

## **CURRICULUM VITAE**

### **PERSONAL DETAILS**

Residential Address:

Mobile:

E-mail:

Soni Manishkumar Pankajbhai

Soni faliya, TA&PO-HALOL,  
DIST-PANCHMAHAL-389350

+91 9824375769

manimm0091@gmail.com

### **CAREER OBJECTIVE**

To realize my skills, capabilities and knowledge in the field of B.Com. to the optimum to contribute effectively for individual as well as organizational development .Seeking a challenging environment that encourages Continuous learning, creative that provides Exposure to new ideas, stimulate personal. Professional growth. To built a career in profession through top organization and dedicated a people and to provide optimize solution to tribulation through my dedicated inputs.

Course	Name of Institute	Year of Passing	Percentage/Grade
S.S.C	GSHSEB	March-2007	50%
H.S.C	GSHSEB	March -2009	65%
B.COM.	Gujarat Uni.	June-2012	Pass class

### **EDUCATION HISTORY**

### **ORGANISATIONAL FIELD WORK EXEPRIENCE:**

A) **PATEL ASSOCIATION,At.GODHRA ROAD,HALOL-389350**

I Got experience to work on **TALLY ERP9** base in my field on **ACCOUNTANT**.

B) **TWO YEARS EXPERIANCE WORK OF ASIANA HOUSING LTD. : I got to work on SITE ACCOUNTANT**

**C) ONE EXPERIANCE FOR JIO RELINCE COMPANY**

**D) KRYOVESS PVT LTD COUNTINUE.**

### **OTHER SKILLS**

#### **Computer Skills:**

- Microsoft Office applications (Word, Excel, PowerPoint, Outlook, Access) – Advance, Tally ERP9
- Internet (emails, surfing , etc.)

## **PERSONAL COMPETENCIES**

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- Ability to work in a fast-paced environment to set deadlines.
- Excellent oral and written correspondence with an exceptional attention.
- Highly organised with a creative flair for project work.
- Enthusiastic self-starter who contributes well to the team.

## **PERSONAL PROFILE**

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Name	: Manishkumar Soni
Father's Name	: Pankajbhai
Date of Birth	: 29 <sup>th</sup> July 1991
Gender	: Male
Marital status	: Unmarried
Language known	: English, Hindi, Gujarati
Nationality	: Indian
Religion	: Hindu

## **DECLARATION**

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I, hereby declare that the above said particulars are true to best of my knowledge and belief. Documents & certificates can be furnished on demand.

(Signature)  
**MANISH SONI**