

Vidhi R Dave

M.Pharm (Pharmacology)

E-Mail: vidhidave1990@gmail.com

CAREER OBJECTIVE

Seeking for a responsibility and challenging opportunity that will utilize and enhance my skills where I can actively devote my abilities through dedication and smart work.

CURRENT EMPLOYER

Company Name: eClinicalWorks LLC

Designation: Product Trainer

Current Job Profile: Designing training modules for new hired employees & conducting classroom/online training for internal employees. Training new hired on product/process.

Certifications by AAPC: CRC certified in August 2015, CPC certified in December 2016.
Member ID: 01404592

PREVIOUS WORK EXPERIENCE (TOTAL 5.5+ YRS)

Organization Name (1): Advantmed India LLP – Prahladnagar, Ahmedabad

Designation: Trainer and COO's office executive

Job Profile: Designing training modules for new hired/internal employees & conducting classroom/online training for internal employees. Training new hired on product/process. Managing executive tasks such as Departmental Feedback Surveys, Meeting audits, Departmental Pulse Surveys, Project launch/set-up etc.

Organization Name (2): Clinogent Research Pvt. Ltd. – Prahladnagar, Ahmedabad

Designation: Clinical Research Assistant

Job Profile: Dosing and Dosing Supervision, ICD filling, Reporting of Volunteers, Restrictions maintenance, Sample Collection and Separation Supervision, Data Entry, Screening and Registration of eligible volunteers.

Organization Name (3): Sushen Medicamentos Pvt. Ltd. – Changodar, Ahmedabad

Designation: F & D Junior Scientist

Job Profile: Formulation & Development, RA – CTD (Dossier Preparation), Protocol Preparation

EDUCATION / QUALIFICATION

M.Pharm (Master of Pharmacy): Aggregate: 7.6 CPI (Distinction)

L J Institute of Pharmacy, Ahmedabad, Gujarat

B.Pharm (Bachelor of Pharmacy): Aggregate: 67.00% (First Class)

Gitanjali Pharmacy College, Talod, Gujarat

H.S.C (Higher Secondary Certificate): Percentage: 76.00% (Distinction)

Dayamayi Mata School, Surendranagar

S.S.C (Secondary School Certificate): Percentage: 87.00% (Distinction)

Dayamayi Mata School, Surendranagar

INDUSTRIAL TRAININGS

- 3 months Industrial Training in Suvik Hitek Pvt Ltd.

ACHIEVEMENTS

🏆 GPAT qualified with 22.22 percentile in 2011

INTERPERSONAL SKILLS

🏆 Soft Skills: An optimistic and proactive enthusiast with excellent communication skills, always self-motivated, been a good team player and leader as well.

🏆 Computer: MS-Office, Research, System tools/applications for Coding/Abstraction

INTERESTS

Craft-work, Badminton, Travelling, Public speaking, anchoring/hosting spiritual programs/sessions.

PERSONAL

Birth Date	: 1 st April 1990
Nationality	: Indian
Current Address	: A/102, Ami-Mangal Apartment, Jodhpur Gam, Satellite, Ahmedabad-380015.
Languages Known	: English, Hindi and Gujarati

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and belief.

Vidhi Dave