

CAREER SUMMARY

- **An organized, meticulous Article trainee** with experience influencing business results through strong project leadership, exceptional customer service and a relentless focus on financial performance.
 - **A diversely skilled accountant with knowledge across most functions**, including general accounting, bookkeeping, A/P & A/R, internal audit, cost audit and tax Audit.
 - **A focused financial analyst** with direct experience conducting complex financial analyses and presenting leaders with the “story” behind the numbers in clear, timely and actionable ways
 - **A recent accounting graduate with Auditing and accounting experience**. Specifically interested in transitioning into a full-time financial analyst, Auditor, Tax Analyst.
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AREAS OF EXPERTISE

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| ▪ Sap - FICO | ▪ Financial Modelling | ▪ Data Analysis |
| ▪ Oracle - Accounting | ▪ Book keeping | ▪ Strong Communication Skills |
| ▪ Advanced excel - VBA | ▪ Tally | ▪ Organizational Skills |
| ▪ SQL | ▪ Audit- internal, tax | ▪ Interpersonal Skills |
| ▪ GAAP | ▪ AP and AR | |
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PROFESSIONAL EXPERIENCE (Internship)

Undergone Practical training in a FIRM and gained knowledge in following areas:

- Cost audit report, Internal Audit of Public limited companies
 - Preparing the Cost sheets, standard costing, balance sheet Reconciliation
 - Reviewing and analyzing of monthly, quarterly and yearly annual financial statements, Fixed asset, Inventory
 - Vouching, Verification and Annexure for the GST Audit of Public Limited companies
 - Managing Account Records, revising and updating the financial reports
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EDUCATION

Bachelor of Commerce

Gujarat University, Ahmedabad, Gujarat

CA-CMA Pursuing and finalist

COURSES AND CERTIFICATES

Integrated Course on **Information Technology** from ICAI institute

Integrated Course on **Soft Skills** from ICAI institute

Financial Modelling