***CURRICULUM VITAE***

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***BALWAN SHARMA***

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***ADRESS:-:132- NEW BHARAT NAGAR,***

***NEAR SABJEE MANDI***

***BHIWANI(H.R.)PIN-127021***

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***Contact No: - 9872114327/9812471464***

***E-Mail id:balwansharma1976@gmail.com***

***career OBJECTIVE:-***

***To pursue a responsible & challenging career in a high-growth industry/ organization with professional environment and put my best efforts towards the achievement of the organization goals.***

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***PROFESSIONAL SYNOPSIS:-***

* ***A dynamic professional with 19 years of rich experience in STORE & PURCHASE.***
* ***Presently associated with NANDAN TERRY PVT.LTD CHIRIPAL GROUP OF COMPANY***
* ***Proven skills in managing teams to work with the corporate objectives & motivating them for achieving business and individual goals.***

***ORGAZINATIONAL EXPERIENCE:-***

***PRESENTLY EMPLOYE :-***

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* ***Organization : NANDAN TERRY PVT.LTD CHIRIPAL GROUP OF COMPANY***
* ***Role : SR. MANAGER STORE***
* ***Duration : 09 Nov 2016 to till date***

***The evolution of NANDAN TERRY PVT. LTD CHIRIPAL GROUPOF COMPANY is the saga of TERRY TOWELS dynamism and far sighted vision of its founder Shri RONAK CHIRIPAL SHRI BRIJMOHAN CHIRIPAL, his son, took over command and transformed the company into one of the largest composite textile units in India. Today NANDAN TERRY PVT.LTD GROUP OF CHIRIPAL proudly boasts of having the latest and sophisticated equipment from TERRY TOWELS to weaving resulting in the finest bouquet of product folios. .***

* ***MANFACUTRED TERRY TOWEL***

***NANDAN TERRY PVT LTD GROUP OF CHIRIPAL GROUP, one of the best composite textile units of its kind in India, manufactures TERRY TOWELS , each with a different market segment. Domestic marketing to specific end users in India is handled by section heads for product. Apart from direct sales to end users of TERRY TOWELS , NANDAN TERRY also operates through the intermediary agent and distributorship models with a firmly established pan-India presence. NANDAN TERRY PVT LTD are the first choice of discerning manufacturers for quality, timely delivery and affordable prices coupled with customer-centric terms.***

***JOB PROFILE:-***

***.Responsibility to receive the MATERIAL FROM VENDER AS PER(P.O)***

* ***Responsibility to MATERIAL CHECKED PHYSICALLY AND PUT IN STORE LOCATION***
* ***Responsibility of arrange to CREATED M.R.N. AS PER P.O. .***
* ***Responsibility to take follow-up with PURCHSE DEPT. FOR ANY QUIREY***
* ***Responsibility for ALL BILL & M.R.N. SUBMITTING IN A/C DEPT.***
* ***Responsibility for ALL ISSUE CONSUMPTION POSTING IN SYSTEMS .***
* ***Responsibility to take follow-up with transportation team.***
* ***Responsibility for handling STORE TEAM.***
* ***Responsibility for CLEAR ALL PENDING R.G.P. DETAILS .***
* ***Responsibility of CONTROL ENVENTRY IN STORE BY MIN./MAX WITH PLANING***
* ***Responsibility for SALE PROCESS WASTE ALL TYPE(APPROVED BY MANAGEMENT)***
* ***.***
* ***Responsibility for GIVENMONTHLY CONSUMPTION REPORT TO MANAGEMENT .***

### **Responsibility to look after all activities of deptt STORE,**

* ***Responsibility to DAILY MATERIAL RECEIPT INFORMED TO ALL DEPT.***

***PREVIOUS EMPLOYED :-***

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* ***Organization : NAHAR GROUPS OF COMPANY***
* ***Role : MANAGER STORE***
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* ***DURATION : OCT-25 2011 to 01 Nov-2016***

***NAHAR GROUPS OF COMPANY is a prominent Textile Conglomerate of North India.Nahar has spread its wings in 2006 in the world of FABRIC PLAIN . The technological superiority of the group makes it versatile in the production of the wide range of FABRIC, from the chic and clean to the fancy and exciting for both international and domestic markets.* *Presently producing 20 million meters per annum at ONE locations lalru .company have a wide range of innovative and high quality fabrics.***

***PREVIOUS EMPLOYED :-***

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* ***Organization : PARAS FAB INTERNATIONAL LTD KHUSHKHERA***

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* + - * + ***ROLE : STORE & PURCHASE***
        + ***============================***
        + ***(STARTING ASSTT.***
        + ***STORE & LEFT EXECUTIVE.)***
        + ***DURATION:-20JAN1999 TO JULY-2007***

***PARAS FAB INTERNATIONAL LTD ONE OF THE BEST COMPOSITE TEXTILES UNIT OF ITS KINDS MANUFACTURES OF TERRY TOWEL SIGHTED VISON OF IT FOUNDER SHRI ALOK PARASRAMPURIA SHRI OM PARASRAMPURIA HIS SON TOOK OVER COMMAND AND TRANSFORMED THE COMPANYIN TO ONE OF THE LARGEST COMPOSITE TEXTILES UNIT IN INDIA***

***JOB PROFILE:-***

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* ***HANDLING DOCUMENTATION OF STORE .***
* ***PENDING INDENT MAKING DETAIL FOR CONTROL INVENTROY AND INFORMED TO PURCHASE DEPT. .***
* ***PENDING R.G.P.MAKING DETAILS AND INFORMED TO MANAGEMENT PENDING STATUS OF OUT SIDE GOING MATERIAL FOR JOB WORK PURPOSE.***
* ***Verify that proper marking is done on returned goods.***
* ***MATERIAL RECEIPT GOODS CHECKED & VERIFYED WITH P.O.AND ENTRY IN SYSTEMS***
* ***DAILY MATERIAL RECEIPT REPORT SENT TO DEPT. WISE RECEPT OF MATERIAL AS PER REQUIREMENT .***
* ***.CONTROL INVENTRY USED MIN/ MAX STOCK INVENTRY***
* ***PREVIOUS EMPLOYED :-***
* ***===========================***
* ***ORGANIZATION VALLAB TEXTILES LTD***

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* ***ONE OF THE BEST COMPOSITE TEXTILES UNIT OF ITS KINDS MANUFACTURES OF TERRY TOWEL& SPINNING UNIT SIGHTED VISON OF IT FOUNDER SHRI V.K JAIN TOOK OVER COMMAND AND TRANSFORMED THE COMPANY IN TO ONE OF THE LARGEST COMPOSITE TEXTILES UNIT IN INDIA***

***ACEDMIC QUALIFICTION***

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***NAME ------------------------------------------------------------BALWAN SHARMA***

***Date of Birth------------------------------------- : - 20/05/1976***

***Father Name : - ----------------------------------------RAMKISHAN SHARMA***

* ***Marital Status --------------------------------------------------MARRIED------------------***
* ***10th, H.S.E.B. BHIWANI (H.R.)***
* ***Passed 12th H.S.E.B. BHIWANI (H.R.)***
* ***Graduation in B.A. from M.D.U. ROHTAK .(H.R.)***

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# ***PROFESSIONAL QUALIFICATION :-***

* ***P.G.(DIPLOMA IN COMPUTER APPLICATION).***

***COMPUTER CREDENTIALS :-***

* ***Proficiency in Windows 98, WORD EXCEL M.S. OFFICE (SAP/ERP SYSTEM)***

***PERSONAL DETAILS:-***

***NAME : BALWAN SHARMA***

***Sex : - Male***

***Nationality : - Indian***

***Language Known : - Hindi, English, HARYANVI***

***I here by declare that, all the above declaration is true to the best of my knowledge.***

***(BALWAN SHARMA)***