

CURRICULUM VITAE

Kavya.S

13/5 Gopal Pillai Street

Sulur 641402

Ph 07820052010

E mail: kavi.s.2011@gmail.com

OBJECTIVE:

To achieve the goals of the organization utilizing the sources imparted to me. I would like to look forward to the benefits of the organization and the work assigned to me.

Education qualification

Examination passed	month & year of passing	Name of the Institute / University	Name of the School /College
BBM CA	2008	BHARATHIYAR UNIVERSITY	PARK'S COLLEGE TIRUPUR
MBA	2012	BHARATHIYAR UNIVERSITY	BHARATHIYAR UNIVERSITY

Past work experience:

Designation:

- 3 years experience in Bharathi Airtel customer relationship Manager (2008 to 2011)
- HR assistant in Adharva garments, 2011-2012.
- 5 years experience in Professional courier (Gujarat Region) Customer relationship Manager 2017 to 2022 (Own office)

PERSONAL DETAILS

Date birth	: 19 th Feb 1989
Gender	: Female
Nationality	: Indian
Hobbies	: Reading Books
Languages known	: Tamil, English, Hindi, Gujarati
Mother Tongue	: Tamil
Computer Knowledge	: MS office, Tally 9.1

Interpersonal skills:

- ❖ Self- paced quicker leaner adaptive to any environment.
- ❖ Capability to learn new technology as per the requirements and criteria using books and internet as guidance.
- ❖ Working in team to accomplish the given task with entire responsibility and make significant contribution.
- ❖ Developed effective communication skills from the professional experience.
- ❖ The ability developed to analyze issues and derive precise solutions.
Customer service and support.

Place : Sulur

Date :

S.Kavya