

RESUME

Purabiya Shashang

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MO. NO: 8487897421

OBJECTIVE

Seeking a position in a good organization where my strategic planning, IT knowledge and soft skills will be fully utilized with personnel and professional growth.

EDUCATION QUALIFICATION

Sr no	Degree	Board & university	Year	Percentage
1	S.S.C	GSEB	2011	60%
2	H.S.C	GSEB	2013	60%
3	B.C.A	GUJ.UNI	2022	Hold

EXPERIENCE

I have 1year and 5month experience in pharmacy company as Dispatcher and sorter

SOFT SKILLS

- Ability to work in group as well as individual. Good communication skills and zeal personality.
- Able to tackle any problem with right criteria and positive attitude.
- Internet Surfing
- Basic computer
- Basic excel
- Managed Documents
- Managed files
- Arranged call&handling reception ability
- Outsourcing work.

PERSONAL INFORMATION

FATHER'S NAME : Chandrakantbhai

ADDRESS : F/8 karmajyot Flate
Inside Shaligram bungalow:-2
opp. New jyotipark society
Motera-380005

B'DATE : 02-11-1995

NATIONALITY : INDIAN

SEX : Male

LANGUAGES KNOWN : Hindi, Gujarati, English

HOBBIES : Internet surfing, ,Travelling, Music.

DECLARATION

I confirm that the information provided by me is true to the best of my knowledge and belief.

Yours sincerely,
Shashang