

CURRICULUM VITAE

CA Kunal T. Sanghavi

B. Com, CA

15/D, Haripark Society,

NR. Ankur Cross Road,

Naranpura, Ahmedabad.

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~ CAREER OBJECTIVE

To work with an organization that offers challenging opportunities, growth prospects and provides continuous learning for implementing new ideas and skills to supplement the knowledge gained for the benefit of the organization.

~ PERSONALITY HIGHLIGHTS

Extrovert & Patient who enjoys working with people. Sincere & Loyal towards work and can add value to the organization. I am ambitious person towards organization as well as my growth.

~ STRENGTHS

- Determined to succeed, Dedicated to work and belief in God
- Enthusiastic and Self Motivator
- Passionate about Work
- Curiosity and eagerness to learn.
- Ability to adopt changes.

~ PROFILE

Address of Correspondence	15/D, Haripark Soccity, Nr. Ankur Cross Road, Naranpura, Ahmedabad-380007
Contact Number	7359636762
Date of Birth	10 th September, 1993
Gender	Male
Marital Status	Single
Nationality	Indian
E-mail	Cakunalsanghavi@gmail.com
Language Proficiency	English, Gujarati & Hindi
Hobbies	Listening Music, Watching Movies, Reading Books

ACADEMICS:

EDUCATION QUALIFICATIONS			
DEGREE	INSTITUTE / UNIVERSITY	YEAR OF PASSING	PERCENTAGE OBTAINED
CA-FINAL-Group-I	ICAI	May-2016	56.25%
CA-FINAL-Group-II	ICAI	Nov-2015	52.75%
CA-IPCC	ICAI	May-2012	54.00%
M.Com	Gujarat University	Pursuing	
B.Com	Gujarat University	May-2014	73.00%
CPT	ICAI	June-2011	64.00%
H.S.C	GHSEB	March-2011	85.00%
S.S.C	GSEB	March-2009	88.15%

TRAINING AND EXPERIENCE:

ARTICLESHIP TRAINING AND EXPERIENCE	
From V.V. Patel & Co. from 13.08.2012 to 13.08.2015	
KEY AREA OF WORK UNDERTAKEN	
1	<u>Auditing:</u> Vouching of Sales, Purchase and Expenses. Verification of purchase and sales of asset, its accounting treatment. Verification of unpaid expenses. Checking of bank balance and reconciliation. Checking of working of depreciation and also as per co's act, 2013, provisions, deferred tax. Verification of calculation of stock valuation, basis of rates taken for closing stock valuation, method of valuation etc.
2	<u>Prepared Tax Audit Reports:</u> Verify compliances of various provisions of Income Tax Act e.g. Sec 40(a) for TDS, Sec 40A (2) (b) for related party payment, Sec 269SS and 269T, Sec 43B etc. Reporting of discrepancies / noncompliance to the management. Prepared Tax Audit Report u/s 44AB in Income Tax Act in prescribed format.
3	<u>Prepared Audit Report of Private Limited Companies:</u> Prepared Balance Sheet and Profit and Loss a/c in excel as per format prescribed in Schedule III of Companies Act, Prepared Auditors report, Prepared CARO, notes on account, balance sheet abstract etc.
4	<u>Prepared Statutory Bank and Concurrent Bank Audit Report:</u> Prepared Statutory audit report in form of LFAR , Prepared Concurrent Audit Report of Various Banks in their prescribed schedule.
5	<u>Prepared Internal Audit Report</u> Verify Internal Control of the entity and Management Audit and Operational audit
6	Filling of TDS, Service Tax Returns and VAT Return
7	Preparation of Visa Certificates , Partnership Deeds, Certificates and Due Diligence Report
8	Finalization of Account

☞ OTHER TRAINING & ACTIVITIES:

Completed Both GMCS Training, IT and OT training.

☞ WORK PERFORMED IN FOLLOWING COMPANIES (In nature of Statutory Audit, Internal audit, Taxation matters etc.)

<u>Statutory Audit</u>	<u>Internal Audit</u>
Komal Amin Export Pvt. Ltd. Naranpura, Ahmedabad-380013.	Metro Link Express From Gandhinagar to Ahmedabad Nirman Bhavan, Gandhinagar.
Patidar Cot Spin Pvt. Ltd. Naranpura, Ahmedabad-380013.	Tourism Corporation of Gujarat Ltd. Udhyog Bhavan, Gandhinagar.
Gujarat State Petronet Ltd. Sector-26 , Gandhinagar-382028.	Neesa Group of Companies
<u>Bank Audit</u>	<u>Tax Audit</u>
Corporation Bank-Surat Statutory Bank Audit	Zymo Cosmetics Bhadaj, Ahmedabad.
Concurrent Audit of Bank Of Baroda, Orient Bank of Commerce and Indian Overseas Bank.	Maxwell Group Science City.

☞ Experience:-

- ✓ Currently Working at Tushar R. Shah & Associate.

☞ COMPUTER SKILLS:

- ✓ Basic knowledge of Computer
- ✓ Familiar with Windows 07/XP/98/2000/Vista
- ✓ Can work on Tally 9 and other accounting Package
- ✓ Proficiency in MS Office Basic Utilities.
- ✓ Basic Knowledge of SAP
- ✓ Extensively used the Internet for various purposes.

☞ References:

- ✓ Will Be Provided on Request.

Place: Ahmedabad
Date: 18-07-2016

(CA Kunal Sanghavi)