

## **Vishal Nadiya**

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**Career Objective:** -Seeking a challenging and innovative position in a firm that will maximize the opportunities for me to implement my skill set and knowledge as well as use my capabilities in the best way possible so that I am able to enrich my skills and aid the development of the firm I work with.

### **Educational/Academic qualification:**

#### **Bachelor of Engg(BE-IT)**

Apollo Institute of Engineering and Technology, Ahmedabad

Gujarat Technological University

March 2020

7.37 CGPA

#### **Diploma Engineering (Information Technology)**

R.C.Technical Institute of Engineering

Gujarat Technological University

March 2016

6.52 CGPA

#### **Secondary School Certificate (SSC)**

Saraswati Vidhyalaya

Gujarat Board

March 2012

71.40 %

### **Achievements**

- Completed Basic Computer Course from Industrial Training Institute.

### **Skill Set**

- Leadership skills
- Problem-solving abilities.
- Self-management skills
- Communication skills.

### **Technical Skills**

- Tally
- Internet
- CCC
- Data Scraping
- MS Office

## **Hobbies**

- Reading
- Travelling

## **Experience**

- 4 Year Experience in AMA Private Limited as Engineer.  
AMA Pvt Ltd is Manufacturing Airfield Lighting System, Precision Items which supply at All over Indian Airports.

## **Job Description**

- Prepare Test Report and Carried out Virtual Inspection of Material.
- Prepare Monthly MB Book of AMC Contract and Projects.
- Dealing with Airports Authority and Private Parties for New Work order and Contact.
- Maintain the work report, and execute new Work Order.
- Handling Purchase Management System.
- Provide Support for Network related Issue.
- Apply for Tender and Prepare Tender Documents.
- Manage All India Transportation for supply of Material at Various location.
- Manage Workman as per requirement at Indian Airports.

## **Personal Information: -**

**Name:** Vishal Nadiya

**Address:** Indiranagar, Ramdevchali, Near Kubernagar ITI, Naroda, Ahmedabad-382340

**Date of Birth:** 09<sup>th</sup> April 1997

**Gender:** Male

**Languages known:** Gujarati, Hindi, English

**Marital Status:** Single

## **Declaration:**

I hereby declare that all the mentioned information is true the best of my knowledge. All the necessary certificates and work sheets I will provide you at the time of personal interview.

**Date: -**

**Place: -**

Vishal Nadiya