



Vishal Gangwani

HR Professional

My Contact

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Hard Skill

- Recruitment and Talent Acquisition
- Research and Analysis
- Data Analysis and Metrics
- Project Management
- Adaptability

Soft Skill

- Team Collaboration
- Decision making
- Communication
- Multi-tasking
- Empathy

Education Background

- Cardiff Metropolitan University
Masters in Business Administration // Human Resource Management
Jun 2022 - Jun 2024
- Universal Business School
PGDM // Human Resource Management
Jun 2022 - Jun 2024
- L.J. Institute of Engineering and Technology
Bachelor's of Engineering // Electronics and Communication
Completed in 2020

About Me

Proactive and results-oriented HR recruiter with 1.5 years of experience in the tech industry. Proven ability to source, screen, and interview candidates, as well as manage the recruitment process from start to finish. Seeking a position in a fast-paced, growing company where I can use my skills and experience to make a significant impact.

Professional Experience

TatvaSoft - A CMMI Level 3 Company | HR Recruiter

Dec 2020 - May 2022

Key responsibilities:

- Recruited IT candidates in Ahmedabad and Madhya Pradesh for Backend, Frontend, and Quality Assurance roles.
- Sourced, screened, and interviewed candidates for technical skills and fit
- Managed ATS, interviews, and onboarding, tracking recruitment metrics

Internship

Agile Capital Service, New Delhi | HR Intern

May 2023 - July 2023

Key responsibilities:

- Worked on end-to-end recruitment processes, onboarding, resume screening, and interview scheduling.

Placon HR Services, Ahmedabad | HR Executive Intern

Feb 2020 - April 2020

Key responsibilities:

- Recruited candidate for different Non Technical Positions

Projects

Enabling Excellence, Switzerland | Research Intern

Jan 2023 - May 2023

Key responsibilities:

- Looked at financial performance and identified trends
- Explored various investment opportunities

Light of Life Trust, Karjat (Smart CSR Project)

Jan 2023

Worked with Light of Life Trust to advance social development and offer entrepreneurship possibilities for rural residents.

Certifications

- Certified in Diversity, and Inclusion for HR Professionals [Coursera]
- Certified in Leading Diverse Teams | [Coursera]
- Certified in Digital Marketing I [Google Digital]

Achievements

- Received Letter of Appreciation for outstanding contribution during the Internship Programme 2023 at Agile Capital Services.
- Selected to represent my batch in Chancellor's Scholarly Think Tank based on 1st year academic performance and for exemplary behaviour during MBA.
- Received Certificate of Achievement (Super Star) for outstanding Societal Contribution during the Smart CSR Project.
- Endorsed with a Letter of Recommendation for my significant contributions at TatvaSoft, a CMMI Level 3 Company.
- Endorsed by the HOD for exemplary academic performance, outstanding project contributions, and unwavering discipline during my engineering tenure.

Research and Publication

“Are Virtual Interviews Better than In-Person Interviews”

- Co-authored with Sumit Kumar Singh, Prathmesh Jadhav and Ayush Singh, Published in International Journal of Scientific Research and Engineering Trends, in Volume 09, Issue 06, Nov-Dec, 2023.