

## CA Maitri Shah

A/4, North View Apts., Plot No. 4,  
St. Xavier's Clg. Road, Navrangpura, A'bad - 9.

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### **OBJECTIVE:**

To be a part of the financial services industry, where I can grow in terms of knowledge, skills and attitude and make effective use of my analytical abilities and professional competence.

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### **EDUCATION:**

#### **CFA Institute, USA**

-CFA Level II Candidate

-Cleared CFA Level I Exam (with distinction in 9 out of 10 subjects) June, 2017

#### **The Institute of Chartered Accountants of India**

Associate Member

April, 2017

Cleared CA Final with 59% average (with exemption in majority subjects) November, 2016

#### **H. L. Institute of Commerce, Ahmedabad University**

Bachelor of Commerce – 69.5%

April, 2014

#### **Other certificates:**

- Cleared NISM Equity Derivatives examination with 82.75% July, 2017

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### **EXPERIENCE:**

Completed three years articleship:

Ashwin K. Yagnik & Co., Chartered Accountants, Ahmedabad.

March, 2013 to September, 2015

Pankaj R. Shah & Associates, Chartered Accountants, Ahmedabad.

August, 2012 to February, 2013

- Preparation of audit plan and ensuring the completion of same in time.
  - Internal and statutory audit.
  - Drafting Audit Reports.
  - Filing of Income Tax Returns.
  - Preparation of various Income Tax related communication.
  - Was in charge of preparation of the database of all the clients' Income Tax history and the resolving the matters of each client related to the rectification or refund orders.
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### **COMPUTER KNOWLEDGE:**

- Operating knowledge of MS Office
- Accounting in Tally ERP

**OTHER ACTIVITIES:**

- Was a member of Eco Club in Reubs High School that undertook various activities for raising environment protection awareness and other social causes.
  - Was a member of Interactive Club in Reubs High School that held various activities and group discussions on social and economic affairs.
  - Have won various drawing and painting competitions at school level.
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**PERSONAL DETAILS:**

**Date of Birth:** September 14, 1993

**Languages known:** English, Hindi and Gujarati

**Hobbies and Interests:** Reading, movies, cooking