

CURRICULUM VITAE

BARKHA DESHMUKH

D/o Balkrushnan Deshmukh

199-2, Gusaparekh Ni Pole,

Rangati Bazar, Astodia

Ahmedabad-380001

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CAREER OBJECTIVE

To work with a leading organization where I can utilize my education, skills and abilities to be a catalyst in the organisation's growth part.

ACADEMIC QUALIFICATION

| Examination | Board/University | Institution |
|-------------------------|--------------------|---|
| CS | - | INSTITUTE OF COMPANY SECRETARIES OF INDIA |
| B.Com | GUJARAT UNIVERSITY | GUJARAT LAW SOCIETY (GLS) |
| LLB (Pursuing Sem-6) | GUJARAT UNIVERSITY | I.M Nanavati Law College |

INDUSTRY EXPOSURE

Company name: Sagardeep Alloys Limited

Role/Position: Working as Company Secretary & Compliance officer of the Company

Period: From 7th April, 2017 till present

Responsibilities:

- Compliance of Company related laws and rules viz. preparation of annual reports, filing e-forms of the Company with Ministry of Corporate Affairs Drafting and presenting of meeting minutes and statutory registers etc.
- Built and retained positive relationships with investors, regulators, and vendors.
- Compliance of SEBI related laws and rules viz. SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015, SEBI(Issue of Capital and Disclosure Requirements) Regulations, 2009 and SEBI(Substantial Acquisitions and Takeover Requirements) Regulations,2011
- Compliance of other laws and rules applicable to the Company

Company name: Maitri Enterprises Limited (Formerly known as Parth Alluminium Limited)

Role/Position: Worked as Company Secretary & Compliance officer of the Company

Period: From 12th April, 2016 to 15th March, 2017

Responsibilities:

- Compliance of Company related laws and rules viz. preparation of annual reports,

filing e-forms of the Company with Ministry of Corporate Affairs Drafting and presenting of meeting minutes and statutory registers etc.

- Built and retained positive relationships with investors, regulators, and vendors.
- Compliance of SEBI related laws and rules viz. SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015, SEBI(Issue of Capital and Disclosure Requirements) Regulations, 2009 and SEBI(Substantial Acquisitions and Takeover Requirements) Regulations,2011
- Compliance of other laws and rules applicable to the Company

INTERNSHIP

Undergone 15 months training at M/s. Khandelwal Devesh & Associates, Practising Company Secretaries, Ahmedabad

HOBBIES

- Watching movies
- Listening music
- Net surfing
- Making new Friends etc....

CORE COMPETENCIES

- Object Oriented, Leadership quality, Hard-working, Public relations, Self-confidence, Flexible and result oriented, Reasoning & Analytical skills. can unspeakably meet deadlines.
- Proficient in: MS Office 2007, Adobe and other Multimedia Applications; Internet Savvy.
- very fluent in English; written and oral.
- fast-learner and flexible.

PERSONAL PROFILE

Date of Birth : 07-10-1993
Sex : Female
Marital Status : Unmarried
Father's Name: Balkrushnan Deshmukh
Mother's Name : Lalita Deshmukh
Languages known : English, Hindi, Gujarati, Marathi

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Place: Ahmedabad

Sd/-
(Barkha Deshmukh)