
SANDEEP M. GOHIL

AKSHAR PARK SOCIETY, SURENDRANAGAR, GUJARAT 363001

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PROFESSIONAL SUMMARY

Motivated Chartered Accountant with solid experience in Taxation, Accountancy and Auditing , including budgeting and administration, with quick learning ability, excellent at juggling multiple tasks and working under pressure.

WORK HISTORY

FUTURE FUELS & CO.

Managing partner / Surendranagar, Gujarat / May 2016 - Current

- Responsible for the day-to-day running of the business with a particular emphasis on sales and business development.
- Making sure that the business continues to grow by way of developing new customers whilst maintaining its existing customer base.
- Identifying, developing and directing the implementation of business strategy.
- Liaising with officials of government departments and regulatory bodies for obtaining required licenses for the Company.
- Researched and updated all required materials and machinery necessary for operations.

PANIS & SHAH ASSOCIATES DMCC

Senior Auditor / Dubai / May 2013 - February 2016

- An auditing, accounting and advisory firm specialized in diamond industry consultancy services along with financial auditing and company formation under various free zones situated in U.A.E., located at Dubai.
- Collating, checking and analyzing spreadsheet data.
- Examining company accounts and financial control systems.
- Checking that financial reports and records are accurate and reliable.
- Ensuring that assets are safeguarded.
- Preparing reports, commentaries and financial statements.
- Liaising with managerial staff and presenting findings and recommendations.
- Ensuring procedures, policies, legislation and regulations are correctly followed and complied with.
- Undertaking reviews of wages.

SIDDHI VINAYAK RUBBER INDUSTRIES

Accounts Manager / Ahmedabad, Gujarat / April 2011 - January 2012

- A leading and fast growing company located in Gujarat, India, which has a remarkable presence in its area of operation.
- To ensure regular and proper maintenance of accounts as per required accounting standards.
- To periodically inspect the risk prone areas related to accountancy and report the discrepancies along with recommendation.
- To co-ordinate with the auditors during audit procedure, till finalization.
- To review & monitor the functioning of internal control system and make recommendation for improvement of the existing system.
- To determine the statutory liability related to taxes on regular basis and ensure complete compliance with the statutory provisions of the same.
- To Co-ordinate with consultants and assist top management with accountancy & taxation related matters.

ARUN HARGOVINDDAS & CO

Article And Audit Assistant / Ahmedabad, Gujarat / July 2008 - April 2011

- A leading consulting firm located at Ahmedabad. The firm has specialization in Book Keeping, Statutory Audit, Internal Audit and Taxation.

Assignments handled:-

Accounting:

- Maintenance of accounts of clients as per the applicable Accounting Standards.
- Recording accounting transactions till finalization.
- Preparation of financial statement & final accounts reporting.

Taxation

- Determination of tax liabilities and conducting tax audits of individuals, partnership firms & trusts.
- Preparation & finalization of tax audit reports.
- Preparation of tax return for Individuals, Firms, Companies, & Trusts and electronic fillings.

Audit

- Statutory and Internal Audit of companies in Manufacturing, Oil & Gas, Trading and Service sector industries.
- Branch & Stock Audits of listed companies.

Others

- Obtaining initial statutory registrations & ensuring fulfillment of compliance related to establishment of organizations.
- Preparation of forms & returns for online statutory fillings with the registrar of companies.

K.C.PARIKH & ASSOCIATES

Article And Audit Assistant / Ahmedabad, Gujarat / October 2007 - June 2008

- Branch & Stock Audits of listed companies like Tata Tele Services, PepsiCo Holdings (India) Ltd., Hindustan Unilever Ltd. and Subhiksha Supermarket.
 - Worked in conjunction with taxpayers to re-establish sustainable payment positions and assisted colleagues in preparation of complex and viable tax returns.
 - Income Tax: Preparation of Return of Income along with tax planning.
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SKILLS

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| • Self-motivated | • Project management |
| • Powerful negotiator | • Team liaison |
| • Extremely organized | • Data management |
| • Strong verbal communication | • Budgeting and finance |
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EDUCATION

CHARTERED ACCOUNTANT Taxation, Auditing, Accountancy, Law

The Institute of Chartered Accountants of India

Ahmedabad, | 2012

COMPANY SECRETARY (INTERMEDIATE) Corporate Laws

The Institute of Company Secretaries of India

Ahmedabad, | 2011

BACHELOR OF COMMERCE Accountancy, Taxation, Auditing

Gujarat University

Ahmedabad, | 2010

CERTIFIED TRAINING PROGRAMS

- Certified Computer Training program conducted by The Institute of Chartered Accountants of India.
 - Certified Training Program conducted by ICAI on General Management and communication skill.
 - Certified Computer Training program conducted by The Institute of Company Secretaries of India.
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COMPUTER KNOWLEDGE

- Working knowledge of Microsoft office applications
- working knowledge of Tally.ERP 9