



# SHARMISHTHA PANDA

DOB – 17/02/1998

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JAMSHEDPUR, JHARKHANDA, INDIA

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Intend to build a career with corporate of HI-TECH environment with committed and dedicated people which will help me to explore myself fully and raise my practical. Willing to work as a key player in challenging and creative environment and internal desires to fulfil all set of objectives of dynamic leadership and ingrained expertise.

## WORK EXPERIENCE

### Summer Internship

#### EMPLOYEES MOTIVATION IN TATA STEEL LIMITED(SECONDARY INFORMATION BASED)

05/05/2020–30/06/2020

JAMSHEDPUR, INDIA

TATA STEEL LIMITED TATA iron and STEEL company (TISCO), is an Indian multinational steel making company based in Jamshedpur, JHARKHAND.

##### Achievements / Tasks

- EMLPOYEE GROWTH DURING PANDEMIC
- How TATA STEEL techniques applicable to motivated employees?

### Live Project (NESCAFE BRAND ) Post-Graduation

04/01/2020

Bhubaneswar, INDIA

##### Achievements / Tasks

- MARKETING SURVEY FOR NESCAFE BRAND.

### Live Project (STARZ FOUNDATION) CO-ORDINATOR

01/05/2019–05/05/2020

Bhubaneswar, INDIA

THIS IS A INDEPENDENT NON PROFIT ORGANISATION RESISTERD UNDER SOCIETY RESGISTRATION ACT (NO.XXI OF 1860).

##### Achievements / Tasks

WORKED AS CO- ORDINATOR IN THE BHUBNESWAR BRANCH

### NUCIFERA ENTERTAINMENT PVT. LTD.

12/03/2020-23/05/2020

Bhubaneswar, INDIA

##### Achievements/Tasks

WORKED AS HR EXECUTIVE IN THE BHUBANESWAR BRANCH

### SRIJAN SPECTRUM PVT. LTD.

12/07/2021-09/09/2021

Gudgaon, INDIA

##### Achievements/Tasks

WORKED AS HR IT RECRUITER IN THE BHUBANESWAR BRANCH

## EDUCATION

10<sup>th</sup>(JAC BOARD) – 82%

GAYATRI SIKSHA NIKETAN, JHARKHAND

12<sup>th</sup>(JAC BOARD) – 59%

MRS. KMPM INTER COLLEGE, JHARKHAND

## Bachelor OF COMMERCE

70.42% (2016-2019)

WOMEN'S COLLEGE JAMSHEDPUR

## Post-Graduate Diploma in Management

CGPA – 7.7(2019-2021) (HR & MARKETING)

Regional College of Management, Bhubaneswar

## TECHNICAL SKILLS

- Microsoft EXCEL
- Microsoft WORD
- MICROSOFT POWERPOINT

## SOFT SKILLS

### Interpersonal Skills

- Verbal and Written Communication Skills.
- Continuous Learning

### Adaptive leadership

- motivator
- Positive Attitude

## ACHIEVEMENTS

WON 1<sup>ST</sup> PRIZE IN SINGING  
COMPETTITON in inter college.

Directed a speech during online meet without  
RESPECTED CM OF JHARKHAND.

Participating in DEBATE IN INTER  
COLLEGE.

## CERTIFICATES

- DIGITAL MARKETING
- HR ANALYTICS
- ADVANCE EXCEL

## AVOCATION

- Singing
- reading books
- photography