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**Dhaval Kumar Goti**

A-19, Shnatinagar Soc, Nr. Sardar Mall,

Nikol Gam Road, Ahmedabad-382350

Phone No. +91 9016234565

Skype – dhaval0547

Email – [**dhaval2314@gmail.com**](mailto:dhaval2314@gmail.com)

**Designation: - “Sr. Accountant”**

I am Dhaval Goti from Ahmadabad, Gujarat, India. I am having more than 9 year of experience as an Accountant in which includes 1.8 year in Luanda, Angola.

I am interested to relocate in abroad with goal of develop my skill, enhance my experience with knowledge & I will be really thankful to you if I get opportunity to serve you.

* ***Statement of Purpose*: -**

My experience during the working period has widened my perspective and has given me a sense of understanding of business from a practical point of view. My interaction with management personnel at different levels has provided me an opportunity to build upon my communication skills and understand the working environment in different organization. I would welcome an opportunity to consolidate my knowledge leading to a career growth and positive contribution to your organization. My ability to work in team and analytical skills will definitely be an additional advantage in pursuing my objectives and contributing to your organization. Looking for an organization that can trap all my professional skills & offer continues learning and provide challenging opportunities for developing skills to supplement the knowledge gained.

### *Work Experience & Job Profile*: -

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| **Sr. No.** | **Company** | **Type of Industries** | **Position** | **Joining** | **Leaving** |
| 1 | Belfrost International LLP | Accounting Service & Back office support for Dubai & Africa based Company. | Sr. Accountant | Feb-2019 | - |
| 2 | Newaco Grupo SA | Frozen Item Warehouse, wholesaler - Retailer, TMT bars Mfg. & Wholesaler | Sr. Accountant | Feb-2017 | Jan-2019 |
| 3 | Microlink Solutions Pvt Ltd | Hardware, Networking Trading & Service Provider | Accounts Executive | April-2016 | Feb-2017 |
| 4 | ArMee Technologies Pvt Ltd | Hardware, Networking Trading & Service Provider | Accounts Executive | Jan-2014 | Dec-2015 |
| 5 | Chamtex Enterprise | Chemical Mfg. | Accounts Executive | Nov-2011 | Dec-2013 |

### *Key Skills and Job Responsibilities*: -

### Finalization of Books of Accounts.

### Preparation of Budget as required.

### Assist for Internal Audit/ Statutory Audit/ Tax Audit.

### Assist management in decision making.

1. Preparing MIS.
2. Multicurrency Accounting.

* *****Operating Skill*:-**

SAP, Tally ERP, Axpert ERP, MS-Excel, E-mail Communication and Internet.

* ***Education Qualifications*: -**

|  |  |  |  |
| --- | --- | --- | --- |
| **Examination Passed** | **Board / University** | **Performance (%)** | **Passing Year** |
| B.com | Gujarat University | 48% | 2010 |
| H.S.C | G.H.S.E.B | 65% | 2007 |

* ***Roles & Responsibility (Statutory)*: -**
* Preparation of data & online filing of the TDS and GST returns.
* Regularly Monthly Payment of TDS & other Statutory Liability.
* Advance Tax Calculation & Payment.
* Follow up with External Auditor for Income Tax return Filling & Audit Report.
* Tobe Ensure about TDS deduction entry.
* Debtors and Creditors balance reconciliation and age-wise analysis of Debtors balances.
* ***Control & Verification Responsibility*: -**
* Preparing of Cheque and entry into accounting systems.
* Reconciliation of Debtor, Creditor & Intercompany Transaction.
* Verification of vouchers and involved in auditing.
* Resolving client’s queries regarding overdue payments



### *Personal Profile*: -

### Name : - DHAVAL M. GOTI

### Mobile : - +91-9016234565

### Skype : - dhaval0547

### Date of Birth : - 20th June, 1990

### Gender : - Male

### Marital Status : - Married

**Language Known : -** Gujarati, Hindi, English

### Passport No : - M9454751

**Declaration**

I do hereby declare that all the information given above is true to the best of my knowledge and belief.

Place : Ahmedabad Dhaval Goti

(Signature of Candidate)