

# RESUME

## Anurag.M.Popat

### Address:

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### ABOUT

More than 4 years of experience in international business, willing to make dynamic career and passionate to full fill goals. Ability to finish given task on time, ready to accept new challenges on day to day basis, eager to learn and adapt new things.

### Work Experience

- **Jay Chemical Industries Private limited**

**Designation:** Export Co-Coordinator cum Logistics **Joining:** March 2018 **Period Served:** 3.9 Year.

**Responsibilities:-** (co-ordination with international consumers on day to day basis from order placed till the material arrives the destination, Co-ordination with factory persons for material dispatch and container arrangements, Freight negotiation with shipping line and forwarders to get the best freight for container booking, Preparing and working for achieving weekly and monthly target etc.

- **Elegant India**

**Designation:** Export Executive- **Joining:** March 2017 **Period Served:** 1 year.

**Responsibilities:-** ( preparing pre shipment and post shipment documents, client coordination for orders and material dispatch, coordination with C.H.A for custom clearance, factory visit during dispatch for packaging inspection, port visit to check stuffing procedure, Letter of Credit etc.

- **Ashapura Forwarders**

**Designation:** Documentation Executive- **Joining:** August 2016 **Period Served:** 6 months as intern.

**Responsibilities :-** ( preparing export checklist, generating shipping bill no. , preparing custom files for air imports, preparing import documents, working of draft B/L, L/C etc.)

- Served 1 year in Family Business.

### Education Qualification

- **Secondary school - Passing year:** 2009 – Score: 65%
- **Higher secondary school – Passing year:** 2011 - Score: 82%
- **Graduation - Bachelor in Commerce Institute:** V.N.S.G.U – **Passing year:** 2014- Score: 60%
- **PGDM in International Business – Passing Year:** 2017 **Institute:** Bhavan's HBICM Ahmedabad- Score: 65%

**OBJECTIVE**

To pursue a challenging career in an organization where I can explore and experience my analytical, logical and technical skills and redirect them towards the overall development of the organization.

I hereby declare above information is true to the best of my knowledge and belief.

Sincerely,  
Anurag.