

**KEYUR BHATT**  
**B/21, Bhagyoday Part-3,**  
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**Objective:**

To pursue a Procurement career in an organization where I can constantly grow within the company, acquire specific skills at each level and give my best efforts to work for overall stability and prosperity of the company.

**Personal Objective:**

- » Quick learner
- » Positive Attitude
- » Flexible
- » Adjust in every circumstance

**Professional Experience:**

- Working in **Fuji Silvertch Concrete Pvt Ltd** as an **Assistant Manager- Procurement** from April-16 to Current Date

**Job Profile:** Handling of Procurement department, managing daily purchasing activities, supplier relation, Negotiation compares prices & ensuring timely delivery of material. Co-ordinating Inventory control and determining & managing inventory needs with store department & maintenance department. Also Handling Admin Department.

- Working in **Ultra Tech Cement** a division of **Aditya Birla Group** as a MIS Executive from June -14 to April-16

**Job profile:** Reporting to Zonal Head Technical Service, my basic duties is Tracking and Monitoring Customer Loyalty Program (CLP), Generates report for HO, Procurement and Personal Function of requirement and Developing Technical Presentation for meetings

- Working in **Jaypee Cement** a division of **Jai Prakash Associate Ltd** as Technical Service Supervisor (TSS) from May -12 to June -14 at Ahmedabad

**Job Profile:** To provide Technical Assistance Service to End user(Customer) by giving different Technical Service like Concrete Testing service, basic knowledge of cement, given product demo and also handling Concrete Testing laboratory

- Working in **Augment Remedies** a division name is **Aspect** as a Medical Representative from Jan -11 to May-12 at Ahmedabad.
- Working in **HBC Life science** as a Medical Representative from Jul -10 to Jan – 11 at Ahmedabad.

- Working in **Merck Pharma** as a Medical Representative from May -08 to Mar- 10 at Ahmedabad

**Training imparts:** Soft Skills Development Training, Advance Excel Level -2, ISO Audit Training, Japanese Language Learning.

**Educational Qualification:**

- **Bachelor of Science** from Gujarat University with pass class in May-2008
- **Diploma Textile Processing** from Technical Education Board with Second class in November-2004
- **H.S.C** from G.S.H.E. Board with pass class in March-2004
- **S.S.C** from G.S.E. Board with First class in March-1999

**Computer skills:** MS- Office (Attend Advance Excel Training), SAP

**Personal Detail:**

- Date of Birth: 01-06-1984
- Nationality: Indian
- Marital status: Married
- Languages Known: English, Hindi, and Gujarati.

**Non-Academic Interests:**

- Reading Books, Playing Cricket,

Regards

Keyur K Bhatt