

NAME- KAJAL SHARMA

DATE OF BIRTH-10-JULY-1994

ADDRESS- Siddharth Icon, Near Godrej garden city,

Ahmedabad 382470

MOBILE NO. 8080155997

EDUCATIONAL QUALIFICATIONS-

Level/ Class	Institution	University Board	year	Marks
SSC	S.B High School	Pune university	2010	65.20%
HSC	S.B Science college	Pune university	2012	47.17%
B.COM	S.B Arts and commerce college	BAMU	2016	69%
D.T.L	M.P Law college	BAMU	2017	62.75%
<u>M.Com</u>	S.B Arts and commerce college	BAMU	2019	74%

OTHER CERTIFICATE -

Program Name	Subject	Institution	Year
National Certificate in Modular Employable Skill	Account, Assistant Using Tally	Global Research Skill Training India Tally Soft Service Pvt. Ltd	2016-17
CPBFI	Banking & Insurance	Bajaj Finsery	2018-19
OXFORD	Pre- primary workshop	Oxford	14-12-19

Working Experience -

Organization	Designation	Period	Responsibility
RB Sharma & Company	Article	1/06/2018 to 31/06/2019	Studied bank entry, learn Income-tax Act
National English School	Teacher	1/07/2019 to 30/10/2020	As a class teacher of Sr.kg class

Extra-curricular Activities-

1. Volunteered in cultural Events & Did Anchoring
2. Students' coordinator of various Events & Guest Lectures at supreme class.
3. Participate in Various competitions on campus
4. Pricing Various awards in Drawing competitions & sports.
5. Management in school sports day and various days are a celebration.
6. Coordinate with all teachers
7. Participate in various Dance competitions.
8. Taking tuition classes at home.
9. Computer skill MSCIT tally ERP 9.

Language Knowns:

English, Hindi, Marathi.

Hobbies and Interests:

Interesting in the banking sector, Finance and accounting department, Teaching, dancing, and Reading