

PERSONAL INFORMATION:—**PRADEEP R. CHAVDA****MOBILE:—**

99096 95664

E-MAIL:—pradeep.chavda1@gmail.com**PRESENT ADDRESS:—**

B/406, Vrajdharm- 3, Nr.
Jantanagar Rly. Crossing,
Opp.Chankya Primary School,
Chankyapuri, Ghatlodia,
Ahmedabad-61

FIELD OF INTEREST:—

- * Music
- * Reading Books

PERSONAL DETAILS:—**DATE OF BIRTH:—**01st December, 1991**SEX:— MALE****NATIONALITY:—**

INDIAN

MARITAL STATUS:—

MARRIED

LANGUAGES KNOWN:—

English, Hindi, Gujarati

CAREER OBJECTIVE

My primary focus is to obtain a position which will offer full potential for advancement with an aim of personal growth and to prove an ability to produce positive results in all positions.

EDUCATIONAL QUALIFICATION

- * completed T.Y.B.A.
- * I have Passed GCC Exam (English Steno) @100 WPM & have also passed GCC Type Exam With @40 WPM.

COMPUTER SKILLS

- * CCC, Good command in MS-Office

ACADEMIC RECORD

T.Y. B.A	SAURASHTRA UNIVERSITY	APRIL 2016-17	First Class
S.Y. B.A	SAURASHTRA UNIVERSITY	APRIL 2015-16	First Class
F.Y. B.A	SAURASHTRA UNIVERSITY	APRIL 2014-15	First Class
H.S.C	G.S.H.E.B	MARCH-2014	77%
S.S.C	G.S.E.B	MARCH-2012	68%

EXPERIENCE

- * 4 Years teaching experience in Education field (Private Coaching Institutions of Std.10 and 12) from 2011-2014
- * As a Stenographer I have been worked at the office of R.J.Goswami (Senior Advocate of the Gujarat High Court) in the year of 2016.
- * Worked as Stenographer in Consumer Dispute Redressal Commission, Gota, Ahmedabad Oct- 2017-March-2018.
- * And also part-time worked as Stenographer in the office of Senior Advocate Satyen Thakkar (Senior Advocate of the Gujarat High Court).
- * Worked as Stenographer in Government Pleader Office (High Court of Gujarat) in April-2018 to 15.11.2019
- * Worked as Stenographer with Additional Solicitor General of India (Shri Devang Vyas) from 16.11.2019- 31.07.2020

REFERENCES

- (1) R.J. Goswami (Senior Advocate of the High Court of Gujarat)
- (2) Satyen Thakkar (Senior Advocate of the High Court of Gujarat)
- (3) Atul N. Vakil (Presiding Member, Judicial) (CDRC, Ahmedabad)
- (4) Government Pleader Office (High Court of Gujarat)
- (5) Shri Devang Vyas, Additional Solicitor General of India

I confirm that the information provided by me is true to the best of my knowledge and belief. I assure you that if I will be given a chance, I will do my skills and efforts for the success in this position.

Thanking you,

Yours sincerely,

Place:- Ahmedabad

Pradeep R. Chavda