

Ram Dayal Mahto

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CAREER GOAL

Seeking a challenging environment in that encourages continuous learning, creativity & provides exposure to new ideas and professional growth.

PROFESSIONAL SNAPSHOT

- **Working knowledge in:** Services Industry, Iron ore Industries, Logistics services partner, Warehouses, Automobile Industry, Security Industry, Hospital, Hotel, Mall, Warehouse, Education Institutes ETC.

PROFESSIONAL EXPERIENCE

Present Organization: - Bombay Integrated Security (India) Ltd.

Formerly known as "Bombay Intelligence Security (India) Ltd."

Designation: -Branch Manager. (Profit Centre Head-Rajkot, Gujrat)

Duration: 18th July 2023 to Till Date.

Responsibilities:-

1. Focus on Business development.
2. Always focused to risk management and enhance the skill of team.
3. Focused to providing zero accidental and developed environments.
4. Focused to Vendor management to deal with all kind of resources and handle the softly.
5. Survey the process before to start the process.
6. Zero tolerance and business development is our motto.
7. New business generation and retention of business with good relationship always on priority.
8. Providing best and healthy environment for client.
9. Create a team of operationally sound and technically, logically, mentally fit professionals.
10. Collection and billing is also my responsibility.
11. Handle 20 members' team of operation and marketing/sales team.
12. Generating and converting new leads.

Last Organization: - UMP Security & Facility Pvt. Ltd. (Registered and listed company)

Designation: - Branch Manager. (Profit Centre Head)

Duration: 09th Jun 2022 to 10th July 2023.

Previous Organization: - SIS LTD. (Formally known as Security and Intelligence Services (India) Limited.)

Designation: Manager Operations.

Duration: 16th Jan-2012 to 06th Jun 2022.

1 Schneider Electric (I) Pvt. Ltd. (MNC, Karnataka, Bangalore)

Designation: Front office executive / Admin executive.

Duration: 2 years.

2 Bright Spectrum (I) Pvt. Ltd. (Jharkhand, Dhanbad)

Designation: Office Executive / Assistant.

Duration: 1 year.

3 Avilanz Marketing Pvt. Ltd. (Jharkhand, Dhanbad)

Designation: Office Executive and Sales Team Leader.

Duration: 1 year.

Academic Credentials:

Degree	Year of Passing	Institution	Board/	Division
			University	
PGCOS	2012	IGNOU	IGNOU	1 st Div
B.Sc. (IT)	2008	NIIT	Kuvempu University , Karnataka	1 st Div
I. Sc.	2005	RSP Collage, Jharia	JAC Ranchi	2 nd Div
Metric	2003	Mazdoor High School Sindri.	JSEB, Ranchi	1 st Div

Other Educational Curriculums:-

Degree	Year of Passing	Institution	Board/ University	Division
Higher Diploma In IT	2007	NIIT	NIIT	1 st Div (D)
Higher Diploma In Typing and Shorthand	2005	Commercial Institute of Typing and Shorthand.	CITS, Delhi	1 st Div (D) Typing Hindi 33 wpm and English 65 wpm, Shorthand 85 wpm.
Fire and safety diploma	2020	Akhil Bhartiya fire and safety institute	Haryana	1 st Division.

Computing Skills:

- **Designing Tools** : MS Office (Word, Power Point, Excel, and MS Outlook), Internet.
- **Application handling** : ERP, SAP accounting tools. And Logistics, Operational systems.
- **Operating System** : All kind of Windows.

Personal Profile:

- **Father's Name** : Ram Uday Mahto
- **Nationality** : Indian
- **Date of Birth** : 17th December 1988
- **Sex** : Male
- **Marital Status** : Married
- **Languages Known:** English, Hindi, Bengali, Kannada, and Punjabi.
- **Hobbies** : Rock Climbing, Para Gliding.
- **Present address** : B-31-7165, St. No.1, New sunder Nagar. Front of JD memorial high School, Ludhiana, Punjab, 141015(India).

Positive Aspects

- I am a hardworking and disciplined person, Team Leader and Player.
- I am a quick learner and adaptable.
- I hereby declare that the above written information is true to the best of my knowledge and belief.

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