

## CONTACT



**BANSI JOSHI**



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## OBJECTIVE

Consistently grow and develop my skills and knowledge by availing opportunity to work under renowned organization and proving myself by contributing towards the achievement of the organizational goals.

## EXPERIENCE

22-Dec-2016 - 17-  
May-2019

### Anil Gyan Mandir School

Computer Teacher

1. As clerk and data entry operator
2. Enter data into computers for use in analyses or reports
3. Check source data to verify completeness accuracy
4. File data as well as related information plus maintain update databases
5. Organize Accounts/Fee Collection/Maintain General Register Etc...
6. As Computer teacher from standard-1 to 6

23-Sep-2019 - 31-  
Jan-2020

### Live Gujrat News

Desk In Charge

1. Handling Mails
2. Also worked in MS-Word, MS- Excel, Or MS-Power Point

17-Feb-2020 - Till  
Now

### Computer Age Management Service Pvt Ltd

Data Entry Operator

As data entry operator (Non Financial department)

## EDUCATION

2018

Wellknown college of computer science

BCA

7.22