# SARABJEET KAUR SODHI BCA

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## PRESENT ADDRESS

G-202, Shrinand City-1, Near Expressway, CTM Cross road, New Maninagar Ahmedabad-382449

## **CAREER OBJECTIVE**

To obtain a meaningful and challenging position that enables me to contribute to the growth and success of the organisation and continuously build my skills all while enjoying myself and making the most of the experience offered.

#### WORK EXPERIENCE

• Currently working as preschool teacher at Little Millennium School, New Maninagar, Ahmedabad. [From 3rd February 2020]

#### BASIC ACADEMIC CREDENTIALS

Qualification	Board/ University	College/ School	Year of Study	Percentage
BCA (Graduation)	Rajasthan University	S.S Jain Subodh Autonomous college, Jaipur	2016-2019	79%
Intermediate (XII Standard)	Board of Secondary Education, Rajasthan	Maheshwari Girls Senior Secondary School, Jaipur	2015-2016	73%
High School (X Standard)	Board of Secondary Education, Rajasthan	Maheshwari Girls Senior Secondary School, Jaipur	2013-2014	60%

#### TECHNICAL SKILLS

• Software Packages: C, C++, Microsoft Word, Microsoft Excel and Microsoft PowerPoint.

#### NON TECHNICAL SKILLS

- Good interpersonal and presentation skills
- Ability to perform well in the high-pressure work environment.
- Possess leadership and management qualities.
- Punctuality and Dedication.

## Academic project

• Project: Android Application (e-commerce app)

 To prepare various applications for android OS and making it available for various mobile applications.

Language used: Android SDK, Java

### **EXTRA ACTIVITIES**

- Writing
- Events, Craft & Art

## **ACHIEVEMENTS**

- Participated in seminars, paper presentation, debate competition
- Got 1<sup>st</sup> prize in Dance in the college/school competition
- Bagged 1st prize in painting competition during school

#### PERSONAL DETAILS

Date of Birth	5 <sup>th</sup> November 1998
Father's Name	Mr. Virendra Singh
Mother's Name	Mrs. Simranjeet Kaur
Gender	Female
Marital Status	Married
Nationality	Indian
Hobbies	Writing and Twitter
Interests	Public Relations, Reading, Events, Internet surfing
Languages Known	Hindi, English

## **DECLARATION**

I am keen to continue my career and prepared to work hard in order to achieve my organisations objectives and I hereby declare that the information aforementioned is true to the best of my knowledge.