

# Resume

CA SOHAN SHARMA

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## CAREER OBJECTIVES

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Seeking challenging assignments in the domain of Corporate Finance and Audit with growth oriented organization where I can utilize my professional knowledge by seeking opportunities for professional growth and advancement and to contribute towards organization goals.

## WORKING EXPOSURE

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### As an Article Assistant

Responsibilities: Efficiently worked as Audit Assistant, and worked as an effective team member for handling the Statutory Audits & Tax Audit assignments

#### Highlights:

##### Statutory Audits

- Analysis of Draft Financial Statements including notes to accounts
- Ensuring compliances of TDS, applicable accounting standards
- Inventory valuation as per Accounting Standard 2
- Depreciation as per Accounting Standard 10 and as per schedule II of Companies Act 2013
- Scrutiny of ledgers, debtors & creditors reconciliation, verification of BRS and Bank/ Cash Balance
- Physical Verification of Fixed Assets & Closing Stock

##### Bank Audits

- Responsible for developing and maintaining the auditing plan of the bank
- Make documentation of audit papers
- Preparation of **Long Form Audit Report (LFAR)**
- Checking Memorandum of Changes

##### Tax Audits

- Preparation of Form **3CA**, **3CB** and **3CD** reports.
- Compliance with TDS Provisions
- Compliance with various sections of Income Tax Act mentioned in Form3CD

##### Other Ancillary Activities

- Responsible for book keeping, file & documents maintenance, maintenance of accounts, finalization of books for audit
- Preparation of Income computations of various assesses and filing of income tax returns.
- Planning and execution of various statutory audit procedures including vouching of income and expense items, obtaining debtors, creditors and bank balance confirmation, various logic tests, etc.
- Filing of documents and Returns with Goods and Service Tax Network.

### Major Clients Handled

Name of Client	Assignment	Responsibility
State Bank Of India	Concurrent Audit	Team Member
Corporation Bank	Concurrent Audit	Team Member
Union Bank Of India	Statutory Audit	Team Member

Fifth Gear Fitness	Account Planning and Preparation cum compilation, Tax compliance	Team Member
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## ACADEMIC QUALIFICATINS

Qualification	Institution	Year of Passing	% Marks
C.A – FINAL(Group 1)	ICAI	May 2018	57.75%
C.A – FINAL(Group 2)	ICAI	Nov 2019	51.5 %
C.A. – IPCC(Group 1)	ICAI	Nov 2014	55.25%
C.A. – IPCC(Group 2)	ICAI	Nov 2016	68.33 %
C.A. – CPT	ICAI	Dec 2013	71.5 %
B.COM	Gujarat University	April 2016	CGPA 6.07
XII	G.S.H.S.E Board	March 2013	76.25%
X	G.S.H.S.E Board	March 2011	76.20%

## ACHIEVEMENTS DURING EDUCATION

- Got 78 marks in FINANCIAL REPORTING, 68 marks in SFM and 62 marks in Indirect Tax Law paper of CA Final.
- Got 87 marks in ADVANCED ACCOUNTING and 64 marks in Strategic Management and Information Technology paper of CA Intermediate.
- Got 50 marks in FUNDAMETALS OF ACCOUNTING paper of CA CPT.
- Got 89 marks in STATISTICS paper of XII and 95 marks in Maths paper of X.
- Got appreciation for my work during article ship from principal as well as clients such as DSM of SBI.

## COMPUTER LITERACY

- Successfully completed 100 hours of Information Technology Training in accordance with the requirements of “The Institute of Chartered Accountants of India.”
- Comfortable in working with various Windows based packages like MS Office and Accounting packages like Tally
- Proficiency in MS Excel.
- Easy adoption of systems.

## WORK EXPERIENCE

- **I have Post Qualification Experience first year in Management Executive Chartered Accountant in Government Undertaking Limited Company, Second year in 80% Statutory Audit and 20% combined in Bank Audit and GST Compliance.**
- Worked with one of the reputed Chartered Accountant Firm of Ahmedabad Amal Datt and Associate as Semi Qualified Inter CA for one year and one year Qualified Chartered Accountant as Executive Chartered Accountant for one of the Gujarat Government Undertaking client Gujarat State Civil Supply Corporation Limited in Internal Audit and MSP procurement scheme of Gujarat State Government for groundnuts and others corps as Project Executive.

- Worked with Nautam R Vakil & Co. as Chartered Accountant over there I was dealing with Statutory Audit and GST Compliances.
- Working in R.S. Patel & Co. as Deputy Audit Manager and dealing with assignment of statutory audit and Bank audit.

#### PERSONAL DETAILS

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Father's Name : Madan Sharma

Date of Birth : 3<sup>rd</sup> Feb 1995

Nationality : India

Language Known: English, Hindi, Gujarati

Address : H-502 Dhanraj Habitat, Opp. Vimal Farm, Near Pooja Dairy,  
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