**CURRICULUM VITAE**

**Bhumika J Dholariya (L.L.B)**

**C/5,**Ram Krishna society,

Uttam nagar,Nikol Road,

Ahmedabad.

Contact No. **7622089316**

Email ID: **jignesh\_vd@yahoo.co.in**

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**OBJECTIVE**

Seeking opportunity to provide my skill as an Accountant and become a top notch professional in the commercial field, and in turn have a rewarding career.

**JOB PROFILE**

**Company :**INDO OVERSEAS ,Ahmedabad

**Designation :** Suppervisin & marketing Department & also Collection

**Responsibility:** Billing, Vouching,Banking, Data Entry Using Tally-ERP09.Making Export Document & Banking Works.

**Duration :** Since 15th april, 2014 to till date

**EDUCATION PROFILE**

|  |  |  |  |
| --- | --- | --- | --- |
| Course | Board/University | Percentage | Year of passing |
| H.S.C | GSEB | 73% | 2008 |
| B.COM | Gujarat Univercity | First Class | 2012 |
| L.L.B | Gujarat Univercity | Second Class | 2015 |

**STRENGTHS**

* Adaptation to any type of working environment
* Quick Learning attitude
* Excellent communication skill with demonstrated abilities to work in a team-based culture.

**PERSONAL DETAILS**

**DOB :** 21 Oct 1988

**Marital Status :** married

**Languages :** English, Hindi & Gujarati

**Gender** **:** Female

**Height :** 158 cm

**Communication Address** **:** C/5,Ramkrishna Society,

Uttam nagar,Nikol Road,

Bapunagar, Ahmedabad.

**Permanent Address** **:** “Khodiyar Krupa”, Main Bazar,

Nr. Ram Temple,Gigasan(Gir)

Ta. Talala (Gir), Di. Junagadh

Gujarat, India.

**DECLARATION**

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

**Awaiting for your encouraging response.**

**Thank You.**

Yours Faithfully,

BHUMIKA DHOLARIYA