

**PRANJAL B. SHAH**  
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#### **CAREER OBJECTIVE**

To Contribute Towards Organization With Best Individual Efforts In Achieving Organizational Goals And To Have Self-Development By Way Of Learning And Exposure Through New Assignments.

#### **EXPERIENCE**

##### **RIPE CHARTERED ACCOUNTANTS:**

**Semi Senior Accountant (March'18 to present)**

##### **JOB PROFILE:**

- Purchase and Sales invoice posting in Xero.
- Preparations of Bank Reconciliations and analyzing Debtors and Creditors control accounts.
- Calculations and posting of Payroll and depreciation journals.
- Preparation of Management accounts and analyzing Profit and loss account and Balance sheet.
- VAT Reconciliations for UK based clients as per the deadlines.
- Notifying clients about the deadlines of year end accounts and CT600.

##### **PAPERCHASE ACCOUNTANCY INDIA PVT LTD:**

**Assistant Team Leader in UK-Weekly Department. (April'15 to February'18)**

##### **JOB PROFILE:**

- Preparation of MIS reports on weekly basis for restaurant based industry which helps in analysis
- and comparisons of the data.
- Direct dealing with clients based in UK for query solutions.
- Auditing food, drink, purchase and expense invoices of restaurants.
- Supplier reconciliations, bank reconciliations and payroll management.
- Dealing with in-house software like entry assistant, stock take online, etc.
- Also having hands on experience of advance Microsoft Excel.

#### **EDUCATIONAL QUALIFICATION**

Exam	Year	%	University
PGD (FIN.)	April 2014	-	M.S.U. (Baroda)
T.Y B.B.A	April 2013	64.2%	M.S.U. (Baroda)
12 <sup>th</sup>	March 2010	74.43 %	GSHSEB [ ENGLISH ]
10 <sup>th</sup>	March 2008	79.69 %	GSHSEB [ ENGLISH ]

**\*FASHION DESIGNING ONE YEAR DIPLOMA COURSE (INIFD)-June 2014.**

#### **COMPUTER PROFICIENCY**

- Xero
- Advance knowledge of MS Excel.
- Basic knowledge of MS office
- Basic Tally ERP9

**GRAND PROJECT & SUMMER TRAINING DETAILS**

- Summer Internship Training In Jayshree Aromatics Private Limited.
- Grand Project On The Topic “A Study On Mergers And Acquisitions”

**CORE COMPETENCIES / STRENGTHS / KEY SKILLS**

- Confident
- Hard Working
- Extrovert

**AWARDS / SCHOLARSHIPS / ACHIEVEMENTS**

- Won Medals And Certificates For Athletics.
- Member Of Marketing Team Of Sankalp Magazine 2010
- Participant Of BBA Baazigar Season 5 And Season 7

**LANGUAGE KNOWN**

- English
- Hindi
- Gujarati

**INTEREST**

- Travelling
- Swimming
- Badminton
- Reading

**PERSONAL INFORMATION**

Name	:	Pranjal Shah
Birth Date	:	7 <sup>th</sup> June 1992
Address for Residence	:	48-A Shivanshu Bungalows, Vasna Road, Vadodara – 390007
Address for Communication	:	34-A Shikhar Towers, Shymal Cross Roads, Ahmedabad – 390015