

HIMANSHU DUTTA

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Hinjewadi Phase 1 Rajiv Gandhi
Infotech park Prestige Pg
PUNE 411057

CAREER OBJECTIVE

To work in a creative and challenging environment that increase my intellectual and professional growth and give opportunity to prove myself by utilizing my skills and knowledge.

PROFESSIONAL WORK EXPERIENCES

Company : Mars International India Pvt Ltd.
Total Experience : 2.7 Years

KEY STRENGTHS

- Integrity and Trust.
- Team Player.
- Learn On Fly.
- Action Oriented.
- Vendor Management.

ACADEMIC QUALIFICATIONS

M.COM – (In Business Administration Group) DBRAU 2015 – 54%

COMPUTER KNOWLEDGE

MS-Office: MS Excel (VLOOKUP/HLOOKUP PIVOT) MS-Power Point, MS-Word.
SAP:GRN/IBT/MIGO/MIRO
Tally: TDS, EXCISE DUTY, BALANCE SHEET, VAT, SERVICE TAX, PAYROLL.

WORK EXPERIENCE SUMMARY:

Since 1st AUG. 2017 to till date in MARS INTERNATIONAL INDIA PVT LTD.
Work experience in Supply Chain Various functions - IMPORT, LOGISTICS, WAREHOUSING

- Handling Import Documentation (AWB/BL,INVOICE,COO,PL,P&E certificate)
- Handling Import For CIF, FOB, DAP and DDP Shipment.
- Ensuring Customs Regulations Compliance for all Import FG, RM, and PM.
- Co-ordinate with supplier for documents and proofread them for mistake.
- Co-ordinated shipment of product from country of origin to final destination.
- Organized and prepared data and all necessary documents for timely filing B/E.
- Find H.S Codes, Duty structure with tariff book
- Co-ordinating with CHA and Freight Forwarder for status of shipment.
- Co-ordinating with Delivery Agents/Transporter for delivery of shipment & Planning for Delivery
- Trace the shipment through website and by CHA
- Preparing DSR.
- Providing CUSTOM DUTY Projection and information regarding importing.
- Budget Maintenance.
- Vendor Co-ordination and Management – CHA, SUPPLIERS, PORTAUTHORITY, TRANSPORTER.
- Co- ordination with internal stakeholder management- Supply Planner, Deployment Planner, Engineer Team, Warehousing Team, National logistic manager, Finance Team.

- Approved all IMPORT Clearance INVOICES
 - ✓ CHA Invoices
 - ✓ Shipping line invoices.
 - ✓ Port Invoices
 - ✓ Transportation Invoices
- Communicated all emergencies, delays due to weather and carrier schedule changes.
- Ensuring and Adherence of SLA by Vendors.
- Vehicle management.
- the right product, in the right time, at the right place.
- Arrangement of vehicles as per requirement all over India.
- Cost optimizer.
- Analyzing transportation rates on all outgoing shipments.
- Co-ordinating activity with transportation companies.
- Monitoring shipment in-transit to ensure their timely arrival at destination.
- Taking care for Logistics of FCL and LCL.
- Maximizing space use within the warehouse.
- Forecasting warehouse capacity requirement.
- Complete routine cycle count.
- Taking physical inventories of stock and reconciling.
- Organizing accurate and periodic cycle counts and stock takes.
- Managing stock under location control.
- Raising complaint file against damage/Non salable incoming deliveries.
- Inventory Management.
- Experience of handling domestics and international shipments.
- Investigating any inventory losses/Damages
- Taking RCA for any discrepancy's dispatches.
- Taking credit Notes if any in transit stock loss/Unnecessary detention.
- Taking provision for next period billing.
- Being on call for any emergency.

• **PERSONAL DETAILS**

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|-----------------|---|--------------------------------|
| ▪ Nationality | : | Indian |
| ▪ Sex | : | Male |
| ▪ Date of Birth | : | 02 nd October, 1992 |
| ▪ Father's Name | : | Mr. Rishi Kant |

INTERESTS AND HOBBIES

- Watching movies.
- Quest on Internet.

REFERENCE CAN BE PRESENT PROMPTLY ON ASK