

PRIYANKA RAHUL

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Contact No.:

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Address:

**F-11, Green park Palahi Road,
Phagwara, Distt:
Kapurthala
Pin: 144401**

Personal Profile:

Date of Birth: Jan 19,
1990

Sex: Female

Nationality: Indian

Marital Status: Single

Languages Known: English,
Hindi, Punjabi.

Hobbies: Reading holy books,
Interacting with new people.

Career Objective:

- A passionate individual who intend to build a career with committed & dedicated people who will help me to explore myself fully and realize my potential.
- Willing to work in a team in challenging & creative environment.

Profile Overview:

- An MBA with Finance as major and marketing as minor.
- Worked as a Finance Analyst in a UK based firm.
- Having 4 + years of core expertise in analysis domain.

Skills:

- Excellent interpersonal skills-written as well as verbal.
- Well versed with analytical skills.
- Basic taxation knowledge (Direct, indirect and GST, etc.).
- Basic accounting knowledge, like journalizing, analysing the cashflow and various financial statements of companies.
- Ability to handle huge amount of data sets and organize them efficiently.
- Proficient in MS office tools such as word, Excel, Power point etc.
- Ability to lead big team.
- Certified in Banking services course.

Educational Qualifications:

- Master's in Business Administration (M.B.A)- (Finance) in year 2013 from Punjabi university, Patiala with 78% marks in aggregate.
- Bachelor of Commerce (B.COM)) in the year 2011 from Guru Nanak Dev university, Amritsar with 68.19% marks.
- Higher secondary education in Commerce field from Kamla Nehru College for Women, Phagwara with 62% marks.
- Secondary education from I.C.S.E board from St. Joseph's Convent School, Phagwara with 73% marks.

Certifications:

- Bestowed a diploma and degree course in **BANKING SERVICES** with 77% marks.
- Holder of **certificate in Tally** course (with ERP 9.0 version).
- Bearer of a certificate in spoken English course.

Organizational Experience: (from July 2013 till Oct, 2018)

- **Zaw Outsourcing Solutions Pvt. Ltd.** as a **Finance Analyst**.
- Having hands on expertise in **Analysis** domain.
- **Working since August, 2013 to October 2017 (on site) and from 07 December, 2017 till 31st October, 2018 (Off-site).**
- Worked on various projects on permanent as well as on ad-hoc basis.
- Recently, provided my expertise as a **Finance Analyst** in **PWC** project (a Remuneration based project).

Current projects:

- **PWC (PriceWaterhouseCoopers):** PWC is a leading auditing firm. We, at Zaw Solutions, serve the client by sourcing them with financial information about the remuneration of Directors regarding various FTSE, SMC and AIM listed companies.

Roles and Responsibilities:

- Browsing annual plethora of annual reports being published by various companies from their respective websites.
 - Thoroughly analyzing the financial reports for past two consecutive years.
 - Extracting the critical information regarding the remuneration being offered by the company to its board of directors, both Executive and Non-executives.
 - Feeding the information in MS work books.
 - Contributing effectively towards the research and development (R&D) of the project by converting the gained wealth of knowledge into R & D databases on annual basis.
 - Assisting the trainees during the induction and training process.
- **Data entry project (on ad-hoc basis):** This project itself caters to the data entry needs of various overseas clients demanding for various databases from our company's end.

Roles and Responsibilities:

- Working on various excel sheets.
- Handling huge number of complex databases.

- Handling various dockets and extracting data from the dockets in to fill various MS access databases.

> **Didas (A research project):** Didas was a short-term project on which I have worked and handled a team of 2-3 people. This project was research based in which we have to cater data Analysis needs of the overseas client by providing them the required information as per asked details.

Roles and Responsibilities:

- Understanding the project details.
- Browsing the data through multiple yet reliable sources (like Bloomberg, Reuters.com, etc.) as per the project description sent by the client.
- Organizing the searched data into the excel sheets presenting it in user friendly form using MS Excel tools such as graphs, charts, and tables.
- Amending the database as per the client requirements.

Extra Circular Activities, Awards & Accomplishments:

- Holder of 'B' certificate of NCC with alpha grading.
- Holder of 'C' certificate of NCC.
- Awarded two trophies from COL. A.S. RAWAT for doing piloting at ATC (Annual training camp) during September, 2007 and 2006 organized by National Cadet Corps (NCC).
- Attended two ATCs (Annual training camp) as an UNDER OFFICER, held at Mahilpur organized by 8PB BN NCC, Phagwara during the year 2017.
- Attended a DCAT-I camp as an UNDER OFFICER, organized by Shimla group of NCC held at Palampur while pursuing graduation.
- Participated in group dance on inter-college quiz and hard selling contest conducted by our college during graduation.
- Bestowed a certificate of appreciation in CTSE test held on 05 March, 2009.

rainings and Projects:

- Undergone a month training at **WAHID SANDHAR SUGAR MILL LTD.**, Phagwara as a summer internship program during graduation.
- Undergone a month internship at **State Bank of Patiala**, Chandigarh while pursuing Master's degree.
- Prepared a project report on "Hedging of Mutual Funds" as Master's degree project.
- Prepared and submitted a report on "**Working capital and ratios**" as graduation project.

Declaration:

- It is hereby declared that if any information being furnished by me is found incorrect and illegal then the company or organization will posse the full right to disqualify me and take me out of the company.

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