OAG

Office Automation Group

Head Office:

8/1 Habibullah Road, off Davis Road, Lahore-Pakistan. Tel: 042-36362835-38 Fax: 92-42-36362834 E-mail: info@oag.com.pk Website: oag.com.pk

Attn:Miss Atiya

SA Garden

Ref# OAG/05/FB/23 Date: January 4, 2023

Dear Sir,

We are pleased to offer you our following quotation for your kind consideration and approval for Konica Minolta Bizhub 368.

DESCRIPTION

PRICE

Price of Toner TN-515

Rs. 54,000.00

(GST Will be Charged Separately)

We are confident you will find our preposition most competitive and would like to pose confidence on our organization in the shape of valuable purchase order.

TERMS AND CONDITIONS

DELIVERY:

After receiving your Purchase order.

PAYMENT:

By Cross Cheque/Cash.

Looking forward for long business relations.

Thanking you.

Yours Sincerely,

KHAWAJA MOBEEN ZIA

CUSTOMER SERVICE MANAGER



OAG

Office Automation Group

Head Office:

8/1 Habibullah Road, off Davis Road, Lahore-Pakistan.

Tel: 042-36362835-38 Fax: 92-42-36362834

E-mail: info@oag.com.pk Website: oag.com.pk

Attn:Miss Atiya SA Garden

Ref# OAG/04/FB/23 Date: January 4, 2023

Dear Sir,

We are pleased to offer you our following quotation for your kind consideration and approval for Konica Minolta Bizhub 364E.

DESCRIPTION

PRICE

Price of Toner TN-513

Rs. 54,000.00

(GST Will be Charged Separately)

We are confident you will find our preposition most competitive and would like to pose confidence on our organization in the shape of valuable purchase order.

TERMS AND CONDITIONS

DELIVERY:

After receiving your Purchase order.

PAYMENT:

By Cross Cheque/Cash.

Looking forward for long business relations.

Thanking you.

Yours Sincerely,

KHAWAJA MOBEEN ZIA

CUSTOMER SERVICE MANAGER



OAG

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8/1 Habibullah Road, off Davis Road, Lahore-Pakistan. Tel: 042-36362835-38 Fax: 92-42-36362834 E-mail: info@oag.com.pk Website: oag.com.pk

Attn: Miss Atiya SA Garden Ref# OAG/2/FB/23 DATE: January 4, 2023

Dear Sir,

We have made visit on your **Konica Minolta C368** Digital Copier and have observed that following Consumables /Parts are required to be replaced for the trouble-free operation of your photocopier

Sr.	DESCRIPTION	UNIT PRICE	QTY	TOTAL PRICE
01	Drum DR-313	Rs.180,000/-	01	Rs. 180,000/-

(GST Will be Charged Separately)

We are sure you will appreciate our timely information to your honored office to keep manage your photocopier trouble free and smooth with above replacements.

TERMS AND CONDITIONS

DELIVERY:

After 30 Days of Issuance of Order.

PAYMENT:

By Cross Cheque/Cash.

VALIDITY:

30 Days from the Date of the Quotation.

We assure you our best cooperation at all time and looking forward for your kind prompt approval for the replacement of above parts...

Yours Sincerely,

KHAWAJA MOBEEN ZIA

CUSTOMER SERVICE MANAGER

