

Satish Joshi

Dy. General Manager (Commercial)

Dedicated and driven professional with over 33 years of experience in Fuel, Store & Inventory, procurement and Contracts management for supply of plant fuels like natural gas, naphtha and HSD , related services and materials.

Personal details <ul style="list-style-type: none">• DATE OF BIRTH : 2nd April 1962• AGE : 56 Years• RELIGION : Hindu, Brahmin• MARITAL STATUS : Married• satishjoshi1000@gmail.com• Cell 9924143161• HOBBY :<ul style="list-style-type: none">○ Long Drive○ TV Watching	TOTAL WORKING EXPERIENCE : 32Years in Materials/ Commercial <ol style="list-style-type: none">1. M/s CLP India Pvt. Ltd -: Dy. General Manager (Fuel, Contracts & Purchase, Inventory)2. Search Chem. Industries Limited, Dy. Manager Materials(Stores & Finished goods Dispatch)3. Lupin Agrochemical India Limited, Sr. Executive (Materials) (Raw Material Purchase / Engineering / Project / Finished Goods4. Gujarat Propack Limited ,Stores In charge (Manager) Stores functions5. Gujarat Gas Company Limited, Officer Stores ((Senior Executive)6. Gujarat Insecticides Limited, Asst. Stores (clerk) Fresh/Entry Level
SKILLS	
Professional <ul style="list-style-type: none">• Negotiation• Procurement Planning• Spend Analysis• Teamwork• Contract Management• Communication• Decision Making• Data Analysis• Strategic thinking IT SKILLS <ul style="list-style-type: none">• SAP R/3 – MM module• MS Excel, Word, Power point etc.• Foxpro• Oracle	Personal <p>I could develop the abilities and skills by strong work ethic and a rich experience of around a decade that is sum up as under</p> <ul style="list-style-type: none">• Technical Skill i.e. knowledge of and proficiency in activities involving methods, process and procedures.• Human Skill i.e. ability to work with people, cooperative efforts, team work as well as to create an environment in which people feel secure and safe to express their opinions, to recognize emotions, needs and motivations of the people.• Design Skill i.e. Ability to solve the problems in ways that will benefit Organization, to do more than see the problem and its practical solution in the light of the reality, will to implement the solution.
PERSONAL ATTRIBUTES: <ul style="list-style-type: none">▪ Desire to manage.▪ Integrity, Honesty and Loyalty.▪ Sincere and Hardworking nature.▪ Will to accept any challenge and assignment.	LANGUAGE KNOWN & ABILITY <ul style="list-style-type: none">○ Hindi○ English○ Gujarati

<ul style="list-style-type: none"> ▪ Quick absorption capacity. ▪ Willing to learn more. ▪ Ability to communicate empathy. ▪ Good presentation and communication skill 	
Education:	
Academic 1. Graduate Degree : (B.Com) Grade : C/2nd Class Field of Study : Commerce Major Subject : Accountancy Name of Institution: South Gujarat University, Surat Location : India Graduation Year : Apr 1982 2. LLB Grade : 2nd Class Field of Study : Law Major Subject : Labor Law Name of Institution: South Gujarat University, Surat Location : India Graduation Year : Apr 1982	Professional PG Diploma In Materials Management Grade : 1st Class Field of Study : Major Subject : Purchase & Inventory Name of Institution: Bhavans Location : India Graduation Year : Apr 1990

PROFESSIONAL EXPERIENCE

1 Company Name : M/s CLP India Pvt. Ltd

Position : Dy. General Manager (Fuel, Contracts & Purchase, Inventory)
Level : Dy. General Manager
Specialization : Material Management- Commercial
Industry : 655 MW combined Cycle Power Generation Plant
Salary : Rs. 39 Lakhs P.a. Including all perks
Date Joined : Dec 1998 till date

Promotion Status: Asst. Manager -> Manager -> Sr. Manager -> Dy. General Manager

Company Profile : CLP India Pvt. Ltd is a 655 MW gas based dual fuel Combined Cycle Power Plant. CLPIPL Plant is capable of running either on Natural Gas or on Naphtha. Currently the plant operates on Natural Gas.

For CLP Group Company may visit website www.clpgroup.com

Environment and safety has been accorded prime consideration at CLPIPL. RoSPA (The Royal Society for the Prevention of Accidents) Silver award' 1999, and Gold awards' 2000, 2001 & 2002 ,2017 for occupational safety has been won by Paguthan plant. CLPIPL is also an ISO 14001 company. NOSA – NOSCAR since 2014 to till 2017

Job Profile

Main duties and responsibilities of present post Dy. General Manager from 1st September 2016.

From April 2004 New Assignment has been given to me for the Contracting / Ordering for the Plant Services for Annual Contract / Annual Rate Contract and on call basis Contract. Major Contracts handled

- ✓ Supporting for preparation of Procedure and policies for commercial department.
- ✓ Fuel Related Coordination – Daily Nomination to Gas Supplier, Transporter & Production, Invoice processing, Coordination with GUVNL, Spot Gas supplier for pricing. Security, Landscaping, Housekeeping, Hospitality Pest Control, for Town Ship & Plant Area.
- ✓ Annual Contract for HVAC system for Plant.
- ✓ Annual Contract for Mechanical Maintenance.
- ✓ Instrumentation and Electrical Maintenance contract for Plant & Township.
- ✓ Major Over hauling For Gas Turbine Hot Gas Path Inspection With OEM Siemens AG
- ✓ Monitoring of Procurement, Contract
- ✓ Management information system (MIS) – reporting as and when required
- ✓ Audit – Internal / External & Corporate office Audit
- ✓ Department Budget Monitoring& Preparation of Department Yearly Business Plan
- ✓ Book closing Reporting for inventory.
- ✓ Planning of Perpetual Physical verification Schedule based on inventory Classifications
- ✓ Import Export formalities and its co Ordination
- ✓ Coordination/interrelation between different department/agencies viz. Purchase, finance, users, contractors, suppliers, transporters, insurance
- ✓ Provide direction/guidance to the subordinates.
- ✓ Active role for the SHE representative for Monthly inspection and review .
- ✓ Active role for the implementation of Maxim Version 5.2, SAP MM Module development for Inventory & Procurement. , Fuel Management in house systems (FMS). Implementation of EDMS (Electronic data Management System) etc.
- ✓ Scrap disposal.
- ✓ Long Term Contract with SIEMENS - Management & coordination.

2. Company Name Search Chem. Industries Limited, Jhagadia

Position : Dy. Manager Materials
 Level : Manager
 Specialization : Stores & Finished goods Dispatch
 Industry : Chemical / Biochemical
 Salary : Rs. 10000
 Date Joined : Jul 1996 Date Left : Dec 1998
 Work Description : Raw Material / Finished Goods & Engineering Stores

Promotion Status : Executive -> Dy. Manager

- ✓ Item identification. Codification , Standardization
- ✓ Purchase Activities and integration with Purchase Department
- ✓ Scrap Disposal Management
- ✓ Skill of Effective use of stores Investment
- ✓ Co- Ordination with contractor
- ✓ Reconciliation with contractors' issues.
- ✓ Co- Ordination with Top Management
- ✓ Conversion with the dispatch of Finished goods, Custom Export – Import Procedures, Excise Procedures, CENVAT Procedures, and Duty Draw Back verification .

3. Company Name : Lupin Agrochemical India Limited, Panoli

Position : Sr. Executive (Materials)
 Level : Senior Executive
 Specialization : Raw Material Purchase / Engineering / Project / Finished Goods
 Industry : Agricultural Chemicals / Intermediates for Agro Chemicals

Salary : Rs 7000 /-

Date Joined : Jan 1993 Date Left : Jul 1996

Work Description : Raw Material & Finished Goods, Engineering Stores related functions

Promotion Status : Sr Officer -> Executive

- ✓ Item identification. Codification, Standardization
 - ✓ Raw Material Purchase.
 - ✓ Finished Goods Dispatching. Export / Depot Transfer Co-Ordination with Mumbai HO
 - ✓ Dept- Production Dept for Dispatching Planning.
 - ✓ Purchase Activities and integration with Purchase Department
 - ✓ Scrap Disposal Management
 - ✓ Skill of Effective use of stores Investment
 - ✓ Co- Ordination with contractor
 - ✓ Reconciliation with contractor's issues.
 - ✓ Co- Ordination with Top Management
 - ✓ Conversion with the dispatch of Finished goods, Custom Clearance Export – Import Procedures,
 - ✓ Excise Procedures, CENVAT Procedures, Duty Draw Back verification procedures.
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4. Company Name : Gujarat Propack Limited , Baska - Halol

Position : Stores In charge

Level : Manager

Specialization : Stores functions

Industry : Consumer Products BOPP Manufacturer

Salary : Rs 5100 /-

Date Joined : Jul 1992 Date Left : Dec 1992

Work Description : Stores related functions

- ✓ Item identification. Codification , Standardization
 - ✓ Co-ordination for to maintain the continuous flow of Raw Materials / Packing Materials
 - ✓ Scrap Sales
 - ✓ Conversion with the dispatch of Finished goods, Custom Clearance Export – Import Procedures,
 - ✓ Excise Procedures, CENVAT Procedures.
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5. Company Name : Gujarat Gas Company Limited, Surat

Position : Officer Stores

Level : Senior Executive

Specialization : Natural Gas Distribution through Pipe Line

Industry : Utilities

Salary : Rs 3500 /-

Date Joined : Aug 1990 Date Left : Jun 1992

Work Description : Stores related functions

Promotion Status : Jr. Officer -> Officer

- ✓ Item identification. Codification, Standardization
- ✓ Day to day Activities and integration with Purchase Department
- ✓ Scrap Disposal Management
- ✓ Skill of Effective use of stores Investment
- ✓ Co- Ordination with contractor
- ✓ Reconciliation with contractors issues.

- ✓ Co- Ordination with Project Co –Coordinator.
 - ✓ Octroi Clearance
 - ✓ Co – Ordination With Surat Municipal Corporation for Pipes Unloading at City Road
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6. Company Name : Gujarat Insecticides Limited, Ankleshwar

Position : Asst. Stores (clerk)
Level : Fresh/Entry Level
Specialization : Clerical/General Administration
Industry : Agro Chemicals / Intermediates Mfg.
Salary : Rs 1500 /-
Date Joined : Jan 1983 Date Left : Aug 1990
Work Description : Stores related functions

- ✓ Item identification. Codification, Standardization
 - ✓ Carde-X Data Entry
 - ✓ Active part to introduce in house Developed FoxPro based program for engineering Stores.
 - ✓ PR Generation Based on ROP Levels
 - ✓ Project Stores Handling
 - ✓ Contractors Statement Reconciliation Issues V/s Consumption / Return to Stores
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Additional relevant information

Various Training Programs & Seminars attended

- ✓ Local environment Auditing –In house Powrgen , Nottingham, UK
- ✓ Integrated Contract Management , PMI -Noida
- ✓ Art of Talkamatics, The silent Message
- ✓ NOSA – Work Place Risk Assessment (WORASS) In House
- ✓ Prevention & Management of Chemical Accidents , FICCI- Mumbai
- ✓ Effective Personal Productivity – LMI In house
- ✓ Sales Tax, Contract & Import Export , Business Centre , Bangalore
- ✓ Material Preservation – NTPC Singroli

Ambition:

- ✓ It has been said that good executives look into the future and prepare for it so that they are able to cope with new demands, new problems, and challenges and can reach their potentials. Ambition is one of the best motivator architecting or carving the individual's future. In line up this, my Ambition is driven towards the excellence and professional development, which is based on dedication, loyalty, strong work ethic and work culture, hardworking and honesty. My Ambition is outlined hereunder:
- ✓ To grab an opportunity for a progressive career that provides depth and breadth of Managerial Experience.
- ✓ To make a significant contribution to the aims of an Enterprise.
- ✓ To create an environment in which people working together in groups, can achieve enterprise objectives and same time accomplish personal goals. To promote good leadership and create an environment in which people can be motivated, inspired, empowered, and communicate effectively.
- ✓ To be the effective Team Builder and Team Leader.
- ✓ To achieve the status of Self esteem, self-actualization, feeling of accomplishment, getting satisfaction and competence from the work.
- ✓ To achieve higher and higher position.

- ✓ Besides, my educational background and the work experience fully satisfy the hard skills required for the position.

Interests, hobbies and spare time activities

Hobbies

- ✓ Self-Drive Traveling at various Picnic and spiritual places..
- ✓ Working on Computer and learn more about the various functions, Ideas and Reports generation.

Spare Time Activities

- ✓ To meet Relatives Friends and spend time with family members & friends.

I hope you will found suitable for your organization. I am confident that I will be come over with an any assignment or any challenge whatsoever given OR ASSIGNEd and will PROOVE MY mettle, and dedication.

PLACE : Paguthan.

DATE : 26/11/2019

Cell :9924143161

(Satish Joshi)