Curriculum Vitae

**KETAN VASUDEVBHAI KOSHTI**

B/76 Rajbaug Society,

Ghodasar Canal Road,

Ghodasar,

Ahmedabad-380050

**Mob No: 9913486906**

E-Mail : ketankoshti44@gmail.com

### My Strengths

* Ready to work intensely.
* Quick Learner.
* Dynamic team player.
* Sense of responsibility.
* Creative and resourceful.
* Interactive and friendly.
* Intensively & efficient working nature.
* Quickly adaptable to job challenges.
* Motivating and inspiring.
* Can work in group and alone.

### Academic Details

|  |  |  |  |
| --- | --- | --- | --- |
| **Course** | **Name of the university** | **Year of the passing** | **Marks obtained** |
| **S.S.C** | G.S.E.B | 2001 | **51%** |

### Personal Details

Father’s Name : Vasudev Bhai Koshti

Date of Birth : 20th June 1987

Sex : Male

Marital Status : married

Nationality : Indian

Languages : English, Hindi & Gujarati.

**Experience**

* Employer : Perfect Tradera(MNC C & F Agent At Ahmedabad
* Designation : Warehouse Assistant
* Area Of Work : Handling Britannia’s Entire Brand’s Invoicing & Loading
* Duration : From 20th jun-2001 Till Date

### COMPUTER KNOWLEDGE:-

###  Microsoft Office 2000: (Excel, Word, PowerPoint, )

###  Operating system :Window XP , Window 7

Hard Working Guy With Having A Good Nature To Mix Up With Anybody…&

Always Curious to Learn Something New…

**Job Profile**

* Leading Team Of ( Operation Support Staff) For Operating Warehouse For “ **Britannia Industries** **Limited Approved By TUV Asia ISO Certified 2000 “**By Performing The Below Listed Activities
* Invoicing,Stock Maintain & Loading Processing For Inwards Materials Received From Other Location.
* Making Invoice & Challan For Dispatach The Goods To Local.
* Vehicles Arranging For Dispatch Priority Shipments Co Ordination With Transporters.
* All Queries Related Warehousing For Dispatch Issues.
* Warehousing System Maintain .

### Declaration

I hereby declare that all the facts stated above are true to the best of my knowledge.

Your faithfully

Ketan Koshti