**Krunal Patel**

B/5, Vidhyanagar Society, Near Dharoi Colony, Visnagar - 384315. Gujarat. India.

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**EDUCATION**

2015: Master of Business Administration (MBA with Specialization in HR) – First Class

Mahatma Gandhi University, India

2009: Master of Science Enterprise in Biotechnology - Merit Scholar

University of Sunderland, Sunderland, United Kingdom

2008: Diploma in Business Administration – First Class

Royal Wells College - Association of Business Executives (ABE), London, United Kingdom

2007: Advance Diploma in Business Administration – Result Pending

Royal Wells College - Association of Business Executives (ABE), London, United Kingdom

2006: Bachelor of Science in Biotechnology – First Class

Hemchandracharya North Gujarat University, Patan, India

2003: Gujarat State Higher Secondary Education Board (GSHEB) – Pass Class

N.M.Nootan Sarva Vidhyalaya, Visnagar (North Gujarat) India

2003: Gujarat State Secondary Education Board (GSEB) – Distinction

N.M.Nootan Sarva Vidhyalaya, Visnagar (North Gujarat) India

**TRAINING CERTIFICATES & AUTHORIZATIONS**

**Sardar Patel Institute of Public Administration (SPIPA) Ahmedabad | 2010**

Gujarat State Public Administration System Training

**St John’s Ambulance | 2008**

Certificate: Emergency Life Support Adult Training (Advance Level) & Fire Fighting Support

**Government of Gujarat, Directorate of Employment and Training | 2013**

Certificate: Desktop Publishing Operator

**Education Ministry, France | 2014**

Certificate: Level A1, Alliance de France

**Careerfutura: India’s leading career counselling company | 2014**

Authorization: Certified Career Counsellor

**Government of Gujarat, Gujarat Knowledge Society | 2014**

Certificate & Authorization: Authorized Trainer for Life Skill Support Program

Authorized Trainer for Soft Skill Program

Authorized Trainer for Placement Support Program

**Harrods, London’s most Premium Retail Store | 2008**

Certificate: Retail Specialist Induction Training (7 Days)

**Krispy Kreme, UK**

Management & Sales Training Program

**Krispy Kreme, UK**

Food Handling & Coffee Making Training, Kent

**Marks & Spencer, UK**

Employee Assistance Program, Sunderland

**British Petroleum, Victoria UK**

Health, Safety & Sales Training | 2006

**Marriott Hotel, Sunderland UK**

Bar Attending, Room Service & Hospitality Induction Training Program | 2009

**Lloyd TSB Bank: Phone Banking Division | 2008**

Call Centre Induction Training

**SPECIAL ACHIEVEMENTS, AWARDS & HONORS**

* **2010:** Worked as a Core Advisory Team Member (CM Fellow) of Mr. Narendra Modi -Currently Prime Minister of India
* **2013:** Received ***“GTU Pedagogical Innovation Award 2013”*** *from* Gujarat Technological University, Ahmedabad for pioneering the Integrated Training and Placement Cell (ITAP) at University level and increase overall placement by involving over 300-400 hundred Engineering, Pharmacy and MBA colleges of Gujarat state thus outstanding performance in Mehsana Innovation sankul’s activities
* **2012:** Received a Very Prestigious “Rotary Youth Leadership Award 2012” by Rotary: an internationally recognized NGO.

**WORK EXPERIENCE (CURRENT – INDIA)**

**Head (Three Departments) – Training Office, Placement Office and Alumni Office**

*Gujarat Power Engineering & Research Institute (GPERI) – Government of Gujarat, Mehsana |* February 2015 - Present

* As a Division Head, responsible to built a quality relationship with the external employers and recruitment agencies and oversee graduate training, testing, recruiting and selection process (utilized variety of sourcing techniques to identify potential candidates)
* Responsible to communicate with Alumni Community
* Total Nos of Students Counselled Over **1100+**, Trained **2000+**,Successfully Placed **140+** Students

**WORK EXPERIENCE (PREVIOUS – INDIA)**

**Manager (Two Departments) – Training Information Office and Placement Office**

*Marwadi Education Foundation’s Group of Institutions (Now, Marwadi University), Rajkot |* August 2014 – February 2015

* Managed day to day sourcing, advertising, interviewing and budgetary activity, and consulted with account Executives, PRO Partners, Operational Directors, Academic Deans, Trainers, HR Officers and individual hiring managers, in regards to appropriate placement strategies. Also, shared responsibility for key graduate recruitment functions, including: Employer Relations, Succession Planning and Background Investigations.
* Total Nos of Students Counselled Over **2000+**, Trained **1500+**, Placed **240+** Students

**Head (Three Departments) – Training Office, Placement Office and Campus Administration Department**

*Nootan Education Group (Now, Sankalchand Patel University), Visnagar |* May 2011- July 2014

* Work closely with Chairman’s Office to establish operational policies and procedures and oversee all aspects of the Training, Placement and Administration department to include: Corporate Relations, Career Counseling, Job search, Training Programs, Seminars, Resume Development, and Interview Preparation workshops, Grant proposal, Staff recruitment, Salary Negotiation and Networking etc. for 2 large campus and 13 different colleges.
* Total Nos of Students Counseled Over **5000+**, **Trained 8500+,** Placed **640+** Students

**Chief Minister’s Fellow – CORE TEAM Member of Mr.Narendra Modi (Currently Prime Minister of India)**

*Government of Gujarat, Science City, Ahmedabad, India |* July. 2010-May.2011

# As a Member of Core Committee Member reporting to directly to the Mr. Narendra Modi, Chief Minister of Gujarat State and responsible to conduct primary feasibility and technology assessments to create user-friendly technology and research database in proprietary format for promotion of biotechnology in Gujarat State

**WORK EXPERIENCE (PREVIOUS – UK)**

**Sales Advisor : Full Time**

Marks & Spencer | Sept.2009 – Feb.2010

**Teaching Assistant : Part Time**

Thornhill School, Sunderland (UK) | April.2009 – June.2009

**Residential Student Advisor (Warden) Full time**

*International Student Accommodation - University of Sunderland, United Kingdom |* Sept. 2008 – Oct.2009

**Room Attendant : Occasionally**

Marriott Hotel, Sunderland (UK) | Aug.2008 – Feb.2010

**Retail Specialist: Full Time**

Harrods, UK | Nov.2007 - August, 2008

**General Assistant: Full Time**

Victoria Health, Watford | Feb.2007 – Oct. 2007

**Merchandiser : Occasionally**

The Independent News, UK | Oct.2006 – Feb. 2007

**Retail Specialist : Part Time**

Krispy Kreme, Watford | Oct.2006 – Feb. 2007

**Customer Service Representative: Part Time**

British Petroleum, Victoria Station, UK | Oct.2006 – Feb. 2007

**KEY POSITIONS, VOLUNTEER EXPERIENCE & CAUSES**

**Founder President**

*The Career Council (India) - India’s leading not for profit Organization and a public trust working in Career Education and Career*

*Development Area*

**Managing Trustee and Strategic Adviser**

*EUROKIDS INTERNATIONAL PVT. LTD (Visnagar) – India’s leading Pre-school chain*

**Managing Director**

*ECORIDE INDIA – Electric Vehicle Company*

**Gujarat Technological University: A State Level University**

*Executive Committee Member of University’s Training and Placement Advisory Board*

**Employment Exchange, Mehsana & Dahod**

Advisory Board Member, Appointed by Directorate of Employment & Training, Govt. of Gujarat

**Registered Career Counselor**

“National Career Service Scheme” launched by Government of India – Ministry of Labour & Employment

**Strategic Advisor: Business Development**

*LearnEd, USA*

**Alumni Board Member (INDIA BRANCH)**

*Indian Alumni Ambassador - University of Sunderland, United Kingdom*

**Brand Ambassador**

IDP India & Mahi Education & Immigration Services Pvt. Ltd.

**Core Committee Member**

Gujarat Global Patidar Summit 2018

**Advisory Board Member**

Visnagar Taluka Patidar Samaj, Visnagar

**Secretary**

Rotaract Club of Visnagar

**Zonal Head, Zone # 3**

Rotaract Club: A Rotary Club Partner Organization

**Editor & Column Writer**

Country Pulse: Mumbai’s leading corporate magazine for “Career in Biotechnology” Section

**Invited Presentations:**

# Jointly organized a “Resume Workshop” at GPERI, July, 2015

# “GOAL Setting Workshop” Gujarat Power Engineering & Research Institute, July,2015

# Resume Development is an Art? Swami Sachchidanand Polytechnic College, January, 2014

# Lecture on Interview Preparation for engineering students, Sankalchand Patel college of Engineering, August, 2012

# Career Opportunities in Biotechnology Sector.Smt.S.S.Patel Science & Commerce College, Visnagar, February, 2012

# Biotechnology: A New Generation Technology, Rotary Club of Visnagar, Dec, 2013

# 105.4 Spark FM Radio – United Kingdom: Chief Guest Speaker (On Indian Culture)

**Conferences, Presentations& Events Organized and Attended:**

* Organized Perfect Parenting with Anand Bhavnagar: Seminar, City Level Event, March,2017
* Organized Rangotsav 2017, City Level Community Social Event, March, 2017
* Attended International Education Technology Expo “ EDTECHASIA 2016” at Singapore , Nov,2016
* Organized Gujarat Industry Summit, GPERI, Sept.2016
* Organized Central Recruitment Fair, GPERI & BOAT, 2015
* Organized TPO Meet, GPERI, 2016
* Organized Career Awareness Camp, GPERI, 2016
* Organized Entrepreneurship Awareness Camp, EDI-NSTEDB, Govt. of India Funded, SPCE, 2014
* Attended 1st HR Milestone Summit, “Paving Road Map 2020”, HR Milestone Forum, 2015
* Attended 13th annual HR Conference, Technology and HR, Ahmadabad Management Association (AMA), 2015
* Attended 19th Innovation conference on Innovation, Wealth Creation and Social Impact, March, 2014
* Attended National conference on Technology and Management, Sankalchand Patel College of Engineering (SPCE), January, 2012
* Attended TPO Meet in Hyderabad organized by Rangrut.com, December, 2012
* Attended Cracking the code of Change, HR Conclave jointly organized by Oakbrook business school and Indian society for training and development, April 2014
* Organized Faculty Workshop, winter interactive reflective English development program, April 2013

**LANGUAGES KNOWN AND EXAMINATIONS**

*Native speaker*: Gujarati *Proficient*: Hindi & English *Working knowledge*: French

**References available on Request**