

Contact

ramesh4494@gmail.com

Skills

C

C++

Oracle

Html

Linux

Accounts

performance management

hr policies

hris

talent acquisition

recruiting

human resources

team management

management

employee relations

employee engagement

talent management

employee benefits

screening

vendor management

performance appraisal

new hire orientations

compensation and benefits

Visa & citizenship

Nationality

Indian

System generated resume by
[foundit](#)

Ramesh Nair

chief operating officer | Ahmedabad

Summary

Fresher from Ahmedabad looking for a job in software industry

Likely to Explore

Not a job hopper

Experience

chief operating officer

[iberis inc](#) - Aug 2011 - Present . 12 Yrs 6 Mos.

Self/Funded/Govt/Others |

Responsibilities

* Planning * Management * Financial Management * Marketing & PR * Community Relationships * Programmatic Effectiveness * Fund Raising

human resources

[the sandesh limited](#) - May 2010 - Jul 2011 . 1 Yrs 2 Mos.

Self/Funded/Govt/Others |

Responsibilities

* plan and manage recruitment and selection of staff * plan and conduct new employee orientation * identify and manage training and development needs for employees * develop and implement human resources policies and procedures * administer HR policies and procedures * administer compensation and benefits * ensure compensation and benefits are in line with company policies and legislation * benchmark compensation and benefits * support annual salary review * implement and monitor performance management system * handle employee complaints, grievances and disputes * administer employee discipline processes * conduct exit interviews * review and update employee rules and regulations * maintain the human resource information system and employee database * coordinate employee safety, welfare and wellness * maintain knowledge of legal requirements and government reporting regulations affecting HR functions

assistant manager

[T&M Associates](#) - Jan 2010 - Jan 2010 . 0 Mos.

500 employees | Self/Funded/Govt/Others | [More Details](#)

Civil Engineering |

Education

Bachelor of Commerce (B.Com),

2002-2005 - Gujarat University

Bachelor of Commerce (B.Com),

0 - gujarat university;bcom;2002 – 2005;

Master in Computer Application (M.C.A), Computers

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