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### **Career Objective**

To work in supply chain and logistics management for a company where I can utilize my knowledge for company organization and personal growth.

### **Total Work Experience: 8 Year**

**Currently Working: Padmanabh Venture (Timla Food Pvt. Ltd. (Sept-18) – Currently Working – Designation : Warehouse Manager**

Managing Warehouse and Logistics of C&F Gujarat Warehouse Popcorn Brand (Popicorn) of Timla Food Pvt. Ltd.

**Basant Cleanenviro Limited (22nd May'2017 to Dec -17) – Designation: Store & Logistics Manager.**

Managing all store and logistics related activities of E-Scrap and Metal Scrap.

**Rohan BRC Gas Equipment Pvt. Ltd. (Italy) – [www.rohanbrc.com](http://www.rohanbrc.com) Designation: Store Manager – 18.07.2016 to 10.11.2016**

### **Key Responsibilities:**

1. Looking for day to day operation of Store / Warehouse management.
2. Maintaining Inventory in the store as per decided physical location as well as in JD Edward (ERP) and take care of 100% accuracy in stock.
3. Every day receiving material from different vendor and Inward the same material as per PO order qty and quality then received material and make a GRN for the same in JD Edward.
4. Daily Check status of WO and planning for pending WO & Coordination with Sales team.
5. Material issue to the research and development dept. and quality dept. against the issue slip and issue that material with the JD Edward (ERP).
6. Preparing form 402 for Dispatching outside Gujarat Dealer.
7. Periodic Audit of store / Warehouse inventory and check the discrepancies if any then resolve the issue.
8. Maintain 5S Management in Store and Office area.

**NSI Infinium Global Pvt. Ltd - [www.infibeam.com](http://www.infibeam.com) - 16.11.2011 to 10.07.2016 (4.7 Yr.) Designation: Logistics Coordinator cum Warehouse Executive (Pan India Support)**

### **Key Responsibilities:**

1. Coordination with all Transporter for delivery issues and delays occurring with various Transporter (Business Operations Missed Promise Orders)
2. Follow-ups with individual outbound teams for delivery issues as per query from CS.
3. Supply chain management of packaging material for all centers according to Requirement

4. Prepare the relevant MIS Report for Delivery and Reverse Pick up issue.
5. Supervising of all inbound and outbound shipment from the warehouse.
6. Claim for Damage Material with the transporter and settled the same..
7. Manage the Logistics cost during the shipment shipped from the warehouse as per Actual weight and volumetric weight.
8. Follow up for POD with the Transporter as well as urgent delivery.

**Unipart Logistics service India Pvt. Ltd (MNC) – Feb’ 2011 to Nov’ 2011 (9 Month)**  
**Designation: Logistics Officer (Support to TATA NANO Spares Part Div.)**

**Key Responsibilities:**

1. Responsible for the daily operations of the warehouse and preparation of stock reports in a timely manner as per the reporting requirements in a timely manner.
2. Responsible for receiving, inspecting and verifying all incoming materials and tracks damages and discrepancies on orders received.
3. Responsible for Tracking of spares part and reporting of the same
4. Responsible for distributing spares part & keep watch & Coordinate with Transporters
5. Responsible for monthly bills check for transporter in excel with the reference of hard copy of bills. (Blue Dart, Gati, Vijay Logistics, Om Sairam Logistics)
6. Prepare monthly warehouse inventory report to be shared with the Warehouse manager.
7. Follow up with Transporter for dispatching spares part as per time specified
8. **Working with SAP in MM Module.**

**Godrej & Boyce Mfg. Co. Ltd. – Aug’2008 to Sept.’2009 ( 1 Year)**  
**Designation: Service and Sales Back Office Assistant.**

Have 1 year of working experience with Godrej & Boyce Mfg.Co. Ltd. In Material Handling equipments division –As a Service & Sales Back Office Works.

**Key Responsibilities:**

1. Increase Service Business
  - a) Follow up for AMC Renewal for Machines presently under AMC
  - b) Canvassing for new AMCs for machines nearly completing warranty
  - c) Timely preparation of estimates of overhauling
2. Reduce Outstanding
  - a) To follow up for outstanding with team and customer
  - b) To compile and keep handy all relevant information like bills, PODs,
  - c) To send reminders to customers
3. Coordinate with Sales and Service Manager
  - a) Will be one point contact for sales and service manager for the above KRAs
4. Prepare relevant MIS for decision making
  - a) To generate and compile all MIS mainly related to service business for taking Corrective actions.
  - b) To generate MIS as per the requirements of Service Executive
5. Inventory Management
  - a) To monitor minimum stock levels
  - c) To indent for urgent requirement
  - d) To coordinate with HO, Warehouse and Stores for despatches.

**JBS Group of Co. (Customs House Agent) Nov' 2006 to Feb' 2007 - (4 Month)**  
**Designation: International Freight Executive (Trainee)**

**Key Responsibilities:**

1. Hiring Container from different shipping line
2. Follow up with customer for cargo stuffing (whether it is ICD or Factory Stuffing)
3. Follow up with CONCOR Railway line for loading the Container.
4. Follow up with shipping line for sealing the container from the port.
5. Follow up for collection of Original Bill of Lading.
6. Documentation (Packing List, Railway receipt, BL, Invoice etc.).
7. Follow up for Payment

**Educational Qualification**

Qualification	University / College	Passing Yr.
MBA	Gujarat Technological Uni.	2011
ERP Application – SAP Procurement (SAP Material Management Module)	New Horizons, Ahmedabad	2008
PG Dip. in SCM & Logistics Mngt.	H.L.College for Professional Edu.	2007
T.Y.B.com.	Sardar Patel University	2006

**Achievements**

Have successfully done my live survey base project of ***Logistic of Fruits and Vegetable in Market Yard*** in the end of my PGDSCLM program.

Have participated in National Summer Project Competition, Kadi MBA College,  
With Topic of **Supply Chain & Operation Management in Reliance Fresh Ltd.**

Played volley-ball at state level in the year of 1996,& also key player throughout my 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> year B.com at Sardar Patel University

**Computer Proficiency:**

Having knowledge of MS Office and FoxPro and know about operating of Windows based application like ERP (SAP & BAAN).

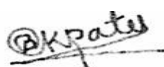
**Skill:** Problem solving skill, Leadership skills, Adaptability, Accuracy & Confidence.

**Personal Details:**

Date of Birth	Marital Status	Nationality	Language Known
05 <sup>th</sup> Dec' 1983	Married	Indian	English, Hindi & Gujarati

**Reference:** Will be provide when required

Yours truly,



**Bhagirath Patel**

**Date:**