

RESUME

KAMLESH PATEL

42 Years, Male, Married
34, Shri Krishna Society,
Balyo Vas,
Vijapur, Tal:- Vijapur, Dist:- Mehsana
Gujarat – 382870.
Phone:- (M) +91 94268 38417
(R) +91 75738 38417
Email ID:- kamlesh1781@gmail.com

Personal Details :-

- ➔ Proven ability to plan, problem solving, motivate and work efficiently in a team effort.
- ➔ Strong interpersonal, learning and organizing skills matched with the ability to manage stress, time and people effectively.
- ➔ Good command in team - work.

Academic Status :-

Degree	University	Institute	Year of Completion	Grade
B.Com.	Gujarat University	C.C.Sheth College, Ahmedabad	2001	Second
HSC	GSEB, Gandhinagar	Ash Secondary School, Vijapur	1998	First
SSC	GSEB, Gandhinagar	Ash Secondary School, Vijapur	1996	First

Computer Skills :-

- (1) Basic Knowledge
- (2) Internet
- (3) M.S.Office
- (4) Tally

Work Experience :-

Company :- **JET GRANITO Pvt. Ltd. – WANKANER – MORBI**
Designation :- **AHMEDABAD Corporate Office – General Manager (Operations), Export Documentation & Looking Legal Department All Over India.**
Head Quarter :- **AHMEDABAD CORPORATE OFFICE, GUJARAT, INDIA**
Salary Package :- **Rs.55,000/- per month Plus TADA**
Work Duration :- **From 17/02/2010 to as on current date**

Extra Achievements :-

- ➔ Articleship of Chartered Accountants between 2001 to 2004
- ➔ Good command to solve all the types of problems in admin level & Maintaining good relations with members.

Hobbies:-

- ➔ Listening music, surfing the net.
- ➔ Reading a novels.

Personal Information:-

(1) Date of Birth	:	01/07/1981
(2) Gender	:	Male
(3) Age	:	42 Yrs.
(4) Marital Status	:	Married
(5) Father's Name	:	Chhanabhai Bhikhabhai Patel
(6) Religion	:	Hindu (Kadva Patidar)
(7) Nationality	:	Indian
(8) Language Known	:	Gujarati, Hindi, British English
(9) Bank	:	SBI

Date:- / /**KAMLESH PATEL**