

# HET SHAH

22 Years, Female

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## SUMMARY

A versatile personality with the ability to quickly learn and deliver on new and diverse tasks. Committed to continuous Learning and personal growth in the new environment of the industry.

## ACADEMIC QUALIFICATION

<b>2022 – 2024:</b>	<b>Master of Business Administration</b> Faculty of Management (GLS University)	
<b>2019 – 2022:</b>	<b>Bachelor of commerce</b> H.A. College of Commerce	<b>[Overall: 83.5%]</b>
<b>2019:</b>	<b>Class XII (GSHSEB)</b> Sharda Mandir Vinay Mandir higher secondary school	<b>[Overall: 83.0%]</b>
<b>2017:</b>	<b>Class X (GSEB)</b> Divine Life School	<b>[Overall: 82.5%]</b>

## PROFESSIONAL EXPERIENCE

### Relationship Manager - Intern

Motilal Oswal Financial services Limited (May - July 2023)

- Building and maintaining positive relationship with the clients and get insight about the stock market instruments And trading strategies.

## PROJECTS UNDERTAKEN

- Build Research Proposal and Statistical Analysis On Consumer Preference On Organic Food Products
- Live Market Research On Food Market of Ahmedabad Food Truck Park
- Study on traders' awareness and perception towards equity derivative trading

## MANAGEMENT AND TECHNICAL SKILLS

<b>Management Skills</b>	<ul style="list-style-type: none"><li>• Analytical Skills</li><li>• Time Management</li><li>• Problem-solving</li><li>• Hard Working</li><li>• Quick Learning</li></ul>	<b>Computer/IT Skills</b>	<ul style="list-style-type: none"><li>• Microsoft Excel</li><li>• SPSS</li><li>• Microsoft Word</li><li>• Microsoft PowerPoint</li><li>• Microsoft Access</li></ul>
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## ACHIEVEMENTS

- Got The **First Rank** in Mime Drama in Inter College Competition
- Actively Participated in The **Youth Festival 2023**
- Secured **First Rank** in **PRABANDH 2023** In “Prashna Vyuh” - Management Activity

## CERTIFICATIONS

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|--|----------------------|
| • Completed online certification course on <b>Excel Skills For Business</b>                            | <b>March 2021</b>    |
| • Completed online certification course on <b>Preparing to Network in English</b> from EDX             | <b>June 2022</b>     |
| • Completed online certification course on <b>project management foundation</b> from linkedin learning | <b>December 2023</b> |