

To: Bhanduri, Ta: MaliyaHatina
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Jitendra Kalariya

CAREER OBJECTIVE

Looking for entry into organization with competitive environment, where I can use my technical knowledge innovative ideas and skills to achieve organization goals and also get opportunity to learn new technologies.

PROFESSIONAL EXPERIENCE

- 1.ADROIT PHARMACHEM PVT LTD. (8 month)
2. ORCHEV PHARMA PVT LTD. , RAJKOT | April 2016 – Present

Production Officer

- Maintain up-to-date documentation of all Manufacturing processes
- Handled the responsibilities of developing manufacturing processes of drug products
- Handled the tasks of preparing technical reports and production rates and update the report to the production head
- Assigned the tasks of testing operational and performance standards of manufacturing equipment
Equipment Handling: S.S. Reactor, Centrifuge, Sparkler filter, Roto cone vacuum dryer
Unit operation: Distillation, Extraction, Drying, Separation
Unit Process: Reflux Reaction, Decolorizing Process, Exothermic reaction

Additional Skill

- Ms office: word, excel, power point
- Fully proficiency in using internet, E-mail, other communication tools
- Teamworking skills

EDUCATION

| Degree Obtained | Year | Name of Board/Uni. | Percentage | Remarks |
|-----------------|------------|-----------------------|------------|---------|
| Bsc (chemistry) | April-2012 | Saurashtra university | 50.57% | second |
| H.S.C. | March-2007 | G.H.S.E.B | 46% | second |
| S.S.C. | March-2005 | G.S.E.B | 62.86% | first |

PERSONAL INFORMATION

Name: Kalaria Jitendra M.
D.O.B: 12/9/1989
Nationality: Indian
Gender: Male
Language Known: Hindi, English Gujarati
Marital status: M married
Hobbies: Drawing, Music

