

# DARSHAN KADIYA

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 Gujarat, India


## SUMMARY

Self motivated entry level accounting professional with excellent team development, communications, and leadership skills with ethical standards.

## EDUCATION


Master of Commerce

Gujarat University

 July 2014 - Apr 2016


Bachelor of Commerce

Gujarat University

 July 2011 - Apr 2014

## PROJECTS

Working Capital and FMCG industies

 Nov 2015 - Feb 2016

## LANGUAGES

English

Advanced

Hindi

Native

Gujarati

Native

## EXPERIENCE

Account cum Admin Executive

Eklavya Sports Academy

 Aug 2012 - Apr 2014

Eklavya is Gujarat's premium sports academy with more than 20+ sports activities in one premises, its focus of providing high quality sports and fitness coaching to kids is aimed at producing top class performers in various sports.

- Finance Management
- People Management
- Administration Management

Customer Support Representative

Aegis Limited


 June 2014 - Nov 2015  Location

Aegis Limited is a leading global business services provider of customer experience management.

- Resolve issues of business partners of the client through phone calls
- File technical tickets and escalation cases in client tools
- Ensure customer satisfaction

Market Research Associate

infoAnalytica Consulting P. Ltd.

 Nov 2015 - ongoing  Location

Market Research & Analysis

- Data Mining – From Primary or Secondary Resources
  - Making calls to Manager and above level of Organisations and conduct interviews basis set questionnaire
  - To work on Qualitative & Quantitative Research Projects that require data collection, data compilation & filtering
- Data Mining – From Primary or Secondary Resources
- Making calls to Manager and above level of Organisations and conduct interviews basis set questionnaire
- Requirements: