# DEEPAK KUMAR

# E-mail: kumardeepak19338@gmail.com

**Mobile -: 6392200342**

**Present Address:** Bombay conductor Road Navi vashahar House no -127 Jashoda Nagar Ahmedabad Pin code – 380008

**Permanent Address:** DEEPAK KUMAR S/o RAMNARESH

Village– Hardi tikar

Po – Beni Kama Dist. – Rae Bareli (U.P)

Pin code-229402

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**Aspiring for challenging assignments in Production Materials & Warehouse management Inventory Control & Man management in Electricals, Mechanical / Consumer durable with an Organization of repute.**

**CAREER PRÉCIS**

* A seasoned professional with **Over 6.11 YEAR experience** in the field of Material management in PURCHASE & STORE and PRODUCTION Deptt. Warehouse & Logistic and material planning (GENRAL PURCHASE), Good experience of Purchasing and scrap materials
* From NOV, 2015 to APRIL 2016 as a Store supervisor with **SOMIC ZF PVT LTD. BEGAMPUR KHATOLA (GURGAON HARYANA)**
* **CENTURY METAL RECYCLING LTD Gurgaon Unit. From DEC -2016to FEB -2019 as in STORE/PURCHASE Depp.**
* **NESHO RECYCLING PVT LTD Faridabad Unit. MARCH -2019 TO OCT – 2021 as a Production Supervisor. An (Motor Dismelting Plant)**
* **GANESH INDUCTO CAST Ahmedabad GUJRAT Unit. NOV- 2021 TO till currently working at a Production & Purchase Department (Motor Dismelting Plant)**

Proficient in identifying improvement areas and implementing techniques for reducing rejection level, rework and consumption of resources.

* Always to create better, safer and faster practices in whatever I do.
* Contribute positively society.

**I.T SKILLS**

* Operating systems: Windows XP & 2007, win 10
* Office Tools: MS-Office 2007,2013
* Software: ERP mingle & Tally with GST

**ACADEMIC QUALIFICATION**

* 10th from UP Board Allahabad in 2013
* 12th from UP Board Allahabad in 2015
* BA. From Kanpur University in 2019

**CORE RESPONSBILITY**

**Job Responsibilities on Daily basis:**

* Responsible for the timely all raw materials as per Delivery order.
* Responsible make a MRN. , RGP, NRGP, & Challan.
* Responsible for the daily MIS report.
* Knowledge of material handling and storage technics, loading and Unloading of Materials, Dispatching Receiving of materials.
* Responsible for the receipt, verification & storage of the Incoming Parts.
* Issuance of Material to Shop Floor both physical & in system.
* Store Manpower Handling for the shift.
* Improvement activities in Stores for improved FIFO & space Utilization.
* Preparation of invoices, quotations, and Order processing.
* Responsible for smooth working at issue of material with FIFO system followed
* Stores ready every time for surprise audits.
* MIS Reports and working on ERP Store, raw materials Management, FIFO system, MIS Reports / Excel Format & Microsoft Bossiness, Hardwar **,**
* **Maintaining Records Of New arrival goods**
* **Keeping Records of Finished goods and raw Materials**
* **Preparation of Receipt and Challan.**
* JOB WORK MATERIAL DESPATCH TO VENDOR FOR JOBWORK
* **Should Have Knowledge of LIFO FIFO analysis.**
* Check vender Performance & Delivery Schedule. Team planning & target setting.

**Job Responsibilities on Weekly basis.**

* Request HQ loss material on weekly basis.
* Close all the RGP, NRGP, challan in Warehouse.
* Responsible for ordering / receiving storage material.
* Clear the all pending PO.

**Job Responsibilities on Monthly basis.**

* Responsible for maintain to inventory on STORE of all raw materials.
* Generating of MIS Reports According to the need basis.
* Best Knowledge for maintain Plant Inventory all types of materials.

**Job Description**

* Manage all warehouse work Requirement.
* **Maintaining Record of Inventory Inside The warehouse**
* **Keeping Records of Finished goods and raw Materials**
* **Preparation of Receipt and Challan.**
* **Management Of Ledgers and vender**

**Inventory Management:-**

* Knowledge of Stock taking, computer entry, MIS, Candidates with WH, Logistics.

## PERSONAL DETAILS

* Date of Birth: 16/06/1998
* Marital Status: Married
* Languages known: English, Hindi
* Location preferred: : Rae Bareli UP 229402
* Religion: Hindu
* Father’s Name: Mr. Ram Naresh
* Current CTC: 3 lac per annum.
* Expected Salary Negotiable