**Career Objective:**

To enhance my skills and to utilize my knowledge gained in an innovative and competitive environment to shape my future in a better way.

**Academic Qualification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qualification** | **Institution** | **University/Board** | **Year of Passing** | **Result** |
| M.COM | JAI NARAIN VYAS COLLEGE | JNVU | 2014 | 65% |
| B.COM | K.N. GIRLS COLLEGE, JODHPUR | JNVU | 2012 | 59.60% |
| SENIOR SECONDARY | CENTRAL ACADEMY, JODHPUR | CBSE | 2009 | 70% |

**SKILLS: .**

* **Operating Systems:**
* Windows
* Unix
* **Languages known:**
  + - * English
      * Hindi
      * Sindhi
* **Softwares:**
* Excel
* MS-Word
* Power Point

**INDUSTRIAL EXPERIENCE:**

* Trained form the Institue of Company Secretary of India through their Industrial workshop and training centre as a part of company secretary course.

**STRENGTHS:**

* Industrious
* Quick learner
* Leadership quality

**ACHIEVEMENTS:**

* Got 1st rank in debate competition in school time.

**Personal Details:**

Name Kanchan hotwani

Date of Birth 09 september 1991

Sex Female

Father Name Tarachand hotwani

Contact no. 07726814701