

# Mohammad Rizki Riyadi

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Highly motivated industrial engineering fresh graduate with strong project management skills and experience in data analysis and event planning. Experienced in using Microsoft Office with a strong understanding of forecasting and inventory control. Proven track record of successfully leading cross-functional teams and delivering results. Seeking a challenging environment in a dynamic and fast-paced environment.

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## EDUCATION

### Bina Nusantara University

Jakarta, Indonesia

Bachelor's degree in industrial engineering, 3.48/4.00

August 2019 – January 2024

- Relevant Coursework: E-Supply Chain Management, Production & Operation Analysis, Database System, Applied Statistics, Engineering Economics, and Systems Simulation.

## WORKING EXPERIENCE

### PT Perusahaan Gas Negara Tbk

Jakarta, Indonesia

Gas and LNG System Management: Gas Planning and System Operation Intern

February 2023 – June 2023

- Conducted research on gas planning and system operation to support the team in developing strategies and plans.

Human Capital: Knowledge Management Intern

August 2022 – January 2023

- Streamlined the procurement process for knowledge guidebooks, saving the company time and resources.
- Conducted a Knowledge Management Maturity survey for over 600 employees, gathering and analyzing data to identify areas for improvement.
- Handled scheduling, scoring, and assisted judges in the assessment of over 140 groups in the Forum Sharing Continuous Improvement Program PGN.

## CO-CURRICULAR ACTIVITIES & LEADERSHIP

### Binus Industrial Engineering Competition Arena 2021

November 2021

Committee of Event Organizer

- Planned and scheduled events, coordinating all aspects of the process to ensure smooth and successful execution.
- Researched and identified over 200 potential media partners, securing partnerships, and increasing exposure.
- Handled competition judges, such as finding five competition judges, giving information, helping the judges in the assessment of the competition, sending the certificate, and giving directions during the event.

### IISE Binus Workshop "Python for Business"

December 2020

Project Manager

- Executed strategic planning to gather over 95 participants through partnerships on Instagram.
- Achieved 40% profit from all the operational costs on Zoom meeting and speaker fees by setting to be a paid workshop.
- Researched over 150 potential media partners to increase exposure for the event.

## SKILLS & CERTIFICATION

- **Skills:** Microsoft Office (Word, Intermediate Excel, PowerPoint), Beginner Power BI, Intermediate Microsoft SQL, Database Management System (DBMS), Intermediate Python, CAD (Inventor & AutoCAD)
- **Certification:** Supply Chain Logistics by Rutgers University (April 2024), Data Manipulation with pandas by DataCamp (September 2021), Intermediate Python by DataCamp (July 2021), Joining Data in SQL by DataCamp (June 2022), Introduction to Power BI by DataCamp (May 2022), Intermediate Spreadsheets by DataCamp (March 2022), Planning & Implementing Integrated Management System by Kaweroo (March 2022)
- **Language:** Bahasa Indonesia (native), English (limited working proficiency)