

# SURBHI KHANDELWAL

B.Com ,Accounts

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## **CAREER OBJECTIVE**

To pursue a challenging and satisfying career in an organization that can leverage considerable experience, growth and be a part towards the goal of organization.

## **ACADEMIC QUALIFICATIONS**

Class/Course	College/School	Board/University	PassingYear	Aggregate%
M.Com	Neeldeep College	Gujarat University	2018	60.0
B. Com(Accounts)	Lok Manya College	Gujarat University	2015	54.68
XII	Nelson High School, Ahmedabad	Gujarat Board	2012	63.00
X	Image English School, Ahmedabad	Gujarat Board	2010	70.43

\*Upto IInd sem

## **SKILLS**

Computer Skills

Tally, MS-Office

### **Soft Skills**

- Proficient in **Accounts, Finance, Auditing**
- Good communication skill.
- Leadership Quality.
- Decision making.
- Time management
- Quick learner

## **CERTIFICATION**

- Certification of Tally 9.0

## **PERSONAL DETAILS**

Father Name      Mr Mahendra Khandelwal

Date of birth      24-July-1994

Marital Status      Unmarried

Gender              Female

Languages          Hindi , English , Gujarati