



# Jyoti Parmar



6354132903



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My objective is to obtain a position as a human resource specialist in a fast-paced environment to maximize my multitasking skills and administration abilities for effective management of company resources.

## EDUCATION

### 2020 - PRESENT

#### LDRP INSTITUTE OF TECHNOLOGY AND RESEARCH, GANDHINAGAR, GUJARAT

Master of Business Administration in Human Resource  
Kadi Sarva Vishwavidyalaya University,  
Gandhinagar  
CPI: 8.42

### 2017 - 2020

#### SHRI K. K. SHASTRI ARTS & COMMERCE COLLEGE, AHMEDABAD, GUJARAT

Bachelor of Business Administration  
Gujarat University, Ahmedabad  
Percentage: 59.35%

### 2017

#### KRUSHNA VIDHYALAYA, BAPUNAGAR

Higher secondary school  
Gujarat Secondary and Higher Secondary Education  
Board, Gandhinagar  
Percentage: 64%

## SKILLS & ABILITIES

- Microsoft office
- CCC
- Tally ERP9

## ACADEMIC PROJECTS

- A project report on del pd pumps and gear Pvt Ltd.
- A study of preference towards video resumes among the job seekers