

Mr. Mrinal Shelat

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Summary

Passionate about application of Law in Organizational growth.

Experience



Corporate Advocate

Self

Apr 2018 - Present (3 years 1 month +)



Assistant Manager - Legal

GSP Crop Science Pvt Ltd

Apr 2016 - Mar 2018 (2 years)

Arbitration proceedings,

Draft and Vet various indentures i.e rent, lease, sale, employee agreements etc.

MIS

Management of litigation arising out of recovery of dues u/s 138 of Negotiable Instruments Act,

Appear in cases of Misbranding under Insecticides Act,

Branch related queries on legal issues.



Associate Motor Legal Claims Manager

Reliance General Insurance

Mar 2015 - Apr 2016 (1 year 2 months)

Planning and Management of liability in Third Party Motor Accident Claims, Workmen Compensation, Consumer Disputes, and Claims before Ombudsman in Gujarat.

Effective litigation resulting in time bound closure of cases while maintaining Average Claim Payout (ACS)

Compliance, Vetting Pleadings, and leading all possible evidence in defending the cases including Depositions.

Close coordination with advocates to improve advocate performance and compliance on updating next date of hearing and stage of cases to harmonize company policy and local trend of the Court.

Planned visit to location for disposal of claims by way of Settlement and making deposition before the Court.

Review cases periodically and maintain MIS so as to extract required data for planning and query from central team.

Coordinate with investigation team and other departments to complete documentary requirements of claims.

Planning and Work Distribution within Team and Train new team members.

Knowledge updation with changes in Law and recent Decisions of Apex Court and Jurisdictional High Court.



Legal Manager

ICICI Lombard

Apr 2014 - Mar 2015 (1 year)

Manage litigation by way of Exoneration/ Settlement/ Court Award to maintain Average Claim Payout (ACS) before MAC Tribunal and Labor Commissioner.

Make Depositions as assigned and process liability in compliance of Court Award.

Close coordination with advocates to harmonize company policy and local trend of the Court.

Review cases periodically and maintain MIS.

Coordinate with investigation team and other departments to complete documentary requirements of claims.

Knowledge updation with changes in Law and recent Decisions of Apex Court and Jurisdictional High Court.



Advocate

Gujarat High Court

Nov 2012 - Apr 2014 (1 year 6 months)

My work including tasks that can be resolved amicably and liaising with Government authorities can be described as hereunder,

Litigation : Writs, MAC cases, Consumer cases, Intellectual Property, Company Matters, SARFAESI cases, Immigration, Land cases, and Labour compliance and cases

Draft : Deeds of Conveyance, Agreement, Understanding, Leave, License, Employment Contracts, Government Contracts and any other Indenture requiring sanctity of law.

Registration of Title Deeds. Title Search and Title Clearance Report. Marriage Registration.

Procuring documents from revenue authorities for proof of land ownership, No record certificate and related documents.



Night Manager

Super 8, Houston, Texas

Mar 2012 - Sep 2012 (7 months)

Manage efficient hotel functions, customer care, monitor security of hotel premises, draft content for marketing, sales and front desk activities



Store Manager

Marathon Foodmart, Tampa, FL

Sep 2007 - Aug 2011 (4 years)

Focus on store image, sales, inventory and merchandise display, purchases, maintain city licenses, reports and address customer service issues.



Financial Advisor

Liberty National Life Insurance Company

2010 - 2011 (2 years)

Financial Advisor

Education



Thurgood Marshall School of Law

Doctor of Law (J.D.), Law

2011 - 2012

I discontinued school in Feb 2012



Schiller International University

Master of Business Administration (M.B.A.), International Business

2007 - 2010

Law graduate with Masters in Business Administration



S.D.M Law College

Bachelor of Laws (LL.B.), Law

2001 - 2006

B.A.LL.B



Airport School

1989 - 1993

Licenses & Certifications



License for Life, Health, and Variable Annuity - State of Florida



Project Management: The Basics for Success - Coursera Course Certificates
GZ6FN8DAVJ9T



Communication in the 21st Century Workplace - Coursera Course Certificates
X42C3QGATHWY



Work Smarter, Not Harder: Time Management for Personal & Professional Productivity - Coursera Course Certificates
H5T6V9ZJTA2R



Finance for Non-Financial Professionals - Coursera Course Certificates
BNH5KVKTXLN



High-Impact Business Writing - Coursera Course Certificates
M3QWVQS2GVSB



The Art of Negotiation - Coursera Course Certificates
24GAWCBRLYMM



Fundamentals of Management - Coursera Course Certificates
3U5YFQFLPKBW



Effective Problem-Solving and Decision-Making - Coursera Course Certificates
L6KRBU34LWJV



Essentials of Entrepreneurship: Thinking & Action - Coursera Course Certificates
URVNSJ3NUR5N



Franchise Business - Ahmedabad Management Association



Mandatory Declarations on Label under the Legal Metrology Act and Food Safety Act - Legal Desire

Skills

Corporate Law • Legal Assistance • Legal Advice • Litigation • Legal Research • Arbitration • Intellectual Property • Civil Litigation • Commercial Litigation • Legal Writing