

## YAHDIANA AMALIA HASIBUAN

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### ABOUT

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Fresh graduate in Informatics from Sunan Kalijaga State Islamic University, Yogyakarta, with a total of 6 months internship experience across several companies. I have strong interest in data analysis and risk management, with the ability to work systematically and deliver efficient solutions. I am eager to contribute my knowledge and analytical skills to support company growth and success through innovation and structured problem-solving.

### EDUCATION

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**Universitas Islam Negeri Sunan Kalijaga Yogyakarta**  
*Informatics, Faculty of Science and Technology (GPA: 3.56/4.00)*

**Sleman, Special Region of Yogyakarta**  
2021 - 2025

**MAN 1 Kota Padang Sidempuan**  
*IPA*

**Padang Sidempuan, North Sumatra**  
2018 - 2021

### WORK EXPERIENCE

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#### **PT. TASPEN (Persero)**

**Yogyakarta, Indonesia**

*Back Office*

*June – July 2024*

- Processed and validated pension and insurance claim data to ensure accuracy and compliance.
- Maintained and updated customer information in the database with timeliness and precision.
- Coordinated with related divisions to resolve claim issues.
- Prepared daily and monthly claim reports for monitoring and analysis.

#### **INFORMATICS PROGRAM**

**Yogyakarta, Indonesia**

*Assistant professor/lab*

*Sept - Dec 2024*

- Conducted lab sessions for 22 students, focusing on C++ fundamentals.
- Designed and delivered weekly practical modules on core programming topics.
- Collaborated with professors to develop teaching materials and exam content.
- Evaluated and assessed student assignments, quizzes, and exams objectively.

#### **BID TIK POLDA DIY**

**Yogyakarta, Indonesia**

*internship at BID TIK*

*Nov – Dec 2024*

- Conducted web analysis using BeyondTrust to support the Precision Program.
- Identified potential vulnerabilities and provided recommendations to improve system security and reliability.
- Collaborated with BID TIK team members to document findings and deliver actionable insights for decision-making.

### PROFESIONAL PROJECT

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#### **Risk Management Analysis & Safety Implementation Basabasi Cafe**

**Yogyakarta, Indonesia**

*ISO standards analysis developer*

*October – Dec 2023*

- Performed detailed qualitative analysis using risk evaluation matrices to categorize and prioritize workplace hazards based on likelihood and impact metrics.
- Developed evidence-based risk treatment recommendations focusing on operational safety protocols, employee training programs, and preventive maintenance procedures.
- Successfully implemented risk monitoring framework resulting in enhanced workplace safety standards and operational efficiency.
- Risk Assessment & Analysis

- ISO 31000:2018 Framework Implementation
- Qualitative Research Methods
- Safety Protocol Development
- Process Documentation
- Stakeholder Interviews & Analysis
- Data Collection & Analysis
- Technical Report Writing

**Bootcamp**

**Yogyakarta, Indonesia**

*Habis Kerja*

*October – November 2023*

- Problem-solving and analytical thinking
- Project management and time management
- Collaboration in cross-functional teams

*Dicoding*

- Data analysis and interpretation to support decision-making.
- Systematic and informative data processing and presentation.
- Ability to understand patterns, trends, and insights from data.
- Preparation of structured and easy-to-understand analysis reports.
- Basic understanding of statistics and application of Data-Driven Decision-Making principles.

**ORGANIZATION**

**HMPS Informatics Engineering**

**Universitas Islam Negeri Sunan Kalijaga Yogyakarta**

*Secretary*

*February2023 – January2024*

- Managed administration and documentation, including proposals, reports, and correspondence.
- Coordinated meeting documentation (minutes, attendance) and maintained member database.
- Prepared official letters (decision, assignment, recommendation) for organizational activities.
- Assisted in sponsorship proposals and collaboration with external partners.
- Supported monitoring and evaluation of work programs through structured documentation.

**SKILLS**

**Hard Skills:**

- Data Handling & Analysis
- Database Management
- Documentation & Reporting
- Teching & Menthoring
- Graphic Design (Figma)
- Microsoft Office

**Soft Skills:**

Problem Solving  
 Concept and Management  
 Communications  
 Storytelling with Data  
 Project Management  
 Time Management  
 Leadership  
 Time Work  
 good service