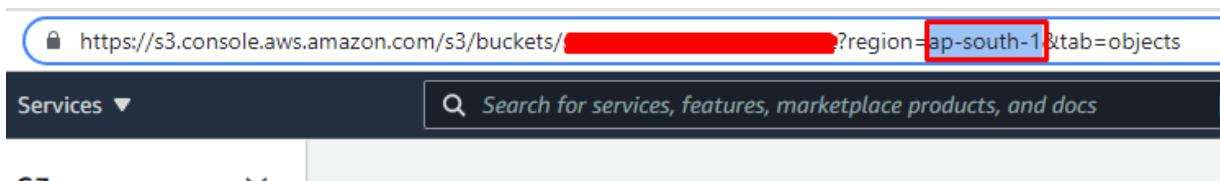
## 60. How to configure the Amazon S3 file system?

### Answer:

To use amazon s3 file system follow the procedure mentioned below:

1. Firstly, login into the AWS dashboard. And select the s3 service from the services list.
2. Then click the **Create bucket** button.
  - Input your bucket name, AWS Region
  - Click **create bucket** button to create bucket
3. Search iAm User from the top search bar. And go to the user list.
  - Create **add users**
  - Input user name and select **Access key - Programmatic access**
  - Click **next: permissions**
  - Click **Attach existing policies directly** tab
  - Search from policies list with "**AmazonS3FullAccess**"
  - Select **AmazonS3FullAccess**
  - Click **Next: Tags**
  - Click **Next: Review**
  - Click **Create User**
  - You'll find **AWS\_ACCESS\_KEY\_ID & AWS\_SECRET\_ACCESS\_KEY**
  - Copy these id & key
4. Now you need to make your bucket public & generate a policy for accessing.
  - Go to your bucket page and go to permission tab
  - Scroll down to Block public access (bucket settings) and click edit.
  - Uncheck **Block all public access** and click save changes. A confirm dialog will be opened. Type confirm and click confirm
  - Then Scroll down to **Bucket policy** and create edit
  - Click policy generator button
  - A new tab will be opened.
  - Select s3 bucket policy from Select Type of Policy
  - Select Allow in Effect option
  - Input \* in Principal field
  - Select GetObject in Actions dropdown
  - Input **arn:aws:s3:::bucket\_name/\*** in Amazon Resource Name (ARN)
  - Replace bucket\_name with your bucket name in Amazon Resource Name (ARN)

- Click add statement
  - Click generate policy
  - A dialog will be opened with a policy code. Copy that code & go to the previous tab.
  - Input copied code in bucket policy and click save changes
5. Go to your shop admin panel > settings > File System Configuration
  6. Input those id and key in **AWS\_ACCESS\_KEY\_ID & AWS\_SECRET\_ACCESS\_KEY** field
  7. Input your bucket name in **AWS\_BUCKET** field
  8. For **AWS\_DEFAULT\_REGION** go to your bucket list and check url(check below screenshot) & input that in **AWS\_DEFAULT\_REGION** field
  9. And input **AWS\_URL** like this format  
[https://bucket\\_name.s3.default\\_region.amazonaws.com](https://bucket_name.s3.default_region.amazonaws.com)
  10. And save these information & enable S3 File System Activation.



## 61. How to migrate existing uploaded files to s3?

**Answer:**

To migrate to Amazon S3 file system follow the procedure mentioned below:

- Download all files from the public/uploads folder.
- Create a folder named **uploads** in the S3 bucket.
- Upload all downloaded files to the uploads folder of S3 bucket.

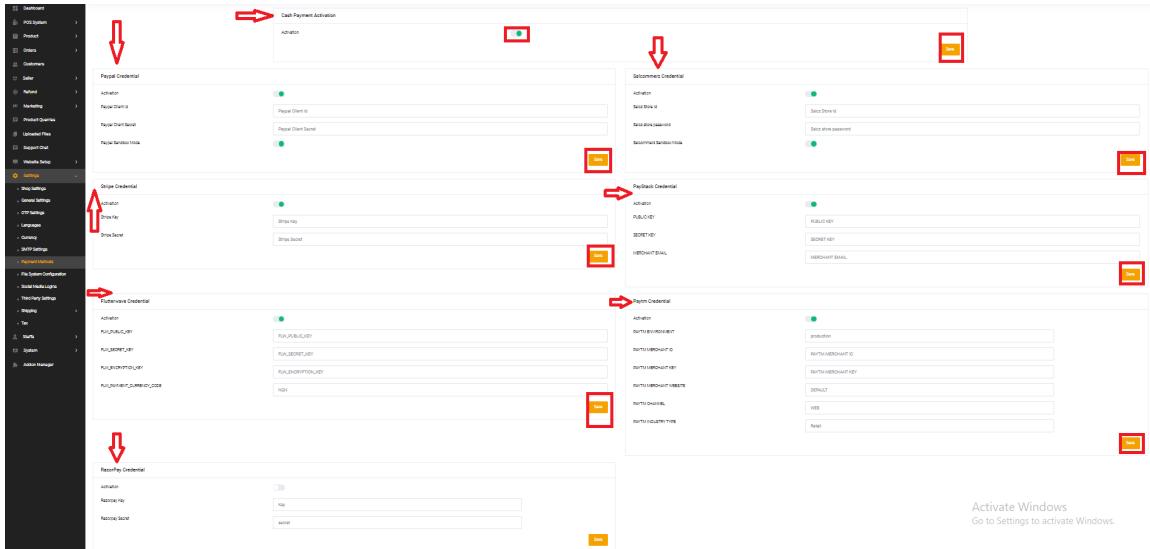
## 62. How to configure payment methods?

**Answer :**

To configure payment methods follow the steps,

- a) Log in to the admin **panel**.
- b) From the navigation, go to **Settings -> Payment Methods**.
- c) **Switch on** by clicking the switchery of the methods which you want to activate.
- d) Insert necessary Information of the methods.
  - i) **Cash Payment** - Switch on or off to an active cash payment system.

- ii) **Paypal** - Insert the paypal **client ID**, **Client secret** and **switch off** the sandbox mode(which for demo transactions). Then click on **save**.
- iii) **Stripe** - Insert the **stripe key**, **stripe secret** which you will get from your stripe account and **switch off** the sandbox mode(which for demo transactions).Then click on **save**.
- iv) **Paystack** - Insert the **public key**, **secret key**, **merchant email** which you will get from your paystack account. Then click on **save**. Set paystack callback URL on the paystack dashboard. The callback URL - <https://domain.com/payment/paystack/callback>
- v) **SSICommerz** - Insert the **SSLCZ store ID**, **SSLCZ store password** and **switch off** the sandbox mode. Then click on **save**.
- vi) **Flutterwave** - Insert the Flutterwave public key, Flutterwave Secret key, Flutterwave Encryption key And click on Save
- vii) **Razorpay** - Insert the Razorpay key, Razorpay secret which you will get from your razorpay account. Then click on save.
- viii) **Paytm** - Insert the Paytm merchant id, Paytm merchant key which you will get from your paytm account. Then click on save.



### 63. How to configure the login/registration option/ otp / sms gateway?

**Answer :**

To configure payment methods follow the steps,

1. Login to your admin panel

2. From the navigation, go to **Settings > OTP Settings**.
3. Here you can select in which way a customer can login/registration and send OTP verification code.
4. You need to configure any sms gateway if you want to use phone number verification.

**Login/Registration Setting**

- Login/Registration with:
  - Email
  - Phone
  - Email & Phone
- OTP verification with:
  - Email
  - Phone
  - Disabled

If you select disabled, then customers can register and access their panel. They don't need to verify.  
 If you select Login/Registration with email, then customers need to verify their email.  
 If you select Login/Registration with phone, then customers need to verify their phone.  
 If you select Login/Registration with email & phone, then customers need to verify their phone or email based on this selected option.  
 If you use phone verification or login with phone only, make sure you've configured any sms gateway properly.

**Active sms gateway**

- Twilio
- Vonage

**Twilio Credential**

TWILIO SID	TWILIO SID
TWILIO AUTH TOKEN	TWILIO AUTH TOKEN
VALID TWILIO NUMBER	VALID TWILIO NUMBER

**Vonage Credential**

VONAGE KEY	VONAGE KEY
VONAGE SECRET	VONAGE SECRET

**Update**

Activate Windows  
Go to Settings to activate Windows.

#### 64. How to add a blog category?

**Answer:**

From the admin panel go to **Blog > Blog Categories**.

- Add the **Blog Category Name**.
- Then click on the **save** button.

**All Blog Categories**

#	Name	Options
1	Family	
2	Fashion	
3	Home	
4	Life Hacks	
5	Man Fashion	
6	Online Sell	

**Add New Blog Category**

Name
------

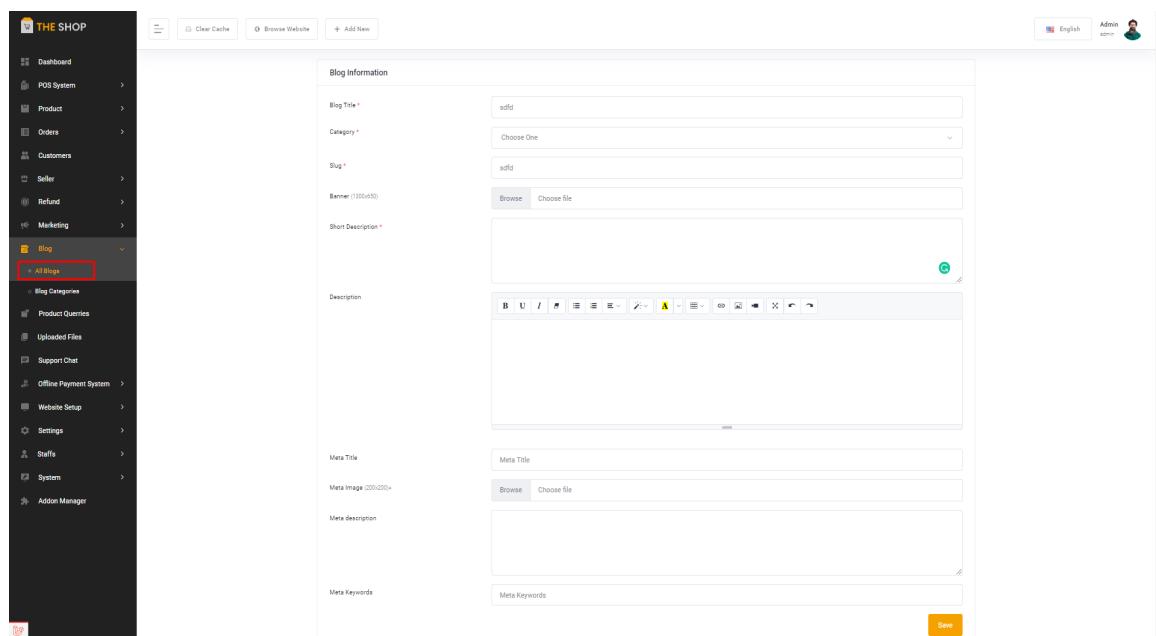
**Save**

## 65. How to add a Blog?

**Answer:**

From the admin panel go to **Blog > All Blog**.

- Click on "**Add new Blog Post**" Then fill up the blog information.
  - ❖ **Blog Title.**
  - ❖ **Category.**
  - ❖ **Slug.**
  - ❖ **Banner.**
  - ❖ **Short Description,**
  - ❖ **Full description.**
  - ❖ **Meta Title**
  - ❖ **Meta Description**
  - ❖ **Meta image.**
  - ❖ **Meta Keywords.**
- Then **save.**



## 66. What is Club point?

**Answer:**

Club point is a feature that gives some reward points to customers after purchasing any product. Customers can convert those points into a wallet.

## 67. How to configure the club point?

**Answer:**

To configure club point you need to follow the below steps:

- First **Login** into the **Admin panel** And activate the Wallet Option from **Settings > general Settings** and enable wallet system activation.

The screenshot shows the left sidebar of the admin panel with various settings like Seller, Refund, Marketing, etc. The 'Settings' section is expanded, and 'General Settings' is selected. In the main content area, there's a 'Cache Settings' section and a 'Features Activation' section. The 'Wallet System Activation' toggle switch in the 'Features Activation' section is highlighted with a red box. Other toggles shown are Forcefully HTTPS redirection, Club Point Activation, Conversation System Activation, Offline Payment, and Sticky Header.

- From the admin panel go to **Club Point System > Club Point Configurations**
- Fill up the form with a point-to-wallet money conversion rate and Click on **Save**.

The screenshot shows the left sidebar with 'Club Point System' and 'Club Point Configurations' selected. In the main content area, there's a 'Convert Point To Wallet' section with fields for 'Set Point For 1.00\$' (10) and a note about activating the wallet option. Below it is a 'Set Points' table listing products with their names, owners, prices, and points. To the right are sections for setting points for products within a range and for all products, each with a 'Save' button. A red arrow points to the 'Save' button in the 'Convert Point To Wallet' section.

## 68. How to set points for products?

## Answer:

You can set the points for the products in three different ways:

### Set Point for Product Within a Range:

- Log in to your admin panel and go to Set point for product from **Club Point System > Club Point Configurations**.
- You will get a form on the right side of that page.
- You need to put **Set Point for multiple products, min price, max price**, And click on **save**.  
(Set any specific point for those products that are between Min-price and Max-price.  
Min-price should be less than Max-price)

The screenshot shows the 'THE SHOP' admin panel. On the left, there's a sidebar with various menu items like Dashboard, POS System, Product, Orders, Customers, Seller, Refund, Marketing, Blog, Product Queries, Uploaded Files, Support Chat, Club Point System (which is selected and highlighted with a red box), Club Point Configurations, User Points, Offline Payment System, Website Setup, and Settings. In the main content area, there are two forms. The top form is titled 'Convert Point To Wallet' and has fields for 'Set Point For 1.00\$' (set to 10) and a 'Save' button. Below it is a note: 'Note: You need to activate wallet option first before using club point.' The bottom form is titled 'Set Points' and lists five products with their details (ID, Name, Owner, Price, Point, Options). To the right of the product list is a 'Set Point for Product Within a Range' section with input fields for 'Set Point for multiple products' (100), 'min price' (0), and 'max price' (1000000). A red arrow points to the 'Save' button in this section. At the very bottom of the page, there's another 'Set Point for all Products' section with a similar interface.

### Set Point for all Products:

- Log in to your admin panel and go to Set point for product from **Club Point System > Club Point Configurations**.
- You will get a form on the right side of that page.
- Set Point For 1.00\$ and Click on **Save**.

#	Name	Owner	Price	Point	Options
286	Apple iPhone 13 Pro Max 17 cm (6.7") 128 GB Dual SIM 5G Blue iOS 14 iPhone	Admin	255.00\$	127.5	
287	Apple iPhone 12 Pro Max 17 cm (6.7") 128 GB Dual SIM 5G Blue iOS 14	Admin	402.99\$	201.5	
288	Apple iPhone 11 Pro Max 64GB - Space Grey - Unlocked	Admin	301.99\$	151	
289	Apple iPhone XR Black Display (1792 x 828) pixels	Admin	252.50\$	126.25	
290	Apple iPhone 11 (128GB) - Yellow	Admin	99.99\$	49.99	
291	OnePlus 9R 5G (Lake Blue, 8GB RAM, 128GB Storage)	Admin	202.00\$	101	

### Set points for individual products:

- Log in to your admin panel and go to **product > Inhouse products > Add new products**.
- Fill up all information about the product and also you can set the club point.

### Also you can edit club point and put the new club point value, by following the below procedure:

- Log in to your admin panel and go to Set point for product from **Club Point System > Club Point Configurations**.
- You will get all the products on that page.
- Edit the product from this page by clicking the edit action.
- Set points for that product using a form and click on **Save**.

\*\*Admin also can edit the club point from the product page's edit option.

**Convert Point To Wallet**

Set Point For 1.00\$ 10 Points Save

**Note:** You need to activate wallet option first before using club point.

**Set Points**

#	Name	Owner	Price	Point	Options
271	Beats Studio Buds à€" True Wireless Noise Cancelling Earphones à€" Beats Red	Admin	160.00\$	80	
272	Incase Reform Sport Case for AirPods Pro	Admin	35.00\$	17.5	
273	Apple AirPods with Charging Case	Admin	220.00\$	110	
274	Apple Silicone Case with MagSafe	Admin	20.00\$	10	

**Set Point for Product Within a Range**

Set any specific point for those products what are between Min-price and Max-price. Min-price should be less than Max-price.

**Set Point for multiple products** 100

min price 0

max price 10000000

**Save**

**Set Point for all Products**

Set Point For 1.00\$ 1 Points

**Set Point for Product**

Set Point 12.5 Save

## 69. How to earn points?

### Answer:

When any customer visits your website he/she will find the points in each product's box. To earn that point he/she needs to purchase that product. Whenever he/she purchases the product, he/she will get the point.

English ▾ Be a Seller

Track Order | % Help Line +01 112 352 566 Wishlist (30)

**THE SHOP**

Search for products, brands and more... **Search**

Home All categories All brands All Shops All Blogs Offers Men Clothing & Fashion Computer & Accessories

**Delivery Option**

<input checked="" type="radio"/> Standard Delivery Delivery cost : 2.00\$ /shop Delivery timing : 1 days	<input type="radio"/> Express Delivery Delivery cost : 5.00\$ /shop Delivery timing : 3 days
--	--

**Order Summary**

Total Club Points	34.28
Sub Total	64.00\$
Shipping Charge	2.00\$
Tax	4.56\$
Discount	0.00\$
<b>TOTAL TO PAY</b>	<b>70.56\$</b>



Free & Safe Home Delivery  
For Food & Kitchen Items  
\* T & C Applicable

V. 2 Item(s)  
68.56\$

View Cart

**Payment Options**









Talk With Us

## 70. How can one see his earning points log?

**Answer:**

To see the earning points log, user needs to follow the steps:

- First of all the user needs to log into his/her panel.
- Then he/she needs to go to the earning points menu from the left side navbar.
- He/she can see the full earning log history and point converted rate.

Order Code	Points	Converted	Date	Action
20221213-09464535	166.5 Pts	No	13-12-2022	<b>Convert Now</b>
20221213-05141684	714 Pts	Yes	13-12-2022	<b>Done</b>
20221122-13571238	82.5 Pts	Yes	22-11-2022	<b>Done</b>
20221016-14044563	1200 Pts	Yes	16-10-2022	<b>Done</b>

## 71. How to convert the points?

**Answer:**

To convert the points the user need to follow the below steps:

- First of all the user needs to log into his/her panel.
- Then he/she needs to go to the **Earning Points** menu from the left side navbar.
- He/she will get the full earning log history and a convert button.
- He/she needs to click on **Convert Now** Button and points will be converted into wallet money.

\*\* Orders have to be paid for converting the points to wallet money.

The screenshot shows the user dashboard for 'THE SHOP'. On the left sidebar, under 'Earning Points', there is a red box around the 'Earning Points' button. In the main content area, the 'My Points' section displays an exchange rate: '10 Points = 1.00\$ Wallet Money'. Below this, the 'Point Earning history' table shows five entries. The first entry has a red box around the 'Convert Now' button in the 'Action' column. The table columns are Order Code, Points, Converted, Date, and Action.

Order Code	Points	Converted	Date	Action
20221213-09464535	166.5 Pts	No	13-12-2022	<span style="border: 2px solid red; padding: 2px;">Convert Now</span>
20221213-05141684	714 Pts	Yes	13-12-2022	<span style="background-color: green; color: white; border: 1px solid black; padding: 2px;">Done</span>
20221122-13571238	82.5 Pts	Yes	22-11-2022	<span style="background-color: green; color: white; border: 1px solid black; padding: 2px;">Done</span>
20221016-14044563	1200 Pts	Yes	16-10-2022	<span style="background-color: green; color: white; border: 1px solid black; padding: 2px;">Done</span>

On the right side of the dashboard, there is a notification box for '2 Item(s) 68.56\$'.

## 72. How to use the converted points?

**Answer:**

After converting the points, money will be stored in the user wallet. The user can use that wallet money when he/she goes to purchase some products.

## 73. How to set the minimum amount for a seller withdrawal request?

**Answer:**

Go to the Admin panel and follow the screenshot given below:

- First go to the **Admin Panel**.
- Click on the **Settings**.
- Then click on the **General Settings**.
- Enter the minimum **amount**.
- Click on the **update** button.

The screenshot shows the Admin Panel's 'Website Setup' menu. Under 'Settings', the 'General Settings' option is selected and highlighted with a red box. On the right, the 'Seller Minimum Withdrawal Amount' page is displayed. A red arrow points to the 'Minimum withdrawal amount' input field, which contains the value '0'. An 'Update' button is located at the bottom right of the form.

