**CU RRI CU LU M VI TAE**

**DIPEN P SONI**

**(M)**+**91 9712300034**

**E- mail**: [dipensoni78@gmail.com](mailto:neelshah358@gmail.com)

## CAREER OBJECTI VE:

## To acquir e a challenging car eer with a solid company utilizing the oppor tunity to offer pr oven and developing skills within the company.

## Pr ofessional Qualification:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Degr ee\Examination** | **School** | **Per centage** | **Y ear of Passing** | **Boar d\U niver sity** |
| SSC | PRAKASH HIGH SCHOOL | 52 | 2006 | GUJARAT BOARD |
| HSC | PRAKASH HIGH SCHOOL | 61% | 2009 | GUJARAT BOARD |

1. **Academic Qualifications:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Degr ee\Examination** | **College** | **Per centage** | **Y ear of Passing** | **Boar d\U niver sity** |
| B.COM | GLS IC COMMERCE COLLEGE | 50% | 2011 | GUJARAT UNIVERSITY |

1. **Computer Skill:**

Oper ating System : M.S. Office, BASIC COMPUTRER KNOWLDGE , Tally 9,Gujrati and English typist,

1. **Per sonal I nfor mation :**

* **Hobbies:** Listening Music, Playing Cr icket, Travelling

6. **Per sonal Recor ds:**

Name : DIPEN PRASHANTBHAI SONI

Gender : Male

Date of Bir th : 06-06-1991

Mar ital Status : Mar r ied

Language Known : (i) To Speak : English, Hindi, Gujar ati

(ii) To Read/ W r ite : English, Hindi, Gujar ati

Pr esent Addr ess : 19, Gokul Kunj Appt. Goti ni Sheri,

Nr. Vanita SChool, Khadiya, Ahmedabad - 380001

**(M)** +**91 9724670537**

**E- mail** : [dipensoni78@gmail.com](mailto:neelshah358@gmail.com)

## 7. Exper iance:

|  |  |
| --- | --- |
| **Employment** | Ramana Group Consultancy  Since Nov - 2014 to May-2016 |
| **Location** | Ahmedabad |
| **Position and level** | Gujarati/ English Typist cum office Administrator. |
| **I ndustr y** | Consultancy |

|  |  |
| --- | --- |
| **Employment** | C. N. Enterprise  Since Jun -2016 to Jan-2017 |
| **Location** | Ahmedabad |
| **Position and level** | Accountant & office Administrator |
| **I ndustr y** | Industrial Industry |

|  |  |
| --- | --- |
| **Employment** | Yes Bank Ltd as sales coordinator (sales officer) Personal Loan.  Since Feb – 2017 to Sep - 2018 |
| **Location** | Ahmedabad |
| **Position and level** | The Organization is involved in the business of given by Personal Loan and handling of all DSA document, Login and Reslove Query Disbursing. |
| **I ndustr y** | Finance |

|  |  |
| --- | --- |
| **Employment** | Tata Capital as Operations Executive  Since Sep- 2018 TO FEB - 2019 |
| **Location** | Ahmedabad |
| **Position and level** | The Organization is involved in the business of given by Personal and Auto Loan and Checking of all Login and Disbursements document. |
| **I ndustr y** | Finance |

# **Cur r ent Job Details:**

|  |  |
| --- | --- |
| Employment | * Kotak Mahindra Bank * SI NCE 16/02/2019 TO Till Date |
| * Location | * Ahmedabad |
| * Position and level | * Cr edit LAP (File Checking and Login) |
| * I ndustr y | * FI NANCE |