

RESUME

Name: DEVANSHI N. JARIWALA
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OBJECTIVE

To build a successful career in accounting, finance & Management and try my best to contribute a great deal of work to an organization.

EDUCATIONAL QUALIFICATION

Qualification	Board/University	Class	Percentage/ Credit	Year
Post Graduate Diploma In Investment and Financial Analysis	Gujarat University	First Class With Distinction	74%	2018-2019
Passed M.com	Gujarat University	With higher Second Class	59%	2016-2018
Passed T.Y. B.COM	Gujarat University	With First Class	69%	2015-16
Passed S.Y.B.COM	Gujarat University	With First Class	69%	2014-15
Passed F.Y B.COM	Gujarat University	First class With Distinction	70%	2013-14
Passed H.S.C Examination	Gujarat Board	First class with Distinction	75%	2012-13
Passed S.S.C Examination	Gujarat Board	First class with Distinction	81%	2010-11

CONFERENCE & SEMINARS

- ✓ Attended seminars in H.A college on Business Ethics , Personality Development and Banking.
- ✓ Also went for industrial visit at “CLARIS” from H.A College of Commerce.

Communication and Interpersonal Skills:

- ✓ Highly motivated, positive attitude, creative, good problem solver.
- ✓ Enthusiastic, result oriented, hard working.
- ✓ Demonstrated ability to work in a team environment, achieve goals.
- ✓ Organizational, negotiation and troubleshooting skills.
- ✓ Able to manage multiple demands within critical timelines.
- ✓ Able to plan, control and manage assigned duties.

Computer Skills:

- ✓ Microsoft Office, MS Excel, Knowledge of Computer Hardware.
- ✓ Knowledge of Internet.

Courses and Training:

- Completed online certified training of Tally. The training consisted of Basic Concepts of Accounting, The World of Tally, Accounting Process in Tally, Bank Reconciliation Statement. Tax Deduction at Source (TDS) & Tax Collected at Source, Accounting in Tally, Payroll in Tally, Goods & Services tax (GST), Extraction from Tally and some Extra Topics.

Project work and Dissertation:

- Project work on “ Capital Structure of the Firm/Industry” during last semester of my Post Graduate diploma in Investment & Financial Analysis.

Other Skills:

- ✓ English Proficiency (Written and oral).
- ✓ Basic knowledge of German language.

✓ PERSONAL PROFILE

Name	Devanshi N. Jariwala
Date of Birth	25 January, 1996
Languages Known	English, Hindi, Gujarati, Learning German language.
Hobbies	Dancing, Singing, Teaching, Travelling, Reading, Playing Chess
Marital Status	Unmarried
Sex	Female
Phone No.	(M) +91 7698508060
Email I. D	devanshijariwala25@gmail.com

ABOUT MYSELF

I think determination, dedication, honesty, and hard work can help to achieve one's desired goals in life. I can organize a program confidently with others even under stress.

-Devanshi N. Jariwala