**Bhavika Thacker**

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**CAREER OBJECTIVE**

To acquire a responsible and challenging position in a dynamic and progressive organisation, with an aim to contribute positively towards the mission of the organisation.

**EXPERTISE INCLUDES**

* Developed and implemented interesting and interactive learning mediums to increase student understanding of course material.
* Preparing IEP( Individual Education Plan) for parent-teacher conferences.
* Designed remedial classes curriculum for extra help to the child.
* Making Circulars and Newsletters for Students and Parents.
* Conduct Award ceremony of students for yearly achievement and other activities.
* Maintaining Exam and Test Records.
* Designing school Magazine.
* Excellent communication and written skills.
* Establish a positive school culture by promoting 7 habits by Stephen Cowey.
* Curriculum planning for IELTS and English proficiency classes.
* Worked as IELTS Faculty
* Content writing for Brochure
* Conducted workshops and webinars for IELTS

**ACADEMIC CAREER**

* **B.Com**from Tolani Commerce College, Adipur (Kutch)
* **B.Ed** from H.R Gajwani, Adipur (Kutch)
* **Diploma in Educational Management** from IITE, Gandhinagar (Gujarat)
* **M.Ed** from IITE, Gandhinagar (Gujarat)

**CAREER DETAILS**

**INSTITUTION NAME:** KAKUBHAI PARIKH SCHOOL (CBSE)

**NATURE OF BUSINESS:** EDUCATIONAL INSTITUTION, PROVIDING COACHING TO STUDENTS FROM NURSERY TO 12TH.

**DESIGNATION:**Admission Counsellor

**PERIOD:** 01/05/2012 TO 20/09/2014

**INSTITUTION NAME:** SAVVY INTERNATIONAL SCHOOL (CBSE)

**NATURE OF BUSINESS:** EDUCATIONAL INSTITUTION, PROVIDING COACHING TO STUDENTS FROM NURSERY TO 10TH.

**DESIGNATION:**HOD (English)

**PERIOD:** 03/11/2014 (Till Date)

**INSTITUTION NAME:** GEMS GENESIS INTERNATIONAL SCHOOL (CIE)

**NATURE OF BUSINESS:** EDUCATIONAL INSTITUTION, PROVIDING COACHING TO STUDENTS FROM 1ST TO 7TH .

**DESIGNATION:**HRT AND CO-CURRICULAR ACTIVITY COORDINATOR

**PERIOD:** 03/04/2017 TO 30/04/2018

**INSTITUTION NAME:** NLEAD OVERSEAS EDUCATION CONSULTANCY

**NATURE OF BUSINESS:** EDUCATIONAL INSTITUTION, PROVIDING COACHING FOR IELTS

**DESIGNATION:**CURRICULUM DESIGNER AND IELTS COACH

**PERIOD:** 01/05/2018 TILL DATE

**INSTITUTION NAME:** GAMBTOO ENGLISH CLASSES (GEC)

**NATURE OF BUSINESS:** EDUCATIONAL INSTITUTION, PROVIDING COACHING FOR IELTS

**DESIGNATION:**IELTS VISITING FACULTY

**COMPUTER KNOWLEDGE**

* Can work efficiently with Microsoft office
* Conversant with internet
* Can train students both online and in classroom
* Created PowerPoint presentations for business development
* Utilize Smart Class to promote interactive learning.
* Use of Google classrooms and Google forms for smart learning.

**PERSONAL DETAILS**

* **DATE OF BIRTH :** 27TH March 1992
* **MARITAL STATUS :** Unmarried
* **LANGUAGE KNOWN :** English, Hindi, Gujarati, Sindhi, Kutchi
* **PERMANENT ADDRESS :** C.A.X. 168,169 Adipur (Kutch)
* **ADDRESS FOR COMMUNICATION :** 8, 4th Floor, Shridhar Apt, Nr. Judges

Bungalow, Bodakdev, Ahmedabad