

Ravi Nigam

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D-102, Sureel Willow

Nr Krishna Shalby Hospital

Ahmedabad, Gujarat

Seeking a position to utilize my skills and abilities in the industry that offers professional growth while being resourceful, innovative and flexible where I can prove myself ensuring my exposure in relative work areas.

Personal Skills:

- ⇒ Willing to work in a competitive working environment by accepting challenges of the new technology.
- ⇒ Excellent analytical skills & logical approach towards problem solving.
- ⇒ Possess exceptional team spirit helping in the easy achievement of the organizational & personal goals.

Technical Skills:

- ⇒ Purchasing Skills:-Study of Application, Evaluation of RFQ, and Techno commercial negotiation based on various strategies, Validate of scope after completing.
- ⇒ Exposure in Sap MM Module.
- ⇒ E-Procurement

Professional Experience

1. Ford India Pvt. Ltd

Buyer

(Tenure: 01st Aug 2013 – Till date)

(Non- Production Purchase)

Areas of Exposure:

- Responsible for all Capital Purchase for Green Field Sanand Project. This includes Procurement of Facilities including machinery, tooling, construction and services.
- Procurement of Spare parts for Job#1 of Vehicle and Engine plant.
- Day to day activities includes : developing negotiation strategies for better pricing, Floating RFQ's, Techno commercial negotiation, Vendor selection, and Purchase Order creation, On order follow up,
- Developing new vendor base at Sanand location.
- Part of six sigma project on reducing the turnaround time for PR to PO conversion.

1. VE Commercial Vehicle (VEPT)

Asst. Manager (Tenure: 19th Jun '12 – 26th July 2013)
(Logistics)

Areas of Exposure:

- Development, implementation and responsible for complete process for handling indirect material procurement from “purchase requisition to purchase order”, Goods In-warding process (GRN process), process for proper storage and goods issue from stores and Line rejection and receipt rejection process.
- Floating RFQ’s, Techno commercial negotiation, Vendor selection, and Purchase Order creation, On order follow up, Vendor payment follow ups etc
- Follow up for timely delivery of goods to meet urgency and prevent line stoppages.
- Responsible for inventory of indirect material stores,
- Responsible for all types of goods movement in the company.
- Responsible for implementation of all IS IT process related to indirect material procurement and Goods movement.
- Lay-outing of stores.

1. FIAT India Automobile Ltd. Pune Senior Executive (Tenure: 10th Jan 11 – 15th Jun‘12)
(Indirect Materials)

Areas of Exposure:

- Procurement of Capital goods, Spares, Indirect Materials, bought-out items, Consumables, Tooling.
- Floating RFQ’s, Techno commercial negotiation, Vendor selection, and Purchase Order creation and releasing, On order follow up, Vendor payment follow ups etc
- Handling imports procurement for Spares.
- Developing new sources.
- Exposure in SAP system for Material Management.
- Follow up for timely delivery of goods to meet urgency and prevent line stoppages.
- Vendor payment follow-ups with finance department.

3a. TATA Motors Ltd. Pune Assistant Manager (Tenure: 21st Oct 08 -18th Jun 10)
(South Africa Projects)

Areas of Exposure:

- Procurement & Development viability of various capital equipments and car parts in South Africa.
- Exploring different agencies in South Africa for various outsourcing activities.

- Obtaining Techno commercial offers from suppliers, negotiation and recommending business case for management's approval.
- Procurement of various material handling equipments, catering to production and warehouse activities.
- Localization of Indirect material and consumables in South Africa.

3b. TATA Motors Ltd. Pune

Associate Engineer
(Capital Purchase)

Areas of Exposure:

- Procurement for all new Project Facility planning & existing planning Facilities. (Capacity Expansion, Sustenance, Infrastructure: Includes Study of Application, Evaluation of RFQ, and Techno commercial negotiation based on various strategies, Vendor selection, and Purchase Order creation and releasing, on order follow up etc.).
- **Exposure in SAP MM-PP Module**
- **Specific Exposure to Ariba Sourcing (E-Procurement.)**
- Knowledge of various taxations of Capital goods.
- Analyze vendor reliability to improve outsourcing decisions and product quality.
- Zero based Costing for fabricated/Material handling Equipments.
- Negotiation Strategy like Sealed Bid, E-Bidding, Repeat ordering.
- Follow-up with Vendors for timely delivery.
- Payment follow-up activities of Purchase.
- Department MIS.
- Active participation in improving department 5S.
- Asset Management (includes : Asset Capitalisation (Plant code generation), Asset Verification (Partly), Asset Disposal)

Achievement

- Negotiated and assisted indents worth approx. 100 lacs, with more than 25 % saving in indents related to various projects. In certain cases, suggested alternate low cost, quality vendors for benefit of the organization
 - Successfully handled the Process Audit of Asset Disposal and Asset Capitalisation.
 - Prepared Process Manual of department; Appreciation received from AGM Machine Purchase.
 - Member of CFT for Asset Disposal Activity and Asset Capitalisation.
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4. WPIL LIMITED

Graduate Engineer Trainee

(Tenure: Nov 07 - Oct 08)

- **WPIL LIMITED** is a leading manufacturer of the pumps. It also executes projects for their installation & commissioning including civil, mechanical, and electrical and Pipeline works.
- **PROJECTS:**
- Client RUIDP
 - Design, Build, Construction, Commissioning, Operation and
 - Maintenance of intake at Kota (Raj.) including Civil, Mechanical
 - Electrical and Pipeline work At Akelgarh headwork.
- Client NTPC Anta
 - Installation of additional CT Pump (Including Civil work).

Job Profile

- Site Supervision for Mechanical Works.
- Procurement of mechanical / fabricated equipments. e.g.: Surge vessel, EOT Crane (15 ton) and local parts.
- Assisting the installation of mechanical and electrical parts
- Inspection at suppliers end.
- Maintaining MIS
- Preparing time line for project in coordination with our client and Subcontractors.

Achievement

- 1) Completed Pipe line erection within time limit appreciated by Team Leader RUIDP.
- 2) I was posted as Site Engineer in later Project of NTPC Anta within a year

IT Skills:

SAP R3 : MM Module for Creating and Releasing Purchase orders

Microsoft Tools: MS-Word, MS-Excel, MS-PowerPoint.

Academic Credentials

| Course | College | University | Percentage | Year |
|-----------------------------|--------------------------|-----------------|------------|------|
| BE (Mechanical Engineering) | GRKIST., Jabalpur (M.P.) | R.G.T.U. (M.P.) | 72.6% | 2007 |

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|-----|-------------------|---------|-------|------|
| XII | DAV Public School | C.B.S.E | 62.6% | 2003 |
| X | DAV Public School | C.B.S.E | 79.8% | 2001 |

Projects Undertaken

1. **“Analysis of Different Gear Box” (2005-06).** We had studied different gear boxes used in TATA Commercial vehicles and their analysis through different case studies at Commercial Automobile, Jabalpur.
2. **“Process Capability Improvement” (2006-07).** We studied process capability of different components manufactured at Simplex Auto Industry, Jabalpur and prepared a program in C++ language for preparing X-bar chart and R chart.

Academic Achievements:

SECOND PRIZE IN NATIONAL LEVEL SEMINAR (“Six Sigma”) at college level.

Personal Dossier

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| Date Of Birth | : | 23 rd DEC 1985 |
| Father’s Name | : | Mr. SOHAN LAL NIGAM |
| Mother’s Name | : | Mrs. NIRMALA NIGAM |
| Gender | : | Male |
| Marital Status | : | Single |
| Languages Known | : | English, Hindi |
| Permanent Address | : | S/o Mr. S.L.Nigam ,Senior m.i.g-21 Mansarovar colony, Housing board Katni-483501 (MP) |

Ravi Nigam