**JAYANTILAL R. MALVANIA**

**Address:** B/14, Trimurti Society, B/H swati Society, New Sama Road, Vadodara – 390024, Gujarat

**E-Mail:** jrmalvania@gmail.com / **Mobile:** +91-9998008286, +02652710493

**Seeking assignments in Health care service with a leading organisation**

***Preferred Location: Baroda***

**Career Overview**

* Having **total more than 37 years** of experience in which **over 32 years** of experience with M/S INDIAN PETROCHEMICALS CORPORATION LTD.(now is merged with and known as M/S RELIANCE IND. LTD.)
* Presently associated with Township Medical Unit, Reliance Industries Limited, Vadodara, Gujarat as an Exécutive (Médical Services) from 01.02.2013 to continue and willretire on 31.5.2013 on complétion of 58 years of Age.
* An aiming at timely prescribed treatment to patients through better and satisfactory way.
* Possesses experience of S.O.P. (systematic operative procedure) of Medical equipments.
* *Knowledge of ECGs, Audiometry, First-aid with CPR etc.*
* *Knowledge of Bio Medical Waste management procedures.*
* *Over and above main routine work as Pharmacist, having Experience & Exposure of I.M., I.V. S.C. injections admn., Dressings, Suturing etc.*
* *Having Experience of treatment and handling of patients of highly toxic chemicals like cyanide and HF acid.*
* *Familiar with computer****Microsoft office tools****,presently usinga programme-Hospital Management Service(HMS) in routine.*
* Designed and prepared a unique Emergency Injection Rack with self-motivation.
* Effectively maintain of stock registers of medicines / instruments as a part of inventorymanagement.

**Growth Path: with I.P.C.L. / R.I.L.**

Feb. 1981 medical Asst. Gr.II

Dec. 1984 Medical.Asst. Gr.I

Dec. 1989 Sr.Medical.Asst.

Dec. 1994 Sp.Medical.Asst.

Dec. 2001 Sp.Medical.Asst.(U.G.)

July. 2007 till Date Executive (Medical services ) R.I.L.

**Major Achievements**

* Preparing of H.F. acid antidote in lot as per standard formulation.
* Prepared a unique Emergency Injection Rack (Photo attached).
  + **Quality Control:**
    - Maintaincheck-lists for Emergency equipments and weekly checks as per check-list.
    - Maintain check-lists for Ambulance readiness and daily checks as per check-list.
    - Co-ordination with fire dept., ambulance attendant, plant control room, CCR etc. In emergency fire call and mock-drills.
    - Periodically attended MOCK-DRILLS for leakage of toxic materials. gases etc.
    - Review and updating of SOP(Standard Operative Procedures) for emergency equipments.
    - Every month checking for near expiry date of medicines and separate before two months.
    - A red tag on current month expiry medicines.
    - Once in a week giving the training to the ambulance drivers and attendants for use of PPEs, wind directions check, parking of ambulance in plant area, emergency Patients handling etc.

**Achievements:**

* Worked in relief camp for flood affected people at Junagadh, Gujarat, from 18/7/1983 to23/7/1983 as a Medical Assistant sent through our company.
* Worked in earthquakerelief camp as a Medical Assistantfrom 31/01/2001 to 05/02/2001 at Radhanpur, Gujarat.
* Undergone a training for “Occupational Health Practice for Medical Assistant” from 10/9/2001 to 21/9/2001 at Central Labour Institute, Medical Wing, Sion, Mumbai,deputed through our company.
* Deputed by our Company for a training from 24.9.2011 to 30.9.2011 for “First-Aid and primary management in Burns” at National Burns Centre,Navi Mumbai
* Completed a certificate course for 45 days in “ Yoga, Acupressure and Nature cure” conducted by ‘Centre for continuing / Adult education and Community services’, M.S. University, Vadodara.( self motivated)
* Successfully completed and passed “DIPLOMA IN NATUROPATHY“ from a private institute “NATURE CURE INSTITUTE,” NASHIK, MAHARASHTRA through correspondence / distance learning mode in July – 2012.

**PERSONAL INFORMATION :**

* FULL NAME - JAYANTILAL RATILAL MALVANIA
* BIRTH DATE – 02.5.1955
* ADDRESS - B-14, TRIMURTI SOCIETY, NEW SAMA ROAD, VADODARA. 390024
* QUALIFICATION – DIPLOMA IN PHARMACY - 1984
* REGISTRATION - REGISTERED AS A ‘PHARMACIST‘WITHGUJARAT STATE

PHARMACY COUNCIL, AMDAVAD

* REGISTRATION NO. - G -6832 / 1984
* CONTACT NO. - (M) 9998008286) (R) 0265 -2710493

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