

JAYKUMAR ASUDANI



Contact

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A-25 , jai harikrishna society, sardar nagar, Ahmedabad, Gujarat - 382475

Skills

Leadership, Ability to multitask effectively, Strong communication , Ability to develop and build a client base, Project management , Presentation, Sales &Marketing, Accounting

OBJECTIVE

An experienced professional seeking an opportunity to use my experience in Operational and Regulatory Compliances, Process and in the Banking. Having strong knowledge of processes and systems in respective area of operations with Strong knowledge and understanding of the banking Industry

EXPERIENCE

Kotak Mahindra Bank

15/10/2021

Deputy manager

- Till date

- Follow and supervise the various internal guidelines and procedures of the bank set by RBI
- Taking care of branch Audit and solving all audit queries.
- Ensure customer satisfaction through regular engagement in coordination with other service lines with firm or organization.
- customer-oriented Skilled at identifying the best financial products for the needs of customers.
- Doing joint calls with my team members and convert the prospects into business.
- Resolve customer queries/issues and facilitate customer service and build a client base.

ICICI Bank

2019 -

Assistant manager

2022

- Managing all vender payments
- Taking care of Customer Care walking branch for sales Handling
- Customer Relationship Management for efficient servicing & providing information Update to customers.
- Adherence to regulatory requirements
- Handling in gold loan files & tailed in daily basis with report
- I have achieved 3 times of Powerful Ambassadors of Customer services.
- Handled front desk and also good knowledge of cash counter

Financial hub

2017 -

Accountant

2019

- Manage accounts of more than 5 clients
- taxation
- Handle full set of account
- prepare all sales and purchase data

EDUCATION

	NIIT - Ahmedabad	2020
	Post graduation deploma in banking and operations	
	A	
	Gujarat University	2021
	Master of commerce	
	52%	
	Gujarat University	2019
	Bachelor of commerce	
	59%	
	Imarticus Learning	2023
	Investment banking	
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	DOB	
	25/11/1998	