

# Chintan H. Soneji<sup>[Diploma in E.C.]</sup>

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ahmedabad :-380013

## Career Objectives:-

To be a part of high growth futuristic organization where there is a wide scope for growth of knowledge and ones talents. Detail-oriented, organized and meticulous employee. Works at fast pace to meet tight deadlines. Enthusiastic team player ready to contribute to company success.

## Qualifications:-

Degree	University	Year
Advanced Excel Formulas	Skill Nation	2022
(Diploma in software management)	IANT	2014
Diploma in EC	G.T.U	2013
S.S.C	GSEB	2009

## Other Education:-

- I am learn in IANT (Institute of Advance Network Technology) in a course DISM are Finished
- Learn Advanced Level Excel from Skill Nation.

## Programming Language Know:-

- Advanced Excel
- Microsoft office
- Power point
- Word
- Pivot table
- Chart Preparation
- Excel Formulas

## Achievements during Job

- **Award of excellence Receive in Phoenix Claim Solutions For “recognition for excellence in Motor and Project Portfolios”.**

## Experience:-

- 1) Jan-2014 to June-2014 in Dr & Engg InfoTech as a Website Developer.
  - ⇒ Developed Dynamic website with PHP language.
- 2) Aug-2014 to Nov-2021 in Phoenix Claim Solutions as Claim Manager.
  - ⇒ 2 years' experience as a back office coordinator in phoenix claim solutions
  - ⇒ 4 years' experience in investigation in Health (Reimbursement, Cashless, and Intimation) and also did two projects in-between these periods
  - ⇒ Mainly handling Allocation to Closure and also handling 30 to 40 Members team for investigation.
  - ⇒ Work in Excel, Word, and Mail.
  - ⇒ Prepared reports, Entry in excel and all related work towards this.

## Project report during JOB:-

- ✓ In 2019 did a project of PMFBY in which nearly 10000 farmers' survey for this insurance of crop.
- ✓ In 2015 did a project for motor accident survey company of ICICI Lombard.
- ⇒ This was all do in Phoenix claim solutions( this is investigation company which do investigating all claims like RI, Cashless & intimation)

## Work and Position-

- ✓ Yet time work as Freelancer For Claim Investigator in Ahmedabad

## Personal details:-

Name : - Chintan Hasmukhbhai Soneji  
D.O.B : 29-07-1994  
Marital : - married  
Gender : - male  
Language proficiency: - English, Hindi, Gujarati  
Nationality : - Indian  
Hobbies : - designing, web surfing, Travelling

## Declaration:-

I Chintan soneji as undersigned declare that above all information mentioned regarding me is best to my knowledge.

DATE: - 31/05/2022

Yours sincerely ( Chintan Soneji)

Chintan H.Soneji

