

Mishel Thomas Macwan
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EDUCATION

M.Com

K.K Shastri Commerce College(Gujarat University)
2021, Khokhra, Ahmedabad

B.Com

K.K Shastri Commerce College(Gujarat University)

SKILLS

Telesales Accounting

Microsoft Office (Word, Excel, and PowerPoint)

Interpersonal Skills Management

LANGUAGES

Gujarati Hindi English

INTERESTS

Connecting with New People's

Reading about Technologies and Fashion Magazines Traveling (exploring and learning new things)
2019,

Senior Secondary (10+2)

Khokhra, Ahmedabad

GS&HSEB, Gandhinagar(Gujarat Board)

2015 - 2016,

Secondary(10)

GS&HSEB, Gandhinagar(Gujarat Board)

2013 - 2014,

WORK EXPERIENCE

Back Office Executive

TATA AIA Life Insurance Company

11/2021 - 03/2020, Achievements/Tasks

Support to stakeholders for query resolutions

Ahmehdabad

Monitor pending management, resolve collection in co- ordination with Sales.

Jr. Officer- Phonebanking

HDB Financial Services

03/2021 - Present, Achievements/Tasks

Handling and resolving customer complaints/ queries over phone .

Providing customers with relevant product and service information.

Cross selling various banking products to customers over phone.