

## **NIRMAL ARVINDBHAI PATEL**

Vill. Raipur, Nr Swaminarayan Temple, Ta & Dist. Gandhinagar - 382330  
9879004159

[Nirmalpatel7927@gmail.com](mailto:Nirmalpatel7927@gmail.com)

### **Career Objective**

To obtain the best quality product lowest rates. Using Industrial insight & experience to maximize profit for the firm, synchronized supply chain activities, Co-Ordination Vendors & internal Operation.

### **Personal Details**

- Name :- Patel Nirmal Arvindbhai
- Date of Birth :- 02/06/1985
- Marital status :- Married
- Gender :- Male
- Nationality :- Indian
- Language Know :- Gujarati, Hindi, English
- Hobbies :- Reading, Music, Travelling

### **Education Qualification**

Std (Course)	Board/ Uni.	Passing Year	Result
MBA	ICFAI National College	2008	5.27 CGPA
B.com	Gujarat University	2006	59.66%
HSC	GSEB	2003	68.33%
SSC	GSEB	2001	80.00%

### **Computer Skill**

M.s. Office

### **Experience**

- Company :- Dhall Enterprise & Eng. Pvt. Ltd.
- Designation :- Purchase Officer
- Period :- From 2010 to till date

### **Key Responsibilities**

1. Sending enquiries to supplies.
2. Receiving Quotations.
3. Study to techno commercial implication and prepare comparative statement.
4. Obtaining techno commercial clarifications.
5. Preparation of order with order. Specification and commercial Details.
6. Vender Follow up & Site Visit
7. Record management.
8. Rate management.
9. Transport fright Fixation & co-ordination.
10. Minimum & Maximum stock maintaining.

### **Family Background**

- ❖ Father Name :- Arvindhbai Chhotubhai Patel ( Farmer)
- ❖ Mother Name :- Shardaben Arvindhbai Patel (House Wife)
- ❖ Brother Name :- Dharmik Arvindhbai Patel (Job)
- ❖ Wife Name :- Nilam Nimalbhai Patel (Teacher)

### **Declaration**

I here by declare that all information given above is true at best of my knowledge.

Thank you.

Yours Faithfully,

**Nirmal A. Patel**