

CURRICULUM VITAE

CARRIER OBJECTIVE: -

To obtain a challenging position in a high quality company environment where my resourceful experience and academic skills will add value to organizational operations.

PERSONAL DETAILS: -

Name : - Darji Mehul Manilal

Address : - Opp. Ramji Mandir
Near SBI Bank, kahoda.
Ta: - Unjha Dist:- Mahesana

Date of Birth : - 09 August 1994

Gender :- Male

Contact No : - 9099929471, 9978259550

Email : - Darjimehul9099@gmail.com

Nationality : - Indian

Strength : - Honest and co-operative with team Members

Marital Status : - Married

Education Details:-

Course	School / College	Board / University	Year Of Passing	Class / Percentage
Master Of Arts	Dr.BabaSaheb Ambedkar Open University, Ahmedabad	B.A.O.U	2019	Running
B.C.A	Merchant Collage of Management Studies & Research ,Visnagar	H.N.G.U	2015	65.00 %
H.S.C	Krishnaben Narsidas Patel Sarvodaya High School, Kahoda	G.S.H.E.B	2012	65.14 %
S.S.C	Shree Sarvodaya High School, Kahoda	G.S.E.B.	2010	61.85 %

Course of Details:-

- **Society for Information & Computer Technology. Siddhpur**

M.S Office(Excel, Word, Power Point) &**Outlook** and Internet Surfing.

- **Expert Computer Education Center. Siddhpur.**

TALLY ERP 9 - ACCOUNTING (Sales, Purchase, Journal, Bank Statement etc.)

Work Experience:-

- I had worked in **Expert Computer Education**, At – Siddhpur, Dist.: - Patan. As a **Computer Teacher**. During Period **02-07-2015 to 01-02-2016. (6 Months)**

- I am working in **Arvind Ltd.** At Vill – Santej , PO Khatraj , Tal. Kalol Dist. Gandhinagar Gujarat. As SAP System **Computer Operator** Starting on **08-02-2016. At Present. (4 years 8 months)**

- ◆ I have knowledge of warehouse department

- I. Fabrics Bin to Bin (Bin Posting) in system .
- II. Fabrics packing fabrics in System.
- III. **Inward / outward** entry Fabrics.
- IV. Dispatch fabric (Generate Invoice + Gate pass)

- ◆ I have also knowledge of the sample library (Commercial Dept.).

- V. Fabric Than receive entry
- VI. Make sample to marketing instruction
- VII. Fabric send to direct Party & Personal Use (Make invoice + Gate - Pass)

- I have working under an Accountant as **Accountant for 7 months** (Sales, Purchase, Bank Entry etc...)

◆ I have Three Type of **System work** in Arvind Ltd

1. Now (ERP) System

2. SAP System

3. Oracle System.

Declaration:-

I hereby declare that the above written particulars are true and correct to the best of my knowledge and belief

Yours Faithfully

Mehul Darji