

CURRICULUM VITAE

KALAKA PRASAD

Address: -

VILL – PATARI PURWA (BAREHENDA).

POST – ATARRA

DIS. BANDA, 210201 (UP).

Mob. No.: - +91 9129768354

Gmail ID – klprasad16@gmail.com

CAREER OBJECTIVE: -

➤To achieve professional goals with full commitment, dedication and hard work through my efforts followed by the regular process of learning and growth for the betterment of the organization and self.

EDUCATION QUALIFICATION: -

➤10th Passed from U.P Board Allahabad.

➤12th Passed from U.P Board Allahabad

➤Graduation (BA) From B.U. Jhansi

➤

EXTRA ACTIVITIES: - ➤

Knowledge of Computer.

EXPERIENCE: -

I am Currently Working in **MILK BASKET(Reliance)**. I have 4 Year Experience in **Retail Sector (FMCG)**.

As the post of **Team Leader (TL)**

- Responsible for Stock Inward and out word.
- Maintaining records of All warehouse Related Document.
- Close co-ordination with departments for better Stock Audit and better stock replenishment.
- Managing Warehouse
- Tracking All the Movement records of Replenishment.
- Maintained and counted All the Stock Lying in Warehouse.
- Willingness to work any shift, including weekends, holidays and graveyard shifts
- Send Daily Reports Such as SOH, Negative, inward to department.
- Responsible for all GRN related work. Invoice, RTO, STO.
- 50 Manpower handles in warehouse. Responsible for Stock Inward and out word.
- Maintaining records of Inventory and Receiving.
- Ensure following the stock take schedule of all the Departments.
- Close co-ordination with departments for better Stock Audit and better stock replenishment.
- Managing Warehouse with FIFO and LIFO.
- Done the negative correction of the entire Store.
- Managing on a daily basis, end to end Operations.
- I Have worked on 12000 sku live.
- I have experienced in operations.
- Hold Daily Team Meeting (Huddles),Setting the Expectations.

PERSONAL INFORMATION: -

Father's Name	:	Mr. Matadeen
Date of Birth	:	05-07-2000.
Marital Status	:	Unmarried
Nationality	:	Indian
Gender	:	Male
Language Known:		Hindi and English

DECLARATION: -

I do hereby declare that all the information furnished above is true and fair to the best of my knowledge and belief.

Date:

(KALAKA PRASAD)

Place: