



# Arjun Kumar

## PROFILE

I step forward with my skill and abilities for an organization. I can utilize my knowledge for the development and growth of the company in the field of "STORES".

## PERSONAL DETAILS

### Birth date

13 jan. 1994

### Nationality

Indian

### Address

562, Pipli wali gali, Manadar  
Dist.-Sirohi (Rajasthan)  
Pin:-307801

## CONTACT

✉ [namdevarjun914@gmail.com](mailto:namdevarjun914@gmail.com)

☎ 8890043608

## PROFESSIONAL EXPERIENCE

### • Store Incharge

CHARTERED SPEED LIMITED

2017-**Current**

I worked in CHARTERED SPEED LIMITED(BRTS WORKSHOP) since last 3 year as Store Incharge.

Knowledge of maintenance or spare parts control with record.

I have also knowledge of purchase of mechanical spare parts.

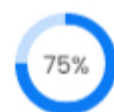
## EDUCATION

### • Bachelor of Science(BSc) in Chemistry

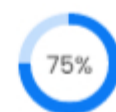
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2013-2015

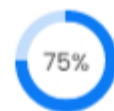
## AREA OF INTEREST



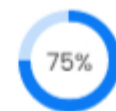
Store department



Production department



Maintenance department



Supervision

## COMMUNICATION SKILLS

- ✓ Listening
- ✓ Confidence
- ✓ Excellent team leadership skills
- ✓ Management

## RESPONSIBILITIES

- ✓ Keep a record of all store activity.
- ✓ Ensure that the store is kept clean and organized.
- ✓ Arranging material.
- ✓ Ensure All data record keeping and manage all documentation to confirm proper stock levels and maintain inventory control
- ✓ Proper communication with all employee
- ✓ be honest and trustworthy