

J BALAJI

HR MANAGER

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📍 3 Kannan Kovil Street Anupparpalayam Tiruppur-641652



SUMMARY

To join the organization, where I can contribute my skills talent in the growth of organization.



EXPERIENCE

HR MANAGER

KINSEY KNITT INTERATIONAL *Jan 2015 - Present*

- **WORKING Skills:** RECRUITMENT, SUCCESSFULLY FINISHED OEKO-TEX, SEDEX, DISNEY, GOTS, BSCI, NBCU UNIVERSAL, ICS AUDIT, NUTMEG & MATALAN TECHNICAL AUDIT, BUYER COMPLIANCE AND STATUTORY COMPLIANCES, HELATH & SAFETY, LIAISON WITH GOVERNMENT OFFICES FOR LICENSES RENEWALS AND FOLLOW LEGAL DOCUMENTS, MAKE PAYROLL FOR EACH EMPLOYERS & EMPLOYEES, ARRANGE MANPOWER FOR EVERY DEPARTMENT.
- **DEVELOPED FOCUSED TRAINING PROGRAMS, LEADERSHIP PIPELINE AND SUCCESSION PLANS.**



EDUCATION

MASTER OF BUSINESS ADMINISTRATION - (MBA)

KONGU ARTS & SCIENCE COLLEGE *Apr 2012 - Aug 2014*

Specialization:

- HUMAN RESOURCE
- MARKETING MANAGEMENT

And also i did Project in the Title of **A STRESS AMONG SECODARY SCHOOL STUDENTS.**

B.COM(CS)-CA

KONGU ARTS & SCIENCE COLLEGE *May 2009 - Mar 2012*



PERSONAL DETAILS

Father name : G. JAYARAMAN

Marital status : Married

Date of birth : 14/01/1991

Gender : Male

Religion : Hindu



SKILLS

- Company organization
- Compensation structuring
- Employee Grievance Handling
- Performance Management
- Creating Company Policies



LANGUAGES

TAMIL

ENGLISH

Nationality : Indian

Hobbies : Cricket & Football

Personal Skills

Self-confident, hard worker, dedicated, capable to initiate any task, honesty & adoptable to the environment.

DATE :

PLACE : TIRUPUR

YOURS FAITHFULLY

(J.BALAJI)