



# Sachin Patel

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Anant National University,  
Sanskardham Campus, Bopal-Ghuma-Sanand  
Road, Manipur, Ahmedabad

## ABOUT ME

As a Teacher & Cultural Coordinator I strongly believe in executing administration, management, training, and supervision within the scope of responsibility, in order to ensure that tasks are performed in a manner that fulfills compliance with relevant legislation. Proficient in motivating and educating the upcoming, rising toddlers of the society through Neuro Linguistic Program. Looking forward to work on a leading position in reputed School to learn more execute the learnings for the betterment of students & organization.

## SKILLS & PROFICIENCIES

- Critical thinking and problem solving.
- Teamwork and collaboration.
- Patience
- Professionalism and strong work ethic.
- Oral and written communications skills.
- Leadership

## EDUCATIONAL BACKGROUND

M.B.A. APR-11  
VINAYAKA MISSION UNIVERSITY, SALEM

B. Ed. MAY-07  
GAUHATI UNIVERSITY, ASSAM

M. COM. APR-05  
NORTH GUJARAT UNIVERSITY, PATAN

B. COM. APR-01  
M.S.UNIVERSITY, VADODARA

## WORK HISTORY

### TIRTHDHAM-PRERANAPITH

(at Pirana, Ahmedabad, Gujarat, India)

As a Chief Administrative Officer (CAO) Since October 2023

- Leading management system for the trust. Manage Temple campus
- Develop New HR Policy and Administrative system at Temple, School, Hospital, Guest House and Satasang hall.
- Looking upon overall administration of The Gurukul School.

### GLOBAL MISSION INTERNATIONAL SCHOOL

(at Sanskardham, Ahmedabad, Gujarat, India)

As a Cultural Coordinator from 2021 to September 2023

- Leading KIZEN management system for the school administration.
- Introduce NEP 2022 in school system as per guideline given by the CBSE.
- Introduce Club system at students' level in the school with correlation with academic point of view. Conduct various training modules to setup cultural values.
- Scheduling all cultural activities throughout the year in academic calendar.
- Create and maintain an environment to cultivate the moral and social values among students and staff also.

As a Teacher to September 2023 to September 2023

- PGT Account for grade 11th and 12th CBSE
- students Mathematics teacher for grade 7th to 10th CBSE students.
- Introducing and applying SAFAL module suggested by CBSE in grade 5th and 8th for subject Science, Math and language
- Class teachers for various classes for middle and senior section.
- Handling other curriculum activities conducted by the school

### SAMANVAY SHIKSHAN

(at Vadodara, Gujarat, India)

As an Owner from 2001 to 2018

- Providing personal coaching & consulting to the student and parents.
- Added service of consultation on child development and Parenting. (Since 2011 to 2018)

### SHANNEN SCHOOL (at Vadodara, Gujarat, India)

As a Subject Head from June 2006 to June 2018

## CERTIFICATION

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- **Central Teacher Eligibility Test (CTET)**  
**Paper 1 and Paper 2** CBSE December 2023
- **School Innovation Ambassador Training Program**  
Ministry of Education's Innovation Cell, AICTE and CBSE December 2022
- **Competency Based Education (Module 1 to 4)**  
CBSE August 2021
- **Curriculum and Inclusive Classroom**  
CBSE October 2020
- **Developing Personal-Social Qualities for creating a safe and Healthy School Environment**  
CBSE October 2020
- **Health and Well Being In School**  
CBSE October 2020
- **English Type Final Examination**  
Federation of Gujarat State Commercial Institutes, Ahmedabad February 1996
- **.22 Rifle Shooting Certificate**  
Baroda Rifle Club February 1999
- **Training for Civil Defense**  
Gujarat Civil Defense Unit July 1999
- **Role of Panchayat & NGOs in Management of Natural Disaster**  
Sardar Patel Institute of Public Administration July 1999
- **1st Degree Course in REIKI**  
Reiki Vidya Niketan November 2006
- **2nd Degree Course in REIKI**  
Reiki Vidya Niketan April 2008
- **International Culture Training**  
Abraham Baxter Institute of Educators, U.K.  
April 2008
- **Certificate in Hypnosis & Mind Power**  
Jan Shikshan Sansthan March 2011
- **Master of Hypnosis**  
Maunangini Hypnotical & Spiritual Organization May 2011
- **Certificate Course in Social Leadership Development Programmed**  
Institute of Leadership & Governance, MSU,  
February 2016
- **Certificate Program on KAUTILIYA ARTHASASTRA**  
Institute of Leadership & Governance, MSU  
November 2016

## VOLUNTEER WORK

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- I am a Founder President of TATHASTUFOUNDATION since 2015.
- I am working with PRABHUTVA VIKAS TRUST, working regarding GARBH SANSKAR since 2007.
- I am active with social international NGO named GIANTS GROUP OF VADODARA PRIDE Affiliated to Giants International welfare Foundation since 2014.
- I was Founder Precedence of GIANTS GROUP OF VADODARA PRIDE Affiliated to Giants International Welfare Foundation, Mumbai.
- I am working with BHARTIYA VICHARMANCH at Vadodara.
- I was working with AKHIL BHARTIYA VIDHYARTHI PARISHAD from 1995 to 2001.
- I was also engaged with Gujarat Society for Prevention of Cruelty on Animal from 1990 to 2002.
- I was a member of Vadodara Riffle Shooting Club from 1999 to 2002.
- I am Ex-president of SANSKRUTIK SAMANVAY UTKARSH SAMITY, Gujarat.

## EXTRA CURRICULAM ACTIVITIES

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- Organizing educational and motivational seminars and talk sessions in the collages.
- Coordinator in Developing reports in the research and analysis team of Study tour.
- Appearance in One Year Disaster Managements Training by SPIPA, Ahmadabad.
- Conference of National Institute of Personnel Management.
- Volunteered in various Seminars, College Festivals and Planning Forums.
- Appears in various management Training handled by various organization.

Yours Respectfully

Sachin Patel