# **Dawood Qutbuddin Gondalwala** C-103 Paradise Residency,

Near Judges Bungalow,

Potaliya Cross road Saraspur,

# Mobile No: +91 9574234552 Dist.: - Ahmedabad-380018

Email: [cadawoodgondalwala@gmail.com](mailto:cadawoodgondalwala@gmail.com) State: -Gujarat

##### Career Objective

To pursue dynamic and challenging career whereby I can contribute significantly for achievement of goals of the organization with use of my Experience and knowledge.

##### Profile Summary

* Cleared all levels of Chartered Accountancy examinations in first attempt
* 10th rank in M.COM Semester-3 Gujarat University
* Led and assisted many teams actively in various work assignments
* Always approached every work assignment in a systematic and logical manner

##### Professional Qualifications

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| **Level** | **Institute** | **Month-Year** | **Marks Obtained** |
| CA-FINAL | ICAI | November -2017 | 461/800 |
| CA-IPCC | ICAI | November -2014 | 462/700 |
| CA-CPT | ICAI | December -2013 | 161/200 |

##### Educational Qualifications

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| --- | --- | --- | --- | --- |
| **Level** | **Institute/ University** | **Month-Year** | **Marks Obtained** | **Percentage Obtained** |
| M.COM | Gujarat University | April -2018 | Exam for Sem-4 Pending | |
| B. Com | Gujarat University | April -2016 | 987/1400 | 70.5% |
| HSC (XII) | Gujarat Board | March -2013 | 555/750 | 74% |
| SSC (X) | Gujarat Board | March -2011 | 340/500 | 68.% |

##### Articleship Exposure

* Organization: Manubhai & Shah LLP
* Duration: From February 18, 2015 to till date

##### Significant Assignments:

* Central Statutory Audit of State Bank of India for Mumbai Circle
* SBI Branch Audit of IFB Kolkata, SE Delhi, IFB Baroda
* Prepare LFAR of Mumbai Circle and Various Branches
* Statutory Audit of Gujarat Watershed Department of Gujarat Government
* Internal Audit of Vodafone West Limited, Vodafone M-PESA Limited & Vodafone Essar Limited
* Prepared and filed tax audit reports and income tax returns of various entities

##### Computer Exposure

* Working knowledge of TCS BaNCS (CBS)
* Process Audit and System Report Checking in C-POS, M-doc and ORACLE in Vodafone Group
* Exposed to Kitret (Income Tax) and different customized software.
* Proficient knowledge of Tally. ERP 9, MS Excel, MS Power point and MS Word.

##### Other Achievements

* Actively volunteered in National Convention for CA students organized by WICASA.
* Participate in Junior Level Science Exhibition at School Level
* General Secretary of Sheth R A College for a year

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| ***Soft Skills:***   * Completed General Management and Communication Skills (GMCS) program and Management and Communication Skills (GMCS-2) conducted by ICAI. * Completed Orientation program conducted by ICAI. * Updating myself to changes that take place in various laws concerned to the field. |

##### Personal Details:

Date of Birth : January 07, 1997

## Languages Known : English, Hindi and Gujarati.

Interest : Listening Music, Playing Cricket and

Playing volleyball