

Curriculum Vitae

Ushabh Kaushikbhai Mehta

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Carrier Objective

“Take the time by the forelock and success is yours.”

I want to be more and more successful person in my career by learning and achieving greater heights of knowledge and wisdom, so I always take an opportunity at its definite time as

“Time once lost cannot be regained.”

Personal Details

<i>Date of Birth</i>	:	25 th July' 1991
<i>Place of Birth</i>	:	Sanand
<i>Nationality</i>	:	Indian
<i>Caste</i>	:	Jain (Hindu)
<i>Marital Status</i>	:	Married
<i>Mother Tongue</i>	:	Gujarati
<i>Other Languages Known</i>	:	English, Hindi & French
<i>Hobbies</i>	:	Listening Music, Travelling, Playing Cricket

Education Qualification

- ✓ I have completed my 12th in Commerce from Gujarat Education Board with First Class in the year 2008.
- ✓ I have completed my B.Com in Commerce from Gujarat University with First Class in the year 2011.
- ✓ I have completed my Post Graduation diploma in import export management from Gujarat University with 2.7% Grade out of 4% in the year 2012.

- ✓ I have completed my MBA-Marketing from Gujarat technological university with 7.43 SPI in the year 2013.
- ✓ I have completed my LLB from Gujarat University with 5.57 CGPA in the year 2016.
- ✓ I have completed my French language Basic level from Gujarat university study abroad programme.

Extra Qualification

- ✓ I have done Ms office & tally 7.2 From Cyber space Computers Sanand Centre between **April'2008 to July'08**
- ✓ I have done Typing class From Unique Type class Ahmadabad between **September'2009 to December'2009.**

Computer Awareness

Operating System : Windows

Application :

- ✓ MS Office
- ✓ Tally 4.5 to 9
- ✓ Typing English: 60 Words / Minute.
- ✓ Typing Gujarati:45 Words / Minute
- Ready to learn compatible system.

Networking : LAN System & Configuration.

Internet :

- ✓ Receipt & Sending of Mail
- ✓ Download pages / files from website
- ✓ Surfing from different websites

Work Experience

- ✓ Akshar Detergent PVT. LTD. ***Since March''08 up to January''2013***
As an Area Sales Manager.
(FMCG Sector)
- ✓ Unique Tags Pvt. Ltd. ***Since February''13 up to September'2014***
As a Export Marketing Manager
(Textile Sector – Woven Label Manufacturing Company)
- ✓ Neptune Tradelink ***Since October''14 up to today***
As a General Manager
(Petroleum Sector – Importers of Petrochemical Products)

Work Profile

As an Area sales manager & Marketing Manager

- Done the prices of products-target wise-territory wise
- Check the consumption unit wise
- Check the Stock of dealer network & report of it
- Doing Promotional Activities : Road Show, Branding Activity's , Contests
- Doing Advertising : Products ,Brand Essentials, Company , etc.
- Remain Expense report of sales report & necessities papers of it
- Remain constant activities to growth of company.
- Remain all the necessary marketing data of the company
- Checking of sales man presented data & analysis & interpretation
- Checking & collective how to achieve target of the product wise.
- Market problems & its physibile solutions
- Payment to miscellaneous expenses
- Data entry

As an Export Marketing Manager at Unique Tags Pvt. Ltd.

- Manage import and export office in such a way that all deadlines can be met.
- Manage CSIR's import and export processes in a cost effective and efficient way.
- Ensure CSIR's compliance to all regulations regarding Imports and Exports.
- Managing contracts with external suppliers ensuring support to CSIR's cost saving and cost
- Doing Promotional Activities : Label Branding Activity's , Mail Informations , Bulk Mailing , Google Adwords promotions , etc.
- Doing Advertising : Products & Company At export level Marketing.
- Avoidance objectives – including review of existing Import / Export supplier contracts.
- Manage all financial duties regarding import and export processes in an effective and responsible way.
- Build strategic, professional and ethical relationships with internal clients and external entities in the industry.
- Maintain effective and professional relationships with external entities.

- Monitor and assist with the daily running processes in the Import and Export department.
- Manage, control, check or assist with issuing of all Import / Export documents.
- Manage staff of Import / Export Unit.

As a General Manager at Neptune Tradelink :

- Manage import in such a way that all deadlines can be met.
- Manage all financial duties regarding import and export processes in an effective and responsible way.
- Manage NABL Laboratory of Bitumen & Bituminous Products.
- Done the prices of Bitumen & Bituminous Products target wise-territory/State wise.
- Check the consumption unit wise.
- Checking for necessary By product Permission and approval from various Government Departments.
- Doing Promotional Activities: Branding Activity's.
- Doing Advertising: Products, Brand Essentials, Company, etc.
- Remain Expense report of sales report & necessities papers of it
- Remain constant activities to growth of company.
- Remain all the necessary marketing data of the company
- Checking of data, Doing analysis & its interpretation & Report to the Management.
- Checking & collective how to achieve target territory wise.
- Market problems & its possible solutions.

Expected salary:

Amount: As per Company Norms.

- I hereby confirm that above all information are true & correct.

Yours Faithfully,

Ushabh Mehta