

DEEPIKA MALICK

Address:

E- 304 Sarthi Anexe Kathwada, Ahmedabad

Phone

+91 8153043734

Email:

Deepikamallick55@gmail.com

Summary

Senior Process Associate, specialized in Banking sector with BFSI Domain. Experienced with all stages of the Bank projects. Well-versed in numerous programming languages including Python, Tableau 10, R and MS Office. Strong background in project management and customer relations.

Skill Highlights

- Project management
- Strong decision maker
- Complex problem solver
- Creative design
- Innovative
- Service-focused

Experience

Senior Process Associate-10/2017- tilldate

Tata Consultancy Services Ltd

- Pro-active and multiskilled professional, currently spearheading function as Senior Process Associate in Banking Process at Tata Consultancy Services.
- Process knowledge of Account Opening, closing and update.
- Working with Global Payite , Regional Banking control system(RBCS) applications etc.
- Hands-on experience in Verification, skills of analysing End Of The Day (EOD) data.
- Hands-on experience in Audit deliverables, designing management MIS, Monthly reports etc.
- Hard Working, disciplined, creative and logical approach

Education

Bachelor of Commerce:- 2013-2016

CCS University Meerut

12th CBSE Board (Commerce):- 2012-2013

Army Public School Ferozepur Cantt

10th CBSE Board :- 2010-2011

Army Public School Meerut Cantt

Roles And Responsibilities

- Handling the process of Account Opening, Closing and Update .
- Working as a SME/Verifier in the process.
- Handling Weekly/Monthly/Yearly MIS and approvals for the process.

Certifications

Data Science and Machine Learning with Python (certificate): EICT Academy with IIT Roorkee

Agile (certificate): Tata Consultancy Services

Statistics (certificate): Tata Consultancy Services

Corporate Banking (certificate): Tata Consultancy Services

Programming Languages: **Python, MS Excel, Advanced Excel (Macro), MS PowerPoint, MS Word, Tableau, R, MS Access, SQL**

Rewards and Recognition

- Received On the Spot Award for 3 times for handling high volume with 100% accuracy.
- Have received Star Performer Award 2 times for excellent performance.
- Have received Topaz Go Getter Award for excellent performance in the quarter.

Professional Achievements

- Have promoted as Authorizer with in a year.
- Achieved 100% CSS score continuously for 2 times in a year as a team.

Extra Curricular Activities

- Participated in the Khelsangram organized by TCS every year.
- Taken initiative to organize fun activities and tournament in TCS.

Personal Details

Name- Deepika Mallick

D.O.B- 19/01/1996

Father's Name- S K Mallick

Religion- Hindu

Marital Status- Unmarried

Gender- Female

Citizen- Indian