

ECE498A/B: Project Agreement Form for Electrical and Computer Engineering Capstone Projects

(For coordinator use only)

Group number: 2024.17**Agreement Principles**

Intellectual Property Rights: All members of the University of Waterloo, including students, staff, and faculty members are subject to the terms of [Policy #73 on Intellectual Property Rights](#). This policy clearly states that ownership of the intellectual property rights created during the course of teaching or research activities belong to the creator(s). The creator(s) grant the University a non-exclusive, free, irrevocable license to copy and/or use such works in other teaching and research activities.

Student Academic Discipline: Students are expected to conduct their design projects in accordance with all university policies, procedures, and guidelines. Academic offences will be handled in accordance with [Policy #71 on Student Academic Discipline](#). This policy clearly states that students must not infringe unreasonably upon the rights of others, violate safety regulations, take part in plagiarism, or submit work previously submitted at this or any other academic institution. To ensure a safe working environment, all projects must be available for inspection by department staff.

Material Property: Components or material partially or wholly purchased using University funds belong to the University. Such material must be returned to the University at the end of ECE498B, at the discretion of the Course Instructor. Except where otherwise stated in this agreement, other components, material, or completed prototypes belong to the party that provided the source of funds used in purchasing them.

Consultant Responsibilities: The consultant acknowledges that his/her responsibilities include:

- being available to meet with the student team at mutually convenient times (nominally weekly) in this term and in the upcoming winter term to provide technical guidance to the student team,
- reviewing and commenting on (but not formally grading) the project deliverables as requested by students,
- assessing the prototypes demonstrated by students near the end of ECE498A and near the end of ECE498B, and
- upholding the students' academic interests above all others.

The consultant is a Professional Engineer, a University of Waterloo professor, a University of Waterloo lab instructor, or an individual approved by the ECE498A Course Coordinator. The consultant acknowledges the general terms of this agreement.

Student Responsibilities: Each student team member acknowledges that his/her responsibilities include the following:

- Each team member is expected to contribute positively and fairly towards the completion of the design project.
- Each team member has full authority to represent the whole team in any matter relating to the project including the use of the project for student competitions or media interviews.
- Each team member is responsible for returning University property owed by any team member (see Material Property above).
- Each team member has reviewed [Policy #71](#) on Student Academic Discipline and [Policy #73](#) on Intellectual Property Rights.

Each student also acknowledges the general terms of this agreement.

Project title: TempoTracks

Student name (print neatly)	Student number	Student signature	Date signed
Rizwan Kassamali	20834079	<i>Rizwan Kassamali</i>	2023-05-19
Garrick Clarke	20822323	<i>Garrick Clarke</i>	2023-05-23
Matthew Panizza	20822324	<i>Matthew Panizza</i>	2023-05-21
Sterlyn Tang	20859326	<i>Sterlyn Tang</i>	2023-05-19
Kuba Rogut	20844610	<i>Kuba Rogut</i>	2023-05-23
Alexander Ma	20822811	<i>Alexander Ma</i>	2023-05-19
Consultant name (print neatly below)	Consultant email	Consultant signature	Date signed
Douglas Harder dwharder@uwaterloo.ca			