



**Mr. Vijay Limbadiya**

**E-mail ID: vijaylimbadiya@gmail.com**

**♫Mobile: +91 8401481363,**

**Address: 179, Hirabag Society part 2, Nr.Archan party plot,  
sattadhar char rasta, Ghatlodiya, Ahmedabad, Gujarat-380061**

#### **Career Objective:-**

Seeking challenging opportunity in Administration and business development with an organization of reputed business focused operation and sales professional with an innovative & creative bent of mind & zeal to drive into reality.

#### **Professional Synopsis:-**

- Dynamic professional with **6 years** of professional excellence predominantly in Business Development and Operation & Administration.
- Presently associated with **Krystal group of company Assistant sales manager & operation.**
- **I will be Responsible for managing all admin related work of corporate office, manufacturing unit, warehouse, commercial property for the housekeeping services, security services, Upkeep building, AMC coordination , Parking and vehicle Mgmt, Material and machinery Mgmt, Horticulture and payment collection etc..**
- Demonstrate success in developing **business developments program, new client policies development, preparing employee manuals & sales and operation Management reports.**
- Experience in **managing the complete sales and operation process**, including new business development, Area mapping, client meeting, Trainings, screening, shortlisting man power, scheduling, conducting interview & deploying to site.
- Designing & Implementing effective **sales and operation processes/ standards** to suit business & operational needs.
- **Proficient in handling sales and operation Planning, High ring and briefing de briefing existing and new business development, Costing & Budgeting, Compensation & Benefits, Training, Coaching & Development, Performance Management, Reward Management, operation mangement, new market requirement etc.**
- **Good Communication skill & interpersonal skills & strong people connect & engagement**

### Work Experience:-

Organization Name	Designation	Duration
<b>KRYSTAL GROUP OF COMPANY, All Gujarat Region.</b>	Assistant manager sales and Operation	26th Nov 2019 to Running
<b>VIGOURS HOSPITALITY AND SECURITY SERVICES PVT.LTD. All Gujarat Region.</b>	Business development and operation manager	1 <sup>st</sup> June 2018 to 30 <sup>th</sup> April 2019
<b>FORBES FACILITY SERVICES PVT. LTD. All Gujarat Region.</b>	Territory Head-GUJARAT	8 <sup>th</sup> August 2017 to 30 <sup>th</sup> may 2018
<b>PCA INDIA PEST CONTROL SERVICES. Ahmedabad.</b>	Business Development manager	17 <sup>th</sup> August 2015 to 7 <sup>th</sup> August 2017
<b>HICARE SERVICES PVT. LTD.- Ahmedabad.</b>	Sales Executive	1 <sup>st</sup> July 2014 to 14 <sup>th</sup> Aug 2015

### Educational Qualifications

DEGREE	INSTITUTE / UNIVERSITY	YEAR	PERCENTAGE /SPI	CLASS
BBA (Marketing)	Gujarat University	2013	48.12	Pass
HSC (Commerce)	GHSEB	2010	80.86	Distinction
SSC	GSEB	2008	71.69	Distinction

**Rewards:-**

- Awarded for Best performance for the year 2015. At Hi Care services pvt.ltd. .
- Awarded for best Housekeeping project handling for the year 2018 at Vigours hospitality services pvt.ltd.

**Personal Details:-**

Name : Mr.Vijay R Limbadiya  
Date of Birth : 05/03/1992.  
Nationality : Indian.  
Gender : Male.  
Religion : Hindu.  
Marital Status Married  
Languages Known: Gujarati, Hindi , English

Notice Period:- As per corporate .

CTC:-5.04 Lakhs Per Annum.

**Declaration:-**

I hereby declare that the information furnished above is true to the best of my knowledge and believe.

Place: Ahmedabad.

Date:

Mr.Vijay Limbadiya

