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| CA DHRUV A. PANDYA | E/404, Ekta Bhoomi Garden,  Nr. Solitaire Honda,  Borivali (E), Mumbai – 400 066  +91 9724426292 / 8758292404  [dhruv.ca08@yahoo.in](mailto:dhruv.ca08@yahoo.in) |

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| EXECUTIVE SUMMARY: |

Highly accomplished, result driven senior accounting and financial management executive with **more than 12 years of progressive experience** in finance and operations management within highly competitive organisations. Demonstrated ability to streamline business operations that drive growth and increase efficiency and bottom-line profit. Strong Qualifications in developing and implementing financial controls and processes in addition to productivity improvement, possesses solid leadership, cost saving through financial planning, communication, and interpersonal skills to establish rapport with all level of staff and management.

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| CORE QUALIFICATIONS: |

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| * **Strategic Financial Planning and Analysis** | | * **P&L Ownership and Management** | |
| * **Talent selection, development, and retention** | | * **Budgeting, Forecasting and Ad-hoc Analysis** | |
| * **Merger & Acquisition Analysis Experience** | | * **Organizational Process Re-engineering** | |
| * **Controllership and Decision support** |  | |
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| PROFESSIONAL EXPERIENCE: |

**Since May’17 to Till Date Head – Finance& Accounts in BEICO Industries Pvt. Ltd. based at Mumbai - website-http://www.beico.in/**

**Major Achievements:**

* Implemented debt collection policy and procedures. **Account Receivable** (including overdue receivables) **have been brought down** by 33% at the same time **record 26% growth in Sales** which has helped to bring down DSO and improve cash flow significantly**.**
* Successfully implemented **employee appraisal program (KPIs)** to bring more clarity and transparency and managed **employee attrition rate** from 11% (2017) to 7% (2020). Directed operational processes that strengthen workforce knowledge, improve nonperforming employees, and increase overall efficiency.
* Obtained **additional working capital limit** of Rs 100 Million.
* Successfully handling a **Profit Centre**, **contributing 8%** of total sales and **12% of EBIDTA margin**.
* Implemented volume-based debit note system with Vendors and have achieved INR 6 Million in profit margin

**Responsibilities:**

* Successfully re-implemented **SAP HANA S4 and FIORI** applications.
* Monitoring of Permanent Supervision **controls execution and anomalies reporting in SAP S4 Hana tool**. Ensure controls are up-to-date and cover main risk areas.
* Reengineered processes, streamlined operations, and consolidated functions of **human resources, material management, Administration, and IT**.
* Handling **Investment Portfolio of more than INR 160 Mn** (Mutual Funds, Perpetual bonds, and Equities) (Booked profit of INR 1.2 Mn in 2019-20 through churning of funds). Moreover, **monitoring working capital facilities of total INR 400 Mn.**
* **Redeveloped a financial budget forecasting program**; trained sales personnel on **receivable accountability**, customer audit, which standardized budget and customer audit practices.
* Have identified few **target companies for acquisition** and carried financial due diligence and have measured the potential comprehensive growth either through Synergy or backward integration.
* Collaborated with **cross-functional heads** on various ad-hoc projects to minimize expenses, including sourcing new corporate travel agency, negotiating / renegotiating contracts with vendors and implementing new processes and cost-saving initiatives through different measures.
* **Enhanced information technology deployment through SAP** in different departments to bring in real-time data for security and analysis purpose. It has helped to bring down cost as well as inventory turnover days and able to supply material to customer well in time.
* Developed **MIS (Monthly, Quarterly and Yearly) process** and shared deep insight and trends of all the profit centers which has helped to take strategic timely decisions.

**November’13 - May’17 Dy. Manager – Finance& Accounts in GMM Pfaudler Ltd. based at ANAND - website-http://www.gmmpfaudler.com/**

**Major Achievements:**

* Implemented non-fund based Working Capital Facilities with Raw Material vendors along with volume-based debit note system with other vendors

**Responsibilities:**

* Direct responsibility of accounting, financial reporting, internal and statutory audit team of 9 employees.
* Month end, Quarter end, Half year and Year End Accounts Closure, **Finalization of Accounts & preparation of Balance sheet for Board of Directors’ and Stake Holders’ review.** Moreover, Board Meeting presentation for their Q&A session and providing satisfactory answers.
* Managing working capital facilities of Rs.700 Million with consortium of three Banks and handling all the Finance Related activities including correspondence and submit various data to the Bank for Cash Credit Renewal Limit, Monthly Stock Statement, Other important data to the Consortium.
* Negotiation and Operating Letter of Credit and bank Guarantee (Vendor & Customer both), also set up a SOP for smooth functioning of the same.
* Handling Direct & Indirect taxation including Assessment (Excise, VAT, TDS, Income tax) and liaisoning with Government Authority.
* Continuously re-evaluate productivity and conduct internal audits to identify opportunities for cost-savings and optimise the results from the available resources.
* Preparation and Submission of various MIS for Top Management (AR, AP and Finance).

**April’12 - August 2013 Assistant Manager – Accounts in ELECON ENGINEERING COMPANY LTD. based at ANAND - website-http://www.elecon.com/**

**Major Achievements:**

* Handling Accounts and Finance department of **4 Group Companies** till finalization level and handled Transfer Pricing of the said entities

**Responsibilities:**

* Preparation of various MIS to analyze the monthly cost & performance of different entities.
* **Playing a Key Role in the Co-ordination between H.O. & 13 branches for Accounts & Taxation related aspects.**
* **Carrying Statutory& Internal Audits** of group companies and provide satisfactory answers to the audit queries & take necessary actions based on findings of the audit.
* **Sanctioning Authority** of documents & vouchers in ERP system.
* **Individually handle export related whole accounting procedure.**

**May’09 – March’12 Manager - Accounts in SPARTA CEMENTS & INFRA LTD., based at Ahmedabad - website-http:// www.spartacement.com/**

**Major Achievements:**

* Individually handled **Capitalization of Assets over 1200 Million**.
* Implemented SAP within set time limit
* Member of **core tam handling restructuring procedure in the company.**

**Responsibilities:**

* **Leading a team of 6 members**
* Year End Accounts Closure, **Finalization of Accounts & Balance sheet**
* **Sanctioning Authority** of documents & vouchers.
* Carrying out **Statutory and Internal audit** of the company and compliance of the same
* Preparation **of Monthly and Quarterly Profit & Loss A/c** for Top Management
* Imparting various training to the team members on different aspects for smooth functioning of the department.
* Vendor reconciliation and customer reconciliation.
* Analysis of **Sales & Expenses and formulating reports (MIS)** based on such analysis & reporting the same to the TOP MANAGEMENT**.**

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| EDUCATIONAL QUALIFICATION : |

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| **Course** | **School / College Name** | **University / Board** | **Year of Passing** | **Class** |
| Chartered Accountancy | ICAI | ICAI | 2008 | First Class (61%) |
| **An Experience letter from M/s Pradip R Shah & Co. is attached** | | | | |
| B.Com | NavgujaratCollege | GujaratUniversity | 2006 | First Class (65%) |
| 12th | SwastikSchool | Gujarat Board | 2003 | Distinction (81%) |
| 10th | SwastikSchool | Gujarat Board | 2001 | Distinction (81%) |

**Industrial Training:**

* Imparted training of Income Tax & Service Tax to TRPs (Tax Return Preparers), A Govt. of India scheme, on behalf of GOVERNMENT.

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| EDUCATIONAL ACHIEVEMENT: |

* Cleared Final C.A with **Exemption** in Five subjects out of eight in **First Attempt.**
* Clear chartered Accountancy concurrently with the B.com throughout, FIRST CLASS & in First attempt.

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| COMPUTER PROFICIENCY: |

* Well versed with Computerized accounting software SAP HANA S4, SAP ECC, Oracle, Movex and Tally.
* Windows 2017 & MS-office & Internet.

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| PERSONAL DETAILS : |

Date of Birth: 22nd September 1985

Marital Status: Married

Strength: Optimistic, Determined, Self-Confident & Learning Attitude

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| REFERENCES : |

**Will be provided on request.**

Date :

Place :