

## **Objective of Job**

Observe and Contribute by
Participating in Business
Functions and Activities. | Looking
Forward for
Implementation of Acquired
Knowledge.

#### CONTACT

PHONE:

7096001254

**EMAIL:** 

patelrushi739@gmail.com

#### **HOBBIES**

- Sports,
- Volunteering,
- Community involvement,
- Travelling. .

# **RUSHI PATEL**

Management student

#### **ABOUT ME**

With a 9.27 SGPA in Major Subjects of Management, I have Demonstrated Academic skills during my studies and can offer implementation of the same at your organization. Seeking a position at company where I can learn the major operations with Basic functions of management, to explore career options in the near future. As a motivated student, I learned the skills that I can apply to On the Job thus, I am seeking an internship that will allow me to build experience, it will be honored to have several project undertakings at your organization.

## **EDUCATION**

**2021-2022 THE MAHARAJA SAYAJIRAO UNIVERSITY OF BARODA |** THE POSTGRADUATE DIPLOMA IN BUSINESS MANAGEMENT (PGDBM)

PGDBM – post graduate diploma in business management
The PGDBM course offer knowledge and training in
management and leadership skills to prepare them for
Managerial roles and entrepreneurship in advance. How to
fix organization problem and how To run organization
smoothly and efficiently.

2018 - 2021 ITM Vocational University, Vadodara. | BBA – Bachelors of Business Administration.

The BBA course offers knowledge and training in management and leadership skills to prepare them for managerial roles and entrepreneurship, have scored with 9.27 SGPA in last academic Semester, with outstanding performance adjudged.

2017 - 2018 Vidyut Board Vidyalaya, Vadodara. | HSC

Completed Higher Secondary Certificate with Pass Perfomance Adjudged.

2015 - 2016 Bright School, Vadodara. | SSC

Completed Secondary School Certificate examination with First Class performance adjudged.

#### **SKILLS**

- 1. Computer Proficient at Microsoft
- 2. Office and Basic Functionality of Computer.
- 3. Problem solving.
- 4. Leadership.
- 5. Public Relations.
- 6. Cost Effective Planning with
- 7. Optimum Profitability. Time management at workplace.
- 8. Willingness to learn new things. .
- 9. Comfortable with changing environment

## Highlights.

# Achievements. | Major fields of Success.

- 1.Contributed as Organizing leader for constant two Drives of PMO India, Shree Narendra Modi's Initiative "Khadi for Nation, Khadi for Fashion." jointly organized by ITM Vocational University, Vadodara and Khadi and Village Industry Commission, Govt. of Gujarat. in collaboration with Bhavan's School.
- 2. Have Received Certification for Soft skill training organized By Govt. of Gujarat.
- 3. Have Received certificate for civil defense training organized By Govt. of Gujarat.
- 4. Have contributed as management committee in Organizing National Youth Conference on the theme of, "Digital India for Entrepreneurs: World of Opportunities." Jointly organized by ITM Vocational University, Vadodara and Student Startup and Innovation Policy, Govt. of Gujarat.
- 5. Participated in UNESCO World Heritage Volunteers Drive Organized by Elixir Foundation.
- 6. Awarded Multiple times for sports Achievements in college.
- 7. Have Received multiple Certificates at college level for giving remarkable contribution in organizing Youth Festival and other Events.