

CAREER OBJECTIVE

- ❖ Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

PROFESSIONAL EXPERIENCE

- ❖ Current employee of Pharmazone consultancy as executive in Pharmacovigilance department from 12-OCT-2020 to till date.

PERSONAL SKILLS

- ❖ Good communication and interpersonal skills
- ❖ Compatible in team environment and able to work independently
- ❖ Honest
- ❖ Quick learner
- ❖ Passionate for work
- ❖ Deal to enrich my knowledge and hard working.

EDUCATIONAL QUALIFICATIONS

Sr. No.	Degree	Specialization	Year of Passing (YYYY)	University/ Institute
1	Master of Science	Clinical Research	2021	Gujarat university
2	Bachelor of Science	Microbiology	2019	Gujarat university

AUDITS

- ❖ Faced 3 vendor's Audits

JOB RESPONSIBILITIES**At Pharmazone:**

- Preparation and maintenance of global literature screening report for specific clients' products as per the periodic cycle.
- Performing Activities of important case report follow-up; processing and writing adverse event programs; serving link between the company, healthcare experts and patients for delivery of valid information on product safety.
- Preparation and updation of Risk Management Plan
- Performing global pharmacovigilance activities to support data safety and case tracking; perform document archiving; assist in the administration of pharmacovigilance meetings; support quality of review documents.
- Preparation of periodic safety update report
- To maintain the project specific e-folders as per the client project requirements
- Preparation of Individual case safety report
- Drafting pharmacovigilance agendas; accurately archiving pharmacovigilance documents.
- Ensuring compliance with applicable regulations or standard operating procedures; specialises in drug safety management, clinical trials and medical supervision.

TRAININGS & ACHIEVEMENTS

- Having Certificate for the course of GOOD CLINICAL PRACTICE by NIDA Clinical Trials Network
- Having Certificate for the course of ICH GOOD CLINICAL PRACTICE E6 (R2) by THE GLOBAL HEALTH NETWORK
- Learning Webinar on “Pharmacovigilance Agreements (PVAs) Guidance’ by Prime vigilance.
- Attended Webinar of DEVELOPMENT OF VIRAL VACCINES AND OTHER PREVENTIVE MEASURES IN PANDEMIC

COMPUTER SKILLS

- ❖ MS Office.
- ❖ Good working knowledge of internet applications.

INTERPERSONAL SKILLS

- ❖ Ability to rapidly build relationship and set up trust.
- ❖ Confident and Determined
- ❖ Ability to cope up with different situations.
- ❖ Hard working and punctual.

PERSONAL DETAILS

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| ➤ Full Name | Fenal Patel |
| ➤ Gender | Female |
| ➤ Languages Known | English, Hindi, Gujarati |
| ➤ Marital Status
(Married/Single) | Single |
| ➤ Date of Birth | 18 SEP 1999 |
| ➤ Nationality | Indian |

DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.

Sincerely yours,
(Fenal Patel)