

## REVATHI RAJU MUDALIAR.

SME, Bankruptcy;  
US Mortgage, Senior Process Associate;  
RBSA Advisors; Assistant Manager.  
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### CAREER OBJECTIVE

Working for the business development of the firm for different service lines as valuation, Investment Banking, Restructuring, Merger & Acquisition.

### EXPERIENCE

Employer:	Designation:	Time Period:
Tata Consultancy Services.	Process Associate	July, 2017 to Sept, 2022.
RBSA Advisors	Assistant Manager	Sept, 2022 till Present

### EDUCATIONAL QUALIFICATION

 **B.B.A**, Gujarat University, Ahmedabad - 2013-2016.

### TECHNICAL SKILLS

Operating System Platform	Windows 10, 7
Domain	MrCooper, US Domain.
Tools and Utilities	LaonHD, LSOP, SharePoint.

### Current Functional Roles and Responsibilities:

- Working as Senior Process Associate at TCS in the Mortgage Field.
- Having good knowledge of all types of Loan Product and Program (FHA, CONVENTIONAL, FNMA, FHLMC, VA & USDA / Purchase and Refinance)
- Working as Pre-Purchase Auditor which includes Doc Indexing, Data Entry, Mercenary, TRID and PPR.
- Working in the Pre-Underwriting Process and having knowledge of 4 C's.
- Having good knowledge of Documents such as Loan application, Credit Report, AUS, Title, Closing Disclosure, Appraisal and loan estimate.
- Having good knowledge of Income verification, Asset's verification, Credit Report and fraud Alert, Verifying Purchase contract, Title Documents, Flood and HOI insurance.
- Good enough in the ratio's calculation such as DTI, LTV/CLTV on Primary, Secondary and Investment property.
- As PPR Rep, I take charge in validating CCP that was sent by the lender and find in & out discrepancies of every

loan depends on lender and seller guidelines.

- Proved as a Quality checker and good trainer in the same process.
- Proved as good trainer by providing knowledge of PPR to the trainees.
- Also, working for wet and dry Loans for document exception and Data exception. Usually checking notes, Title, Deed of Trust, Power of attorney, Legal Description, Required Rider Documents for verification of document exception and Data exception.
- Handling UFD Mailbox with client and communication the same with the team.
- Working for the business development of the firm for different service lines as Valuation, Investment Banking, Restructuring, and Merger & Acquisition.

**Project:**

<b>Project Name:</b>	Mr. Cooper
<b>Duration</b>	3.11 Years.
<b>Period</b>	July, 2017 To Present.
<b>Location</b>	Gandhinagar, Gujarat
<b>Roles</b>	SME, Bankruptcy; US Mortgage, Senior Process Associate;
<b>Responsibility</b>	<ul style="list-style-type: none"><li>● To meet client's requirements in terms of processing origination of loan for US Mortgages.</li><li>● Co-ordinate with customer SPOC and obtain required information for all first level inquiries.</li><li>● Co-ordinate with Clients on-shore third party Vendor according to business requirements.</li><li>● Communication management for the Team with various stakeholders of entire process.</li><li>● Knowledge transfer with different location associates over call who are process stakeholder.</li><li>● Worked as SPOC for L&amp;D activities for the Team.</li><li>● Preparing and maintain various Reports/MIS.</li></ul>
<b>Technical Skills</b>	Working knowledge of different tools used in US- Mortgage operational activities.
<b>Achievements</b>	Rewarded by R&R certificate & On the Spot Award Rewarded by R&R certificate & On the Spot Award.

## PERSONAL DOSSIER

Date of Birth : November 30, 1994.  
Nationality : Indian  
Linguistic Ability : English, Hindi, Gujarati, Tamil.  
Email Id : mudaliarrevathi94@gmail.com

## DECLARATION

The above information provided by me is correctly shown up to my knowledge. If found wrongly interpreted the organization is not responsible for any misguidance.

Revathi R. Mudaliar.