**BHUPENDRA SINGH SISODIYA**

**Email**:bsisodiya259511@gmail.com **Mobile No**: 7737596711

**CAREER OBJECTIVE**

To obtain a pressurised work environment that motivates me towards self learning of new technologies and to fulfil all commitments thus helping to offer a meaningful contribution in your reputed company’s upliftment.

**WORK EXPERIENCE**

1. **1) MXWELL PVT. LTD.( MARKETING AGENCY)**

**Designation : S.S. (Sales supervisor )**

**Duration : 1.2 YEAR**

* + 1. Responsible for managing a retail staff.
    2. Coordinates the shipping of goods.

assists customers and staff during business hours.

**2) INDRA COLOR & CHEM. PVT.LTD.**

**Designation :** **Accountant**

**Duration : 8 months**

1. Bank handling
2. Payment handling

**3) JAGSON COLORCHEM LIMITED**

**Designation : :BACK OFFICE (EXPORT HOUSE)**

**Duration : 1.3 years**

1. PRE. SHIPMENT DOCUMENT
2. POST SHIPMENT DOCUMENT
3. knowledge of “MEIS” & “ DEEC” (advance licence) as well.

**COMPUTERSKIL**

 Platform :Windows XP/98/95/2000/Vista/Windows7.

 Good knowledge in MS Office( MS word, Excel, PowerPoint).

 Good browsing skill of internet surfing & searching.

 RS-CIT With 80%.

**ACADEMIC QUALIFICATION**

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| --- | --- | --- |
| COURSE | BOARD | YEAR OF PASSING |
| M.COM | M.L.S.U. | 2018 |
| B.COM | M.L.S.U | 2016 |
| 12th | SHIKSHA NIKETAN S.S. SCHOOL | 2013 |
| 10th | J.J.S.S. SCHOOL | 2011 |

**PERSONAL DETAILS**

Father’s Name : Mr. Rajendra singh sisodiya

Date of Birth : 25 Nov. 1995

Address :UDAIPUR (RAJSTHAN)

Marital Status : Unmarried

Languages Known : English, Hindi

**DECLARATION**

“I hereby declare that the above written particulars are true to the best of my

Knowledge and Belief”.

**References could be furnished on request**