

Shebaz Patel

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I wish to be a part of the challenging and prospective field where innovative ideas are the most encouraged. I look forward to work in a challenging environment where I also to streamline my efforts towards the fulfilment of goals of the organization, which I join.

SYNOPSIS

- ⇒ 24 month of experience in **Finance & Accounting**
- ⇒ Currently Employed in **R R kakoowala** as an **Accounts Executive**

ORGANISATIONAL SCAN

R.R.kakoowala.(Tax consultant)
Accounts Executive

April. 2018 – Till date

Job title : **Accounts Executive**
Job Profile : Handling All Part of Accounting & GST & TDS

Responsibilities:

- Checking Day to Day Transaction.
- Working in Income tax software
- Sales Register Analysis
- All type of Accounting Maintain

SCHOLASTICS

- B.Com (Gujarat University) graduat.

Professional Tools Experience / IT Skills

- Being a Computer Savvy I thoroughly command the computer applications learnt from one of the best institutes at Ahmedabad.
 - MS Office.
 - Tally 9
 - Internet
 - Outlook Express

Strengths:

- Highly positive attitude
- Committed and hard working.
- Interactive
- Punctual
- Strong will power
- Can do Attitude
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PERSONAL SNIPPET

Date of Birth : 28th Aug, 1999.
Nationality : Indian
Hobbies : Listening to Music, Playing Cricket.
Correspondence : 197, Kutbe Alam Colony Opp. Saiyedwadi, Ahmedabad-382442
Current Location : Ahmedabad
Notice Period Req. : 15 Days

DATE:

PLACE:

(**SHEBAZ PATEL**)